

DRAFT

**Horseheads Central School District
Work Session of the Board of Education
Multi-Media Center
High School South Wing
January 21, 2010**

Present: Apgar, Brinthead, Buck, Frederick, Gaylord, Holleran, Jacobus, Lively, Lynch, Stollo

Also Present: Abrunzo, Christiansen, Hillman, Kabel, Marino, Moyer, Patterson, Stuart, K. Williams

Absent:

Call to Order: President Lynch called the meeting to order at 7:03 PM.

Minutes

Moved by Brinthead, seconded by Frederick.
RESOLVED, that the minutes of the Regular Session of January 7, 2010 Board of Education Meeting be approved by the Horseheads Central School District Board of Education as submitted.

Ayes	Noes	Abstained	Absent
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Apgar			
Brinthead			
Buck			
Frederick			
Holleran			
Jacobus			
Lively			
Lynch			
Stollo			

MOTION CARRIED

Board President's Remarks

President Lynch welcomed everyone to tonight's Board Meeting. He thanked Vice-President Buck for running the last meeting. President Lynch reviewed the process for the Questions and Comments from the Public Session of the agenda which will be next on the agenda. He noted the person needs to state his name and address. He also stated each person is limited to three minutes to speak, but may go longer with approval from the Board.

Agenda Changes

President Lynch stated there are no agenda changes.

Questions and Comments from the Public

Deb Jay, 15 Farr Lane, Elmira, introduced a new organization call AMPS(Advocacy for Music Program's Success). She stated this organization

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has two primary purposes: 1. Parent to Parent Support and 2. To promote music education in our community. She stated the Organization chose to offer this to the Horseheads Central School District because of its reputation as being above high-standards in the area of music.

Awards, Honors and Recognition

Superintendent Ralph Marino recognized the following honors and achievements:

- Senior Toan Huynh has been nominated as an Old Spice Red Zone Player of the Year for football.
- Of the 214 pieces of artwork earning distinction in the regional Scholastic Art Awards competition this year, fifty are Horseheads students. Art from twenty-eight schools in an eight-county region is included in this competition. Additionally senior Alexis White received an American Visions Award for her drawing "Connor." The American Visions Award is considered "best in show" in the competition.
- The Varsity Cheerleading Squad has made community service goals this year. To date, they wrapped presents for the Arctic League, made pierogies for needy families at St. Nicholas Church and collected soda can tabs for Shriner's Hospital. Additionally, football players helped deliver presents for the Arctic League on December 25th.
- The Middle School recently collected more than 3,000 food items for the local food bank.
- The High School Student Council decided to give funds they raised for the Snow Ball to a District family whose father recently passed away.
- Quinton Parrow, whom many people remember as one of the two district students who saved a man's life last year, recently found a cell phone in the snow while walking to school. He brought it to a teacher and with assistance from the School Resource Officer found the owner.
- High School Foreign Language Teacher Vickie Mike has written a piece for Chicken Soup for the Soul – Teacher Tales, which comes out next month. The book includes stories from all of the State's teachers of the year.
- High School Social Studies Teacher Erin Shane has been awarded an \$800 grant from Target for her Grade 11 American History field trip "The Immigrant Experience." She will use the funds to take students on a trip to Ellis Island and the Statue of Liberty.
- Sophomore Paarth Shah won a District level Oratorical Contest sponsored by the American Legion. The competition included students from ten counties. He now moves on to the "zone" level competition to be held in Mohawk, NY in February. Board Member Rose Apgar stated she was at Oxford when he received this award. She is very proud of him and his presentations. He did very well and now has the opportunity to go to Mohawk and from there national if he wins. He could collect \$18,000 in scholarships this year if he succeeds. He still has two more years of competition ahead of him which could give him with a large sum of money towards his future if he were to win them.

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Presentations

Nutrition of the Food Service Program and 2010-2011 Budget

Director of the GST BOCES Food Service Program Dave Kabel gave a report on the Nutrition and Finance Aspects of the Food Service Program at Horseheads. Nutrition Summary includes: meals at Horseheads are lower in sodium, no trans fats on the menu, low on fiber and calories, slightly high on saturated fat. Some of the changes in the Cafeteria include removing extra salt, providing more whole grain breads encouraging students to take fruit and vegetable choices, increasing meat portions and providing the option of extra servings of fruit and vegetables. They continue to look at using less cheese and more fruits, vegetables and whole grains.

