

Encl. 10.9  
Dec. 16, 2010

## Memo

**To:** Tom Pollard, Director of Facilities      **From:** David McDonald

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**Date:** November 5, 2010      **Pages:** 2 + attachments

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**Phone:** (607) 796-4951      **Fax:** (607) 795-2595

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**Project:** 2009-2010 Capital Projects      **No:** 0910

Amendment # 4 to Architectural Services

Agreement

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Tom:

Attached are two copies of Amendment No. 4 to our agreement for the 2009-2010 Capital projects that adds the Back-flow Prevention work at Big Flats, Center Street & the Middle School.

This work was authorized last July 21, 2010 in order to comply with the directives from the Town of Big Flats and Village of Horseheads to add the back-flow preventers to the existing domestic water systems as quickly and in as cost-effective manner as possible.

To do that we prepared drawings and specifications for approval by the municipalities that were then issued to Frey & Campbell to include the work by change order to their current contract for this year's project. This approach was approved by John O'Donnell at SED.

The change orders cover the work have been issued to the contractor and are in process with the district for approval by the Board of Education.

Please have Mr. Lynch sign both copies of the attached amendment and return one for our files.

Thank you for the opportunity to be a service with this work.

Dave McDonald

**AMENDMENT NUMBER 4 to PROFESSIONAL SERVICES AGREEMENT  
HORSEHEADS CENTRAL SCHOOL 2009-2010 CAPITAL PROJECTS  
DATE of AGREEMENT: JUNE 1, 2009  
DATE of AMENDMENT: NOVEMBER 5, 2010**

**REFER TO PAGE 8, ARTICLE 4 ADDITIONAL SERVICES:**

**ADD THE FOLLOWING SCOPE OF WORK:**

The Architect shall provide additional services to the Work in association with his sub-consultant, Barton & Loguidice, PC with the design and construction of the following:

**A. BIG FLATS ELEMENTARY SCHOOL**

**Back-flow Prevention devices to be installed as a Change Order to the existing Plumbing Construction Contract:**

1. Stamped and signed design drawings, DOH applications and Engineer's Report for the installation of two backflow prevention devices at Big Flats Elementary (RPZ on boiler makeup and DCV on building domestic water service).
2. Review of associated product submittals.
3. Assistance via telephone and e-mail to answer Contractor questions as they relate to the work designed by B&L.

**Total Fee to Barton & Loguidice, PC (through the Architect): \$ 3,500.00**

**B. CENTER STREET ELEMENTARY SCHOOL & MIDDLE SCHOOL**

**Back-flow Prevention devices, water meter and natural gas valve to be installed as a Change Order to the existing Plumbing Construction Contract:**

1. Stamped and signed design drawings, DOH applications and Engineer's Report for the installation of two backflow prevention devices at Center Street Elementary (RPZ on boiler makeup and DCV on building domestic water service).
2. Stamped and signed design drawings, DOH application and Engineer's Report for the installation of one backflow prevention device at the Middle School / Intermediate School (DCV on building domestic water service).
3. Stamped and signed design drawings for the installation of a new building domestic water service meter (4" meter with bypass piping) and new building natural gas service shut-off valve (8" lubricated plug valve).
4. Review of associated product submittals.
5. Assistance via telephone and e-mail to answer Contractor questions as they relate to the work designed by B&L.

**Total Fee to Barton & Loguidice, PC (through the Architect): \$ 7,000.00**

C. **PROJECT ADMINISTRATION (Included in Consultant's Fee mark-up)**

1. Prepare Contract Change Order forms for three buildings
2. Prepare SED project forms for three buildings
3. Submit executed change orders and forms to SED.

**10% FEE ON CONSULTANT'S WORK PER AGREEMENT**

**Total Fee to McDonald & Monterose, Architects: \$ 1,050.00, Say \$ 1,000.00**

**Total Additional Fee for all work for this Addendum: \$ 11,500.00**

**OWNER**

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Signature

Brian Lynch, Board of Education President

*BL*

**ARCHITECT**

  
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Signature

David M. McDonald, AIA Partner