

STUDENT RELEASE

No student may be released from school during the school day to anyone other than the parent, guardian or child protective services personnel and law enforcement officers pursuant to law, unless the individual's name seeking release of the student appears on a list provided by the parent or guardian. Normal end of the school day dismissal protocol shall be in accordance with building procedures.

Parents are urged to make appointments with physicians, dentists, special tutors, etc., after school hours. If a request is necessary, parents should make note of the date, time, and reason for the release. Children cannot be excused without advanced written request by parent/guardian and must be released in care of parent/guardian, unless otherwise noted.

A student may be released to either parent unless a custodial parent supplies the Superintendent of Schools or designee with a certified copy of a legally binding instrument, such as the court order or decree of divorce, separation, or custody, to the contrary.

The Superintendent or designee shall develop procedures to enable parents and guardians to amend the list of persons authorized to obtain the release of their children.

Cross-ref: 8135, Safe Schools

Ref: Education Law 3210(1)(c)

Approved: July 1, 2001, January 19, 2023

Revised and Approved: January 31, 2013, January 12, 2023