

DRAFT

**Horseheads Central School District
Work Session of the Board of Education
Multi-Media Center, High School South Wing
March 18, 2010**

Present: Apgar, Brinthaup, Buck, Frederick, Gaylord, Holleran, Jacobus, Lively, Lynch, Strollo

Also Present: Abrunzo, Christiansen, Marino, Stuart, K. Williams

Absent:

Call to Order: President Lynch called the meeting to order at 7:04 PM.

Minutes

Moved by Brinthaup, seconded by Frederick.

RESOLVED, that the combined minutes of the Work Session of February 25, 2010 and Regular Session of March 4, 2010 Board of Education Meeting of the Board of Education be approved by the Horseheads Central School District Board of Education as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Frederick

Holleran

Jacobus

Lively

Lynch

Strollo

MOTION CARRIED

Board President's Remarks

President Lynch welcomed everyone to tonight's Board Meeting. He acknowledged Miss Maine for doing a very thorough job on the completion of the combined minutes of February 25th and March 4th as it was a very challenging meeting with two meetings combined into one meeting.

Agenda Changes

President Lynch stated there are no Agenda Changes.

Questions and Comments from the Public

There were no Questions or Comments from the Public

Awards, Honors and Recognition

Superintendent Ralph Marino recognized the following honors and achievements:

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- High School students in the GST BOCES Technical Programs who won awards at the recent Skills USA Regional Competition at Alfred: Joe Rockwell, first place, Internetworking, Colton Herringon, first place, Criminal Justice team, Krista Collins, second place, Action Skills, Matt Tillotson, second place, Food Prep Assistant, Tyler Dean, third place, Carpentry, Alicia Metz, Pre-School Teaching Assistant. The Superintendent is very happy with the winnings.
- The Intermediate School Odyssey of the Mind team won several awards at a recent competition. Ralph truly appreciates the coaches and the time they took working with these students.
- The Intermediate School raised \$980 for the American Red Cross' Haitian Relief Fund and collected 1,221 food items for the Food Bank of the Southern Tier. The students are now collecting old sneakers for Earth Day. The Superintendent is very impressed with the staff and students' efforts in Community Awareness.
- High School Social Studies Teacher Deb Maloney has been chosen to participate in a College Board Project to develop rubrics for the new AP US History curriculum. The Superintendent is very excited and honored with her selection as she was one of 30 selected out of 3,000.
- Senior Corrine Smith has earned the Southern New York Basketball Officials' Association's Sportsmanship's award. Taylor Nolan and Anna Wicks were also nominated for the award. Ralph is very proud of these students.
- The Girls Basketball Team raised more than \$2,700 in a fundraiser to benefit the Juvenile Diabetes Research Foundation. This is very impressive.

Presentations

There were no Presentations.

Superintendent's Report

Update on District Initiatives

Superintendent Ralph Marino presented the Board with an update on the District's Initiatives. He stated the Long-Term Strategic Planning Process held its' first training session last week. Penny is putting together the process and operating as a 37-member team and will begin going forward with the Plan and implementation of it. The Goal is to meet quarterly. Curriculum Mapping(Pre-K-12) continues to be on-going with continuous revisions. Eight of the nine recommendations of the Special Education Program Review have been implemented. The Chemung County School Readiness Project, Technology and Full-Day Pre-Kindergarten Pilot are on-going. A plan for the Response to Intervention Task Force needs to be in place by July 1, 2010. Common Quarterly Benchmark Assessments, PreK-8 is on-going with full implementation by September 1, 2013.

2010-2011 School Budget Update

Superintendent Ralph Marino reported on the Budget Workshop that was held last week with the administrators. The administrators are working with

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subcommittees of the Board to see where we are in the budget process. They are working to make sure that all decisions are in alignment with the State and that they are following the most up to date information.