Participation in the program includes Horseheads percentage of students eligible for free/reduced meals has increased from 27% last year to 30% this year(3% higher), the District has the lowest percentage in the fifteen districts using the BOCES service. Due to the lunch participation being slightly down a survey was conducted among the students. It was noted that the potatoes are dark and dry at the High School. Many students don't like the whole wheat pasta. However, they like the new portions and menu items which include flatbread sandwiches, cheese steak, popcorn chicken, quesadillas and fruit crisp. Currently the most popular menu items are pizza, chicken nuggets, French toast with sausage, hot dogs, tacos, pizza dunkers and macaroni and cheese. The least popular are wheat pasta, hamburgers and ham wraps.

Director David Kabel presented comparisons of the 2008-2009 Budget and presented the 2010-2011 Budget. At this point the \$14,000 for salaries is under budget. The total expenditures for food purchases are a little higher than last year but not as much as the past two years. There is a projected loss of \$3700 at this point in time but we are expecting it to improve. In the 2010-2011 budget it is projected that the total expenses will increase by \$3,000 and a project loss of \$16,000. A Meal Price Consideration was reviewed. Lunches at the Middle School and High School could be raised by 10 cents which would cover the \$16,000. However, he stated it is way too soon to make such a decision. Area meal prices and a la carte items were reviewed. Recommendations include: wait until we have a more accurate picture in a couple of months before making any pricing decision or we could just plan to have a fund balance cover for a year.

Board Member John Lively asked for clarification regarding the recommendations for the nutrition of the meals regarding the refining of sugar. He further stated that it is hard for the students to make the right choice when there is such a large selection of snacks being offered to the students. Director Kabel stated the USDA and Institute of Medicine have been supplying the District with many guidelines in this area. Snacks are limited to a maximum of 16 grams of sugar. Fruits and vegetables have also been added as choices. Middle School has more snack offerings than the Elementary Schools and the High School has more snack offerings than the Middle School. Director Kabel stated the District has started to go to all whole grain but the students are not being very receptive to it. It is something that the students will learn to like over time. Cont'd

Vice-President Michael Buck inquired if anyone has taken the time to look at what percentage of the lunch a student actually eats. Director Kabel stated that we have to track on a daily basis to estimate numbers for the budget. The Cafeteria Monitors stand by the garbage bins as the students dump their trays. The recipes are constantly being adjusted so that the students enjoy their lunches.

Board Member Strollo stated she looks forwards to this presentation every year. She has daily conversations at home with her children regarding the school lunches. Her nine year old purchases doubles every day which is very impressive as it takes a lot for her daughter to eat at home. She also stated that she likes the Pay Schools Program as it is very helpful and convenient for her to use.

Board Member Mary Beth Frederick stated she also likes the Pay Schools Program and stated she understands that it is a challenge to get the students used to eating wheat pasta.

President Brian Lynch thanked Director of Food Services David Kabel and Freda Patterson for providing the Board with an outstanding presentation. He looks forwards to this presentation every year and also uses the Pay Schools Program which is a great program.

Superintendent’s Report

Changes to the District’s Shared Decision-Making Plan as per the Biennial Review of January 5, 2010

Moved by Frederick, seconded by Apgar.

RESOLVED, that the changes to the District’s Shared-Decision Making Plan as per the Biennial Review of January 5, 2010 be approved by the Horseheads Central School District Board of Education as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Brinthaup			
Buck			
Frederick			
Holleran			
Jacobus			
Lively			
Lynch			
Strollo			

Superintendent Ralph Marino brought changes to the District’s Shared Decision-Making Plan as per the Biennial Review of January 5, 2010 to the Board for Board action. Superintendent Marino stated the State requires this to be reauthorized by the Board every two years.

Governor’s Proposed 2010-2011 Budget

Superintendent Marino updated the Board on Governor Paterson’s recently-proposed state budget. In the Governor’s Plan, aid to the District would be cut by

9.8% or \$3.1 million. Cuts in aid are based on district's wealth in property, income and student population (free and reduced meals eligibility). Since the budget was released an error in BOCES aid projections has been discovered, which means an additional \$900,000 cut in aid to the District. The budget must be approved by the state legislature. To deal with this cut, the District has three options: program modifications/adjustments, property tax increase and the utilization of reserves. Even if aid to the District remains flat, there would still be a shortfall the District must deal with using these options.

President's Report

Setting Date for Board of Education Summer Retreat

President Brian Lynch stated August 2nd is the tentative date for the Board of Education Summer Retreat. The date will be brought back to the next Board meeting for Board action.

