

HCS D Board Members:

President Brian Lynch; Vice President Michael Buck, Ph.D.;
Mark Brinthaupt; Warren Conklin; Mary Anne Holleran;
James Jacobus; John Lively; Ruth Miller; Pamela Strollo; and
Student Rep. Kaitlyn O'Malley or Alternate Claire Blaney

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent and
Acting School Business Admin.
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION BUSINESS MEETING
NOVEMBER 17, 2011
6 P.M.
BIG FLATS ELEMENTARY SCHOOL AUDITERIA**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BRIAN LYNCH, BOE PRESIDENT |
| 2. MINUTES (Business meeting of Oct. 27, 2011) | BOARD ACTION |
| 3. BOARD PRESIDENT'S REMARKS AND AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINS. |
| 6. PRESENTATION | ELIZABETH SCAPTURA, PRINC., AND SITE TEAM MEMBERS |
| 6.1 BF SCHOOL PRESENTATION: "DON'T STOP BELIEVING"! | JESSICA CASEY & LYNETTE HAMPTON |
| 6.2 BF PTO UPDATE | ELLA PRESTON, SUPV. OF TRANSPORTATION DEPT. |
| 6.3 TRANSPORTATION SYSTEM UPDATE | JAY HILLMAN, FACILITIES SERVICES DIRECTOR |
| 6.4 FACILITIES UPDATE | |
| 7. SUPERINTENDENT'S REPORT | RALPH MARINO, JR. |
| 7.1 UPDATE ON DISTRICT INITIATIVES | INFORMATION ONLY |
| 7.2 UPDATE ON VISITATION TO CHINA | INFORMATION ONLY |
| 8. PRESIDENT'S REPORT | BRIAN LYNCH |
| 9. ASSISTANT SUPERINTENDENT'S REPORT | ALICE LEARN |
| 9.1 SED SCHOOL ACCOUNTABILITY REPORT | INFORMATION ONLY |
| 9.2 SUPPLEMENTAL EDUCATION SERVICES CONTRACTS | BOARD ACTION |
| 9.3 ADULT EDUCATION CONTRACT | BOARD ACTION |

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| 10. ACTING SCHOOL BUSINESS ADMINISTRATOR'S REPORT | RALPH MARINO, JR. |
| 10.1 INCREASE IN APPROPRIATIONS (from CS PTO for BOCES Co-Ser 401) | BOARD ACTION |
| 10.2 INCREASE IN APPROPRIATIONS (from OhioPyle to HS) | BOARD ACTION |
| 10.3 INCREASE IN APPROPRIATIONS (from CS PTO for computer software purchases) | BOARD ACTION |
| 10.4 INCREASE IN APPROPRIATIONS (from Corning, Inc. for STEM Curriculum Coordinator) | BOARD ACTION |
| 10.5 INCREASE IN APPROPRIATIONS (E-Rate from Verizon) | BOARD ACTION |
| 10.6 TAX COLLECTOR'S 2011-12 FINAL REPORT | BOARD ACTION |
| 10.7 TREASURER'S REPORT (Sept. 2011) | BOARD ACTION |
| 10.8 REVENUE & EXPENSE REPORTS (July-Oct. 2011) | BOARD ACTION |
| 10.9 BUDGET TRANSFER REPORTS (July-Oct. 2011) | BOARD ACTION |
| 10.10 BUDGET TRANSFERS OVER \$10,000 | BOARD ACTION |
| 10.11 ATHLETIC ACCOUNTS REPORT (Oct. 2011) | BOARD ACTION |
| 10.12 HS CENTRAL TREASURER'S REPORT (Oct. 2011) | BOARD ACTION |
| 10.13 CLAIMS AUDIT REPORT (Oct. 2011) | BOARD ACTION |
| 11. HUMAN RESOURCE DIRECTOR'S REPORT | JUDY CHRISTIANSEN |
| 11.1 HR SUB-COMMITTEE RECOMMENDATIONS | BOARD ACTION |
| 11.2 TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE BUS MECHANICS UNIT | BOARD ACTION |
| 12. DIRECTOR OF STUDENT SERVICES REPORT | KIM WILLIAMS |
| 13. STUDENT REPRESENTATIVE'S REPORT | KAITLYN O'MALLEY |
| 13.1 UPDATE ON HIGH SCHOOL ACTIVITIES | INFORMATION ONLY |
| 14. LEGISLATIVE LIAISON REPORT | WARREN CONKLIN, LIAISON |
| 15. REPORT FROM THE VISITATION COMMITTEE | WARREN CONKLIN, CHAIR |
| 15.1 VISITATION OF BIG FLATS ELEMENTARY SCHOOL ON NOVEMBER 4, 2011 | |
| 16. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR COMMITTEE | MIKE BUCK, CHAIR |
| 16.1 MEETING MINUTES OF NOVEMBER 7, 2011 | INFORMATION ONLY |
| 17. REPORT FROM THE AUDIT COMMITTEE | PAM STROLLO, CHAIR |
| 18. REPORT FROM THE FINANCE COMMITTEE | JIM JACOBUS, CHAIR |
| 18.1 MEETING MINUTES OF NOVEMBER 7, 2011 | INFORMATION ONLY |
| 19. REPORT FROM THE OUTCOMES & ASSESSMENT COMMITTEE | MARY ANNE HOLLERAN, CHAIR |
| 19.1 MEETING MINUTES OF NOVEMBER 1, 2011 | INFORMATION ONLY |
| 20. REPORT FROM THE PLANNING AND DEV. COMMITTEE | JOHN LIVELY, CHAIR |
| 20.1 MEETING MINUTES OF OCTOBER 25, 2011 | INFORMATION ONLY |
| 21. REPORT FROM THE HUMAN RESOURCES COMMITTEE | MARK BRINTHAUPT, CHAIR |
| 21.1 MEETING MINUTES OF NOVEMBER 9, 2011 | INFORMATION ONLY |

