

**HCS D Board Members:**

President Brian Lynch, V-P Michael Buck, Rose Apgar,  
Mark Brinthaupt, Mary Anne Holleran, James Jacobus,  
John Lively, Ruth Miller, Pamela Strollo  
and Student Rep. James Snyder

**Central Administrative Team:**

Ralph Marino, Jr., Ed.D., Superintendent and  
Acting School Business Admin.  
Alice Learn, Assistant Superintendent  
Judy Christiansen, Human Resources, Dir.  
Kim Williams, Student Servs. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION BUSINESS MEETING  
APRIL 28, 2011  
6 P.M.  
CENTER STREET ELEMENTARY SCHOOL (CAFETERIA)**

**AGENDA**

**PLEDGE OF ALLEGIANCE**

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| <b>1. CALL TO ORDER</b>  | <b>BOARD PRESIDENT</b>  |
| <b>2. MINUTES</b> (Regular Business Mtg. of Mach 31, 2011,<br>and Community Budget Mtg. of April 14, 2011)   | <b>BOARD ACTION</b>   |
| <b>3. BOARD PRESIDENT'S REMARKS AND<br/>AGENDA CHANGES</b> (if any)  | <b>BOARD PRESIDENT</b>  |
| <b>4. QUESTIONS AND COMMENTS</b>   | <b>COMMUNICATION FROM<br/>THE AUDIENCE</b>  |
| <b>5. AWARDS, HONORS, AND RECOGNITION</b>  | <b>BOE, SUPT., AND/OR<br/>DISTRICT ADMINS.</b>  |
| <b>6. PRESENTATIONS</b><br>6.1 CENTER STREET ELEM. SCHOOL PTO UPDATE<br>6.2 CENTER STREET ELEM. SCHOOL PRESENTATION:<br>"CHAMPIONS FOR CHILDREN'S LITERACY"<br><br>6.3 RECAP ON DISTRICT'S ATHLETIC PROGRAMS | <b>BECKY DOLAWAY</b><br><br><b>PATRICIA SOTERO AND<br/>MEMBERS OF THE CENTER<br/>STREET SCHOOL STAFF<br/>SCOTT WILLIAMS, DIR. OF<br/>ATHLETICS AND P.E.</b> |
| <b>7. SUPERINTENDENT'S REPORT</b><br>7.1 2011-12 SCHOOL CALENDAR   | <b>RALPH MARINO, JR.</b><br><b>BOARD ACTION</b>   |
| <b>8. PRESIDENT'S REPORT</b><br>8.1 BOE SUMMER RETREAT--JULY 26, 2011<br>8.2 KENNEDY VALVE DONATION TO HIGH SCHOOL<br>SWIMMING AND DIVING TEAM   | <b>BRIAN LYNCH</b><br><b>BOARD ACTION</b><br><b>BOARD ACTION</b>  |
| <b>9. ASSISTANT SUPERINTENDENT'S REPORT</b><br>9.1 STRATEGIC PLAN IMPLEMENTATION TEAM UPDATE<br>9.2 STUDENT VOICE SURVEY RESULTS<br>9.3 SCHOOL TOOL CONVERSION   | <b>ALICE LEARN</b><br><b>INFORMATION ONLY</b><br><b>INFORMATION ONLY</b><br><b>INFORMATION ONLY</b>   |

