

**HUMAN RESOURCES COMMITTEE RECOMMENDATIONS**

Big Flats  
 Board of Education Meeting  
 April 1, 2010

**CIVIL SERVICE (NYS CLEARANCE FOR EMPLOYMENT RECEIVED)**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Crooker, Lisa	Substitute	03/05/10
Dickinson, Pamela	LTS Social Work Assistant/CS	03/08/10
McKibbin, Robert	Substitute	02/25/10
Stahle, Jamon	Substitute	03/08/10
Vincent, Maria	Substitute	03/08/10

**CIVIL SERVICE SUBSTITUTE SUBSTITUTE/TEMPORARY APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Crooker, Lisa	Sub Food Service Helper	03/02/10	\$7.25/hr.
Dickinson, Pamela	LTS Social Work Assistant/CS	03/08/10-4/5/10	\$17.00/hr.
Hodge, Timothy	Bus Driver (Driver in Training)	03/09/10	\$9.56/hr.
Huff, Mark	Student Lifeguard	02/23/10	\$7.25/hr.
Jerzak, Timothy	Student Lifeguard	03/19/10	\$7.25/hr.
Mulliner, Joellen	Sub T-Aide, T-Assistant	03/01/10	\$7.25-7.30/hr.
Robertson, Alexandra	Student Lifeguard	03/19/10	\$7.25/hr.
Stillings, Gretchen	Student Lifeguard	03/19/10	\$7.25/hr.
Vincent, Maria	Sub T-Aide, School Monitor	03/08/10	\$7.25/hr.

**CIVIL SERVICE RESIGNATIONS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Stanford, Kaye	Sr. Clerk Typist/Student Svcs.	03/11/10
Hough, Robyn	Bus Driver	03/26/10
Jankowski, Donna	Bus Driver	03/11/10

**ADMINISTRATIVE APPOINTMENT:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Yorio, Monti Jean	ESY Program/Principal	7/5 – 8/20/10	\$74,000 (Prorated)

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>CERTIFICATION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bavaria, Melissa	MS/Resource Room	Special Education	3/15 – 6/30/10	\$40,809 (Prorated)
Malnoske, John	HS/Physical Education	Physical Education	3/30 – 5/21/10	\$40,809 (Prorated)
Newell, Christine	GR/Contract Sub	Elementary	3/11 – 6/30/10	\$41,176 (Prorated)
Schrock, Shavon	IS/Grade 6	Elementary	5/7 – 6/25/10	\$39,881 (Prorated)
Sherwood, Naomi	IS/Grade 5	Elementary	4/27 – 6/25/10	\$39,141 (Prorated)

**INSTRUCTIONAL CONTRACT SUBSTITUTES:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>ALARY</u>
Kincaid, Jennifer	IS/Contract Sub	5/7 – 6/25/10	\$75/Day
Schlock, Diann	GR/Contract Sub	3/12 – 6/30/10	\$75/Day

**INSTRUCTIONAL SUBSTITUTES (NYS CLEARANCE FOR EMPLOYMENT RECEIVED):**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Brate, John P.H.	Certified	Elementary/Secondary
Hunter, Chad	Non-Degreed	Secondary
Swartout, Beverly	Non-Degreed	Elementary

**INSTRUCTIONAL LEAVE OF ABSENCE:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
*Caldwell, Larry	MS/Technology	11/11/09 – 04/05/10 (medical-paid)
* Johnson, Deborah	MS/Resource Room	3/12 – 6/30/10 (Maternity – paid)
Johnson, Melissa	MS/Spanish	3/10 – 5/5/10 (medical - paid)
Roberts, Collette	HS/Reading	3/3 – 4/2/10 (medical – paid)



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*Horseheads Central School District*

**Horseheads High School**  
401 Fletcher St. • Horseheads, NY 14845  
(607) 739-5601, x1608 • Fax (607) 795-2505

January 6, 2010

To the Committee:

Please consider my application for sabbatical leave for the spring of 2011. In 2009, I was accepted by Binghamton University into its PhD program in History, and have been attending part-time. Sabbatical leave would allow me to attend full-time for one semester so as to complete most of the course requirements before I can prepare for the research and writing of my dissertation.

