

**Horseheads Central School District  
Regular Meeting of the Board of Education  
Middle School(LGI)  
February 4. 2010**

**Present:** Apgar, Brinthaupt, Buck, Gaylord, Holleran, Jacobus, Lively, Lynch

**Also Present:** Bostwick, Brock, Christiansen, Doubrava, Learn, Marino, Middlebrook, Stuart, K. Williams

**Absent:** Stollo

**Call to Order:** President Lynch called the meeting to order at 7:00 PM

**Minutes**

Moved by Brinthaupt, seconded by Apgar.

RESOLVED, that the minutes of the Work Session of January 21, 2010 be approved by the Horseheads Central School District Board of Education as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar			
Brinthaupt			
Buck			
Frederick			
Gaylord			
Holleran			
Jacobus			
Lively			
Lynch			

Stollo

MOTION CARRIED

**Board President's Remarks**

President Lynch welcomed everyone to tonight's meeting. He stated Board Member Stollo was unable to attend tonight's meeting due to a conflict. He stated it is great to travel to the various schools to hear the presentations which the Board enjoys very much.

**Agenda Changes**

President Lynch stated there are no agenda changes, however; there will be an Executive Session to review CSE Recommendations.

**Questions and Comments from the Public**

There were no Questions or Comments from the Public.

### **Awards, Honors and Recognition**

Superintendent Ralph Marino recognized the following honors and achievements:

- Horseheads students, staff and community members for their continuing efforts to help the people of Haiti:
- Gardner Road students are collecting coins at the end of their lunch line for the American Red Cross. Mrs. Bates class will be counting the donations and graphing the results.
- Center Street's Student Council is donating all proceeds from their Mobile School Store to the American Red Cross. Additionally, first and third graders are collecting first aid supplies.
- Big Flats staff designed their quarterly Demin Day donation to go to the Red Cross, some \$130.00.
- Middle School Special Education teachers and students have partnered with a local hospital to help collect items for disaster health kits.
- Intermediate School students are collecting change and donations from friends and family through February. To date, they have collected \$200.00.
- The High School Student Council held a "Hats on for Haiti Day" this past Thursday. Students donated \$1.00 to wear a hat with proceeds of between \$200.00 - \$300.00 going to the Red Cross.
- The Superintendent is very proud of Junior Katelyn Goodwin who was named the Elmira Kiwanis Club's Female Athlete of the Month for January.
- Members of the Modified Wrestling Team (Alex Kellar, Shay Andrews, David Sakamoto, Tyler Wolfe, David Zinck, Timothy Carter, James Eastman, Cody Smith, Dustin Whitesell and John Sepelak) who volunteered at the Elmira Community Kitchen on Martin Luther King Day. Superintendent Marino appreciates Coach Chris Honness and the boys for taking time out of their busy schedules to do this for the public.
- Fifth-grader Will Kamas who won the Intermediate School's Geography Bee that was held on January 14<sup>th</sup> in the first round of the National Geographic Bee. He will now go to the state-level written test. There are up to 100 top scorers in each state who will be eligible to compete in the State Bee on April 3<sup>rd</sup>. State winners go on to the national competition in May.
- The High School has been awarded a \$1,400 grant from the ARTS of the Southern Tier Finger Lakes for an integrative curriculum project involving dance, music, physical education and other content areas. Superintendent Marino is very excited about this and recognized Art Carichner and Sue Pirozollo for putting this grant together.
- Brent Hamula, a 1994 graduate and brother of Ridge Road Art Teacher Rich Hamula, is a trainer with the 2010 Olympic Short Track Speed Skating Team. Brent has worked with several other Olympic teams including alpine skiing, bobsled, swimming, diving and the US Deaf Hockey Team. Superintendent Marino is very proud of how successful one of our Horseheads Alumni has become.

Cont'd

**Presentations****Middle School PTO Update**

Middle School PTO President Deb Jay reported on the parent groups' fundraisers and other activities to support students and staff. She stated the Parent Group focuses on the following four areas: 1. Talent, 2. Staff Appreciation, 3. FACS Interviews and 4. Event Planning. Mrs. Jay stated the number of leadership roles has increased greatly over the past few years with every event having a Chairperson. To date there has been over \$2,000 given to projects with over 165 emails being distributed to families of Middle School students. The PTO helps fund various projects throughout the year such as providing money to the Health Curriculum, multi-media assemblies, teacher supplies, etc. We are very thankful to the teachers who send emails and use Tool Box Pro on a daily basis. This is an excellent communication tool. Principal Carl Guidotti thanked Deb Jay for her valuable insight and support of the Middle School students, staff and parents.

