

HCSD Board Members:

President Brian Lynch, V-P Michael Buck, Rose Apgar,
Mark Brinthead, Mary Anne Holleran, James Jacobus,
John Lively, Ruth Miller, Pamela Strollo
and Student Rep. Daniel Strack

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION BUSINESS MEETING
DECEMBER 16, 2010
6 P.M.
RIDGE ROAD ELEMENTARY SCHOOL**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BOARD PRESIDENT |
| 2. MINUTES (Business Meeting of Nov. 18, 2010) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BOARD PRESIDENT |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINS. |
| 6. PRESENTATIONS | BELINDA BECK
MEMBERS OF THE RR
SITE TEAM |
| 6.1 RIDGE ROAD PTO UPDATE | |
| 6.2 RIDGE ROAD SCHOOL PRESENTATION: “BUILDING THE FOUNDATION FOR A SUCCESSFUL FUTURE” | |
| 7. SUPERINTENDENT’S REPORT | RALPH MARINO, JR.
BOARD ACTION |
| 7.1 DONATION FROM THE RIDGE ROAD PTO TO THE RIDGE ROAD SCHOOL (risers for the vocal (music program) | |
| 7.2 GIRLS’ LACROSSE TEAM’S REQUEST FOR FOR A TRIP TO VIRGINIA BEACH, VA (April 5-9, 2011) | BOARD ACTION |
| 7.3 BOYS’ VARSITY BASEBALL TEAM’S REQUEST FOR A TRIP TO MYRTLE BEACH, SC (April 3-8, 2011) | DISCUSSION ONLY |
| 7.4 WINTER VARSITY CHEERLEADING TEAM’S REQUEST TO ATTEND A NATIONAL COMPETITION IN ATLANTIC CITY, NJ (Feb. 4-6, 2011) | DISCUSSION ONLY |
| 8. PRESIDENT’S REPORT | BRIAN LYNCH
INFORMATION ONLY
INFORMATION ONLY |
| 8.1 BOARD OF EDUCATION MINI-RETREAT UPDATE | |
| 8.2 BOARD OF EDUCATION TRAINING OPPORTUNITIES | |
| 9. ASSISTANT SUPERINTENDENT’S REPORT | ALICE LEARN
BOARD ACTION |
| 9.1 JOINT EDUCATION TRAINING (JET) CONTRACT FOR CLERICAL TRAINING | |

10. ACTING SCHOOL BUSINESS ADMINISTRATOR'S REPORT	RALPH MARINO, JR.
10.1 BUDGET TRANSFER REPORT (November)	INFORMATION ONLY
10.2 INCREASE IN APPROPRIATIONS (E-Rate from Nextel)	BOARD ACTION
10.3 INCREASE IN APPROPRIATIONS (Donation from IS PTO for BOCES Co-Ser 403)	BOARD ACTION
10.4 INCREASE IN APPROPRIATIONS (Donation from National Honor Society)	BOARD ACTION
10.5 BUDGET TRANSFERS OVER \$10,000 (bus bond payment)	BOARD ACTION
10.6 BUDGET TRANSFERS OVER \$10,000 (interest payment for bus bond)	BOARD ACTION
10.7 REVENUE AND EXPENSE REPORTS (November)	BOARD ACTION
10.8 RESOLUTIONS REGARDING SCOPE OF PROPOSED CAPITAL PROJECT FORMS	BOARD ACTION
10.9 AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR 2009-10 CAPITAL PROJECTS AT BIG FLATS, CENTER STREET, AND THE MIDDLE SCHOOL	BOARD ACTION
10.10 MEMBERSHIP WITH ENERGY CURTAILMENT SPECIALISTS ("Power Pay! New York" Program)	BOARD ACTION
10.11 CONTRACT WITH FISCAL ADVISORS & MARKETING, INC.	BOARD ACTION
10.12 PRIVATE SCHOOLS' TUTORING AGREEMENT (THIRD PARTY CONTRACT)	BOARD ACTION
10.13 APPOINTMENT OF INTERNAL CLAIMS AUDITORS LESA BUSSMANN AND KIM DYKES (to replace former Claims Auditor Kelli Lampman)	BOARD ACTION
10.14 SUPPLEMENTAL EDUCATIONAL SERVICES CONTRACT WITH LEARNER FIRST	BOARD ACTION
10.15 SUPPLEMENTAL EDUCATIONAL SERVICES CONTRACT WITH EDUCATE ONLINE	BOARD ACTION
10.16 RESOLUTION REGARDING DISTRICT-WIDE RETIREMENT INCENTIVE	BOARD ACTION
10.17 RESOLUTION REGARDING DISTRICT-WIDE SPENDING FREEZE	BOARD ACTION
10.18 INTERNAL CLAIMS AUDITOR REPORT (November)	BOARD ACTION
10.19 HS AND MS EXTRA-CURRICULAR TREASURER'S REPORT (November)	BOARD ACTION
10.20 TREASURER'S REPORT (November)	
10.21 ATHLETIC ACCOUNTS REPORT (November)	BOARD ACTION
11. HUMAN RESOURCE DIRECTOR'S REPORT	JUDY CHRISTIANSEN
11.1 HR SUB-COMMITTEE RECOMMENDATIONS	BOARD ACTION
12. DIRECTOR OF STUDENT SERVICES REPORT	KIM WILLIAMS
12.1 SPECIAL EDUCATION DEPARTMENT "SNAP SHOT" (data) PRESENTATION	INFORMATION ONLY
13. STUDENT REPRESENTATIVE'S REPORT	DANIEL STRACK
13.1 UPDATE ON HIGH SCHOOL ACTIVITIES	INFORMATION ONLY
14. LEGISLATIVE LIAISON REPORT	ROSE APGAR, LIAISON
15. REPORT FROM THE VISITATION COMMITTEE	ROSE APGAR, CHAIR
15.1 DISTRICT TOUR OF DEC. 10, 2010	INFORMATION ONLY

