

End. 20.1  
Sept. 30, 2010

**HCS D Board Members:**

Brian Lynch, Pres., Michael Buck, VP, Rose Apgar,  
Mark Brinthaup, Mary Anne Holleran, James  
Jacobus, John Lively, Ruth Miller, Pamela Strollo,  
and Student Rep. Daniel Strack

**Central Administrative Team:**

Ralph Marino, Jr., Ed.D., Superintendent  
Alice Learn, Assistant Superintendent  
Judy Christiansen, Human Resources, Dir.  
Mike Stuart, School Business Admin.  
Kim Williams, Student Servs. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
Planning & Development Committee  
September 14, 2010  
7:30AM  
Superintendent's Conference Room**

**AGENDA**

**Pledge of Allegiance**

1. **CALL TO ORDER** **(Mary Anne Holleran)**
2. **ROLL CALL OF THOSE IN ATTENDANCE** **(Mary Anne Holleran)**  
Brian Lynch, Mary Ann Holleran, Michael Buck, Pam Strollo  
Ralph Marino
3. **PRESENTATIONS (if needed)**
4. **DISCUSSION ITEMS**
  - 4.1 Update on Strategic Plan  
Dr. Marino updated the group. The next Strategic Plan Implementation Team meeting will be held on September 20 from 4-6PM. An update on the community and student voice surveys, to be conducted in the spring, will be provided at the meeting. Study groups are being formed for Character Education, 21<sup>st</sup> Century Learning, and Green. Facilitators have been identified for Character Ed and 21<sup>st</sup> Century Learning. Another callout will be made for a facilitator of the Green study group. A broad request for study group members will be made to the community.
  - 4.2 Review 2010-11 BOE/District Goals  
The committee reviewed the BOE/District goals approved in July. Progress is on track. Most goals have Q2 2011 deliverables.
  - 4.3 Set Committee Goals for 2010-11  
The committee discussed possible goals and objectives for the Planning & Development Committee. The proposed goals are as follows:
    - a. Broaden communication with the general public.
      - Dr. Marino will ask Mrs. Donohue to propose a high school class project to produce a video about the district. Suggested content to be included is Data Center, personal stories/testimonials, and student achievement.
    - b. Strengthen District relationships with local businesses
      - Sue Pirozzolo and Dr. Marino are working on a plan to strengthen relationships with local businesses. Dr. Marino will report on status at next meeting.

(over)

c. Conduct BOE mini-retreat in January 2011

- Committee will look at program for Annual NYSSBA Convention to determine potential topics for mid-year retreat.

**5. GOOD OF THE ORDER**

**6. EXECUTIVE SESSION**

**7. ADJOURNMENT**

- Meeting adjourned at 8:00AM.

**UPCOMING 2010-11 PLANNING & DEVELOPMENT COMMITTEE MEETINGS:**

November 9, 2010 at 7:30AM – Superintendent's Conference Room

January 4, 2011 at 7:30AM – Superintendent's Conference Room

March 8, 2011 at 7:30AM – Superintendent's Conference Room

May 3, 2011 at 7:30AM – Superintendent's Conference Room

**NOTE: These Committee meetings are subject to change.**

**(Please call 739-5601 ext. 4201 to be sure meeting is still scheduled to take place)**

Cmk

c: Brian Lynch, Michael Buck, Dr. Ralph Marino Jr., Cathy Knowles and  
Susan Pirozzolo