Principal Carl Guidotti and members of the Middle School staff presented a report on the school's initiatives for literacy, health and wellness, character education and Raider World community service. The school's goals are for all students to participate in at least four community projects or events, provide opportunities for students to set and achieve personal wellness goals, create a menu of academic resources and intervention and promote literacy. To achieve these goals a subcommittee is developing a list of common literacy terms to be promoted in class and analyzing data collected from reading screenings. The Raider World committee and the PTO are supporting the Site-Based Team in working toward these goals.

Reading Specialist Joanne Doherty reported on Literacy. She stated one of Principal Guidotti's goals is trying to get the students to read more, an initiative which she is working very hard on to accomplish. She is using many different methods and designing programs that underscore the importance of Literacy. She is focusing on: Literacy is learning, classroom vocabulary that becomes familiar for the students. The top ten words will be posted in each classroom. Flyers promoting reading are displayed throughout the building. The Big Read Program is going very well.

Physical Education Teacher Jeff Gush and Lee Spencer along with Health Teacher Meghan Strong reported on Health and Wellness. They are trying to teach the students to be proactive to prevent obesity and teaching them to be fit and how to function so that they have a longer life span. In order to do this, they have developed and will implement a Wellness Plan which consists of identifying the health status of the school's students and create a menu of community resources in health and wellness. Activities to support healthy choices and a healthy lifestyle include a strong physical education program, an Intramural Program and a Wellness Club.

Cont'd

Physical Education Teacher Lee Spencer reported that the Intramural Program runs every single day as long as there is tenth period. To date volleyball and basketball have been held. There have been about forty-five students attending on a daily basis. A high this year was sixty-eight students who participated in basketball. He is trying to expand it to get even more students involved.

Health Teacher Meghan Strong reported on the Wellness Club that started in 2007. This is an opportunity for 7<sup>th</sup> and 8<sup>th</sup> grade students who are interested in Wellness to become actively involved. The purpose of the Club is to teach students the different skills needed to have a healthy body. The Club meets two times a month during tenth period and sometimes after school. She is trying to connect students with outside resources, field trips, have the students become advocates for their health and the health of others. Speakers have come in to teach students proper hygiene, drug education and dental hygiene. Food Labs, Yoga, Ice Skating and other physical activities have taken place. To date thirty students are in the Club.

Nancy Simons reported on the Raider World. The objective of the program is to share and promote a sense of belonging, a sense of common bonding in our building as well as our local and global community. The new structure of the school day was reviewed. Events completed to date are: The Big Read, Guess the Literacy Chair, Breast Cancer Awareness Day, Pennies for Peace Drive and the Student Council Annual Food Drive. On-going and Planned Events include Support Our Troops for Valentines' Day. We are confident that we are going in the right direction as our students are caring students and are also academically successful.

President Brian Lynch stated it is great to see how well-rounded the students are and the neat activities the Middle School staff is doing to help our students succeed academically and socially. The PTO needs to be commended for the hard work and dedication it has for the school, the staff and the students. The staff needs to be commended for its commitment in preparing the students for the High School.

Superintendent Ralph Marino stated as a parent of a Middle School student he is very proud of the staff and what they are doing in preparing his child socially and academically for the world and the High School.

### **Superintendent's Report**

#### **Resolution for the High School Marching Band to go to Disney World in April 2011**

High School Marching Band Director Tina Matejka presented the Board with the Marching Band trip to Disney World in April 2011 for discussion only. Tina reviewed the estimated cost of the trip, what is included in the expense of the trip, fundraisers that will be held to raise the money for the trip and the health and security of the students. She also included the Itinerary for the trip.

Board Member Mark Brinthaupt inquired if other airlines such as Delta with Legion Air had been contacted as a comparison. Tina stated that it was contacted and was \$2.00 more a seat and the plane is not able to accommodate the number of people we have going. To date there are 209 people interested and Legion Air is only able to seat 150 people.

Board Member Mary Beth Frederick stated she appreciates all the hard work that it takes to plan a trip of this size. It is a wonderful opportunity for the students. She inquired if there are any plans for students who may not be able to financially afford to go and also are there any plans for the community to be informed of the students participating in the parade? Fundraisers are being held and are being maintained in an extra-curricular fund. The parents have said they will help pay for those students who are not able to financially afford to participate in this trip. Tina stated the media will be contacted when the students are coming home.