Revised Strategic Plan Implementation Team Roster

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approve the Revised District's Strategic Plan Implementation Team Roster as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
Frederick			
Holleran			
Jacobus			
Lively			
Lynch			
Strollo			

Ralph presented the Board with an updated Strategic Plan Team Roster for Board action.

President's Report

President Brian Lynch stated there isn't a report.

Assistant Superintendent's Report

ELA Adoption Committee Update

Assistant Superintendent Alice Learn presented the Board with an update of the ELA Adoption Committee. She reviewed the Question and Answer Document that was presented in the Board's Packet. She stated a morning was spent in each of the buildings collecting information which has been posted on the intranet. There are 43 members on this Committee. Their first meeting will be held on March 23rd.

Instructional Strategy Coaches Update

Director of Elementary Education Virginia Abrunzo updated the Board on the work of the Instructional Strategy Coaches formerly known as LRE facilitators. They present at staff meetings and provide staff with assistance, strategies and support on an as-needed basis. This year their big initiative is establishing a Sharepoint Site to share Professional Articles/Readings, Collaborative Conversations, PowerPoint's in print and video. Recently, Gardner Road held a very successful Open House. Three of the Buildings will be having this as one of their Agenda Items on their March 22nd Conference Day.

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Waste Free Lunch Day/Waste Free Snack Week at Ridge Road School

Assistant Superintendent Alice Learn reported on the Waste Free Lunch Day/Waste Free Snack Week that was held at Ridge Road School. This was an integrated project(held during Green Week) that was held by Mrs. Kim Arnold's second grade class. The end result was it reduced garbage from 10 bags to 8 bags. The students collected and weighed designated snack waste bins each afternoon on a daily basis for one week. At the end of the week each student took home a memo stating it would start again the next week for a second week. Each student in the classroom wrote a note to the assigned class of how much waste they made each day and how much it would calculate to at the end of the year. This was an integrated class of ELA, Social Studies(Community Service), Science, Decision Making and Problem Solving.

March 22nd Superintendent's Conference Day Plans

Assistant Superintendent Alice Learn presented the Board with March 22nd Superintendent's Conference Day Plans that will be held throughout the seven buildings.

School Business Administrator's Report**Claims Auditor Reports for February 2010**

Moved by Jacobus, seconded by Frederick.

RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for February 2010 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
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MOTION CARRIED

Business Administrator Michael Stuart brought the February 2010 Claims Auditor Report to the Board for Board action.

Treasurer's Report for February 2010

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the February 2010 Treasurer Report as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
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Jacobus

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MOTION CARRIED

Business Administrator Michael Stuart brought the February 2010 Treasurer's Report to the Board for Board action.

Extra-Curricular Reports—High School and Middle School for February 2010

Moved by Apgar and seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Extra-Curricular Reports—High School and Middle School for February 2010 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

Business Administrator Michael Stuart brought the Extra-Curricular Reports—High School and Middle School for February 2010 to the Board for Board action.

Athletic Accounts Report for February 2010

Moved by Frederick and seconded by Strollo

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Accounts Report for February 2010 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

Business Administrator Michael Stuart brought the Athletic Accounts Report for February 2010 to the Board for Board action.

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Expense/Revenue Report for February 2010

Moved by Brinthaupt and seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Expense/Revenue Report for February 2010 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Business Administrator Michael Stuart brought the Expense/Revenue Report for February 2010 to the Board for Board action.

Resolution to Approve AssetWorks Appraisal

Moved By Jacobus and seconded by Frederick.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves using AssetWorks Appraisal to do a fixed asset physical inventory during the Spring of 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Business Administrator Michael Stuart brought the resolution to approve AssetWorks Appraisal to the Board for Board action. He stated this is a physical inventory for the Corrective Audit.

Resolution for the Purchase of Buses for Delivery During the 2010-2011 School Year

Moved By Jacobus and seconded by Brinthaupt.

