

DRAFT

**Horseheads Central School District
Board of Education Meeting
Annual Organizational Meeting
Multi-Media Center
July 1, 2010**

Present: Apgar, Brinthaup, Holleran, Jacobus, Lively, Lynch, Miller, Strollo, Strack
Absent: Buck
Guests: Abrunzo, Bailey, Christiansen, Learn, Marino, Stuart

Call to Order: Board Member Rose Apgar called the meeting to order at 6:02 P.M.

Oaths of Office(Judy Christiansen)

Mrs. Christiansen offered the Oaths of Office to the new board member, Ruth Miller, and Incumbent Board Member Jim Jacobus, Student Representative Daniel Strack. She also read them the School Board Member Code of Conduct. Mrs. Christiansen offered Superintendent Marino the Oath of Office.

Election of Board President(Rose Apgar, Senior Board Member)

Nominations for Board of Education President

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the nomination for the position for Board of Education President is as follows: Brian Lynch.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
			Buck
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

As the Senior Board Member, Ms. Apgar opened the floor to nominations for the position of President.

Close Nominations for Board Of Education President

Moved by Lively, seconded by Strollo.

RESOLVED, that nominations for the position for Board of Education President close at 6:06 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
			Buck
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Cont'd

Election of Board President

Moved by Apgar, seconded by Brinthaup.

RESOLVED, that Brian Lynch be elected to the position of President of the Board of Education of the Horseheads Central School District.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar
Brinthaup

Buck

Holleran
Jacobus
Lively
Lynch
Miller
Strollo
MOTION CARRIED

Election of Board Vice-President**Nominations for Board of Education Vice-President**

Moved by Jacobus, seconded by Brinthaup.

RESOLVED, that the nomination for the position of Vice-President of the Board of Education of the Horseheads Central School District is as follows: Michael Buck

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar
Brinthaup

Buck

Holleran
Jacobus
Lively
Lynch
Miller
Strollo
MOTION CARRIED

Close Nominations for Board of Education Vice-President

Moved by Apgar, seconded by Brinthaup.

RESOLVED, that nominations for the position for Board of Education Vice-President close at 6:07 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar
Brinthaup

Buck

Holleran
Jacobus
Lively
Lynch
Miller
Strollo
MOTION CARRIED

Election of Board Vice-President

Moved by Apgar, seconded by Brinthaup.

RESOLVED, that Michael Buck be elected to the position of Vice-President of the Horseheads Central School District Board of Education.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
			Buck
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			
MOTION CARRIED			

Appointments

Appointments and Oaths of Office

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointments:

Board of Education Clerk - Candy Maine

Deputy Board of Education Clerk - Judith Christiansen

Treasurer - Linda Klievoneit

Deputy Treasurer - Mary Anne Bly

Tax Collector – Hilarie Dyer

Claims Auditor – Kelli Lampman, GST BOCES CBO(GST BOCES CBO as Alternate)

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
			Buck
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			
MOTION CARRIED			

Appointments

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the following appointments:

Director of School Health Services - Dr. Sobel of Southern Tier Pediatrics

Records Retention and Disposition Officer - Judy Christiansen

Title IX Coordinator - Judy Christiansen

Section 504 Coordinator – Kim Williams

Legal Counselor - Sayles, Evans, Etal and Hogan, Sarzynski, Etal.(Retainer)

Census Enumerator – Kim Williams

Board of Registration - Chemung County Board of Elections(Hilarie Dyer and Alternate
Candy Maine)

Internal Auditor – Jessica Lawrence, GST BOCES(Alternate Kim Cook)

External Auditors – Bonadio Group

Extracurricular Fund Treasurers:

High School – Daniel Collier

Cash Account Authorized Signatures:

Ralph Marino, Jr., Michael Stuart, Linda Klievoneit and Mary Anne Bly
Purchasing Agent – Michael Stuart
District Hearing Officer – Judy Christiansen (and Assistant Superintendent Alice Learn as Alternate)
District's Homeless Liaison – Shawn McDonough
Board Delegate for Residency Determination – Judy Christiansen

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar
Brinthaup

Buck

Holleran
Jacobus
Lively
Lynch
Miller
Stollo

MOTION CARRIED

Designations

Moved by Jacobus, seconded by Apgar.
RESOLVED, that the Horseheads Central School District Board of Education approves the following designations:

Official Newspapers—Star-Gazette and The Leader
Official Depositories for District Funds – Chemung Canal Trust Company and JP Morgan Chase Bank

Calendars: Purchasing Calendar 2010-2011
Purchasing Bid Calendar 2010-2011
Calendar for 2011-2012 Budget Development
Calendar for 2011-2012 Budget Vote

Adoption of Rotational List of Impartial Hearing Officers as Provided by SED
Approval of Petty Cash Accounts

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar
Brinthaup

Buck

Holleran
Jacobus
Lively
Lynch
Miller
Stollo

MOTION CARRIED

Business Administrator Michael Stuart stated he gave the Board an updated copy of the Purchasing Bid Calendar 2010-2011 which now includes the dates for the Interscholastic Sports. He also stated the calendar dates changed slightly this year as the Board will only be meeting once a month.