President Brian Lynch stated he had the opportunity to participate in this trip three years ago with his daughter. It was very well run and organized. The kids really enjoyed performing in the Band and stayed busy until about 11:00 PM nightly. The educational event was very impressive. President Lynch stated this item will be brought to the Board for Board Action at its' next Board meeting in two weeks.

#### **Resolution for the High School Choir's Trip to Virginia Beach Area in May 2010**

High School Choral Director Joseph Milliken presented the Board with the High School Choir's Trip to Virginia Beach area in May 2010 for discussion only. Joe reviewed the estimated cost of the trip, what is included in the expense of the trip, fundraisers that will be held to raise the money for the trip and the health and security of the students. He also included the Itinerary for the trip.

Board Member Mary Beth Frederick inquired again if the community will be aware of the students performing in Virginia Beach. Joe reassured her that the community will know in advance of the student's participation.

Board Member Brian Lynch thanked Joe for a very thorough report and stated this will be brought to the Board for Board Action at its next Board meeting in two weeks.

#### **Update on the Strategic Plan Implementation Team**

Superintendent Ralph Marino stated the group will meet for the first time for a training session in early March.

#### **State Education Department BOCES Survey**

The Board discussed the make-up of the GST BOCES region to answer a survey from the Office of the Commission of Education. When there is a BOCES

Cont'd

Superintendent's vacancy, the Education Department studies the BOCES Configuration to see if a merger would be prudent. Tony Micha, GST BOCES Superintendent, recently retired. The Board agreed that their preference would be to keep the twenty-one District BOCES configuration as is.

Board Member Rose Apgar stated that she does not want to see another merger as we are currently 21 districts that encompasses 2,177 miles. If we merge with another BOCES, we will encompass about 40-50 school districts with only one person to oversee the Districts.

Board Member Mark Brinthaup stated he can not see how it would be efficient if there were to be another merger. There is no need to be any larger than we already are. If we were to merge and positions were eliminated and added to another person's job, how efficient would it be? It should be left the way it is.

Board President Brian Lynch agrees with Board Member Brinthaup. It was decided by the Board that we will go with Option 1: Make no change in the Sole Supervisory District of Schuyler-Steuben-Chemung-Tioga-Allegany Counties.

#### **President's Report**

##### **Discussion of One Board Meeting Per Month Instead of the Current Two Meetings Per Month**

Board President Brian Lynch stated he had given this proposal to the Policy Committee to review the Pros and Cons of this proposal. It was also discussed at the Planning and Development Committee Meeting last week and now is being brought to the Board for discussion so that action may take place on it in two weeks at the next Board Meeting.

Board Member John Lively inquired if the Board will still remain as efficient as it has been if it goes from two meetings a month to one meeting per month? He inquired if it would be possible to have a second meeting if necessary to conduct urgent business. Board President Lynch and Board Member Brinthaup stated the Board is able to call a Special Meeting as needed as long as it is properly advertised.

Board Member Brian Lynch stated many meetings early in the school year tend to be shorter meetings. The ones in January through May meet for a total of four hours in January(three times plus the retreat). The Sub-Committees are very active and the Chairperson could provide the Board with summaries. This would be a one-year trial with the meeting being held on the fourth Thursday of the month, lasting approximately three hours, starting at 6:00 PM.

Board Member Mary Beth Frederick stated this would benefit the District employees as more staff members may attend the meetings knowing there would only be one meeting per month. It may even encourage more people to run for the Board.

Board Member Rose Apgar stated there would be fewer meetings at the High School and we would still continue to travel to the different schools.

Vice-President Michael Buck stated he appreciates the comments that he has heard in support of this one-year pilot. However, he stressed the importance of making sure the Board will continue to do an efficient job taking care of the business of running the School District. We have become very efficient and he doesn't want us to lose that by going from two meetings a month to one meeting a month.

Board Member Mark Brinthaup stated he is favor of trying this for one year to see how effective it will be. However he did voice his concern that if someone were to run for the Board there would still be more than one meeting per month for the person to attend as there are subcommittees that the member will belong to.

Board Member Jim Jacobus stated he is in agreement with Board Member Brinthaup and Vice-President Buck. As long as the Board is able to complete its' work so that the District continues to run efficiently, then he is in favor of the one-year pilot.

Board Member Mary Anne Holleran stated she has limited tenure on the Board which makes it difficult for her to make a comment. However, as long as the Board continues to be efficient, she is in favor of this one-year trial.

Superintendent Ralph Marino stated this was discussed at last week's meeting and it was suggested that this would be a one-year pilot that would begin July 2010 if the Board was in agreement. Ralph will do a mock-up schedule and give it to the Policy Committee for review.

