

**DRAFT**

**Horseheads Central School District  
Business Meeting of the Board of Education  
Multi-Media Center(High School South Wing)  
June 23, 2011**

**Present:** Apgar, Brinthead, Buck, Holleran, Jacobus, Lively, Lynch, Miller, Snyder, Strack, Strollo

**Also Present:** Abrunzo, Christiansen, Donahue, Hillman, Learn, Marino, Squires, K. Williams, S. Williams

**Absent:**

**Call to Order:** The President called the meeting to order at 6:02 PM.

**Minutes**

Moved by Brinthead, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the May 26, 2011 meeting as amended.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Brinthead			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			
MOTION CARRIED			

**President's Remarks**

President Brian Lynch welcomed everyone to tonight's meeting. He thanked Board Vice-President Michael Buck for running the May 26<sup>th</sup> meeting and for the thorough job covering everything on the agenda.

**Agenda Changes**

Board President Brian Lynch stated Item 6.3 – High School Presentation will be added to tonight's agenda and Item 7.3 – Revised 2011-2012 School Calendar will be tabled. Brian stated there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE recommendations and to report on Collective Bargaining Negotiations.

### **Questions and Comments from the Public**

There were no Questions or Comments from the Public.

### **Awards, Honors and Recognition**

Board President Brian Lynch thanked Student Representatives Daniel Strack and Alternate James Snyder for the thorough job they did in keeping the Board up to date on activities and events that were occurring at the High School this past year. Brian thanked them for doing such a great job. He really appreciated them adjusting their schedule so that the High School was always represented. He wished them well in the future.

Board President Brian Lynch presented Board Member Rose Apgar with an award for providing 14 years of service to the Horseheads Central School District's staff, students, parents and the Horseheads community. Brian presented Rose with two books that will be donated to the elementary school of her choosing. He also stated a maple tree has been purchased that will be planted at Center Street Elementary School playground in her honor. Once again he thanked her for her many, many years of service to the Horseheads Board of Education and also to the BOCES Board.

Superintendent Ralph Marino recognized the following honors and achievements:

- The Transportation Department which was recognized by the New York State Transportation Department for meeting the state goal of having at least 90% of the District's vehicles pass the state's semi-annual bus safety inspections during the 2010-2011 fiscal year. Ralph stated this is very, very impressive.
- Center Street students and staff for raising \$200 on June 10<sup>th</sup> during Crazy Hair Day. This money will be used for polio vaccines for children across the world. The Horseheads Rotary is matching the donation.
- Eighth-grader Johnny Miller who participated in the State Special Olympics Summer Games in Utica last weekend. He brought home a gold medal in the bowling completion. Ralph is very proud of him.
- Rick Sowell, 1981 Horseheads Graduate, who has been named Head Men's Lacrosse Coach at the US Naval Academy. He had been Head Coach at Stony Brook University. Ralph is very proud of him.
- Junior Paarth Shah will represent the State's 29<sup>th</sup> Congressional District this summer as a Page at the US Capitol, under the direction of Speaker of the House John Boehner. This is very impressive.
- Senior Emily Capek who won the 2011 Marty Harrigan Scholarship, a \$4,680 award. She created and distributed coloring books about Ernie Davis and gave presentations to local schools. Ralph is very proud of her.
- Middle School Spanish Teacher Kim Nicolae and Health Teacher Meghan Strong who are traveling to Honduras this summer to work with children and assist in the building of an addition to a school. Ralph stated he is very appreciative of these two teachers who are giving up their summer break to do charity work. This is very impressive.

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- The Horseheads/Big Flats Ecumenical Council donated \$1,500 to the Food Bank to support the Backpack Program for Horseheads students.
- Senior Brienne Chevalier is the High School's winner of the Wendy's High School Heisman. Ralph is very proud of her.
- High School Business Teacher Cindy Ryan was recognized in May with the Golden Apple Award from WETM TV.
- The Horseheads Women's Club donated \$500 to Center Street for the Reading Raiders Program.
- The Alliance for Young Artists and Writers recognized the High School "for supporting creative excellence as represented by student work selected for national honors" in the Scholastic Art and Writing Awards of 2011.
- Center Street Fourth Grader Bryce Johnson and Sixth Grader Brittany Johnson were selected to demonstrate their winning recipe in the After School Fuel Recipe Contest on WSKG.
- Center Street Fourth Grader Bryce Johnson was selected to give the welcome at the Elmira/Corning NAACP's Annual Freedom Fund Awards Banquet in May. Corning Community College President Bud Amann, who was at the banquet, was so impressed by Bryce that he gave him a \$500 scholarship on the spot.
- At the Awards Banquet, Bryce and Brittnay's, brother, seventh-grader Bruce Jefferson, won one of two Youth Awards. Senior Whitney Williams was awarded the Hilfiger Corporate Foundation Award.
- The High School Interact Club donated a total of 825 hours in the 2010-2011 school year, volunteering and participating in numerous events for our schools and area organizations.

## **Presentations**

### **Student/Staff Health, Safety and Wellness**

Director of Human Resources Judy Christiansen, Director of Physical Education and Athletics Scott Williams and BOCES Food Service Director Dave Kabel and Freda Patterson presented information relating to Board Policy 5405—Student Wellness. Judy stated this Policy is a state requirement.

