

Encl. 17, 1
Oct. 28, 2010

HCSD Board Members:

Brian Lynch, Pres., Michael Buck, VP, Rose Apgar,
Mark Brinthaup, Mary Anne Holleran, James
Jacobus, John Lively, Ruth Miller, Pamela Strollo,
and Student Rep. Daniel Strack

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources, Dir.
Mike Stuart, School Business Admin.
Kim Williams, Student Servs. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Audit Committee
October 4, 2010--4:00PM
Superintendent's Conference Room**

AGENDA

Pledge of Allegiance

1. **CALL TO ORDER** (Pam Strollo)
 - Meeting was called to order at 4:00pm.
2. **ROLL CALL OF THOSE IN ATTENDANCE** (Pam Strollo)

(Pam Strollo, Mary Anne Holleran, Mark Brinthaup, John Lively,
Ralph Marino)
3. **PRESENTATIONS**
 - 3.1 Review of draft Internal Audit Jessica Lawrence
4. **DISCUSSION ITEMS**
 - 4.1 Discuss Audit Results
 - The committee reviewed the draft Internal Audit as presented by Jessica Lawrence.
 - An MOU was drafted earlier in the year to clarify contract language
 - Corrective actions to address payroll and purchasing areas have been addressed.
 - 4.2 Other
 - Jessica Lawrence will perform an internal audit of extracurricular funds in 2011.
5. **GOOD OF THE ORDER**
6. **EXECUTIVE SESSION**
7. **ADJOURNMENT**
 - Mark Brinthaup made the motion to adjourn. The motion was seconded by Mary Anne Holleran. The meeting was adjourned at 4:23pm.

UPCOMING 2010-11 (Name of Specific Committee) MEETINGS:
November 9 at 4:00pm

NOTE: These Committee meetings are subject to change.
(Please call 739-5601 ext. 4201 to be sure meeting is still scheduled to take place)

Cmk

c: Board President, Board Vice-President, Superintendent, Admin. Assistant to Supt., and
Community Information Specialist