Assistant Superintendent's Report

Report on "Virtual Space Community" (Trip to NASA Space Center in Houston)

Assistant Superintendent Alice Learn, Instructional Technology Support Specialist Neva Kelly, Technology Coordinator Gregg Moyer, Director of Secondary Education Jay Hillman and Director of Elementary Education Virginia Abrunzo reported on their November trip to Houston which was funded entirely by NASA. They traveled to the Space Center to help NASA bring their virtual space community program to New York State.

The Goal of the Program is to bring together partners from across the nation to develop a network that will promote science, technology, engineering and mathematics in science centers, schools and communities through interactive and hands-on education resources. The District is collaborating with the Wings of Eagles Discovery Center for this program. Through the Program, the partner will have access to NASA's curriculum and experts and will use a website to share ideas, events and resources that would otherwise not be available to districts. Currently, seven states are participating with the Plan to involve more states each year. In Houston, the group created a Plan of Action for the local program including objectives, activities, timeline and budget and learned about resources that are available to program participants.

Since the trip, the Wings of Eagles has received \$15,000 for 2009-2010 and \$5,000 each additional year to implement the Action Plan. The museum had its first videoconference recently, connecting to Alaska for an "e-mission." The museum and District will participate in regular meetings with Space Center Houston via phone and videoconference. The Space Center will also provide a career panel for the Middle School's Career Day on March 30th and a professional development workshop will be offered in the spring to introduce District teachers to the Virtual Space Community website.

Board Member Mary Beth Frederick stated she never realized how much our School District has in common with the Space Center in Houston. Our students' lives depend on our teachers as the astronauts' lives depends on those in mission control.

President Brian Lynch stated this is a great opportunity for our students and he is very impressed with the District's initiative to move forwards with this endeavor.

School Business Administrator's Report

Treasurer's Report for November 2009

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the November's Treasurer Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the November's Treasurer's Report to the Board for Board action.

Claims Auditor Reports for November and December 2009

Moved by Jacobus, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Reports for November and December 2009 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the November and December Claims Auditor Reports to the Board for Board action.

Extra-Curricular Reports—High School and Middle School for December 2009

Moved by Jacobus, and seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the Extra-Curricular Reports—High School and Middle School for December 2009 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinhaupt
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Extra-Curricular Reports—High School and Middle School for December 2009 to the Board for Board action.

Athletic Accounts Report for December 2009

Moved by Brinhaupt, and seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Accounts Report for December 2009 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinhaupt
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Athletic Accounts Report for December 2009 to the Board for Board action.

Increase in Appropriations(From Corning, Inc. Foundation to Intermediate School)

Moved by Brinhaupt, seconded by Apgar.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

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BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$50.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-07-0450	\$50.00	Intermediate School Supplies
A980-2770	\$50.00	Revenue – Donations

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,481,771.53.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective January 21, 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthead
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch
- Stollo

MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received a \$50.00 donation from the Foundation Matching Gifts Program through Corning Incorporated Foundation. The Foundation matched a donation previously received from Lawrence A. DeWitt. This donation will be used for Intermediate School supplies.

First Quarter Budget Transfers

Moved by Frederick, and seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the First Quarter Budget Transfers as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthead
- Buck
- Frederick
- Holleran
- Jacobus
- Lively
- Lynch

Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the First Quarter Budget Transfers to the Board for Board action.

Expense/Revenue Report(as of November 30, 2009)

Moved by Brinthead, and seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Expense/Revenue Report(as of November 30, 2009) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

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Frederick

Holleran

Jacobus

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Lynch

Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Expense/Revenue Report(as of November 30, 2009) to the Board for Board action.

Expense/Revenue Report(as of December 31, 2009)

Moved by Frederick, and seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Expense/Revenue Report(as of December 31, 2009) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

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Frederick

Holleran

Jacobus

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Lynch

Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Expense/Revenue Report(as of December 31, 2009) to the Board for Board action.

Certiorari Settlement

Moved by Apgar, and seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the Certiorari Settlement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup
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Frederick
Holleran
Jacobus
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Lynch
Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Certiorari Settlement to the Board for Board action. He stated the District received an Order and Decree of Settlement from the Supreme Court, County of Chemung regarding a correction to the 2009-2010 tax assessment roll for the following property: Hardinge Technology Systems, Inc.

Expense/Revenue Report(as of December 31, 2009)

Moved by Frederick, and seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Expense/Revenue Report(as of December 31, 2009) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Holleran
Jacobus
Lively
Lynch
Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Expense/Revenue Report(as of December 31, 2009) to the Board for Board action.

Resolution to Transfer \$150,000 from Tax Reduction Reserve to the General Fund

Moved by Jacobus, and seconded by Apgar.