BOCES Food Service Director Dave Kabel stated the Food Service Motto is "Fueling Young Minds to do their Best." Dave reviewed Nutrition which is made up of nutritionally balanced options, reasonable portions and is affordably priced. He reviewed the financial parameters of the Program with a total available amount of \$2.98 for a lunch with the actual total amount being spent at the cost of \$3.23. Dave stated the difference is made up in the a la carte offerings, catering, etc. The Strategic Planning Initiatives, How We Make It Better and the Survey Results were reviewed. Freda reviewed Education and Marketing, Customer Services and Healthy Choices – Food Quality. Dave reviewed the partnership that has been formed with Cornell University and the Cool Schools Study. He also presented changes that have been inspired by Cornell such as signage – encouraging students to think ahead and make healthy choices, colorful dishes, better communication between the cashier and the students, etc.

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Director of Physical Education and Athletics Scott Williams reported on Student Wellness in the Schools. Scott reviewed, "Why we should worry about our health," Physical Education in the Elementary, Middle School and High Schools. Director of Human Resources Judy Christiansen reported on Student Wellness in Grades Pre-K through 6 and at the Middle School and High School levels.

Board President Brian Lynch thanked the presenters for giving a very informative report. He stated he appreciates the updates and all of the hard work and efforts that are being put forth with the changes that are occurring at the State Level in the area of Nutrition. He stated teaming up with Cornell is wonderful. Brian thanked Mr. Williams for also providing the Board with a very informative report. Brian was impressed with the statistics from Illinois and stated that it is wonderful to see how others are doing things and if we can learn and grow from them it is a great opportunity for us. He also stated the number of participants we have in sports is tremendous. It is also great that district-wide we are able to offer so much to our staff, students and the Horseheads community. It is very important to keep everyone physically fit and healthy. We are fortunate that we have the facilities and equipment available for this purpose.

Board Member Rose Apgar inquired if there is a table available in the school cafeteria where children are able to place unopened food products that they did not eat during lunch. Dave stated five years ago there was a table, but there isn't one any longer. Freda stated due to Health Regulations this table was taken away.

Board Vice-President Michael Buck commented regarding the labor costs and why they are so high in our District. Dave stated that the high costs are because of Health Insurance and Retirement. Board Vice-President Michael Buck also inquired regarding how it is possible to operate within the restraints but yet the Reserve Account is overfunded. Freda stated they are allowed to have three months of operating expenses in the fund balance.

#### **Update on Supplemental Reading Program**

Director of Student Services Kim Williams updated the Board on the Supplemental Reading Program. She reported that special education students are making great strides in fluency and comprehension through this Program. She shared data illustrating success from teachers Diana Warham, Trudy Cain, Stephanie Boyle, Stephanie Garner from Gardner Road, Becky Schoonover from the Intermediate School and Doris Pariso and Patti Keenan from the Middle School. Doris shared a video of her students engaged in the reading program.

Board President Brian Lynch thanked Kim and Doris for a wonderful presentation. It is very impressive to see the numbers and the overall gain the students have achieved.

Board Member Mary Anne Holleran stated the words per minute are phenomenal and the engagement of the students is wonderful to see.

**Cancellation of January Regents Exams**

High School Principal Karen Donahue reported to the Board on the status of the High School schedule now that the State has cancelled January Regents exams. She gave a timeline of events and explained that the State continues to discuss these changes. In fact, the morning of the meeting, the District received word that the Board of Regents is revisiting the decision. She noted that the reason for the decision was financial, and in their current discussion, the Board of Regents is suggesting that the cost of the exams would be shifted to the districts. Districts could be charged \$5-8 per student, per exam. The current plan, if the cancellation of January exams goes forward, is to provide help for students who take the Regents courses in the fall by reverting to the fall schedule for the last four days of the spring schedule.

Board Member John Lively stated it sounds as though the District could offer the Regents curriculum without offering the exams if we choose to do so. Karen stated this could be done, but you would still want to offer the examinations that the State is offering because each student is different.

Board Member Mary Anne Holleran stated that years ago if a student graduated with a Regents diploma it was considered of high prestige. However, today it doesn't hold that same honor. Board Member Pam Strollo thanked Karen for putting this presentation together in such a short amount of time and stated this would be a great presentation to put on the WEB. Board President Brian Lynch inquired if the class was taken in the fall is there a certain level you have to score. Karen stated, "Yes, it is all in the Commissioner's Regulations. There is a threshold that needs to be met.

**Superintendent's Report**

**Superintendent's Attendance at The National Superintendent's Roundtable Meeting in Chicago, IL(July 22-24-2011)**

Moved by Lively, seconded by Brinthaup

RESOLVED, that the Horseheads Central School District Board of Education gives permission for the Superintendent of Schools to attend the National Superintendents' Roundtable meeting in Chicago, IL, July 22-24, 2011. The title of the meeting is,"Engaging with your Public." The Superintendent will pay all costs involved.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

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Superintendent Ralph Marino brought the request for him to attend the National Superintendents' Roundtable meeting in Chicago, IL, July 22-24, 2011, to the Board for Board action. Ralph emphasized there will be no cost to the District for his attendance at this meeting as he will pay all expenses.

**Proposed 2011-2012 Board of Education Meetings**

Moved by Lively, seconded by Brinthaup

RESOLVED, that the Horseheads Central School District Board of Education approve the proposed 2011-2012 Board of Education Meetings as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
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Lynch			
Miller			
Strollo			

MOTION CARRIED

Superintendent Ralph Marino presented the Board with the proposed 2011-2012 Board of Education Meeting Dates for Board action. Ralph stated that the July 26<sup>th</sup> Board of Education Summer Retreat will start at 8:00 AM, not 8:30 AM.

