

DRAFT

**Horseheads Central School District
Work Session of the Board of Education
Multi-Media Center, High School South Wing
April 15, 2010**

Present: Apgar, Brinthaupt, Buck, Gaylord, Holleran, Jacobus, Lively, Lynch, Strollo

Also Present: Christiansen, Giudotti, Learn, Marino, McDonough, Pollard, Squires, Stuart, K. Williams, S. Williams, T. Woodworth

Absent: Frederick

Call to Order: President Lynch called the meeting to order at 7:01 PM.

Minutes

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the minutes of the April 1, 2010 Regular Session of the Board of Education Meeting be approved by the Horseheads Central School District Board of Education as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			
			Frederick
Holleran			
Jacobus			
Lively			
Lynch			
Strollo			

MOTION CARRIED

Board President's Remarks

President Lynch welcomed everyone to tonight's Board Meeting. He stated that Board Member Mary Beth Frederick was not able to attend tonight's meeting due to a conflict and that Student Representative Nicole Gaylord will be late due to a conflict. He stated this is his fifth year on the Board and by far it has been the most challenging one coming up with a budget. He stated there have been three Public Budget Workshops held and that administrators and Board members have allocated an incredible amount of time working on a budget as they strive to provide the best education for the students and still stay within the guidelines of a healthy budget for the taxpayers.

Agenda Changes

President Lynch stated that Agenda Item 8.1 will change from being an Informational Item to an Action Item by the Board.

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Questions and Comments from the Public

Annette Sechrist, French Teacher at the Middle School, stated last Thursday was the first time she has ever attended a Budget Workshop and was very impressed with the Budget Presentation that she seen and heard. She appreciates everything that the Board has done to come up with a reasonable budget. However, she is very concerned about the future of the French Program. The District has an excellent program and she is concerned that the future of it is in question. Presently, the numbers we have warrant to hire another French teacher. The numbers are growing and will continue to do so. It is crucial for the program to provide the courses necessary to the upper level students to prepare them for college and what is beyond. Elmira is losing a French teacher and yet they chose to replace the teacher with a new hire. Horseheads needs to follow suit and keep up with other school districts. Annette read an email from Kathleen Good, a parent who is in support of the program.

Julie Spicer, 104 Bauman Hill Terrace, spoke in support of Annette Sechrist's request to hire another Foreign Language Teacher at the High School after Mrs. L'Amoreaux retires in June. She stated the District really needs to maintain these advance level of Foreign Language in Horseheads and not cut back on any one of them as they are all equally important. To have higher level Foreign Language taught at the High School is very important for the students as is being fluent in a Foreign Language.

Julie Holloway, 236 Meadowlark Road, also spoke in support of the Foreign Language Program. She stated her oldest son was very inspired by Mrs. L'Amoreaux and is going to be a language teacher due to his experiences while a student in Horseheads. She stated we need to be more proactive and not cut a program that is as important as French is. It is important for the global community and for students who may continue on to college.

Mark Spicer, 104 Bauman Hill Road, also spoke in support of the Foreign Language Program. He stated he is a professor at Elmira College and that the students come in with an extensive Foreign Language background due to the offerings at the High School level which enables them to do so much better at the college level. He echoes the others concerns and stated that the higher level courses the students are introduced to at the High School level prepares them to be a better student when entering college.

Rich Preston, 255 Ridge Road, is also in full support of hiring a French teacher to replace Mrs. L'Amoreaux once she retires. He stated he can not stress enough how important it is that we continue to offer a choice of languages for students to take. He believes his daughter would not be looking ahead to her future if she had not taken French while in High School.

President Brian Lynch thanked Mrs. Sechrist, Mr. and Mrs. Spicer and Mrs.

Halloway for their concern regarding the French Foreign Language Program. He stated that he understands their concerns and that even though the District is faced with a very tremendous shortfall from the government, the District will do everything it can to continue to offer valuable programs to the students.

Lori Cass, 22 Redwing Lane, Horseheads, inquired regarding the percentage of monies that is spent on salary and health care. Superintendent Ralph Marino stated that 70% is made up of salary and benefits across the Board.

Mark Romanski, 6 Schuyler Drive, stated he is very disappointed with the proposal that the Intramurals Program will be cut next year. This is a cut of a \$17,000 program which equals .03% of the budget. Why couldn't this cut be made in supplies in place of this part of the Physical Education Program?

Sue Scibek(Ridge Road PTO President), 15 Highview Circle, stated that she is in full support of maintaining the Intramurals Program. She stated it would be a big loss to the students if this program was cut. It not only provides the students with physical education and exercise but also the opportunity to work together as a team and teaches the students values.

