



Encl. #10.07  
March 31, 2011

*innovation in creating student success  
through cooperative services*



**District Superintendent's Office**  
**(607) 654-2283 • Fax (607) 654-2302**

February 17, 2011

State Education Department  
Office of Educational Management Services  
Attn: Marion Edick, State Director Pupil Transportation Services  
Room 876 EBA  
89 Washington Avenue  
Albany, NY 12234

Dear Ms. Edick:

Twelve component districts of the Greater Southern Tier BOCES are interested in participating in a Regional Transportation Pilot Study as outlined in the memo from Charles Szuberla dated October 12, 2010. The contact person coordinating the study is Margaret Munson, BOCES Assistant Superintendent for Finance and Administrative Services, who can be reached at 607-739-3581. BOCES plans to contract with Transportation Advisory Services (800-233-3251) to conduct this study.

The following districts intend to participate in the study: Addison, Avoca, Bath, Bradford, Campbell-Savona, Canisteo-Greenwood, Corning, Elmira Heights, Hornell, Horseheads, Jasper-Troupsburg, and Spencer-Van Etten. It is also possible that one or more municipalities and/or non-profit agencies might be interested in participating.

The scope of the study will include: transportation to special education programs, transportation to BOCES campuses, shared transportation to non-public schools, transportation for field trips and extracurricular activities, cooperative school bus maintenance and management, and any other areas that might be identified by districts or the consultant as the study progresses.

Based on the consultant's proposal which we have already submitted to you, we anticipate that the study will be completed and the consultant's report issued by June 2011. A copy of the report will be sent to you.

Please contact Margaret Munson if additional information is needed.

Sincerely,

A handwritten signature in cursive script, appearing to read "Horst G. Graefe".

Dr. Horst G. Graefe  
District Superintendent/CEO

cc: Deborah Cunningham  
Charles Szuberla

**Greater Southern Tier Board of Cooperative Educational Services**

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