**Revised 2011-2012 School Calendar**

This agenda item has been tabled for a future meeting.

**President's Report**

**Superintendent's Employment Agreement**

Moved by Brinthaup, seconded by Apgar

BE IT RESOLVED, that the Horseheads Central School District Board of Education hereby appoints and employs Dr. Ralph Marino, Jr., as Superintendent of Schools, for the period of five(5) years—June 23, 2011, to June 22, 2016—and further approves the Employment Agreement dated June 23, 2011, setting forth the terms and conditions of such appointment and employment.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Brinthaup			
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Holleran			

Jacobus			
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Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Board President Brian Lynch brought the Superintendent's Employment Agreement to the Board for Board action. Board Member Jim Jacobus stated that the longevity bonus is a concern for him as well as the total compensation package which is a little over one percent of our budget while we have a tax cap at two percent. Board President Brian Lynch stated that it is less than one percent.

**Solicitation of Board of Education Members Interested in Being Nominated for Office of Board President or Vice-President**

Board President Brian Lynch asked if anyone was interested in running for the Office of Board President or Vice-President. Brian was the only member who expressed an interest in the position of President and Mike was the only member who expressed an interest in the position of Vice-President. Brian stated that the election will be held at the first Board meeting on July 7<sup>th</sup>. Nominations will still take place that evening.

**Review of Board of Education 2010-2011 Goals**

Board President Brian Lynch presented a review of the 2010-2011 Board of Education Goals. Brian stated that Assistant Superintendent Alice Learn has a Task Force that will continue to work on Character Education and Wellness. Alice stated that a request was sent out earlier today for more volunteers and that a report from the Implementation Team will be presented to the Board throughout the year. Brian stated there have been a lot of changes brought down by the State which as affected Goal #2 – Student Achievement. Brian stated that the feedback from Goal #3 will be very beneficial to the Site Teams as they meet this summer. Superintendent Marino reported on Goal #4 – Buildings and Facilities and stated that the Green Study Group did very well this year and will continue their work next year. The numbers of the reduction of waste at Big Flats is unbelievable. Board President Brian Lynch stated that Dr. Marino gave an update on Goal #5 – Financial Planning and Developing and that deadlines have been met. Board President Brian Lynch stated that Goal #6 – Professional Development and District Culture – all Board members have participated in Board Retreats and trainings.

**Assistant Superintendent's Report**

**Summer Learning Academy Update**

Assistant Superintendent Alice Learn gave an update on the Summer Learning Academy. Alice stated this is the second year that we have offered it. This Academy is for students in K-6 who qualify for AIS Services. We have been able to run this program because of federal grant money that is available. To date 100 students have registered for it. The parents have to provide transportation to and from the program. We are trying to range a 10:1 class ratio. ELS Teachers are available to offer support. Michael Bostwick who is a sixth grade teacher at the Intermediate School and also has his Administrative Certification is once again the Coordinator of the Program. Board President Brian Lynch reported he is pleased to hear that 100 students have signed up to participate in this Program.

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**Acting School Business Administrator’s Report**

**Budget Transfer Report(May 2011)**

Acting School Business Administrator Ralph Marino presented an overview of the Budget Transfer Report for May 2011 for information only.

**Revenue/Expense Report(May 2011)**

Moved by Lively, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District approves the Revenue/Expense Report for May 2011 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Revenue/Expense Report for May 2011 to the Board for Board action.

**Internal Claims Auditor Report(May 2011)**

Moved by Brinthead, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Internal Claims Auditor Report for May 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthead

Buck

Holleran

Jacobus

Lively

Lynch

Miller

Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Internal Claims Auditor Report for May 2011 to the Board for Board action.

**High School and Middle School Extra-Curricular Treasurer’s Reports(May)**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the High School and Middle School Extra-Curricular Treasurer’s Report for May 2011 as presented.



<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthead  
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 Jacobus  
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 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the High School and Middle School Extra-Curricular Treasurer's Report for May 2011 to the Board for Board action.

**Treasurer's Report(May 2011)**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Report for May 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthead  
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 Jacobus  
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 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Treasurer's Report for May 2011 to the Board for Board action.

**Athletic Accounts Report(May 2011)**

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Accounts Report for May 2011 as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthead  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

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Acting School Business Administrator Ralph Marino brought the Athletic Accounts Report for May 2011 to the Board for Board action.

**Increase in Appropriations(to the High School)**

Moved by Brinthaupt, seconded by Apgar

WHEREAS, the appropriation expenditure for fiscal year 2010-2011 was approved and set on May 18, 2010...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2010-2011 budget be increased by \$420.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2280-12-30-450	\$420.00	High School Technology Supplies
A-980-2705	\$420.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$68,786,108.86....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective June 23, 2011.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaupt
- Buck
- Holleran
- Jacobus
- Lynch
- Miller
- Stollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino stated the Horseheads High School Technology Department has received a \$420.00 mini-grant from Rochester Institute of Technology(RIT) Project Lead the Way(PLTW). The grant is based upon the number of PLTW students who registered for RIT college credit between January and December 2010. RIT grants \$20 per registered student. These funds will be used for High School Technology supplies.

