

HCSD Board Members:

Brian Lynch, Pres., Michael Buck, VP,
Mark Brinthaupt, Warren Conklin, Mary Anne Holleran,
James Jacobus, John Lively, Ruth Miller, Pamela Stollo,
And Student Rep. Kaitlyn O'Malley or Alternate Claire Blaney

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
H.R. Committee
October 12, 2011
3:30 p.m.
Superintendent's Conference room**

MINUTES

Pledge of Allegiance

1. CALL TO ORDER

Chair Mark Brinthaupt called the meeting to order at 3:35 p.m.

2. ROLL CALL OF THOSE IN ATTENDANCE

The following committee members were in attendance: Mark Brinthaupt, Chair, Brian Lynch, Pam Stollo, Ralph Marino, Superintendent, Judith Christiansen, CO Rep.

3. DISCUSSION ITEMS

- 3.1 H.R. Recommendations for 9/29/11 BOE Meeting
Recommendations were reviewed, amended and approved
- 3.2 Tenure Reviews for 2011-12
 - a. Schedule
The schedule for the review of probationary teachers and administrators was reviewed.
 - b. Process
The review process will remain as it has been in previous years
 - c. Favorable tenure reviews of Ronald Holloway and Sandra Deiseroth were given by Ralph Marino and Karen Donahue. Recommendations for tenure will be made at the November Board meeting.
- 3.3 Retirement Incentive
Mrs. Christiansen reported that many of the MOUs have been signed for the Retirement Incentive. Some letters of interest have been received.
- 3.4 Administrative Restructuring Issues
The committee continued to review Administrative structuring and duties.
- 3.5 Special Education Staffing Issues
Mrs. Christiansen reported that due to the increased number of Special Education Students who enrolled at the beginning of this school year, we will be adding an additional teacher.

4. GOOD OF THE ORDER

There being no items for good of the order, the meeting was adjourned at 4:52.