BE IT RESOLVED, that the Horseheads Board of Education approves the transfer of \$150,000 to the General Fund for the 2009-2010 school year, from the Tax Reduction Reserve per the provisions of the Revenue established in 2001.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Frederick
Holleran
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Strollo

MOTION CARRIED

Business Administrator Michael Stuart stated the Tax Reduction Reserve transfer was not made during the 2005-2006 and 2007-2008 school years. So, \$150,000 is planned to be transferred for the 2009-2010 as well as the 2010-2011 school years. Thereafter the \$75,000 transfer will be reinstated.

Resolution Regarding Removal of Trash and Recyclables and Transfer Services

Moved by Apgar, and seconded by Frederick.

WHEREAS, it is the plan of a number of public school districts in the Schuyler-Steuben-Chemung-Tioga-Alleghany Counties of New York to bid jointly on Trash and Recyclables Removal and Transfer Services under the direction of the Schuyler-Steuben-Chemung-Tioga-Allegany Counties Board of Cooperative Educational Services, dba Greater Southern Tier BOCES, popularly known as GST BOCES; and,

WHEREAS, the Horseheads Central School District is desirous of participating with the GST BOCES and other school districts in Schuyler-Steuben-Chemung-Tioga-Allegany Counties in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-0: and

BE IT RESOLVED, that the Board of Education of the Horseheads Central School District hereby appoints GSTBOCES to represent it in all matters related above and that Thomas Pollard, CDF, is hereby appointed as the school district's representative to GST BOCES in all matters leading up to the entering into a contract for the purchase of the above-mentioned services; and,

BE IT FURTHER RESOLVED, that the Horseheads Central School District Board of Education agrees (1) to abide by the decisions of the GST BOCES Purchasing Manager regarding the quality standards; (2) that unless all bids are rejected, award of contracts will be according to the recommendations of the GST Purchasing Manager; and (3) that after award of contract(s), it will conduct all business directly with the successful bidder(s).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Frederick

Holleran

Jacobus

Lively

Lynch

Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the resolution to participate in a bid for removal of trash and recyclables to the Board for Board action. This will save the District about \$30,000.

Director of Human Resources Report

Director of Human Resources Judy Christiansen stated there isn't a report.

Director of Student Services Report

Director of Student Services Kim Williams stated there isn't a report.

Student Representative's Report

Update on High School Activities

Senior Nicole Gaylord, this year's student representative on the Board, gave a report on events that are occurring at the High School. Nicole noted that finals week is in full swing and Regents week is next week, with the second semester starting on February 2nd. She also reported that the Snow Ball will be held Friday and on February 5th is the Senior Basketball Game. Parents' Night is February 10th. Parents are working on Project Graduation activities. Greek Peak and a Water Park may be included in the activities.

Legislative Liaison Report

Chair Rose Apgar stated she is going to Albany in March but she isn't sure yet if she is representing Horseheads or BOCES.

Report from the Visitation Committee

Chair Rose Apgar stated the Committee will tour the Middle School on January 29th.

Report from the Athletic and Extra-Curricular Committee

Chair Mark Brinthaupt stated there isn't a report.

Report from the Audit Committee

Chair Mary Beth Frederick stated the Committee met on January 7th. During this meeting they discussed the Extra-Curricular Audit and the 2010 Audit Calendar.

Report from the Finance Committee

Chair Jim Jacobus stated the Committee met prior to tonight's meeting and discussed all the items under Agenda Item 11 – School Business Administrator's Report. He also reported that they discussed the possibility of going to a zero-based budget model, the Governor's Proposed Budget and the Five-Year Budget Projection.

Report from the Outcomes and Assessment Committee

Chair Michael Buck stated the Committee met on January 12th. They reviewed the Technology Plan, heard updates on Response to Intervention, the Gardner Road SINI Plan and the PreK-6 ELA adoption schedule.

Report from the Planning and Development Committee

Chair Pam Stollo stated the Committee will meet on January 28th.

Report from the Policy Referral/Review Committee

Chair Mary Beth Frederick stated the Committee met on January 13th. They discussed the policy regarding personal use of District-owned equipment, which has been questioned by the auditor. They also discussed having one meeting per month, which the Board will discuss further at the next Board Meeting.

Questions/Comments from Board Members

There were no questions or comments.

Adjournment

Moved by Jacobus, seconded by Stollo.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:25 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Frederick

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MOTION CARRIED

Respectfully Submitted By

Candy L. Maine,

Candy L. Maine, District Clerk

