

HORSEHEADS CENTRAL SCHOOL DISTRICT 2011-12 TENTATIVE BUDGET DEVELOPMENT CALENDAR	
July 1 – August 31, 2010	Administrators/Supervisors review previous year's budget and programs
July 1, 2010	BOE Organizational Meeting
August 12, 2010	BOE Special Business Meeting (Action on Tax Warrant)
August 26, 2010	BOE Meeting; Finance Committee reviews Budget Calendar and development process
September 1 – October 30, 2010	Administrators/Supervisors analyze building enrollments and project budget needs (3-year spending history)
September 16, 2010	ACM: Budget Process Review (Requests/Critical Needs)
September 30, 2010	BOE Meeting
October 28, 2010	BOE Meeting
November 1 – December 22, 2010	Administrators/Supervisors audit contractual, supplies, equipment
November 5, 2010	Administrators/Supervisors receive Budget Prep Packet for respective buildings or departments
November 17, 2010	Review: Facilities with Central Office
November 18, 2010	Review: Transportation with Central Office
November 18, 2010	BOE Meeting
December 14, 2010	Staff/Teacher budgets to Administrators/Supervisors
December 16, 2010	BOE Meeting
December 21, 2010	Building/Department Budgets to Business Office
January 14, 2011	Draft Budgets returned to Administrators/Supervisors
January 27, 2011	BOE Meeting
February 4, 2011	Review: BOCES with Central Office
February 10, 2011	Community Budget Meeting #1: Big Flats Community Center

February 11, 2011	Review: 2011-12 Budget with Central Office
February 24, 2011	BOE Meeting
March 10, 2011	Community Budget Meeting #2: Erin Town Hall
March 10, 2011	ACM: 2011-12 Budget Review
March 31, 2011	BOE Meeting
April 14, 2011	Community Budget Meeting #3: Veteran Town Hall
April 20, 2011	BOE Special Business Meeting (Action of BOCES Budget and Board Members AND action on the final adoption of the 2011-12 District Budget)
April 28, 2011	BOE Meeting
May 5, 2011	Public Hearing on the Budget
May 17, 2011	Budget Vote (High School, Big Flats, Ridge Road)
May 26, 2011	BOE Meeting
June 23, 2011	BOE Meeting: Review Budget Process