President Brian Lynch stated since the Board is in general consensus of this pilot, this will be sent back to the Policy Committee to develop a proposal and will be brought back to the Board for further discussion and then Board action.

**Board Member Educational/Professional Development Opportunities(via NYSSBA)**

Board President Brian Lynch stated there are plenty of NYSBBA trainings available for the Board. There are a lot of WEBINARS that started the end of January. If there is something that looks interesting to you and you would like to be a part of it, contact Cathy Knowles so she is able to sign you up for it. Also, at a later date report back to the Board with follow-up.

**Prospective Board Member Petitions(available February 1, 2010)**

Board President Brian Lynch noted that Board Member Petitions are available in the Business Office for anyone who is interested in running for the Board. They need to be submitted to the Business Office by April 19<sup>th</sup>.

**Assistant Superintendent’s Report**

**Book Studies**

Assistant Superintendent Alice Learn reported on the various Book Studies that are occurring in the District Schools and Offices. She stated they are becoming more and more a popular form of professional development throughout the District. These groups meet on an agreed upon time and discuss the assigned chapters, reflect on current practice and in some cases agree to try new ideas.

**Sustainability Project**

Assistant Superintendent Alice Learn reported on a regional sustainability project by the Center for Sustainable Agriculture, Food and Energy(SAFE Center), involving twenty counties in Central and Western New York. The project’s goal is zero carbon footprint and energy self-sufficiency within its facilities, making the project a teaching model.

**Pre-K and K Study Group Update**

Assistant Superintendent Alice Learn updated the Board on the on-going work of the PreK/K Study Group and the RTI Committee. She stated the meeting focused on Chapters 1 and 2 of Developmentally Appropriate Practice. Sean led a discussion on implementing planned themes/projects and participants shared successes and concerns about the themes they have been creating. February’s meeting will focus on writing.

**RTI Task Force Update**

Assistant Superintendent Alice Learn updated the Board on the on-going work of the RTI Task Force. Feedback from the December meeting, the CIM Team Process and RTI were reviewed.

**School Business Administrator’s Report**

**Budget Transfer over \$10,000**

Moved by Jacobus, seconded by Frederick.

BE IT RESOLVED that the Horseheads Central School District Board of Education approves the following budget transfer, which exceeds the Superintendent’s \$10,000 approval limit.

From: A 1964-14-04 To: A1010-14-0400 Amount: \$15,000

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			
Frederick			
Gaylord			
Holleran			
Jacobus			
Lively			
Lynch			Stollo

MOTION CARRIED

Cont’d



Business Administrator Michael Stuart stated this transfer from the Tax Refund Reserve Code to the Board of Education will cover New York State School Association's costs related to: Board of Education Strategic Planning, Board of Education Leadership Retreat, Site-Based Strategy Training, Custom Improvement Plan and travel related expenses.

**Director of Human Resources Report**

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee recommendations and addendum as submitted.

**NYS CLEARANCE FOR EMPLOYMENT RECEIVED**

	<u>STATUS/POSITION</u>
McCarthy, Mitchell	Substitute
Ostrum, James	Substitute
Plumley, Melinda	Substitute
Wesneski, Deborah	Substitute
Whiting, Joan	Substitute

**CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bedford, Linda	Substitute teacher aide, assistant, school monitor	01/05/10	\$7.25-7.35/hr.
Ostrum, James	Substitute cleaner	01/04/10	\$7.25/hr.
Plumley, Melinda	Substitute LPN	01/22/10	\$9.00/hr.
Strong, Kurtis	Temp. Laborer (network tech.)	12/23/09	\$7.25/hr.
Wesneski, Deborah	Substitute cleaner	01/04/10	\$7.25/hr.
Whiting, Joan	Substitute clerk typist, school monitor, teacher aide	12/22/09	\$7.25-7.35/hr.

**CIVIL SERVICE LEAVE OF ABSENCE:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
McCarthy, Cindy leave)	Bus Driver/Transp.	12/28/09-01/15/10 (maternity
VanAlstine, Eldon	Cleaner/HS	12/18/09-2/1/10 (medical leave)

**CIVIL SERVICE RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Rogers, Phil	Painter/Facilities	01/14/10

**CIVIL SERVICE RETIREMENTS:**

WHEREAS, **Beverly Cooper** will retire as a Cleaner, effective January 12, 2010; WHEREAS, Beverly is in her 8th year with the District; WHEREAS, Beverly will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Beverly's retirement and hopes her future years are fulfilling.

