

HCSD Board Members:

Rose Apgar, Mark Brinthaupt, Michael Buck,
Mary Anne Holleran, James Jacobus, John Lively,
Brian Lynch, Ruth Miller, Pamela Strollo
and Student Rep. Daniel Strack

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources, Dir.
Mike Stuart, School Business Admin.
Kim Williams, Student Servs. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
ANNUAL BOARD OF EDUCATION ORGANIZATIONAL MEETING
JULY 1, 2010, AT 6 P.M.
MULTI-MEDIA CENTER**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. OPENING OF MEETING | CANDY MAINE,
DISTRICT CLERK |
| 2. OATHS OF OFFICE--
(Newly elected Board Members, Student BOE
Member, and Superintendent) | CANDY MAINE |
| 3. ELECTION OF BOARD PRESIDENT | PRESIDING OFFICER--
ROSE APGAR (SENIOR
BOARD MEMBER) |
| 3.1 NOMINATION(S) FOR BOE PRESIDENT | BOARD ACTION |
| 3.2 CLOSE NOMINATION(S) FOR BOE
 PRESIDENT | BOARD ACTION |
| 3.3 ELECTION OF BOARD PRESIDENT | BOARD ACTION |
| 3.4 OATH OF OFFICE | CANDY MAINE |
| 4. ELECTION OF BOARD VICE PRESIDENT | PRESIDING OFFICER:
NEWLY ELECTED BOARD
PRESIDENT |
| 4.1 NOMINATION(S) FOR BOE V-PRES. | BOARD ACTION |
| 4.2 CLOSE NOMINATION(S) FOR BOE
 VICE-PRESIDENT | BOARD ACTION |
| 4.3 ELECTION OF BOE VICE-PRESIDENT | BOARD ACTION |
| 4.4 OATH OF OFFICE | CANDY MAINE |

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| 5. APPOINTMENTS & OATHS OF OFFICE | BOARD PRESIDENT |
| 5.1. CLERK OF THE BOARD—CANDY MAINE | BOARD ACTION |
| 5.1.1 OATH OF OFFICE | |
| 5.2 DEPUTY BOE CLERK—JUDY CHRISTIANSEN | BOARD ACTION |
| 5.2.1 OATH OF OFFICE | |
| 5.3 TREASURER—LINDA KLIEVONEIT | BOARD ACTION |
| 5.3.1 OATH OF OFFICE | |
| 5.4 DEPUTY TREASURER—MARY ANNE BLY | BOARD ACTION |
| 5.4.1 OATH OF OFFICE | |
| 5.5 TAX COLLECTOR—HILARIE DYER | BOARD ACTION |
| 5.5.1 OATH OF OFFICE | |
| 5.6 CLAIMS AUDITOR—KELLI LAMPMAN, GST
BOCES CBO (GST BOCES CBO AS ALTERNATE) | BOARD ACTION |
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| 6. APPOINTMENTS | BOARD PRESIDENT |
| 6.1 DIRECTOR OF SCHOOL HEALTH SERVICES—
DR. SOBEL OF SOUTHERN TIER PEDIATRICS | BOARD ACTION |
| 6.2 RECORDS RETENTION AND DISPOSITION
OFFICER--JUDY CHRISTIANSEN | BOARD ACTION |
| 6.3 TITLE IX COORDINATOR—JUDY CHRISTIANSEN | BOARD ACTION |
| 6.4 SECTION 504 COORDINATOR—KIM WILLIAMS | BOARD ACTION |
| 6.5 LEGAL COUNSEL--SAYLES, EVANS, ETAL.
AND HOGAN, SARZYNSKI, ETAL. (Retainer) | BOARD ACTION |
| 6.6 CENSUS ENUMERATOR—KIM WILLIAMS | BOARD ACTION |
| 6.7 BOARD OF REGISTRATION—CHEMUNG
COUNTY BOARD OF ELECTIONS (HILLARY
DYER AND ALTERNATE, CANDY MAINE) | BOARD ACTION |
| 6.8 INTERNAL AUDITOR—JESSICA LAWRENCE,
GST BOCES (ALTERNATE KIM COOK) | BOARD ACTION |
| 6.9 EXTERNAL AUDITORS—BONADIO GROUP | BOARD ACTION |
| 6.10 EXTRACURRICULAR FUND TREASURERS | BOARD ACTION |
| 6.10.1 HIGH SCHOOL—(unknown at this time) | |
| 6.10.2 MIDDLE SCHOOL—NANCY SIMONS | |
| 6.10.3 ATHLETICS—TIM SEIFFERT | |
| 6.11 CASH ACCOUNT AUTHORIZED SIGNATURES—
RALPH MARINO, JR., MICHAEL STUART,
LINDA KLIEVONEIT, AND MARY ANNE BLY | BOARD ACTION |
| 6.12 PURCHASING AGENT—MICHAEL STUART | BOARD ACTION |
| 6.13 DISTRICT HEARING OFFICER—JUDY
CHRISTIANSEN (AND ASSIST. SUPT. ALICE
LEARN AS ALTERNATE) | BOARD ACTION |
| 6.14 DISTRICT'S HOMELESS LIAISON—
SHAWN MCDONOUGH | BOARD ACTION |
| 6.15 BOARD DELEGATE FOR RESIDENCY
DETERMINATION—JUDY CHRISTIANSEN | BOARD ACTION |