Awards, Honors and Recognition

Superintendent Ralph Marino recognized the following honors and achievements:

- The District and everyone involved in maintaining safety in the District. The District earned a 2010 School Safety Excellence Award from the Utica National Insurance Group. The District received the platinum award for its safety efforts. Superintendent Ralph Marino is very proud of the District for receiving this award.
- Senior Kaylin Grannis, who last evening, signed a national letter of intent to attend Sam Houston University in Texas on a bowling scholarship. He is very proud of this accomplishment.
- 2004 Graduate Katie Jaieson, on placing 36th at the World Irish Dance Competition in Glasgow, Scotland. Superintendent Marino is very proud of her.
- High School Social Studies Teacher Jeff Van Zile on being one of twenty teachers selected to participate in the Glider Lehrman Summer Seminar: The Age of Jefferson, at the University of Virginia and Monticello in July.
- The Middle School and their Raider World Program on being nominated for the Chemung County Youth Bureau's Program Excellence Award. An Awards Reception will be held for nominees on May 17th. Ralph is very proud of the Middle School Staff for receiving this award.
- The fifth-grade class at the Intermediate School for collecting 1,068 books for the Little Red Bookshelf.

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- Members of the High School Student Council for participating in Rita's Celebrity Scoop event, with proceeds going to the May 8th benefit for Kaitlyn.
- The High School Student Council, Varsity H and the Interact Clubs who will join together to participate in the Twin Tiers Race for the Cure on May 16th.

Board President Brian Lynch also congratulated Kaylin Grannis as he used to coach her.

Presentations

There were no presentations.

Superintendent's Report

2010-2011 School Calendar

Moved by Apgar, seconded by Holleran.

RESOLVED, that the Tentative 2010-2011 School Calendar be approved by the Horseheads Central School District Board of Education as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

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Frederick

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MOTION CARRIED

Superintendent Ralph Marino brought the 2010-2011 School Calendar to the Board for Board action. He stated it should be noted that school will begin the day after Labor Day, school will not be in session on the Wednesday before the start of Thanksgiving Recess or the Thursday before the start of Winter Recess. The calendar will follow the BOCES calendar therefore, Spring Recess will be held from April 1st, 4th – 8th, instead of the third week of April.

2010-2011 Proposed School Budget

Moved by Apgar, seconded by Brinthaup.

Be IT RESOLVED, that the Board of Education approves the proposed budget of the Horseheads Central School District for 2010-2011 in the amount of \$68,673,809 in accordance with Section 2022 of the Education Law and that the balance of said budget after applying available public monies thereto, be raised by a tax upon the taxable property of said district.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Superintendent Ralph Marino brought the 2010-2011 Proposed School Budget to the Board for Board action. Ralph stated the proposed spending plan totals \$68,673,809 a 0.34% budget increase. The proposed tax levy increase is 2.0%.

Board Member Jim Jacobus noted that he is still concerned that we are asking our employees to do more with less. He is concerned that we are not cutting from administration and that we are not sure that the \$1.1 million will be here. President Brian Lynch stated that the District has never been dealt with such a cut in State aid. This has been a very, very difficult budget year. Horseheads is considered a wealthy district which makes our cut even more. President Lynch stated he appreciates all the efforts of the people who helped put this budget together. Superintendent Ralph Marino stated we have the approval of the auditors to drawdown from the Resources.

President's Report

Prospective Board of Education Member Information Session

President Brian Lynch stated this is a voluntary session that is held in the spring which no one attended this year.

Assistant Superintendent's Report

Keyboarding Committee Update

Assistant Superintendent Alice Learn reported on the Outcome and Assessment Committee's selection of "Typing Instructor," a uniform software program for Elementary Keyboarding. She stated the current program that is being used has been in place for over ten years. She stated "Typing Instructor" will be implemented in September 2010. The program is being purchased with this year's funds which we currently have.

GST BOCES Contract for Literacy Curriculum Projects at HSCD

Moved by Lively, seconded by Apgar.

RESOLVED, that the GST BOCES Contract for Literacy Curriculum Projects at the Horseheads Central School District be approved by the Horseheads Central School District Board of Education as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Assistant Superintendent Alice Learn brought the GST BOCES Contract for Literacy Curriculum Projects at the Horseheads Central School District to the Board for Board action. She stated this is a contract between GST BOCES and Dr. Sean Walmsley for the alignment and adoption of the ELA curriculum. Funds for this contract are in this year's budget and have been projected from next year's budget as well.

School Business Administrator's Report

Yearbook RFP Recommendation

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Yearbook RFP Recommendation as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Business Administrator Michael Stuart brought the Yearbook RFP Recommendation to the Board for Board action. He stated that a committee of four(Principal Karen Donahue, himself, Darby Thompson and Deb Kisloski, Current Yearbook Advisors) met on March 16th to discuss the yearbook RFPs received for the next contract. After much discussion, it was decided that Herff-Jones would be recommended to the Board for Board action.