WHEREAS, **Martha Heater** will retire as a Cleaner, effective July 30, 2010; WHEREAS, Martha is in her 20th year with the District; WHEREAS, Martha will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Martha's retirement and hopes her future years are fulfilling.

Cont'd

WHEREAS, **Sharon Tompkins** will retire as an Attendance Clerk (Clerk Typist), effective June 30, 2010; WHEREAS, Sharon is in her 31<sup>st</sup> year with the District; WHEREAS, Sharon will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Sharon’s retirement and hopes her future years are fulfilling.

WHEREAS, **Virginia Wiggins** will retire as a Bus Driver, effective January 14, 2010; WHEREAS, Virginia is in her 39th year with the District; WHEREAS, Virginia will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Virginia’s retirement and hopes her future years are fulfilling.

**CIVIL SERVICE TERMINATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Frycek, Paulette	Bus Driver/Transportation	01/19/10
Ostrum, James	Substitute Cleaner	01/11/10

**CIVIL SERVICE TRANSFERS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Swartwood, David	Bus Driver/Transportation (transfer from part-time to full-time)	01/14/10

**INSTRUCTIONAL NEW HIRES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
* Hyer, Lindsay	Speech/CS	02/09/10	\$43,157
Pribulick, Julie	Teaching Assistant 1:1/MS	01/19/10	\$9.91/hr.

- New Hire Announcement attached.

**INSTRUCTIONAL NEW MENTOR PAIRS FOR 2009-2010:**

<u>Mentee</u>		<u>Mentor</u>	
Hyer, Lindsay	CS/Speech	Mryglot, Kim	GR/IS/MS/Speech

**INSTRUCTIONAL INCREASE IN HOURS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hrynkiw, Gregory	Teaching Assistant 1:1/MS (increase in hrs. from 7 to 7.5/day)	12/7/09 (retro)

**INSTRUCTIONAL RETIREMENT:**

WHEREAS, **Marlene Cieri** will retire as a Vocal Music Teacher, effective June 30, 2010; WHEREAS, Marlene is in her 22nd year with the District; WHEREAS, Marlene will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Marlene’s retirement and hopes her future years are fulfilling.

WHEREAS, **Carolyn Clack** will retire as a Librarian, effective June 30, 2010; WHEREAS, Carolyn is in her 29th year with the District; WHEREAS, Carolyn will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Carolyn’s retirement and hopes her future years are fulfilling.

Cont’d

WHEREAS, **Judy Clark** will retire as a Grade 3 Teacher, effective June 30, 2010; WHEREAS, Judy is in her 20<sup>th</sup> year with the District; WHEREAS, Judy will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Judy's retirement and hopes her future years are fulfilling.

WHEREAS, **Warren Conklin** will retire as a Social Studies Teacher, effective June 30, 2010; WHEREAS, Warren is in his 34<sup>th</sup> year with the District; WHEREAS, Warren will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Warren's retirement and hopes his future years are fulfilling.

WHEREAS, **John Gagliardo** will retire as a Technology Teacher, effective June 30, 2010; WHEREAS, John is in his 37<sup>th</sup> year with the District; WHEREAS, John will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts John's retirement and hopes his future years are fulfilling.

WHEREAS, **Barbara Kurcoba** will retire as a Social Studies Teacher, effective June 30, 2010; WHEREAS, Barbara is in her 25<sup>th</sup> year with the District; WHEREAS, Barbara will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Barbara's retirement and hopes her future years are fulfilling.

WHEREAS, **Maria L'Amoreaux** will retire as a French Teacher, effective June 30, 2010; WHEREAS, Maria is in her 27<sup>th</sup> year with the District; WHEREAS, Maria will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Maria's retirement and hopes her future years are fulfilling.

WHEREAS, **Alan Lefkowitz** will retire as a Music Teacher, effective June 30, 2010; WHEREAS, Alan is in his 39<sup>th</sup> year with the District; WHEREAS, Alan will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Alan's retirement and hopes his future years are fulfilling.

WHEREAS, **Thomas Love, II** will retire as a Social Studies Teacher, effective June 30, 2010; WHEREAS, Thomas is in his 31<sup>st</sup> year with the District; WHEREAS, Thomas will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Thomas' retirement and hopes his future years are fulfilling.

WHEREAS, **Cindy McCluskey** will retire as a Special Education Teacher, effective June 30, 2010; WHEREAS, Cindy is in her 31<sup>st</sup> year with the District; WHEREAS, Cindy will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Cindy's retirement and hopes her future years are fulfilling.