Resolved, that the Board of Education of the Horseheads Central School District is hereby authorized to purchase six(6) – 65 passenger school buses, one(1) – 42 passenger school bus, one(1) – 42 passenger school bus with lift, and two(2) passenger vans at a cost not to exceed \$895,000 and to levy a tax upon the taxable property of the District, to be collected in annual installments as provide

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by Section 416 of the Education Law, and in anticipation of such tax to issue obligations of said school district in the total amount of this authorization or such part there of as may be necessary, or from available resources.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

Business Administrator Michael Stuart presented the Board with the Resolution for the Purchase of Buses for delivery during the 2010-2011 School Year for Board action.

Resolution to Approve Legal Ad For Budget Vote

Moved By Jacobus and seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the request for the Legal Ad for the Budget Vote for the 2010-2011 School Year to appear in the Star-Gazette and the Corning Leader on the following days: Saturday, April 3, 2010 – Sunday, April 17, 2010, Saturday, May 8, 2010 and Sunday, May 16, 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

Business Administrator Michael Stuart brought the request for the Legal Ad for the Budget Vote for the 2010-2011 School Year to appear in the Star-Gazette and the Corning Leader on the following days: Saturday, April 3, 2010 – Sunday, April 17, 2010, Saturday, May 8, 2010 and Sunday, May 16, 2010.

Increase in Appropriations(From Target)

Moved by Jacobus, seconded by Apgar

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

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WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$800.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-12-0400	\$800.00	High School Contractual
A980-2705	\$800.00	Revenue – Donations

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,461,756.82.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective March 18, 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received \$800.00 from a Target Field Trip Grant sponsored by Target. High School Social Studies Teacher, Erin Shane, applied for this grant for her filed trip, "The Immigrant Experience" in which 50 of our 11th Grade History students will be traveling to Ellis Island, New York in April 2010.

Director of Human Resources Report

Director of Human Resources Judy Christiansen stated there isn't a report.

Director of Student Services Report

Director of Student Services Kim Williams stated there isn't a report.

Student Representative's Report

Update on High School Activities

Senior Nicole Gaylord, this year's student representative on the Board, gave a report on events that are occurring at the High School. Nicole noted that the Sr. Prom was very nice with Jimmy Kucko being crowned King and Chelsy Smith as

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his Queen. The play, "Mame," opens tonight and will be held through Saturday. Report Cards go home on March 24th the same night when Parents' Night is held. College Planning Night will be on March 23rd and New Visions Applications are being accepted.

Legislative Liaison Report

Chair Rose Apgar stated there isn't a report.

Report from the Visitation Committee

Chair Rose Apgar stated there isn't a report.

Report from the Athletic and Extra-Curricular Committee

Chair Mark Brinthaup stated there isn't a report.

Report from the Audit Committee

Chair Mary Beth Frederick stated there isn't a report.

Report from the Finance Committee

Update on the Meeting of March 18, 2010

Chair Jim Jacobus stated the Committee met on March 18th and discussed all the items under Agenda Item 11 – School Business Administrator's Report. He stated the bulk of the meeting was spent discussing the up-coming budget. The preliminary fund balance was looked at along with Yearbook RFP results. A report will be brought to the Board sometime in April. He reviewed the items that will be discussed at the April 8th Budget Meeting.

Report from the Outcomes and Assessment Committee

Update on the February 9, 2010 Meeting

Board Member Mary Anne Holleran reported on the February 9, 2010 meeting. She stated discussions were held regarding the ACE Biology schedule which will be brought to the next meeting. Director of Secondary Education Jay Hillman presented the 8th Grade Science Program which will be kept as a topic of consideration by the Outcomes and Assessment Committee. ELA membership was revised prior to the ELA Adoption that will take place. Math Benchmark assessments are in place. The Mastery Manager was discussed. Assistant Superintendent Alice Learn gave an update on the Pre-K Program. Gardner Road Principal Mary Ann Suggs reported on the Gardner Road School Improvement Plan. Director of Student Services Kim Williams reported on the Supplementary Project that was selected by the Special Education teachers.

