

Claims Auditor Report

Claims Audit For Horseheads Central School District

Exceptions (Fixed and Processed)

Rejections (Pulled from Batch)

Fund	# of Invoices	Dollar Amount	Date	Exceptions (Fixed and Processed)				Rejections (Pulled from Batch)				Check Numbers	Check Date	Dollar Amount
				Non-Standard Receiver	No Auth for Rise to Claim	Tax On Invoice	Other	Improper Use of Public \$	No Proper Auth	Inv Amt Exceeds PO	Other			
Gen.	110	15,054.89	03/02/10	* See attached exception report								161860-161906	03/03/10	15,054.89
Gen.	167	104,481.79	3/4-3/9/10									161907-161986	03/10/10	104,481.79
Gen.	138	150,378.83	3/10-3/17/10									161987-162067	03/17/10	150,378.83
Gen.	205	34,037.91	3/18-3/23/10									162068-162133	03/24/10	34,037.91
Gen.	118	42,378.73	3/25-3/30/10									162134-162200	03/31/10	42,378.73
Fed.	6	1,400.34	03/10/10									661473-661478	03/11/10	1,400.34
Fed.	5	180,009.25	03/16/10									661479-661482	03/17/10	180,009.25
Fed.	9	4,935.21	03/30/10									661483-661487	03/31/10	4,935.21
Café	87	51,775.11	03/08/10									774445-774474	03/11/10	51,775.11
Café	1	543.24	03/26/10									774475	03/26/10	543.24
		584,995.30												584,995.30

To the District Treasurer:

I hereby certify that the claims encompassing the warrant noted above have been audited in the total amount of \$12452.74.
You are hereby authorized and directed to pay the claimants the amount allowed and charge to the proper fund.

Lesa Bussmann

Claims Auditor

Amida S. Kleizmeit 4/1/10

District Treasurer

Encl. #11.1
May 20, 2010

Claims Audit Exception Report

Claims Audit Exception Report for Horseheads Central School District

Invoice Date	Amount	Number of People if applicable	Vendor	Requisitioned	Approved	Items Purchased or Issue with Purchase	Cause for Exception	Reason/Resolution
01/12/10	\$390.00		REM Souther Office Products	B.Brock	B.Brock	One Year Duplicator Service Agreement	Confirming P.O.- P.O. dated 2/17/10 purchase made outside of procedure	paid w/ exception
12/17/09	\$22.21		Staples	AMManikowski-Bailey	AMManikowski-Bailey	Incentive for students	such purchases should be discouraged as maybe considered a gift of public funds	paid w/ exception
02/02/10	\$31.83	23	Sam's Club	K.Conklin	K.Conklin	Treats for Book Club Study Group	Such purchases should be discouraged as maybe considered a gift of public funds	paid w/ exception
03/02/10	\$38.11	23	Sam's Club	AMManikowski-Bailey	AMManikowski-Bailey	Treats for Book Club Study Group	Such purchases should be discouraged as maybe considered a gift of public funds	paid w/ exception
02/10/10	\$171.90	125	HCSC School Lunch	K.Donahue	S.Stewart	Refreshments for Parent's night	such purchases should be discouraged as maybe considered a gift of public funds	paid w/ exception
01/29/10	\$36.00		American Red Cross	S.Williams	S.Williams	Authorized provider agreement	Confirming P.O.- P.O. dated 3/4/10 purchase made outside of procedure	paid w/ exception
03/01/10	\$31,215.00		Chemung Co Dept of Social Service	M.Stuart	M.Stuart	09-10 Local Share Horseheads MS CRO	Confirming P.O.- P.O. dated 3/4/10 purchase made outside of procedure	paid w/ exception
02/23/10	\$50.00		Soundworks	A.Carichner	A.Carichner	Repair of 2 classic guitars	Confirming P.O.- P.O. dated 3/4/10 purchase made outside of procedure	paid w/ exception
02/04/10	\$1,090.71		United Business Supply	S.Williams	S.Williams	Purchase Deodorizer Spray & Anitmicrobial Towelettes	Confirming P.O.- P.O. dated 3/4/10 purchase made outside of procedure	paid w/ exception
01/02/10	\$86.40		Hickeys Music Store, Inc	A.Carichner	A.Carichner	Repairs/ Service for instruments.	Confirming P.O.- P.O. dated 1/28/10 purchase made outside of procedure	paid w/ exception
01/04/10	\$106.90		Hickeys Music Store, Inc	A.Carichner	A.Carichner	Repairs/ Service for instruments.	Confirming P.O.- P.O. dated 1/28/10 purchase made outside of procedure	paid w/ exception

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				Non-Standard Receiver	No Auth for Rise to Claim	Tax On Invoice	Other	Improper Use of Public \$	No Proper Auth	Inv Amt Exceeds PO	Other			
Gen.	83	39,045.17	3/31-4/6/10	* See attached exception report								162201-162241	04/07/10	39,045.17
Gen.	191	133,329.36	4/8-4/14/10									162242-162337	04/14/10	133,329.36
Gen.	91	46,924.13	4/16-4/21/2010									162338-162382	04/21/10	46,924.13
Gen.	54	38,881.89	4/23-4/27/10									162383-162419	04/28/10	38,881.89
Fed.	8	19,228.79	04/06/10									661488-661491	04/07/10	19,228.79
Fed.	11	11,828.77	04/13/10									661492-661497	04/14/10	11,828.77
Fed.	17	5,160.88	04/20/10									661498-661500	04/21/10	5,160.88
Café	158	212,309.07	04/14/10									774476-774505	04/14/10	212,309.07
		506,708.06												506,708.06

To the District Treasurer:

I hereby certify that the claims encompassing the warrant noted above have been audited in the total amount of
 You are hereby authorized and directed to pay the claimants the amount allowed and charge to the proper fund.