Request Approvals for the Appointment of Election Inspectors, Interim Clerk, Auditors and Chairpersons for the Budget Vote

Moved by Apgar, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education appoint the Chief Inspectors of Election and Inspectors of Election for May 18, 2010 school district voting as herein set forth and be it further,

RESOLVED, that Brian Lynch be appointed as the Permanent Chairman and that Michael Stuart be appointed as the Interim Acting District Clerk for May 18, 2010, to coordinate the 2010-2011 Annual Budget Vote, and be it further,

RESOLVED, that the Interim Acting District Clerk be authorized to appoint Inspectors of Election and Assistant Clerks as he shall deem necessary to fill vacancies that may occur or to provide for additional assistance that may be needed.

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RESOLVED, that three(3) Certified Public Accountants be authorized to verify and confirm total votes for the May 18, 2010 Annual Budget Vote.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

Business Administrator Michael Stuart brought the requests for the Appointment of Election Inspectors, Interim Clerk, Auditors and Chairpersons for the Budget Vote to the Board for Board action.

Increase in Appropriations(From Project Lead the Way)

Moved by Brinthead, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2009-2010 was approved and set on May 19, 2009.....AND.....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service.....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2009-2010 budget be increased by \$620.00 and this increase be funded by the reimbursement to revenue code A-980-2705.

The appropriation for the following codes should be increased:

A-2280-12-30-0450	\$620.00	High School Technology Supplies
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A-980-2705	\$620.00	Revenue – Mini-Grant
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BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,462,376.82.....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriations become effective April 15, 2010.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

Business Administrator Michael Stuart stated the Horseheads Central School District received a \$620.00 mini-grant from Rochester Institute of Technology(RIT) Project Lead the Way(PLTW). The grant is based upon the number of PLTW students who registered for RIT college credit between January and December 2009. RIT grants \$20.00 per registered student.

RFP Sports Team Photo Recommendation

Moved by Apgar, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education awards Corning Photography the RFP Sports Team Photo contract for the specified spring 2010 season, and 2010-2011, 2011-2012 and 2012-2013 school years.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
			Frederick
Holleran			
Jacobus			
Lively			
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MOTION CARRIED

Business Administrator Michael Stuart stated ten local photographers were mailed the RFP and that proposals were received from only three companies. Price, reference, RFP presentation, quality and turn around time and scheduling were considered with each company. Based on this information, Business Administrator Michael Stuart and the Committee recommend Corning Photography be awarded the contract for the specified spring 2010 season, the 2010-2011, 2011-2012 and 2012-2013 school years.

Final Bid Composite for 2010 Capital Project

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Final Bid Composite for the 2010 Capital Project.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
			Frederick
Holleran			
Jacobus			

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Lively
Lynch
Strollo

MOTION CARRIED

Business Administrator Michael Stuart brought the Final Bid Composite for the 2010 Capital Project to the Board for Board action. Vice-President Michael Buck inquired what if the District ends up with a Contingent Budget, will we still be able to do the improvements. Business Administrator Michael Stuart stated that this money has already been approved by the Board and the District will be able to move forwards with the completion of the project. Board Member John Lively stated he noticed that two of the bids came in at a lower bid than the company that was awarded the bid. Director of Facilities Tom Pollard stated even though the company that was awarded the bid is from out of the area, we chose to go with them as they were the most qualified bidder. This company also hires from within our local union.

Director of Human Resources Report

There isn't a report.

Director of Student Services Report

Special Education Update

Director of Student Services Kim Williams, Assistant Director Shawn McDonough, and CSE Chairs Kelly Squires and Theresa Woodworth presented a Special Education Update, reporting on the restructuring of the Student Services Department and its impact on programs and services. They highlighted the expectations of staff, communication and consistency, the various meetings that occur in the department and their efforts to go green.

They reported on the number of students who have been declassified in the last two years, comparing the 2008-2009 numbers with this year. From September 2008 to June 2009, 43 students were declassified. From September 2009 to March 2010, 47 students were declassified. This number includes five students from the Autism Spectrum Disorder program. They also provided information on data from the Committee on Pre-School Special Education, the Transition Program and Graduation.

President Brian Lynch thanked the Special Education Staff for presenting the Board with a very thorough report.

Student Representative's Report

Update on High School Activities

Senior Nicole Gaylord, this year's student representative on the Board, gave a report on events that are occurring at the High School. Nicole noted the upcoming dates for the AP exams(May 3rd), the Blood Drive(May 4th), Junior Prom with a New York City theme(May 16th), National Honor Society Induction(May 19th), Report Cards(April 28th), and the up-coming community

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activities of Student Council, Varsity H and Interact. Nicole stated that the Student Council and Varsity H are teaming together to put together a team for Run for the Cure and will be paying the fee. The Student Council is also taking part in Rita's Celebrity Scoop benefiting Kaitlyn which will be held on May 8th.