**Budget Transfers that Exceed the \$10,000 Limit**

Moved by Jacobus, seconded by Brinthaupt

BE IT RESOLVED, that the Horseheads Central School District Board of

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Education approves the budget transfer of \$15,000, which exceeds the Superintendent's \$10,000 approval limit. The transfer is as follows: Code Transferred From: 1420-99-00-00-400 to Code 1964-99-00-00-400. This transfer is required to cover a negative balance.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the budget transfer of \$842,715.65 which exceeds the Superintendent's \$10,000 approval limit. The transfer is as follows: Code Transferred From: A9950-14-00-00-900 to A5510-99-00-210. This transfer is required to pay for buses with available funds.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the budget transfer of \$26,358.76, which exceeds the Superintendent's \$10,000 approval limit. The transfer is as follows: Code Transferred From: 2250-99-00-00-470 to Code 2250-99-68-400. This transfer is required to pay for tuition for Easter Seals NH May and June.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the approval of three different transfers to the Board for Board action as each amount exceeds the Superintendent's \$10,000 approval limit.

**The OMNI Group Renewal Services Agreement**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the OMNI Group Renewal Services Agreement as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the OMNI Group Renewal Services Agreement to the Board for Board action.

**Foster’s Disposal Service Agreement for Trash and Recyclable Removal**

Moved by Apgar, seconded by Brinthead.

RESOLVED, that the Horseheads Central School District Board of Education approves the Indemnification Agreement with Foster’s Disposal Service from July 1, 2011 through June 30, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthead
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Indemnification Agreement with Foster’s Disposal Service from July 1, 2011 through June 30, 2012 to the Board for Board action. Ralph stated this is the second year that we have used Foster’s and the business is willing to keep their rates the same as last year’s.

**Disposal of District Property Requests(Technology Equipment District-Wide)**

Moved by Jacobus, seconded by Holleran.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposal of District Property(Technology Equipment District-Wide) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthead
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Disposal of District Property Request(Technology Equipment District-Wide) to the Board for Board action.

**Excellus Blue Cross/Blue Shield Renewal Contract**

Moved by Brinthead, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Excellus Blue Cross/Blue Shield Renewal Contract as submitted.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Excellus Blue Cross/Blue Shield Renewal Contract to the Board for Board action. Ralph stated Blue Cross/Blue Shield is our Third Party Provider.

**Resolution to Transfer Funds from the Retirement Incentive Designation to the General Fund**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the transfer of \$405,250 to the General Fund for the 2010-2011 school year, from the Retirement Incentive Designation as per the June 30, 2010 financial statements. The Food Service Department will pay \$91,750 for its employees retiring with the incentive.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Resolution to transfer funds from the Retirement Incentive Designation to the General Fund to the Board for Board action. Ralph stated this is the approval of a transfer of \$405,250 to the General Fund for the 2010-2011 school year that will pay \$91,750 for employees who are using the incentive to retire from the Food Service Department.

**Resolution to Transfer Funds from the Employee Benefit Accrued Liability Reserve to the General Fund**

Moved by Jacobus, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the transfer of \$1,054,238,38 to the General Fund for the 2010-2011 school year, from the Employee Benefit Accrued Liability Reserve as per the provisions of the Reserve for 2008-2011 compensated absences.

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<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthead  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Resolution to transfer funds from the Employee Benefit Accrued Liability Reserve to the General Fund to the Board for Board action.

**Resolution to Transfer Funds from the Tax Certiorari Reserve to the General Fund**

Moved by Brinthead, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the transfer of \$559,465.55 to the General Fund for the 2010-2011 school year, from the Tax Certiorari Reserve as per the provisions of the Reserve for overfunding.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthead  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Resolution to transfer funds from the Tax Certiorari Reserve to the General Fund to the Board for Board action.

**School Picture Bid Award**

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the recommendation that Lifetouch National School Studios, Inc. be awarded the bid to provide school pictures for the Horseheads Central School District for the years of 2011-2012, 2012-2013 and 2013-2014. Lifetouch offered the lowest responsible bid for the services requested.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthead  
 Buck

Cont'd

Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the Recommendation that Lifetouch National School Studios, Inc. be awarded the bid to provide school pictures for the Horseheads Central School District for the years of 2011-2012, 2012-2013 and 2013-2014 to the Board for Board action. Lifetouch offered the lowest responsible bid for the services requested. Ralph stated that Director of Secondary Education Jay Hillman was a huge help in obtaining this RFP. We will now have one vendor and will be uniformed district-wide.

**Insurance Bid Award**

Moved by Jacobus, seconded by Holleran

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the recommendation that the following insurance companies be awarded the bid to provide Insurance Services for the Horseheads Central School District for the years of 2011-2012, 2012-2013 and 2013-2014.

<u>Company</u>		<u>Insurance Coverage</u>		
	Perry & Carroll	Worker's Compenstation		
	The Partners	Package, Umbrella, Auto and Student Accident		
<u>Ayes</u>		<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>

Apgar  
 Brinthaupt  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the recommendation that the following insurance companies be awarded the bid to provide Insurance Services for the Horseheads Central School District for the years of 2011-2012, 2012-2013 and 2013-2014: Perry & Carroll -Worker's Compensation and The Partners - Package, Umbrella, Auto and Student Accident to the Board for Board action. Ralph stated that Perry & Carroll offered the lowest responsible bid on Worker's Compensation coverage and The Partners offered the lowest responsible bids on the remaining coverage categories.