WHEREAS, **Nancy Mickelburgh** will retire as a Grade 6 Teacher, effective June 30, 2010; WHEREAS, Nancy is in her 25<sup>th</sup> year with the District; WHEREAS, Nancy will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts+ Nancy's retirement and hopes her future years are fulfilling.

WHEREAS, **Melody Spencer** will retire as a Vocal Music Teacher, effective June 30, 2010; WHEREAS, Melody is in her 33<sup>rd</sup> year with the District; WHEREAS, Melody will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Melody's retirement and hopes her future years are fulfilling.

WHEREAS, **Annette Stevens** will retire as a Music Teacher, effective June 30, 2010; WHEREAS, Annette is in her 38<sup>th</sup>

Cont'd

year with the District; WHEREAS, Annette will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Annette's retirement and hopes her future years are fulfilling.

WHEREAS, **Martin Strong** will retire as a Grade 5 Teacher, effective June 30, 2010; WHEREAS, Martin is in his 19th year with the District; WHEREAS, Martin will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Martin's retirement and hopes his future years are fulfilling.

WHEREAS, **Margaret Sweeney** will retire as a Special Education Teacher, effective June 30, 2010; WHEREAS, Margaret is in her 32<sup>nd</sup> year with the District; WHEREAS, Margaret will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Margaret's retirement and hopes her future years are fulfilling.

WHEREAS, **Timothy Wade, Sr.** will retire as a Social Studies Teacher, effective June 30, 2010; WHEREAS, Timothy is in his 18th year with the District; WHEREAS, Timothy will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Timothy's retirement and hopes his future years are fulfilling.

WHEREAS, **Peter Warren** will retire as a Grade 5 Teacher, effective June 30, 2010; WHEREAS, Peter is in his 40<sup>th</sup> year with the District; WHEREAS, Peter will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Peter's retirement and hopes his future years are fulfilling.

WHEREAS, **Mary Lee Williams** will retire as a Teaching Assistant, effective June 30, 2010; WHEREAS, Mary Lee is in her 18th year with the District as a teaching assistant; WHEREAS, Mary Lee will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Mary Lee's retirement and hopes her future years are fulfilling

WHEREAS, **James Williams** will retire as a Technology Teacher, effective June 30, 2010; WHEREAS, James is in his 23rd year with the District as a teacher; WHEREAS, James will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts James' retirement and hopes his future years are fulfilling.

**INSTRUCTIONAL LEAVE OF ABSENCE:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
*Caldwell, Larry	MS/Technology	11/11/09 – 2/1/10 (Medical)
Howard, Melinda	HS/Math	2/1 – 6/30/10 (Unpaid - Childcare)
Leon-Molina, Daniel	HS/Spanish	12/17/09 – 3/15/10
*McCarthy, Killeen	HS/Math	1/7/09 – 6/30/10 (Maternity)
Sloan, Yvonne	MS/Music (Band)	1/13 – 2/19/10 (Medical)

\* Initial leave extended.

**INSTRUCTIONAL RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Daniel Leon-Molina	HS/Spanish	3/15/10

Cont'd

**INSTRUCTIONAL TRANSFER:**

	<u>STATUS/POSITION</u>
Wahl, LouAnn	Teaching Assistant 8:1:1/MS

**ADDENDUM**  
February 4, 2010

**CIVIL SERVICE NEW HIRES:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SALARY</u></b>
Hough, Robyn	Part-time Bus Driver/Transp.	02/01/10	\$10.56/hr.

**CIVIL SERVICE RETIREMENT: (REVISED DATE\*)**

WHEREAS, Jackie “Fannie” Ettenberger will retire as a cleaner, effective \*May 31, 2010; WHEREAS, Fannie is in her 23rd year with the District; WHEREAS, Fannie will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Fannie’s retirement and hopes her future years are fulfilling.