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| <p><b>10. ACTING SCHOOL BUSINESS ADMINISTRATOR'S REPORT</b></p> <p>10.1 BUDGET TRANSFER REPORT (March 2011)</p> <p>10.2 REVENUE AND EXPENSE REPORTS (March 2011)</p> <p>10.3 INTERNAL CLAIMS AUDITOR REPORT (March 2011)</p> <p>10.4 HS AND MS EXTRA-CURRICULAR TREASURER'S REPORT (March 2011)</p> <p>10.5 TREASURER'S REPORT (March 2011)</p> <p>10.6 ATHLETIC ACCOUNTS REPORT (March 2011)</p> <p>10.7 INCREASE IN APPROPRIATIONS (BF Arts in Ed.)</p> <p>10.8 MANAGEMENT ADVISORY GROUP OF NY-- REQUEST FOR STATE AID REVIEW</p> <p>10.9 ARC LEASE AGREEMENT (BROAD STREET FACILITY)</p> <p>10.10 GST BOCES FINAL REQUEST FOR SERVICES</p> <p>10.11 TAX COLLECTION CHANGE IN BANKING SERVICES</p> <p>10.12 GST BOCES CENTRAL BUSINESS OFFICE LEASE AGREEMENT (BROAD STREET FACILITY)</p> <p>10.13 APPOINTMENT OF ELECTION INSPECTORS, INTERIM CLERK, AUDITORS, AND CHAIRPERSON FOR THE BUDGET VOTE ON MAY 17, 2011</p> | <p><b>RALPH MARINO, JR.</b><br/> INFORMATION ONLY<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION<br/> BOARD ACTION</p> |
| <p><b>11. HUMAN RESOURCE DIRECTOR'S REPORT</b></p> <p>11.1 HR SUB-COMMITTEE RECOMMENDATIONS</p>  | <p><b>JUDY CHRISTIANSEN</b><br/> BOARD ACTION</p>   |
| <p><b>12. DIRECTOR OF STUDENT SERVICES REPORT</b></p> <p>12.1 ELA AFTER-SCHOOL PROGRAM AT GR</p>   | <p><b>KIM WILLIAMS</b><br/> INFORMATION ONLY</p>  |
| <p><b>13. STUDENT REPRESENTATIVE'S REPORT</b></p> <p>13.1 UPDATE ON HIGH SCHOOL ACTIVITIES</p>   | <p><b>JAMES SNYDER</b><br/> INFORMATION ONLY</p>  |
| <p><b>14. LEGISLATIVE LIAISON REPORT</b></p>   | <p><b>ROSE APGAR, LIAISON</b></p>   |
| <p><b>15. REPORT FROM THE VISITATION COMMITTEE</b></p> <p>15.1 TOUR OF CENTER STREET SCHOOL, APRIL 15, 2011</p>  | <p><b>ROSE APGAR, CHAIR</b><br/> INFORMATION ONLY</p>   |
| <p><b>16. REPORT FROM THE ATHLETIC &amp; EXTRA-CURRICULAR COMMITTEE</b></p>  | <p><b>JOHN LIVELY, CHAIR</b></p>  |
| <p><b>17. REPORT FROM THE AUDIT COMMITTEE</b></p> <p>17.1 MTG. OF APRIL 12, 2011</p>   | <p><b>PAM STROLLO, CHAIR</b><br/> INFORMATION ONLY</p>  |
| <p><b>18. REPORT FROM THE FINANCE COMMITTEE</b></p> <p>18.1 MTG. OF APRIL 18, 2011</p>   | <p><b>JIM JACOBUS, CHAIR</b><br/> INFORMATION ONLY</p>  |
| <p><b>19. REPORT FROM THE OUTCOMES &amp; ASSESSMENT COMMITTEE</b></p> <p>19.1 MTG. OF APRIL 13, 2011</p> <p>19.2 TEXTBOOK SELECTIONS:</p> <p style="padding-left: 20px;">19.2.1 9<sup>TH</sup> GRADE ENGLISH</p> <p style="padding-left: 20px;">19.2.2 PRE-K THROUGH GRADE 6 LANGUAGE ARTS</p>   | <p><b>MIKE BUCK, CHAIR</b><br/> INFORMATION ONLY<br/> BOARD ACTION</p>  |
| <p><b>20. REPORT FROM THE PLANNING AND DEV. COMMITTEE</b></p>  | <p><b>MARY ANNE HOLLERAN, CHAIR</b></p>   |
| <p><b>21. REPORT FROM THE HUMAN RESOURCES COMMITTEE</b></p> <p>21.1 MTG. OF APRIL 13, 2011</p>   | <p><b>MARK BRINTHAUPT, CHAIR</b><br/> INFORMATION ONLY</p>  |