**Fine Paper Bid Award**

Moved by Brinthaupt, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education accept the Fine Paper low bid recommendation from the Contract Paper Group, Inc.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaupt
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the Resolution to accept the Fine Paper low bid recommendation from the Contract Paper Group, Inc. to the Board for Board action. Ralph stated thirteen vendors were invited to bid on copier paper. We received bids from only two vendors and Contract Paper Group, Inc. had the low bid and met our specifications. The award to them for the bid is \$21,478.80.

**Bid Awards for Summer Capital Project**

Moved by Brinthaupt, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the bid results and recommendations(contact summary) for summer 2011 capital project work as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaupt
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the recommendation to approve the bid results and recommendations(contact summary) for summer 2011 capital project work to the Board for Board action. Ralph stated the monies to complete this work was approved by the Board last year.



**Higher Hope Church Broad Street Lease Agreement**

Moved by Holleran, seconded by Brinthaup

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Higher Hope Church Broad Street Lease Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the recommendation of the Higher Hope Church Broad Street Lease Agreement to the Board for Board action. Ralph stated the term of this lease is from July 1, 2011 through June 30, 2012. They only use the facility on Sundays for church with a monthly installment of \$952(assuming there will be four Sunday uses per month) being due ad owing the first of the month.

**EOP Broad Street Lease Agreement**

Moved by Apgar, seconded by Brinthaup

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the EOP Broad Street Lease Agreement as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Brinthaup			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Acting School Business Administrator Ralph Marino brought the recommendation to approve the EOP Broad Street Lease Agreement to the Board for Board action. Ralph stated this is from July 1, 2011 through June 30, 2012. EOP operates the Headstart Program at this facility.

**YMCA Broad Street Lease Agreement**

Moved by Brinthaup, seconded by Apgar

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the YWCA Broad Street Lease Agreement as submitted.

Cont'd

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

**MOTION CARRIED**

Acting School Business Administrator Ralph Marino brought the recommendation to approve the YMCA Broad Street Lease Agreement to the Board for Board action. Ralph stated this is from July 1, 2011 through June 30, 2012. Ralph stated there was a 5% increase in their annual rate.

**Human Resources Director's Report**

**Human Resources Sub-Committee Recommendations**

Moved by Brinthaup, seconded by Lively

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**CIVIL SERVICE (NYS CLEARANCE FOR EMPLOYMENT RECEIVED)**

	<u>STATUS/POSITION</u>
Bisso, Melissa	Seasonal Laborer/Facilities
Kelley, Ryan	Seasonal Laborer/Facilities

**CIVIL SERVICE SUBSTITUTE/TEMPORARY APPOINTMENTS:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Close, Brenda	Clerical Substitute	07/01/11	\$11.00/hr.
Evans, Amy	Clerical Substitute	07/01/11	\$11.25/hr.
Layton, Deborah	LTS Clerical/BF	05/04/11-06/30/11	\$10.40/hr. (rate change)

**Seasonal Maintenance:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Bisso, Melissa	Laborer/Facilities	05/31/11	\$7.25/hr.
Kelley, Ryan	Laborer/Facilities	06/13/11	\$7.25/hr.
Little, Benjamin	Laborer/Facilities	05/16/11	\$7.25/hr.
Little, Jared	Laborer/Facilities	05/16/11	\$7.25/hr.
Rodabaugh, Cory	Laborer/Facilities	05/23/11	\$7.25/hr.

**CIVIL SERVICE END OF TEMP. ASSIGNMENT:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Close, Brenda	Provisional Sr. Clerk Typist/Athletic Dept.	06/30/11

**CIVIL SERVICE LEAVE OF ABSENCE:**

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Jeziorski, Patrick	Carpenter/Facilities	06/24/11-1/1/12 (military leave)

Cont'd

**CIVIL SERVICE RESIGNATIONS:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Lathrop, Andrea	School Monitor/MS	05/25/11
Shope, Ashley	Clerk Typist/HS Library	05/27/11

**CIVIL SERVICE TRANSFERS:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SALARY</u></b>
Buchanan, Karen	Sr. Food Service Helper/BF	07/0/111	\$18.50/hr. (rate change)
Kirwood, Candy	Cook	07/01/11	\$11.95/hr. (rate change)
Cook, Niki	Sr. Clerk Typist/Athletic Dept.	07/01/11	
Fanelli, Christina	Sr. Clerk Typist/BF	07/01/11	
Russen, Georgeanna	School Monitor/HS-GR – 6.25 hrs.	09/01/11	
Schrom Paula	School Monitor/BF – 4.5 hrs.	09/01/11	
Terpolilli, Debra	School Monitor/HS – 3 hrs.	09/01/11	
Canfield, Wendy	School Monitor/HS – 3 hrs.	09/01/11	
Smith, Marjorie	School Monitor/MS – 3 hrs.	09/01/11	
Baker, Barbara	School Monitor/BF – 3 hrs.	09/01/11	
Davis, Christine	School Monitor/CS – 3 hrs.	09/01/11	
Hoyles, Donna	School Monitor/HS – 3 hrs.	09/01/11	

