

Enclosure 12:1  
BOE Meeting Date: 2/4/10

Horseheads Central School District  
Student Services Center

TO: Board of Education

FROM: Kimberly G. Williams

DATE: January 27, 2010

RE: 12.1 STUDENT SERVICES DEPARTMENT UPDATE

Attached is an update for the Student Services department.

## *Student Services Overview*

### *Activities to date:*

#### July:

- ✚ 14-16, 21-23 Workshops- Curriculum Based Measurement & AIMSweb

#### July & August:

- ✚ Principal/School Psychologist conversation to build relationships and to gain input prior to the start of the school year (Theresa & Kelly)

#### August:

- ✚ 3 & 4 - Educational Administrator's Summer Institute in Albany (Kim, Kelly & Theresa)

#### September:

- ✚ September 2009-May 2010 - CPSE/CSE Chairpersons training (Kelly and Theresa are currently attending)
- ✚ 15, 17, 22, 29, & 30 Workshops-Curriculum Based Measurement & AIMSweb
- ✚ 23-District-wide Classroom Intervention Model (CIM) training
- ✚ 24 - CPSE IEP Present Levels of Performance and Measureable Annual Goals training (Theresa - training for EOP Head Start, 25 participants)
- ✚ 29 - CPSE Expectations training (Theresa- training for 30 early intervention and preschool providers)

#### October:

- ✚ Attended building faculty meetings to present the proposed new CSE referral form and consent to test form
- ✚ Conducted Staff Chats to listen and obtain input regarding the new forms
- ✚ Implemented the "Grief Program" through the building Social Workers, this program is support by the Southern Tier Hospice and Palliative Care
- ✚ 6 - IEP Direct training (Theresa- training for 20 staff members form PPOTS- Pediatric Physical and Occupational Therapy Services)
- ✚ 27 - Teaching the Child with Autism training (Kelly & Theresa - training for staff at Big Flats Elementary School)
- ✚ 28 & 29 - The Brain Summit in Niagara Falls (Kim & Theresa)

November:

- ✚ 4 - IDEA (Ed Sarzynski) training in Syracuse (Kelly & Theresa )
- ✚ 5 - Annual Transition Conference for Students With Disabilities in Rochester NY (Shawn & Brendan McCarthy - Transition Coordinator)
- ✚ 10 - Secondary Special Education staff attended Indicator #14 IEP Training - BOCES Coopers Plains Campus
- ✚ Attended building faculty meetings to present the topic of confidentiality as it pertains to special education students
- ✚ 16 - Student Services sponsored an IEP Direct training for our secretarial staff, including other staff members from local school districts that use IEP Direct
- ✚ 25 - Administrative Staff gave an hour question and answer session to the transportation department related to students with disabilities
- ✚ Ongoing conversations and school visits (Syracuse) to support the Fast ForWord program at Gardner Road Elementary School
- ✚ Ongoing conversations regarding a supplemental reading program at Gardner Road Elementary School

December:

- ✚ 14 - Hosted a Webinar with Bookshare- an online library for students with reading challenges
- ✚ 21- Secondary Special Education staff attended Indicator #13 IEP Training - BOCES Coopers Plains Campus

January:

- ✚ 4, 5, & 7- Hosted a Webinar for AIMSweb for High School, Middle School, and K-6 special education staff
- ✚ 12 -School Visits to Rochester area Schools - Victor & Brockport to acquire the knowledge of how Special Education services are provided to Students with Disabilities at the High School level (Shawn, Jay Hillman- Director of Secondary Education, Debbie Lane- Special Education Teacher
- ✚ 20 - Autism Spectrum Disorder training for the transportation department, 2 sessions 9-10am & 5-6pm, attendance for the first session was 60 and 52 from the second session (Theresa & Kelly)
- ✚ 26 - Implementation of the Supplemental Education Services for Gardner Road Elementary School
- ✚ 27 & February 3- Virtual Academy - Fast ForWord for special education staff from Gardner Road Elementary