\$506,708.06

Liese Bussmann
 Claims Auditor

Linda S. Klevoneit 4/30/10
 District Treasurer

Encl. #11.1
 May 20, 2010

Claims Audit Exception Report

Claims Audit Exception Report for Horseheads Central School District

Invoice Date	Amount	Number of People if applicable	Vendor	Requisitioned	Approved	Items Purchased or Issue with Purchase	Cause for Exception	Reason/Resolution
02/18/10	\$106.24		JW Pepper	A.Carichner	A.Carichner	Concert Prelude	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
2/29/10	\$165.00		Paramount Bowling Lanes	M.Suggs	M.Suggs	Bowling Games-	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
03/15/10	\$180.59	52	Horseheads Central School Food Services	K.Williams	K.Williams	Spaghetti Dinner for Transition night 3/9/10	Such purchases should be discouraged as maybe considered a gift of public funds	paid w/ exception
04/06/10	\$400.00		Leslie Fagan	A.Carichner	A.Carichner	NYSSMA Accompaniment for students	Confirming P.O.- P.O. dated 3/11/10 purchase made outside of procedure	paid w/ exception
03/05/10	\$3,168.00		Paramount Bowling Lanes	S.Williams	S.Williams	Bowling Games-	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
02/26/10	\$265.00		Sobeck Fitness Systems, Inc	S.Williams	S.Williams	Equipment repairs to chin dip station	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
03/02/10	\$231.25		Advantage Sport & Fitness	S.Williams	S.Williams	Service call to troubleshoot treadmills	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
02/24/10	\$612.00		American Red Cross	S.Williams	S.Williams	CPR Training	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
09/30/09	\$48.00		American Red Cross	S.Williams	S.Williams	9/8/09 Class	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
03/11/10	\$225.00		American Red Cross	S.Williams	S.Williams	CPR Training	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
Order date 3/3/2010	\$378.00		Beacon Athletics	S.Williams	S.Williams	Ballfield Covers	Confirming P.O.- P.O. dated 3/5/10 purchase made outside of procedure	paid w/ exception
Training Dates 2/22-3/1/10	\$378.00		GST BOCES	A.Learn	A.Learn	Computer Training	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception

02/28/10	\$2,060.00		Corning Hospital	S.Williams	S.Williams	Winter 2009 Athletic Trainer Services	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
03/11/10	\$225.00		Chemung Canal VISA	K.Williams	K.Williams	Conference Supplies	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
03/19/10	\$628.00		Chemung Canal VISA	A.Learn	A.Learn	NSTA Conference Fees for J.Hartman & B.Williams in PA	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
03/19/10	\$628.00		Chemung Canal VISA	A.Learn	A.Learn	NSTA Conference Accomodations for J.Hartman & B.Williams in PA	Confirming P.O.- P.O. dated 4/7/10 purchase made outside of procedure	paid w/ exception
03/08/10	\$200.00		American Arbitration Association	G.Benedict	J.Christiansen	Initial Administrative Fee	Confirming P.O.- P.O. dated 3/31/10 purchase made outside of procedure	paid w/ exception
03/03/10	\$223.00		JUGS Sports, Inc	S.Williams	S.Williams	110V Variable Speed Motor	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
03/16/10	\$180.00		Midway Lanes, Inc	S.Williams	S.Williams	Bowling for State Qualifier	Confirming P.O.- P.O. dated 3/25/10 purchase made outside of procedure	paid w/ exception
03/22/10	\$360.00	40	Miniers Kitchen	A.Learn	A.Learn	Catered Event for Clerical working lunch- workshop	Such purchases should be discouraged as maybe considered a gift of public funds	paid w/ exception
03/18/10	\$4,600.00		Family Services of Chemung County	J.Christiansen	J.Christiansen	EAP Program Servies for 2/2010-4/2010	Confirming P.O.- P.O. dated 3/31/10 purchase made outside of procedure	paid w/ exception
03/15/10	\$1,712.21		Jostens	K.Donahue	K.Donahue	Senior Hood for Graduation	Confirming P.O.- P.O. dated 4/7/10 purchase made outside of procedure	paid w/ exception
03/18/10	\$689.97		Section IV Athletic Association	S.Williams	S.Williams	Bowling States Rooms for 6 individuals on 3/5/ & 3/6	Confirming P.O.- P.O. dated 4/8/10 purchase made outside of procedure	paid w/ exception
03/26/10	\$109.45		Staples	K.Donahue	K.Donahue	Culley Luxura Managers Chair	Confirming P.O.- P.O. dated 4/7/10 purchase made outside of procedure	paid w/ exception
03/26/10	\$314.92		Staples	K.Donahue	K.Donahue	Various office supplies/snacks	Confirming P.O.- P.O. dated 4/7/10 purchase made outside of procedure	paid w/ exception