Legislative Liaison Report

Chair Rose Apgar stated there isn't a report.

Report from the Visitation Committee

Chair Rose Apgar stated there isn't a report.

Report from the Athletic and Extra-Curricular Committee

Chair Mark Brinthaup stated there isn't a report.

Report from the Audit Committee

There isn't a report.

Report from the Finance Committee

Update on the Meeting of April 15, 2010

Chair Jim Jacobus stated the Committee met prior to the start of this Board Meeting and discussed all the items under Agenda Item 11 – School Business Administrator's Report. The Committee had a lengthy discussion on "zero-based budgeting" and its possible use in the District. The Committee also discussed the upcoming Transportation Efficiency Study, as well as the possible need for short-term borrowing in July and August if the State does not pay the District the June 30th installment of state aid on time.

Report from the Outcomes and Assessment Committee

Update on the April 13, 2010 Meeting

Vice-President Michael Buck, Chairperson of the Outcomes and Assessment Committee, reported on the Committee's April 13th meeting. The Committee discussed the Data Center, a soon-to-be-released on-line data port for the District's state report information, ACE Biology and a plan to split the course into two semesters, an update on the Gardner Road School Improvement Plan, the Pre-K-4 Keyboarding Software and the RTI Plan which is nearly complete and ready to go in front of the Board for approval.

Report from the Planning and Development Committee

Chair Pam Strollo stated there is no report.

Report from the Policy Referral/Review Committee

Proposed Changes to Current Board Policy 6721(Construction Contracts, Bidding and Awards)

Moved by Brinthaup and seconded by Apgar.

BE IT RESOLVED, that the Horseheads Board of Education approves the proposed changes to current Board Policy 6721(Construction Contracts, Bidding and Awards).

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			Frederick

Holleran
 Jacobus
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MOTION CARRIED

Board Member Jim Jacobus presented the Board with the second reading of proposed changes to current Board Policy 6721(Construction Contracts, Bidding and Awards) for Board action. He stated the change is in the dollar amount to \$35,000.

Proposed Change to Current Board Policy 6700(Purchasing)

Moved by Apgar and seconded by Strollo.

BE IT RESOLVED, that the Horseheads Board of Education approves the proposed changes to current Board Policy 6700(Purchasing).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			Frederick

Holleran
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MOTION CARRIED

Board Member Jim Jacobus presented the Board with the second reading of proposed changes to current Board Policy 6700(Purchasing) for Board action. He stated the dollar amount has also changed in this policy to \$35,000.

Proposed Replacement of Current Board Policy 4321.1(Allocation of Space for Special Education Programs and Services)

Moved by Brinthaup and seconded by Apgar.

BE IT RESOLVED, that the Horseheads Board of Education approves the proposed replacement of Current Board Policy 4321.1(Allocation of Space for Special Education Programs and Services).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			Frederick

Frederick
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Holleran
Jacobus
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Lynch
Strollo

MOTION CARRIED

Board Member Jim Jacobus presented the Board with the second reading of proposed replacement of Current Board Policy 4321.1(Allocation of Space for Special Education Programs and Services) to the Board for Board action.

Proposed Replacement of Current Board Policy 4321.3(Independent Educational Evaluations)

Moved by Apgar and seconded by Brinthaup

BE IT RESOLVED, that the Horseheads Board of Education approves the proposed replacement of Current Board Policy 4321.3(Independent Educational Evaluations)

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
Buck			
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Jacobus			
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Board Member Jim Jacobus presented the Board with the second reading of proposed replacement of Current Board Policy 4321.3(Independent Educational Evaluations) to the Board for Board action.			
Newly Proposed Board Policy 4325(Academic Intervention Services)			
Moved by Brinthaup and seconded by Apgar.			
BE IT RESOLVED, that the Horseheads Board of Education approves the Newly Proposed Board Policy 4325(Academic Intervention Services)			
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
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Holleran			
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MOTION CARRIED			

Board Member Jim Jacobus presented the Board with the second reading of proposed replacement of Current Board Policy 4325(Academic Intervention Services) to the Board for Board action.

Questions/Comments from Board Members

Board Member John Lively inquired regarding the 2010-2011 Proposed Budget and if the binder is intended to be the final version of the budget. If so he wondered why the staffing information(salaries) was not included in the final budget package. Business Administrator Michael Stuart stated the staffing information will be given to the Board. He also stated in the future he would like to see a one-page Summary Highlight of the Budget Information included as the first page of the binder. Board President Brian Lynch stated the ten-page email that was sent to the Board members included this pertinent information.

Adjournment

Moved by Brinthaupt, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:25 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaupt			
Buck			Frederick
Holleran			
Jacobus			
Lively			
Lynch			
Strollo			
MOTION CARRIED			

Respectfully Submitted By

Candy L. Maine,

Candy L. Maine, District Clerk