22. REPORT FROM THE POLICY REFERRAL/REVIEW COMMITTEE

22.1 MEETING MINUTES OF NOVEMBER 8, 2011

RUTH MILLER, CHAIR

INFORMATION ONLY

23. QUESTIONS/COMMENTS FROM BOARD MEMBERS

24. MOTION TO ADJOURN TO EXECUTIVE SESSION

24.1 CSE/CPSE/504 RECOMMENDATIONS

25. RECONVENE TO PUBLIC SESSION

26. ADJOURNMENT

UPCOMING 2011 BOARD MEETINGS:

Business Mtg., Dec. 15, 6 p.m., Gardner Rd. School
BOE Retreat, Jan. 12, 4-8 p.m., Multi-Media Center
Business Mtg., Jan. 26, Ridge Rd. School
Community Budget Mtg., Feb. 9, Big Flats Com. Cntr.

UPCOMING 2011 BOARD COMMITTEE MEETINGS:

Athletic & Extra-Curricular, Dec. 5, at 4 p.m., Supt's. Conf. Room
Finance, Dec. 5, at 5 p.m., Supt's. Conf. Room
Outcomes & Assessment, Dec. 6, at 4 p.m., Ed Support Cntr.
Human Resources, Dec. 7, at 3:30 p.m., Supt's. Conf. Room
Policy, Dec. 13, at 4 p.m., Supt's. Conf. Room
Planning & Dev., Dec. 20, 7:30 a.m., Supt's. Conf. Room

NOTE: THESE BOARD MEETINGS AND COMMITTEE MEETINGS ARE SUBJECT TO CHANGE.

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2011-2012 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2011 -2012 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
 - Performance against Year One targets by September 30, 2011
 - Establishment of Year Two Targets by September 30, 2011
 - Report to the full Board of Education by committee representatives by January 31, 2012
 - Final Report on Year Two progress to the Board of Education by June 30, 2012

GOAL #2

Student Achievement

- Increase percentage of students who pass NYS Grade 3-8 student assessments by 2% over the previous year
- Increase percentage of students who pass NYS Regents exams, other than Physics (already achieving at least 98% passing rate), by 2% over previous year
- Increase percentage of students achieving mastery level in all NYS Regents exams by 2% over previous year

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 10/31/11, 1/31/12, and 4/30/12
 - Develop a voter approved 2012-2013 budget that maintains quality programming, while being fiscally responsible to the community
 - Successfully negotiate 6 employee contracts that are fair and equitable to all stakeholders
- Long Range Planning
 - Explore opportunities to improve the District organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in July 2011
- 100% Participation in BOE Annual Mini-Retreat in January 2012
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Staff Development Plan—

- Research and develop, based upon identified needs, staff development plans for all personnel

Approved: August 11, 2011
Board of Education