Report from the Planning and Development Committee

Chair Pam Strollo stated there is no report.

Report from the Policy Referral/Review Committee

Proposed Changes to Current Board Policy 2310(Regular Meetings)

Moved By Lynch and seconded by Holleran.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the proposed changes to current Board Policy 2310 Regular Meetings.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of proposed changes to current Board Policy 2310 Regular Meetings for Board action.

Current Board 5152.1(Admission of Foreign Students) and Proposed Changes

Moved By Jacobus and seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the proposed changes to current Board Policy 5152.1 Admission of Foreign Students.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of proposed changes to current Board Policy 5152.1 Admission of Foreign Students for Board action.

Current Board 4321(Programs for Students with Disabilities Under Idea and Article 89) and Proposed Changes

Moved By Apgar and seconded by Holleran.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the proposed changes to current Board Policy 4321 Programs for Students with Disabilities Under Idea and Article 89.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Frederick
Holleran

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Jacobus
Lively
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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of Proposed Changes to Current Board Policy 4321 Programs for Students with Disabilities Under Idea and Article 89 for Board action.

Newly Required Board Policy 4321.11 Discussion(Declassification of Students with Disabilities)

Moved By Jacobus and seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Newly Required Board Policy 4321.11 Declassification of Students with Disabilities.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Frederick
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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of the Newly Required Board Policy 4321.11 Declassification of Students with Disabilities for Board action.

Newly Required Board Policy 4321.7(Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans)

Moved By Brinthaup and seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Newly Required Board Policy 4321.7 Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
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Frederick
Holleran
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MOTION CARRIED

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Chair Mary Beth Frederick presented the Board with the second reading of proposed changes to current Board Policy 4321.11 Declassification of Students with Disabilities for Board action.

Newly Required Board Policy 4321.6(School-Wide Pre-Referral Approaches and Interventions)

Moved By Apgar and seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Newly Required Board Policy 4321.6 School-Wide Pre-Referral Approaches and Interventions.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Frederick

Holleran

Jacobus

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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of the Newly Required Board Policy 4321.6 School-Wide Pre-Referral Approaches and Interventions for Board action.

Newly Required Board Policy 4321.10(District – Discussion Only Wide and Statewide Assessments of Students with Disabilities)

Moved By Apgar and seconded by Holleran.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Newly Required Board Policy 4321.10 District – Discussion Only Wide and Statewide Assessments of Students with Disabilities.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Frederick

Holleran

Jacobus

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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of Newly Required Board Policy 4321.10 District – Discussion Only Wide and Statewide Assessments of Students with Disabilities for Board action.

Newly Required Board Policy 4321.5(Provision of Special Education Services in the Least Restrictive Environment)

Moved By Jacobus and seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Newly Required Board Policy 4321.15 Provision of Special Education Services in the Least Restrictive Environment.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Frederick

Holleran

Jacobus

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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of Newly Required Board Policy 4321.5 Provision of Special Education Services in the Least Restrictive Environment for Board action.

Newly Required Board Policy 4321.2(PreSchool Special Education) and Proposed Policy

Moved By Jacobus and seconded by Holleran.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Newly Required Board Policy 4321.12 Pre-School Special Education.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Frederick

Holleran

Jacobus

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MOTION CARRIED

Chair Mary Beth Frederick presented the Board with the second reading of Newly Required Board Policy 4321.2 Pre-School Special Education for Board action.

Questions/Comments from Board Members

Board Member Rose Apgar reported on her trip to Albany. President Brian Lynch thanked her for a very thorough report.

Board Member Mary Beth Frederick commented regarding College Planning Night and what a great information service it is for students and parents.

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Adjournment

Moved by Frederick, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 7:47 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Frederick

Holleran

Jacobus

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Lynch

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MOTION CARRIED

Respectfully Submitted By

Candy L. Maine,

Candy L. Maine, District Clerk