Although currently I am only taking one course each semester, my work at Binghamton University has already had an impact on my teaching. I am better able to train my students to critically read and evaluate secondary as well as primary source materials, and being part of a college community has given me a great deal of insight into what it's like to be a college student in the 21<sup>st</sup> century. Not only am I being exposed to the latest scholarship in the field of history, but I am also learning lessons equally critical to our students' success: The use of technology, such as digital "blackboards", as well as the utilization of electronic sources of information, are vital in today's post-secondary academic communities. I have been able to share my experiences with my students who are preparing to attend college, and I feel more comfortable preparing our students to make the transition from secondary to post-secondary education. As one of the goals of the Horseheads Central School District is to prepare "life-long learners", I believe I can serve as an example of one!

Thank you for your consideration of my application.

Very truly yours,

A handwritten signature in cursive script that reads "Debra J. Maloney". The signature is fluid and matches the printed name below it.

Debra J. Maloney

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**REQUEST FOR SABBATICAL LEAVE**

Horseheads Central School District

I hereby request that sabbatical leave be granted to me in accordance with the stated policies. My request is for the period beginning 1/24/2011 and ending 6/24/2011. I have read and understand the regulations on the attached sheets and agree to abide by the stipulations.

Date of Appointment to the District September 1984  
Date of Last Sabbatical leave, if any -

Leave is requested for the following purpose or purposes:

To continue work on a Ph.D. in  
U.S. History at Binghamton University

Monetary compensation  Will not be received  
 Will be received as follows:

Possible tuition re-imbursment (funding)  
through BU

Special Comments:

Attendance full-time for Spring Semester  
2011 will fulfill most requirements for my

Accepted and approved by:

Karen L. Donohue  
Principal (or Special Service Director)

Respectfully submitted,

Debra J. Maloney

Dated: 1/6/09

up to  
the  
dissertation  
process

Sabbatical Leave Committee:

(no more than 2 elementary teachers,  
2 secondary teachers, 2 administrators)

Accepted and Approved by:

Approved by:

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Superintendent of Schools

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**Possible Course Offerings for Spring 2011**

- HIST 501 Public Health, Society and State**
- HIST 501B Women, Health and Medicine**
- HIST 511 Doing Research in US Women's History**
- HIST 513 U.S. Women's History: Core Colloquium**
- HIST 530B Issues in US History from 1877**
- HIST 560 Gender and Empire**
- HIST 590 Quantitative Methods in History**
- HIST 600 Research Seminar**

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**REQUEST FOR MINI-SABBATICAL LEAVE**

I hereby request that sabbatical leave be granted to me in accordance with the stated policies. My request is for the period beginning Friday, May 7, 2010 through Friday, June 25, 2010. I have read and understand the regulations addressed in Article VII.I of the Horseheads Teachers' Association contract and agree to abide by the stipulations.

Date of original appointment in the district July 2001

Date of last sabbatical leave, if any \_\_\_\_\_

Leave is requested for the following purpose or purposes:

The purpose of this Mini-Sabbatical leave is to complete an administrative internship. This internship is a requirement in earning a Certificate of Advanced Study through SUNY Brockport. Once completed, I will be eligible for NYS certification as a School Building Leader and School District Leader. I will report directly to Alice Learn during this time. I will work in central office and other buildings as assigned by the district.

Monetary compensation will be received as follows:

I will receive monetary compensation and benefits for step 11, as indicated in the current Horseheads Teachers' Association contract.

Special comments: None

Respectfully submitted, \_\_\_\_\_ Date: January 18, 2010  
Jeremy Wheeler

Accepted by:

Recommended by:

\_\_\_\_\_  
Principal  
(or Coordinator of Pupil Services)

\_\_\_\_\_  
HTA Representative

Recommended by:

Approved by:

\_\_\_\_\_  
Asst. Superintendent for  
Curriculum & Instruction

\_\_\_\_\_  
Superintendent of Schools