**INSTRUCTIONAL LEAVES:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Dunn, Danielle	HS/ASD	9/6/11 – 10/3/11 (Maternity Paid)
Hennessy, Elizabeth	RR/Music	5/24/11 – 6/30/11 (Maternity Paid – Revised Date)
Nugent, Meggan	IS/Teaching Assistant	9/5/11-12/9/11 (Unpaid – Student Teaching)
Ross, Rebecca	MS/Science	9/6/11 – 11/22/11 (Family Medical – Paid)
Soltis, Erika	HS/Physical Education	9/6/11 – 11/11/11 Maternity Paid)

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<b><u>STATUS/POSITION</u></b>	<b><u>PREFERENCE</u></b>
Honness, Kyle	Non-Degreed	Elementary/Secondary
Johnston, Eric	Certified	Secondary
Moch, Karen	Degreed	Elementary/Secondary
Olin, Robert	Non-Degreed	Elementary/Secondary
Saunders, Erica	Degreed	Elementary/Secondary
Tubby, Maria	Degreed	Elementary

**INSTRUCTIONAL TRANSFERS:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Clark, Amy	MS/IS ASD/Teaching Assistant	9/1/11
Martin, Patricia	BF 1:1/Teaching Assistant	9/1/11
Schiraldi, Kim	IS Resource Room/Teaching Assistant	9/1/11
Wallisky, Julie	BF 1:1/Teaching Assistant	9/1/11
Weber, Donna	BF 1:1/Teaching Assistant	9/1/11

**INSTRUCTIONAL RESIGNATIONS:**

	<b><u>STATUS/POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Howell, Katie	IS/Music	6/30/11
Wheeler, Jeremy	IS/Grade 6	5/19/11

**INSTRUCTIONAL RETIREMENTS:**

WHEREAS, **Patricia Sayers** will retire as a Teaching Assistant, effective May 25, 2011; WHEREAS, Patricia is in her 17th year with the District; WHEREAS, Patricia will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Patricia’s retirement and hopes her future years are fulfilling.

**INSTRUCTIONAL TENURE RECOMMENDATIONS:**

	<u>STATUS/POSITION</u>	<u>CERTIFICATION AREA</u>	<u>EFFECTIVE</u>
Bell, Christopher	GR/Art	Art	06/24/11
Fuksman, Anna	CS/Pre-K	Elementary	9/1/11
Keenan, Patricia	MS/Special Education	Special Education	9/1/11
Malone, Kimberly	GR/Grade 1	Elementary	9/1/11
Mucci, Kirsten	RR/Grade 3	Elementary	9/1/11
Murray, Kelly	RR/Grade 1	Elementary	9/1/11
Strobel, III, Charles (Skip)	HS/Social Studies	Social Studies	9/1/11

**ADMINISTRATIVE TENURE RECOMMENDATIONS:**

	<u>STATUS/POSITION</u>	<u>CERTIFICATION AREA</u>	<u>EFFECTIVE</u>
Buseck, Daniel	HS/Asst. Principal	Administrator	7/1/11
McCawley, Michael	HS/Asst. Principal	Administrator	7/1/11

**ELEMENTARY SUMMER LEARNING ACADEMY APPOINTMENTS:**

	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>RATE</u>
Bostwick, Michael	SLA Coordinator	Summer 2011	\$41.47 / hour (up to 100 hours)

**HOMEBOUND TUTORS:**

	<u>STATUS/POSITION</u>	<u>RATE</u>
Johnson, Suzette	IS/Special Education	\$18/Hour
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
<u>Absent</u>		

- Apgar
- Brinthaup
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

**MOTION CARRIED**

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. She stated this report was reviewed by the Human Resources Sub-Committee. Judy stated there is one instructional retirement, Patricia Sayers, who retired as a Teaching Assistant on May 25, 2011. Judy also wanted the Board to make note of the tenure recommendations. Board Member Mary Anne Holleran stated she is still concerned with the impression the community is given when a non-degreed or non-certified substitute is called over a degreed or certified teacher to sub in a classroom. Judy stated that non-degreed and non-certified substitutes are called last.

**Director of Student Services Report****Service Agreement Between Educational & Management Services and the District For Services to our Student Services Department**

Moved by Lively, seconded by Holleran

RESOLVED that the Horseheads Central School District Board of Education approves the 2011-2012 STAC Service Agreement with Joseph Fenaughty as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
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Brinthaupt			
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Buck			
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Holleran			
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Jacobus			
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Lively			
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Lynch			
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Miller			
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Strollo			
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MOTION CARRIED

Student Services Director Kim Williams presented the Board with the 2011-2012 STAC Service Agreement with Joseph Fenaughty to the Board for Board action. Kim stated this Agreement will increase by \$3,000.00 bringing a total for his services to \$21,000.00. The Service Agreement this year of \$18,000.00 represented 1.5% of total aids receivable. The proposal of \$21,000.00 for the 2011-2012 would represent 1.7% of aids received for this school year. Board President Brian Lynch and Superintendent Ralph Marino thanked Kim for the tremendous savings she has been able to give the District through this Agreement. It is an extremely complicated Agreement which Kim was able to obtain for us.

**Student Representative's Report****Update on High School Activities**

Student Representative Daniel Strack stated there are only two major year-end activities occurring in the High School: Graduation Rehearsal tomorrow, June 23<sup>rd</sup> at 10:00 AM and Graduation on June 25<sup>th</sup> at 1:00 PM at the First Arena. Board President Brian Lynch thanked Daniel and James once again for donating their time as Student Representatives to the Board of Education this year.

**Legislative Liaison Report**

There wasn't a report.