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| 16. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR COMMITTEE | JOHN LIVELY, CHAIR |
| 17. REPORT FROM THE AUDIT COMMITTEE | PAM STROLLO, CHAIR |
| 18. REPORT FROM THE FINANCE COMMITTEE
18.1 MTG. OF DEC. 7, 2010 | JIM JACOBUS, CHAIR
INFORMATION ONLY |
| 19. REPORT FROM THE OUTCOMES & ASSESSMENT COMMITTEE
19.1 MTG. OF DEC. 1, 2010
19.2 9 TH GRADE ELA TEXTBOOK ADOPTION: <u>MIRRORS AND WINDOWS—CONNECTING WITH LITERATURE</u>
19.3 RESOLUTION TO CONTINUE PARTICIPATION IN THE FOSS (Full Option Science System) PILOT | MIKE BUCK, CHAIR

INFORMATION ONLY
BOARD ACTION

BOARD ACTION |
| 20. REPORT FROM THE PLANNING AND DEV. COMMITTEE | MARY ANNE HOLLERAN, CHAIR |
| 21. REPORT FROM THE HUMAN RESOURCES COMMITTEE
21.1 MTG. OF DEC 1, 2010 | MARK BRINTHAUPT, CHAIR
INFORMATION ONLY |
| 22. REPORT FROM THE POLICY REFERRAL/REVIEW COMMITTEE
22.1 MTG. NOV. 30, 2010
22.2 PROPOSED REPLACEMENT POLICY 5405 (STUDENT WELLNESS)—REPLACING CURRENT BOARD POLICY 4318
22.3 PROPOSED CHANGE TO CURRENT BOARD POLICY 8500 (FOOD SERVICE MANAGEMENT)
22.4 PROPOSED CHANGE TO CURRENT BOARD POLICY 1400 (PUBLIC COMPLAINTS) | ROSE APGAR, CHAIR

INFORMATION ONLY
DISCUSSION ONLY

DISCUSSION ONLY

DISCUSSION ONLY |
| 23. QUESTIONS/COMMENTS FROM BOARD MEMBERS | |
| 24. ADJOURN TO EXECUTIVE SESSION
24.1 CSE/CPSE RECOMMENDATIONS
24.2 MID-YEAR REVIEW OF SUPTS.' GOALS AND OBJECTIVES | |
| 25. RECONVENE TO PUBLIC SESSION | |
| 26. ADJOURNMENT | |

UPCOMING 2011 BOARD MEETINGS:

Business Mtg., Jan. 27, 6 p.m., Intermediate School
 Community Budget Mtg., Feb. 10, 6 p.m., Big Flats Community Center
 Business Mtg., Feb. 24, 6 p.m., High School (Multi-Media Center)

UPCOMING 2011 BOARD COMMITTEE MEETINGS:

Planning & Dev. Com., Jan. 4, 7:30 a.m., Supt's. Conf. Room
 Policy Com., Jan. 5, 3:15 p.m., Supt's. Conf. Room
 O & A Com., Jan. 5, 4:15 p.m., Ed. Support Center
 Athletic & Extra-Curr., Jan 11, 5 p.m., Supt's. Conf. Room
 HR Com., Jan. 12, 3:30 p.m., Supt's. Conf. Room
 Finance Com., Jan. 18, 5 p.m., Supt's. Conf. Room
 Audit Com. (no meeting scheduled as of this time)

NOTE: These board meetings and committee meetings are subject to change.

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2010-11 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2010-11 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Character Education and Wellness

- Begin work on a district-wide character education program
 - Research new and updated tools by June 30, 2011
 - Identify other states and programs, that have successful outcomes, by June 30, 2011
 - Identify best practices within the district by June 30, 2011

GOAL #2

Student Achievement

- Increase percentage of students who pass NYS Grade 3-8 student assessments by 2% over previous year
- Increase percentage of students who pass NYS Regents exams, other than Foreign Language and Physics (already achieving at least 98% passing rate), by 2% over previous year
- Increase percentage of students achieving mastery level in all NYS Regents exams by 2% over previous year

GOAL #3

Community Relations and Partnerships

- Update Data Center to include 2009-2010 student achievement data by June 30, 2011
- Identify other district data from demographic software that should be added to district Data Center by December 31, 2010
- Conduct Community, Staff, and Student Voice surveys by March 31, 2011

GOAL #4

Buildings and Facilities

- Verify that all district sites are actively participating in a recycling program by June 30, 2011
- Ensure that all non-participating sites have an active recycling program in place by June 30, 2011

GOAL #5

Financial Planning and Development

- Maintain the financial soundness of the school district
- Continue to update the district's five-year budget and reserve forecast by 10/31/10, 1/31/11, and 4/30/11
- A voter approved 2011-12 budget that maintains quality programming, while being fiscally responsible to the community
- Successfully negotiate 8 employee contracts that are fair and equitable to all stakeholders

GOAL #6

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2010
- 100% Participation in BOE Annual Mini-Retreat in January 2011
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Staff Development Plan—

- Research and develop, based upon identified needs, staff development plans for all personnel

Approved: July 1, 2010
Board of Education