

Claims Auditor Report

Claims Audit For Horseheads Central School District

Exceptions (Fixed and Processed)

Rejections (Pulled from Batch)

Fund	# of Invoices	Dollar Amount	Date	Non-Standard Receiver	No Auth for Rise to Claim	Tax On Invoice	Other	Improper Use of Public \$	No Proper Auth	Inv Amt Exceeds PO	Other	Check Numbers	Check Date	Dollar Amount	
Gen.	114	54,111.19	1/29-2/3/10	* See attached exception report									161582-161647	02/03/10	54,111.19
Gen.	169	113,442.19	2/4-2/10/10										161648-161733	02/10/10	113,442.19
Gen.	38	15,233.65	2/10-2/17/10										161734-161763	02/17/10	15,233.65
Gen.	162	125,746.26	2/18-2/23/10										161764-161859	02/24/10	125,746.26
Gen.															
Gen.															
Fed.	12	6,354.13	02/09/10										661460-661467	02/10/10	6,354.13
Fed.	5	70,200.08	02/24/10										661468-661472	02/24/10	70,200.08
Fed.															
Café	134	64,678.85	02/05/10										774421-774444	02/09/10	64,678.85
Café															
		449,766.35													449,766.35

To the District Treasurer:

I hereby certify that the claims encompassing the warrant noted above have been audited in the total amount of \$12452.74. You are hereby authorized and directed to pay the claimants the amount allowed and charge to the proper fund.

Lesa Bussmann
Claims Auditor

Linda S. Kleinmait 3/5/10
District Treasurer

Encl: #11.1
March 18, 2010

Claims Audit Exception Report

Claims Audit Exception Report for Horseheads Central School District

Invoice Date	Amount	Number of People if applicable	Vendor	Requisitioned	Approved	Items Purchased or Issue with Purchase	Cause for Exception	Reason/Resolution
12/23/09	\$94.79		JW Pepper	A. Carichner	A. Carichner	Sheet music	Confirming P.O.- P.O. dated 1/20/10 purchase made outside of procedure	paid w/ exception
09/09/09	\$57.25		Pearson Education	P. Sotero	P. Sotero	SS04 World Communication Passports	Confirming P.O.- P.O. dated 1/5/10 purchase made outside of procedure	paid w/ exception
01/07/10	\$85.50		Shattlinger Music Co	A. Carichner	A. Carichner	Twilight in Wildness Sheet Music	Confirming P.O.- P.O. dated 1/28/10 purchase made outside of procedure	paid w/ exception
01/01/10	\$440.32		Stericycle Inc	T. Stager	T. Pollard	Pathogen waste pick-up	Confirming P.O.- P.O. dated 1/28/10 purchase made outside of procedure	paid w/ exception
01/08/10	\$35.00		Toko Imports	A. Carichner	A. Carichner	Repair small Djembe drum	Confirming P.O.- P.O. dated 1/28/10 purchase made outside of procedure	paid w/ exception
11/23-1/20-10	\$273.21		Hickey's Music Store	A. Carichner	A. Carichner	12 orders for Sheet music	Confirming P.O.- P.O. dated 1/28/10 purchase made outside of procedure	paid w/ exception
01/15/10	\$1,980.00		CDRC Community Dispute Resolution Center	K. Williams	K. Williams	Peer Mediation Training	Confirming P.O.- P.O. dated 2/4/10 purchase made outside of procedure	paid w/ exception
01/15/10	\$50.00	6	Chemung Canal Trust Co. Credit Card	A. Learn	A. Learn	Lunch a Louies in Hanover Square	Such purchases should be discouraged as may be considered a gift of public funds	paid w/ exception
1/8/2010	\$505.36		Training Wheels	A. Learn	A. Learn	Books	Confirming P.O.- P.O. dated 1/20/10 purchase made outside of procedure	paid w/ exception
ordered 12/23/09 invoiced/shipped 1/13/10-2/1/10	\$1,845.84		JW Pepper	A. Carichner	A. Carichner	5 orders for Sheet music	Confirming P.O.- P.O. dated 1/28/10 purchase made outside of procedure	paid w/ exception
01/14/10	\$180.00	11	Minier's Kitchen	C. Knowles	R. Marino	Dinner: Chicken Parm, Mushroom Tortellini, green beans, salad, desert, paper products, & beverages	such purchases should be discouraged as maybe considered a gift of public funds	paid w/ exception

01/19/10	\$250.00	30	Minier's Kitchen	C.Knowles	R.Marino	Appetizers: Fruit Salsa & chips, Veggies & dip, desserts, paper products, & beverages	such purchases should be discouraged as maybe considered a gift of public funds	paid w/ exception
01/25/10	\$430.00	30	Minier's Kitchen	C.Knowles	R.Marino	Dinner: Chicken Parm, Mushroom Tortellini, green beans, salad, desert, paper products, & beverages	such purchases should be discouraged as maybe considered a gift of public funds	paid w/ exception
01/30/10	\$76.57		Staples	L.Kettell	K.Donahue	Office Supplies	Confirming P.O.- P.O. dated 2/4/10 purchase made outside of procedure	paid w/ exception
01/29/10	\$30.00		Exxon Mobil Card	A. Carichner	A. Carichner	Gas purchase	No receipt turned in to property document purchase.	paid w/ exception
01/26/10	\$1,229.38		NYS School Boards Association	M.Stuart	M.Stuart	Custom Improvement Plan held on 1/14/10	Confirming P.O.- P.O. dated 2/11/10 purchase made outside of procedure	paid w/ exception
10/31/10	\$45.00		St. Joseph's Hospital	K. William	K. William	Health Service	Confirming P.O.- P.O. dated 2/11/10 purchase made outside of procedure	paid w/ exception
ordered 2/2/10 invoiced 2/9/10	\$291.98		Staples	K.Donahue	K.Donahue	Office Supply - Toner Cartridge	Confirming P.O.- P.O. dated 2/11/10 purchase made outside of procedure	paid w/ exception
ordered 2/3/10 invoiced 2/9/10	\$108.84		Staples	K.Donahue	K.Donahue	Office Supplies	Confirming P.O.- P.O. dated 2/11/10 purchase made outside of procedure	paid w/ exception
01/24/10	\$682.21		GBC	C.Guidotti	C.Guidotti	Laminator Maintenance Agreement From 1/24/10-1/23/10	Confirming P.O.- P.O. dated 2/11/10 purchase made outside of procedure	paid w/ exception