**Report from the Visitation Committee**

There wasn't a report.

**Report from the Athletic and Extra-Curricular Committee**

There wasn't a report.

Cont'd

**Report from the Audit Committee**

**Meeting of June 14, 2011**

Chair Pam Strollo reported on the June 14<sup>th</sup> meeting of the Audit Committee. Pam stated the Committee reviewed the Preliminary 2010-2011 External Audit which was presented by Gerry Archibald and Karl Hagen. They discussed the plan, scope and timeline for the upcoming external audit. The new fund balance policy was also reviewed.

**Review of the Finance Committee**

**Meeting of June 13, 2011**

Chair Jim Jacobus reported on the June 13<sup>th</sup> meeting of the Finance Committee. He stated all of the items that were presented earlier tonight under the Acting School Business Administrator's Report were discussed. The Committee also discussed the deficiencies of the Girls' Softball Field at Broad Street School, the 2011-2012 School Lunch Program budget and the Fiscal Year-To-Date Expense/Revenue Reports. Board President Brian Lynch thanked Jim and members of the Finance Committee for looking at and analyzing the RFP's. He realizes this is a very time-consuming task.

**Report from the Outcomes and Assessment Committee**

**Meeting of June 1, 2011**

Chair Michael Buck reported on the June 1, 2011 meeting of the Outcomes and Assessment Committee. The following items were discussed: Scheduling/January Regents/Elementary Specials, Strategic Planning Implementation Update, Response to Intervention/Core Reading Program Update(Treasures), the Summer Learning Academy and Meeting Dates for the 2011-2012 year which will be established at a future meeting. Preliminary Results of the 2011 Grade 3-8 Math/ELA and the Gardner Road School Improvement Plan were tabled to discuss at a future meeting.

**Report from the Planning and Development Committee**

**Meeting of June 6, 2011**

Chair Mary Anne Holleran reported on the June 6<sup>th</sup> meeting of the Planning and Development Committee. Mary Anne stated the Committee seen a video and discussed the "Digital Generation," reviewed the results of the Student Voice, Assistant Superintendent Alice Learn shared Action Plans for Race to the Top, a draft of the 2011-2012 Board of Education Goals and the July 26, 2011 Board of Education Retreat were discussed.

**Report from the Human Resources Committee**

Chair Mark Brinthaupt stated the Human Resources Recommendations including the Tenure Recommendations that were presented to the Board for approval tonight were discussed at the June meeting.

**Report from the Policy Referral/Review Committee**

**Meeting of June 1, 2011**

Chari Rose Apgar reported on the June 1<sup>st</sup> meeting of the Policy Referral/Review Committee. Rose stated the Committee met its' 2010-2011 goal of discussing and reviewing the 2000 Series.

**Proposed Changes to Page 8 and 10 of the Student Code of Conduct**

Moved by Jacobus, seconded by Brinthead

RESOLVED that the Horseheads Central School District Board of Education approves proposed changes to Page 8 and 10 of the Student Code of Conduct as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthead
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Stollo

MOTION CARRIED

Chair Rose Apgar brought the second reading of proposed changes to Page 8 and 10 of the Student Code of Conduct to the Board for Board action. Rose stated the changes are in bold and relate to the Bullying Policy.

**Proposed Change to Board Policy 7370: Supervision of Construction**

Moved by Jacobus, seconded by Holleran

RESOLVED that the Horseheads Central School District Board of Education approves a proposed change to Board Policy 7370: Supervision of Construction as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthead
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Stollo

MOTION CARRIED

Chair Rose Apgar brought the second reading of a proposed change to Board Policy 7370: Supervision of Construction to the Board for Board action. Rose stated the changes are in bold and are underlined.

**Proposed Changes to Board Policy 2520: Board Member Development Opportunities**

Moved by Buck, seconded by Holleran

RESOLVED that the Horseheads Central School District Board of Education approves proposed changes to Board Policy 2520: Board Member Development Opportunities.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Chair Rose Apgar brought the second reading of proposed changes to Board Policy 2520: Board Member Development Opportunities to the Board for Board action. Rose stated the changes are in bold and are underlined. These changes come directly from NYSSBA. In the third paragraph the last two sentences are to be eliminated. Then the next two paragraphs are being added as they are newly required trainings and in the sixth paragraph the words, “these requirements”, are being added. Director of Human Resources Judy Christiansen stated that the rules have changed regarding who should be taking the mandatory training. At the beginning of each new year each Board member has to take this training.

**Proposed Changes to Board Policy 5100: Comprehensive Student Attendance**

Moved by Brinthaup, seconded by Jacobus

RESOLVED that the Horseheads Central School District Board of Education approves proposed changes to Board Policy 5100: Comprehensive Student Attendance.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
 Brinthaup  
 Buck  
 Holleran  
 Jacobus  
 Lively  
 Lynch  
 Miller  
 Strollo

MOTION CARRIED

Chair Rose Apgar brought the second reading of proposed changes to Board Policy 5100: Comprehensive Student Attendance to the Board for Board action. Rose stated on Page 3, Item No. 4 – Incentives, will be removed per Board of Education Action on September 30, 2010.



**Newly Proposed Board Policy 6620: Fund Balance Policy in Accordance with GASB(Governmental Accounting Standards Board) Statement No. 54**

Moved by Brinthaupt, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Newly Proposed Board Policy 6620: Fund Balance Policy in Accordance with GASB(Governmental Accounting Standards Boards) Statement No. 54 as submitted.