Bonding of Personnel

Moved by Stollo, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the

following bonding: School Tax Collector, District Treasurer, School Business Administrator and Superintendent of Schools for \$1 Million each.

Cont'd

Annual Board of Education Organizational Meeting, July 1, 2010

Page 5

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
			Buck
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Stollo			
MOTION CARRIED			

Authorization

Moved by Brinthaup, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the following authorizations:

Of Person to Certify Payrolls – Ralph Marino, Jr.

Of School Purchasing Agent – Michael Stuart(Alternate Ralph Marino, Jr.)

Of Attendance at Conferences – Board of Education(for Superintendent) and Michael Stuart

To establish Petty Cash Funds – Michael Stuart, Linda Klievoneit

To designate Authorized Signatures on Checks – Linda Klievoneit(Alternate Michael Stuart)

Of Ralph Marino, Jr. to approve Budget Transfers(\$10,000 or less)

Of Positions entitled to use District-Owned Cell Phones and Credit Cards

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthaup			
			Buck
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Stollo			
MOTION CARRIED			

Declaration of Any Board Member – Conflicts of Interest

President Brian Lynch asked the Board Members if there were any conflicts of interest.

None were stated.

Distribution and Signature of School Board Member Code of Conduct

President Brian Lynch distributed a copy of the School Board Member Code of Conduct for the

Board members to read and sign and return to Superintendent Marino before the end of the meeting.

Resolution Delegating Power to the President of the Board of Education to Authorize the

Holleran
Jacobus
Lively
Lynch
Miller
Strollo

Annual Board of Education Organizational Meeting, July 1, 2010

Cont'd

Page 7

MOTION CARRIED

President Brian Lynch stated this is a standard resolution that happens at the Annual Organizational Meeting. This will need to be signed by the Board Members and submitted to the Superintendent.

Superintendent's Membership in Not-For-Profit Agencies

Moved by Apgar, seconded by Strollo.

RESOLVED, that because the School District may from time to time enter into contracts with not-for-profit agencies, the Superintendent hereby discloses, and wishes to include such disclosure in the official minutes of the Board meeting, that he serves on the following not-for-profit agencies in the capacities noted:

Greater Southern Tier BOCES Committees:

- CTE and Alt Ed. – 12/06 to Present
- Lease Agreements – 12/06 – Present
- P-16 Representative-10/07 to Present
- Four-Year Technical High School – 7/08 to Present

Chemung County Community Services Board – 12/06 to Present
(Plus Substance Abuse Subcommittee)

Chemung County Leadership Group – 12/06 to Present

Chemung County School Readiness Project Board of Directors – 12/06 to Present

Chemung County Chamber of Commerce Business Education Roundtable – 12/06 to

Present

Southern Tier Career Development Council Board of Directors – 1/08 to Present

Horseheads Family Resource Center Board of Directors – 4/08 to Present

Wings of Eagles Discovery Center Board of Directors – 4/08 to Present

(Plus Education and Technology Subcommittee)

(Plus Challenger Learning Center Subcommittee)

United Way of the Southern Tier Board of Directors – 4/08 to Present

Rural Schools Association of New York State Board of Directors – 4/08 to Present

NYS Council of School Superintendents House of Delegates – 7/10 to Present

Cooperative Organization for Public Education Executive Committee – 5/08 to Present

Sullivan Trail Chapter of the American Red Cross Board of Directors – 6/08 to Present

Twin Tiers Principals Coalition Advisory Board – 7/08 to Present

Southern Tier Economic Growth Board of Directors – 12/08 to Present

Trinity of Chemung County Board of Directors – 6/09 to Present

Chemung County ARC Board of Directors – 9/09 to Present

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar

Brinhaupt

Buck

Holleran
Jacobus
Lively
Lynch
Miller
Strollo

MOTION CARRIED

Board President Brian Lynch stated the Board is greatly appreciative of Dr. Marino putting this list together and is very supportive of his membership/participation in these agencies.

Annual Review of Student Conduct, Discipline, Purchasing, Investment Policies and Board Member Conflict of Interest

Moved by Jacobus, seconded by Miller.

Annual Board of Education Organizational Meeting, July 1, 2010

Cont'd
Page 8

RESOLVED, that the Horseheads Central School District Board of Education approves the annual review of student conduct, discipline, purchasing, investment policies and Board Member Conflict of Interest.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar
Brinthaup

Buck

Holleran
Jacobus
Lively
Lynch
Miller
Strollo

MOTION CARRIED

Board President Brian Lynch stated this is to reaffirm that the Board is supportive of them.

Reaffirm Approval of Board Policies

Moved by Brinthaup, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the reaffirmation of Board Policies.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar
Brinthaup

Buck

Holleran
Jacobus
Lively
Lynch
Miller
Strollo

MOTION CARRIED

Board President Brian Lynch stated this is also to reaffirm that the Board is supportive of them.

Adjournment to Regular Business Meeting of the Board

Moved by Lively, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education adjourns to the Regular Business Meeting of the Board of Education at 6:16 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
-------------	-------------	------------------	---------------

Apgar
Brinthaup

Buck

Holleran
Jacobus

Lively
Lynch
Miller
Stollo
MOTION CARRIED

Respectfully Submitted,
Candy L. Maine
Candy L. Maine, Clerk