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| <p><b>22. REPORT FROM THE POLICY REFERRAL/REVIEW COMMITTEE</b></p> <p>22.1 MTG. OF MARCH 30, 2011</p> <p>22.2 CURRENT AND PROPOSED (REPLACEMENT) POLICY 0115: HARASSMENT, HAZING, AND BULLYING</p> <p>22.3 PROPOSED CHANGE TO BOARD POLICY 2310: REGULAR MEETINGS</p> <p>22.4 PROPOSED CHANGE TO BOARD POLICY 2330: EXECUTIVE SESSIONS</p> <p>22.5 PROPOSED CHANGES TO BOARD POLICY 2270: SCHOOL ATTORNEY</p> <p>22.6 PROPOSED CHANGES TO BOARD POLICY 5150: SCHOOL ADMISSIONS</p> <p>22.7 CURRENT AND PROPOSED (REPLACEMENT) BOARD POLICY 5500: STUDENT RECORDS</p> <p>22.8 PROPOSED CHANGES TO BOARD POLICY 8332: USE OF CELL PHONES</p> <p>22.9 PROPOSED CHANGES TO PAGE 4 AND 7 OF THE CURRENT ATHLETIC CODE OF CONDUCT</p> <p><b>23. QUESTIONS/COMMENTS FROM BOARD MEMBERS</b></p> <p><b>24. MOTION TO ADJOURN TO EXECUTIVE SESSION</b></p> <p>24.1 CSE/CPSE RECOMMENDATIONS</p> <p><b>25. RECONVENE TO PUBLIC SESSION</b></p> <p><b>26. ADJOURNMENT</b></p> | <p><b>ROSE APGAR, CHAIR</b></p> <p>INFORMATION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> |
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**UPCOMING 2011 BOARD MEETINGS:**

Public Hearing, May 5, 6 p.m., Multi-Media Center  
 Budget Vote/Board Member Elections, May 17, 7 a.m. to 9 p.m.  
 Business Meeting, May 26, 6 p.m., Multi-Media Center  
 Business Meeting, June 23, 6 p.m., Multi-Media Center

**UPCOMING 2011 BOARD COMMITTEE MEETINGS:**

Planning & Dev. Com., May 3, 7:30 a.m., Supt's. Conf. Room  
 Policy Com., May 4, 3:15 p.m., Supt's. Conf. Room  
 O & A Com., May 4, 4 p.m., Ed. Support Center  
 Athletic & Extra-Curr., May 10, 5 p.m., Supt's. Conf. Room  
 HR Com., May 11, 3:30 p.m., Supt's. Conf. Room  
 Finance Com., May 16, 5 p.m., Supt's. Conf. Room

**NOTE: These board meetings and committee meetings are subject to change.**

## **Our Mission**

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

## **Our Vision**

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

## **Our Beliefs**

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

## **Exit Outcomes**

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

**HORSEHEADS CENTRAL SCHOOL DISTRICT**  
**2010-11 BOARD/DISTRICT GOALS**

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website ([www.horseheadsdistrict.com](http://www.horseheadsdistrict.com)) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2010-11 school year. Some of the goals may be specific to certain stakeholder groups.

**GOAL #1**

Character Education and Wellness

- Begin work on a district-wide character education program
  - Research new and updated tools by June 30, 2011
  - Identify other states and programs, that have successful outcomes, by June 30, 2011
  - Identify best practices within the district by June 30, 2011

**GOAL #2**

Student Achievement

- Increase percentage of students who pass NYS Grade 3-8 student assessments by 2% over previous year
- Increase percentage of students who pass NYS Regents exams, other than Foreign Language and Physics (already achieving at least 98% passing rate), by 2% over previous year
- Increase percentage of students achieving mastery level in all NYS Regents exams by 2% over previous year

**GOAL #3**

Community Relations and Partnerships

- Update Data Center to include 2009-2010 student achievement data by June 30, 2011
- Identify other district data from demographic software that should be added to district Data Center by December 31, 2010
- Conduct Community, Staff, and Student Voice surveys by March 31, 2011

**GOAL #4**

Buildings and Facilities

- Verify that all district sites are actively participating in a recycling program by June 30, 2011
- Ensure that all non-participating sites have an active recycling program in place by June 30, 2011

**GOAL #5**

Financial Planning and Development

- Maintain the financial soundness of the school district
- Continue to update the district's five-year budget and reserve forecast by 10/31/10, 1/31/11, and 4/30/11
- A voter approved 2011-12 budget that maintains quality programming, while being fiscally responsible to the community
- Successfully negotiate 8 employee contracts that are fair and equitable to all stakeholders

**GOAL #6**

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2010
- 100% Participation in BOE Annual Mini-Retreat in January 2011
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Staff Development Plan—

- Research and develop, based upon identified needs, staff development plans for all personnel

Approved: July 1, 2010  
Board of Education