Ayes	Noes	Abstained	Absent
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Apgar			
Brinthaupt			
Buck			
Holleran			
Jacobus			
Lively			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Superintendent Ralph Marino brought the Newly Proposed Board Policy 6620: Fund Balance Policy in Accordance with GASB(Governmental Accounting Standards Boards) Statement No. 54 to the Board for Board action. Ralph stated this is being brought to the Board in accordance with the fact that there is not a first reading on this newly proposed policy as we are evoking the Policy as it needs to be in place before this fiscal year ends according to our auditors.

**Proposed Changes to Board Policy 4511: Textbook Selection and Adoption**

Chair Rose Apgar presented the Board with a first reading of Proposed Changes to Board Policy 4511: Textbook Selection and Adoption. Rose stated the changes are in bold as follows: ***textbook/comprehensive program(s) – throughout the policy) and The Superintendent(or designee) retains the right to select appropriate supplemental materials as needed for instruction.***

**Proposed Changes to Board Policy 6600: Fiscal Accounting and Accounting**

Chair Rose Apgar presented the Board with a first reading of Proposed Changes to Board Policy 6600: Fiscal Accounting and Accounting. Rose stated the changes are in bold and underlined as follows: ***Newly elected first term or appointed first term Board members must, within the first year of their first term, complete a minimum of six hours of training on the fiscal oversight, accountability and fiduciary responsibilities of a school board member. Newly elected first term or appointed first term Board members must, within the first year of his or her term, complete a governance training course. The purpose of this course is to acquaint him or her with the powers, functions and duties of board of education, as well as the power and duties of other governing and administrative authorities affecting public education.***

Cont'd

**Proposed Changes to Board Policy 2530: Membership in School Boards Association**

Chair Rose Apgar presented the Board with a first reading of Proposed Changes to Board Policy 2530: Membership in School Boards Association. Rose stated the first sentence in the first paragraph has been removed and the following has been added, "When fiscally possible, it shall be the goal..." And the "National School Boards Association" shall be removed.

**Questions and Comments from Board Members**

Board Member Jim Jacobus personally thanked Superintendent Ralph Marino, Mike Buck and John Lively for all the work they put forth in the development of the 2011-2012 School Budget. Jim stated he truly appreciates all the time, the effort and the many, many hours they put forth in the efforts to achieving a successful budget for the District and the community.

Board President Brian Lynch reminded the Board to either inform Cathy Knowles or Superintendent Ralph Marino of the top five Board Sub-Committees they are interested in serving on during the 2011-2012 school year. This information needs to be submitted prior to the July 7<sup>th</sup> meeting.

Board Vice-President Michael Buck stated he appreciates receiving a copy of the High School yearbook, however; as he has in the past, he is going to donate his to a student who was not able to receive one. He also made the suggestion that in the future he would like his copy of the yearbook donated to the student when all yearbooks are distributed to the students so that the student will have the opportunity to have it signed by others. He also suggested that maybe it could be stamped as follows, "Donated by the Horseheads Central School District Board of Education." All Board members were in agreement with this suggestion.

Board Member Mary Anne Holleran thanked Director of Student Services Kim Williams for the tremendous amount of time she has taken in ensuring that Special Education students are successful. The scores she shared with us tonight are remarkable. Mary Anne also extended a very special thank you to Rose for taking her under her wing. She stated it was an honor to be by her side at the NYSSBA Convention. Mary Anne also reiterated her concern regarding non-degree people subbing as teachers in our schools. Director of Human Resources Judy Christiansen stated this is a Board Policy. Board Member John Lively requested that this item be put on a future agenda for discussion. Board Member Mark Brinthead stated that the non-degreed substitutes are usually students who are going to college to become a teacher and come home and substitute during college breaks.

Board Member Pam Strollo also thanked Rose for all of her years of service to the District, its students and the community. She stated Rose is a role model to all of us and one of the strongest advocates for the students in our District.

Cont'd

Board President Brian Lynch once again thanked Student Representatives Daniel Strack and James Snyder for representing the High School this year and thanked Rose for her many, many years of service to our District. Rose is truly a first-class example of what it means to be fully committed to the students of this District. She will truly be missed.

**Adjournment to Executive Session**

Moved by Lively, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 8:08 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Moved by Brinthaup, seconded by Buck.

RESOLVED, that the Horseheads Central School District go into Executive Session at 8:13 PM to review and act upon CSE/CPSE recommendations and to discuss contract negotiations.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
- Buck
- Holleran
- Jacobus
- Lively
- Lynch
- Miller
- Strollo

MOTION CARRIED

Moved by Brinthaup, seconded by Lively

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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- Apgar
- Brinthaup
- Buck
- Holleran
- Jacobus

Cont'd

Lively  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Holleran, seconded by Strollo.  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:58 PM and reconvene to its Regular Meeting of the Board of Education at 8:59 PM.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck  
Holleran  
Jacobus  
Lively  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Moved by Brinthaup, seconded by Apgar  
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 9:00 PM.

Ayes                      Noes                      Abstained                      Absent

Apgar  
Brinthaup  
Buck  
Holleran  
Jacobus  
Lively  
Lynch  
Miller  
Strollo  
MOTION CARRIED

Respectfully Submitted By:

*Candy L. Maine*

Candy L. Maine  
District Clerk