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| 7. DESIGNATIONS: | BOARD PRESIDENT |
| 7.1 OFFICIAL NEWSPAPERS—STAR-GAZETTE AND THE LEADER | BOARD ACTION |
| 7.2 OFFICIAL DEPOSITORIES FOR DISTRICT FUNDS—CHEMUNG CANAL TRUST CO. AND JP MORGAN CHASE BANK | BOARD ACTION |
| 7.3 CALENDARS: | BOARD ACTION |
| 7.3.1 PURCHASING CALENDAR 2010-11 | |
| 7.3.2 PURCHASING BID CALENDAR 2010-11 | |
| 7.3.3 CALENDAR FOR 2011-12 BUDGET DEVELOPMENT | |
| 7.3.4 CALENDAR FOR 2011-12 BUDGET VOTE | |
| 7.4 ADOPTION OF ROTATIONAL LIST OF IMPARTIAL HEARING OFFICERS AS PROVIDED BY SED | BOARD ACTION |
| 7.5 APPROVAL OF PETTY CASH ACCOUNTS | BOARD ACTION |
| 8. BONDING OF PERSONNEL: | BOARD PRESIDENT |
| 8.1 SCHOOL TAX COLLECTOR (\$1 MILLION) | BOARD ACTION |
| 8.2 DISTRICT TREASURER (\$1 MILLION) | BOARD ACTION |
| 8.3 EXTRA-CURRICULAR CENTRAL TREASURER (\$1 MILLION) | BOARD ACTION |
| 8.4 SCHOOL BUSINESS ADMINISTRATOR AND SUPERINTENDENT OF SCHOOLS (\$1 MILLION EACH) | BOARD ACTION |
| 9. AUTHORIZATION: | BOARD PRESIDENT |
| 9.1 OF PERSON TO CERTIFY PAYROLLS—RALPH MARINO, JR. | BOARD ACTION |
| 9.2 OF SCHOOL PURCHASING AGENT—MICHAEL STUART (ALTERNATE RALPH MARINO, JR.) | BOARD ACTION |
| 9.3 OF ATTENDANCE AT CONFERENCES—BOARD OF EDUCATION (for Supt.) AND MICHAEL STUART | BOARD ACTION |
| 9.4 TO ESTABLISH PETTY CASH FUNDS—MICHAEL STUART, LINDA KLIEVONEIT | BOARD ACTION |
| 9.5 TO DESIGNATE AUTHORIZED SIGNATURES ON CHECKS—LINDA KLIEVONEIT (ALTERNATE MICHAEL STUART) | BOARD ACTION |
| 9.6 OF RALPH MARINO, JR. TO APPROVE BUDGET TRANSFERS (\$10,000 OR LESS) | BOARD ACTION |
| 9.7 OF POSITIONS ENTITLED TO USE DISTRICT-OWNED CELL PHONES AND CREDIT CARDS | BOARD ACTION |
| 10. DECLARATION OF ANY BOARD MEMBER CONFLICTS OF INTEREST | BOARD MEMBERS |
| 11. DISTRIBUTION AND SIGNATURE OF SCHOOL BOARD MEMBER CODE OF CONDUCT | BOARD PRESIDENT |

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| 12. RESOLUTION DELEGATING POWER TO THE PRESIDENT OF THE BOARD OF EDUCATION TO AUTHORIZE THE ISSUANCE OF AND TO SELL REVENUE ANTICIPATION NOTES OF THE HHCS D | BOARD ACTION |
| 13. RESOLUTION TO AUTHORIZE THE BOARD OF EDUCATION TO PURCHASE BUSES | BOARD ACTION |
| 14. RESOLUTION APPOINTING ALTERNATE OFFICIALS TO EXECUTE OBLIGATIONS OF, AND TO ATTEST TO, THE SEAL OF THE HHCS D | BOARD ACTION |
| 15. SUPERINTENDENT'S MEMBERSHIP IN NOT-FOR-PROFIT AGENCIES | BOARD ACTION |
| 16. ANNUAL REVIEW OF BOARD POLICIES: STUDENT CONDUCT, STUDENT DISCIPLINE, PURCHASING, INVESTMENTS, AND BOARD MEMBER CONFLICT OF INTEREST | BOARD ACTION |
| 17. REAFFIRM APPROVAL OF BOARD POLICIES | BOARD ACTION |
| 18. ADJOURN TO REGULAR BUSINESS MEETING OF THE BOARD. | |

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