



End. 7.2
April 1, 2010

Athletic Office

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Horseheads Central School District

3/15/10

Board of Education
Horseheads Central School District
1 Raider Lane
Horseheads, NY 14845

Dear Board of Education:

I am requesting permission for our girls varsity lacrosse team to travel to Virginia Beach, VA for a spring break opportunity to play two games, visit selected sites as listed on the attached itinerary and travel together to build camaraderie and team cohesion.

Our purpose listed above is pertinent, however, this opportunity gives our high school student-athletes the chance to make a memory, have fun and continue to develop friendships that will last a lifetime.

Please consider our request. Our girls know that this trip is a privilege and promise to conduct their behavior in a positive manner representing their parents, coaches, school district, themselves and their community.

Sincerely,

A handwritten signature in cursive script that reads "Scott H. Williams".

Scott H. Williams
Director of Physical Education & Athletics

Teacher Petition For Overnight Field Trip - Virginia Beach, Va

Group (Sponsor) Girls Lacrosse

Field Trip Supervision John Thomas

Purpose: To play higher level teams and explore different educational settings such as the Virginia Aquarium as well as various historical landmarks. The trip will also be a great team bonding experience.

Number of Students 16-20 Dates April 20-23 2010

Means of Transportation Parent owned vehicles

I would like to meet with you by _____ to discuss supervision arrangements.

Note: A copy of the letter to parents must be submitted to the administrator prior to approval of the trip.

Note: A post-field trip conference will be scheduled upon your return.

Bus transportation (if necessary) confirmed with N/A

Date 3/9/10

Approved X
Building Principal

Date _____

Approved Scott H. Williams
AD

Date 3/9/10