

Encl. 10.18
June 23, 2011

RESOLVED, that the Horseheads Central School District accept the Fine Paper low bid recommendation from the Contract Paper Group, Inc. (as outlined on the attached bid memo).

(over)

Memo

Purchasing
Fine Paper Bid
06/03/11

Thirteen vendors were invited to bid on copier paper. We received bids from two vendors. Purchasing opened and analyzed the bid. No one attended opening.

The bid consisted of 8,400 reams of 20-lb. white xerographic paper for copiers, risographs, computer printers and faxes. The request was made to send a sample of one ream.

The bids came in as follows:

Contract Paper Group, Inc.
Uniontown, OH
Minimum Order – 840 cases
Guaranteed to – 6/30/11
Bid \$2.557 per ream

Liberty Paper
Los Angeles, CA
Minimum Order – 8400 reams
Guaranteed to – 7/29/11
Bid \$2.589 per ream

Low bid meeting our specifications has been awarded as follows:

Contract Paper Group, Inc.	\$21,478.80
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Ralph Marino Jr., Ed.D./Teresa Goldthwait

OK
R. Marino
6/7/11