**CIVIL SERVICE TRANSFERS:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Youmans, Tammy	Bus Driver/Transportation (from 4 hr./day to 2 hr./day driver)	02/01/10

**CIVIL SERVICE LEAVE OF ABSENCE:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Davenport, Bonnie	Teaching Assistant/BF	01/06/10-03/06/10

**INSTRUCTIONAL NEW MENTOR PAIRS FOR 2009-2010:**

<b><u>Mentee</u></b>	<b><u>Mentor</u></b>	
Lisa Quagliana HS/LTS Health	Britt Lenhardt	HS/Health (1st Semester only)
Patrick Chilson HS/LTS Math	Arline Ely	HS/Math
Ellen Bankaitis HS/LTS Math	TBA	
Christine Confer HS/Spanish	Kelli Fesetch	HS/Spanish

**INSTRUCTIONAL TENURE RECOMMENDATION:**

	<b><u>STATUS/POSITION</u></b>	<b><u>CERTIFICATION</u></b>	<b><u>EFFECTIVE</u></b>
Jackson, Helen	Teaching Assistant/IS	Level III Teaching Assistant	01/01/10

**HOMEBOUND INSTRUCTION:**

Norton, Michelle \$18/Hour

**VOLUNTEER COACHES:**

Cook, John Michael Varsity Boys Baseball  
Rios, Audrey Varsity Softball  
Morenus, Gary Varsity Softball  
Owen, Kirk Jr. Varsity Softball  
Harter, Kerry Varsity Girls Golf

All volunteers are certified or will be certified in First Aid and CPR before their sports season begins.

**INSTRUCTIONAL NEW HIRE:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>CERTIFICATION</u></b>	<b><u>SALARY</u></b>
Confer, Christina Ann	HS/Spanish	01/29/10	Spanish 7-12	\$47,251

Cont'd

Regular Meeting of the Board of Education February 4, 2010

Page 14

**INSTRUCTIONAL LEAVE OF ABSENCE:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Rial, Amy	IS/Grade 5	4/27/10 – 6/30/10 (maternity)

**INSTRUCTIONAL SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Azzarelli, Vincent	Degreed	Secondary History
Bedford, Linda	Certified	Elementary RR
Bennett, Jessica	Degreed	Elementary/Secondary
Campbell, Heather	Non-Degreed	Elementary 1-4
D'Angelo, Kelly	Certified	Elementary/Middle School
Fish, Shelly	Degreed	Elementary/Secondary
Grinnell, Katy	Degreed	Elementary/Secondary
Heun, Michelle	Non-Degreed	Elementary/Secondary
Heywood, Valerie	Degreed	Elementary/Secondary
Hughes, Jeremy	Certified	Elementary/Secondary P.E.
Nichols, Rebekah	Certified	Elementary/Secondary
McGinnis, Megan	Non-Degreed	Elementary/Secondary

**INSTRUCTIONAL SUBSTITUTES PENDING NYS CLEARANCE FOR EMPLOYMENT:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Carl, Jamie	Degreed	Elementary/Secondary
Cuer, Katie	Non-Degreed	Elementary/Secondary
Graham, Nicole	Certified	Elementary/Secondary
Gustin, Steven	Certified	Elementary/Secondary
Harkness, Lydia	Certified	Elementary
McGannon, Shawn	Degreed	Elementary/Secondary
Sabatini, Meagan	Degreed	Elementary
Thompson, Robert	Certified	Secondary

**INSTRUCTIONAL CONTRACT SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Quagliana, Lisa	High School	2/2/10 – 6/30/10	PE/Health	\$75/Day

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Bankaitis, Ellen	Math/HS	2/1/10 – 6/30/10	Math	\$39,511 (Prorated)
Chilson, Patrick	Math/HS	1/29/10 – 6/30/10	Math	\$39,141 (Prorated)
Wagner, Heather	ASD/BF	1/4/10 – 3/5/10	Special Education	\$40,809 (Prorated)

**HOMEBOUND TUTOR:**

	<u>RATE</u>
Sechrist, Annette	\$18.00
Vazquez, Adam	\$18.00
Licht, Elizabeth	\$16.00

Cont'd

Regular Meeting of the Board of Education February 4, 2010

Page 15

**EXTRA-CURRICULAR STIPENDS RESIGNATION:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Russo, Crissie	Rowdy Raiders Advisor	12/22/09

**TENURE APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>		
Netherton, Wendy	Teaching Assistant/IS	04/02/10		
	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>

Apgar

Brinthaupt

Buck

Frederick

Gaylord

Holleran

Jacobus

Lively

Lynch

Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought the Human Resources Sub-Committee recommendations and addendum to the Board for Board Action. She made special note to recognize the many retirements on tonight's report. Between the four Civil Service Retirements there is a total of 98 years to the school district with a total of 541 years of instructional retirements or teaching experience of the 19 teachers who are retiring which gives a grand total of 639 years of experience with our school district. She wishes them a long and healthy retirement.

Board Member Mary Beth Frederick stated she worked with the Intermediate School teachers and wished them well as they are phenomenal teachers. She also noted that John Gagliardo also volunteers with the Boy Scouts. She extends her best wishes to all those who are retiring.

Board Member Mary Anne Holleran stated that Annette Stevens is responsible for all three of her children being musicians and that Warren Conklin prepared her children for classes at Cornell when he was their ACE teacher.

**Director of Student Services Report**

**Student Services Department Update**

Director of Student Services Kim Williams gave an overview of the professional development trainings special education staff have presented and attended. A few of the trainings included in August – Administrative Training in legal information, classroom strategy, September – Curriculum Based, October – Wrote New Referral compatible to State Education, November – Transition Conference with Shawn, December – Webinar with Book Share and January AIM Webinar Workshop.

Cont'd

**Legislative Liaison Report**

Board Member Rose Apgar stated there is no report.

### **Report from the Visitation Committee**

#### **January 29<sup>th</sup> Tour of the Middle School**

Board Member Rose Apgar, Chair of the Visitation Committee, gave a report on the group's tour of the Middle School on January 29<sup>th</sup>. She noted that the school is in excellent condition and that the students and staff are busy learning and teaching. She praised Tom and the custodians for the cleanliness of the building. It is truly amazing. It shows the respect from the staff and the students. A discussion took place regarding the size of the lockers and how enrollment(622 students) is decreasing and if it would be possible to make the lockers bigger. The school houses four Mobile Earth Walk carts. She stated Middle School is recognized as a Star Energy School. A discussion took place regarding having a handicap bathroom with a changing table located near the Nurse's Office.

Board Member Mary Anne Holleran also noted the cleanliness of the school and was very impressed with the behavior of the students. They were very orderly and polite when changing classes. She strongly hopes that the District is able to accommodate the handicap restroom. It should be a priority for next year as there are many students coming in who will like use this facility.

Board Member Mary Beth Frederick stated that March 30<sup>th</sup> will be World War II Day.

### **Report from the Athletic and Extra-Curricular Committee**

Chair Mark Brinthaupt stated there is no report.

### **Report from the Audit Committee**

Chair Mary Beth Frederick stated there is no report.

### **Report from the Finance Committee**

Chair Jim Jacobus stated there is no report.

### **Report from the Outcomes and Assessment Committee**

Chair Michael Buck stated there is no report.

### **Report from the Planning and Development Committee**

#### **Update on the Meeting of January 28, 2010**

Board President Brian Lynch reported on the January 28<sup>th</sup> Meeting of the Planning and Development Committee. The group discussed the idea of one meeting per month and the status of the Strategic Plan Implementation Team.

### **Report from the Policy Referral/Review Committee**

Chair Mary Beth Frederick stated there is no report.

Cont'd

### **Report from the Human Resources Committee**

Chair Mark Brinthaupt stated this report was included in the Director of Human Resources Report.



**Questions/Comments from Board Members**

Board Member Mary Beth Frederick stated she really enjoyed the Middle School's presentation and that it is nice to see that Deb Jay is doing such a great job with the PTO. She stated the Literacy Piece is very important and the fact that the staff has identified it in so many different ways in order to get a student to read is very appreciative.

Board Member Mary Anne Holleran stated as a former teacher the whole initiative with Fluency, Literacy and Community Service is amazing and the Middle School staff needs to be commended for their efforts.

Superintendent Ralph Marino introduced Sixth Grade Teacher Michael Bostwick who is doing his Administrative Internship through SUNY Cortland with Central Office. Michael stated he is very appreciated of the time the administrators are devoting to his internship.

**Adjournment**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:54 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar

Brinhaupt

Buck

Frederick

Gaylord

Holleran

Jacobus

Lively

Lynch

Stollo

MOTION CARRIED

Moved by Brinhaupt, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting go into Executive Session at 9:00 PM to review and act on CPSE/CSE recommendations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar

Brinhaupt

Cont'd

Buck  
Frederick  
Holleran  
Jacobus

Lively  
Lynch

Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Brinthaup.  
RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE recommendations as presented.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck  
Frederick  
Holleran  
Jacobus  
Lively  
Lynch

Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Frederick.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from Executive Session and convene to its Regular Meeting of the Board of Education at 9:01 PM.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck  
Frederick  
Gaylord  
Holleran  
Jacobus  
Lively  
Lynch

Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Frederick.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 9:02 PM.

Cont'd

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck

Frederick  
Gaylord  
Holleran  
Jacobus  
Lively  
Lynch

Strollo

MOTION CARRIED

Respectfully Submitted By:

*Candy L. Maine*

Candy L. Maine  
District Clerk