

HCSD Board Members:

President Brian Lynch; Vice President Michael Buck, Ph.D.;
Mark Brinthaup; Warren Conklin; Mary Anne Holleran;
James Jacobus; John Lively; Ruth Miller; Pamela Strollo; and
Student Rep. Kaitlyn O'Malley or Alternate Claire Blaney

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent and
Acting School Business Admin.
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elementary Ed. Director
Jay Hillman, Secondary Ed. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION BUSINESS MEETING
JANUARY 26, 2012
6 P.M.
RIDGE ROAD ELEMENTARY SCHOOL CAFETERIA**

AGENDA

PLEDGE OF ALLEGIANCE

- | | |
|---|--|
| 1. CALL TO ORDER | BRIAN LYNCH, BOE PRESIDENT |
| 2. MINUTES (Business meeting of Dec. 15, 2011) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND
AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM
THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR
DISTRICT ADMINS. |
| 6. PRESENTATION
6.2 RR PTO UPDATE
6.1 RR SCHOOL PRESENTATION: "WHAT'S RIGHT WITH RR"! | BELINDA BECK, SECRETARY
ANNE MARIE BAILEY, PRINC.,
AND RR STAFF AND STUDENTS |
| 7. SUPERINTENDENT’S REPORT
7.1 UPDATE ON DISTRICT INITIATIVES
7.2 2012-13 STATE BUDGET UPDATE
7.3 2012-13 SCHOOL BUDGET PLANNING &
DEVELOPMENT UPDATE
7.4 REVISED 2011-12 SCHOOL CALENDAR | RALPH MARINO, JR.
INFORMATION ONLY
INFORMATION ONLY
INFORMATION ONLY

BOARD ACTION |
| 8. PRESIDENT’S REPORT | BRIAN LYNCH |
| 9. ASSISTANT SUPERINTENDENT’S REPORT
9.1 MIDDLE SCHOOL TUTORING PROGRAM
9.2 ADVANCED ACADEMICS
9.3 STRATEGIC PLAN/STUDENT ACHIEVEMENT | ALICE LEARN
BOARD ACTION
BOARD ACTION
BOARD ACTION |

10. ACTING SCHOOL BUSINESS ADMINISTRATOR'S REPORT	RALPH MARINO, JR.
10.1 DISPOSAL OF DISTRICT PROPERTY (District-wide Technology Equip. and Facilities Dept. Equip./Various School Furniture)	BOARD ACTION
10.2 INCREASE IN APPROPRIATIONS (from American Chemical Society to HS)	BOARD ACTION
10.3 INCREASE IN APPROPRIATIONS (from Corning Incorporated for STEM Initiative)	BOARD ACTION
10.4 INCREASE IN APPROPRIATIONS (from E-Rate: AT&T)	BOARD ACTION
10.5 INCREASE IN APPROPRIATIONS (from E-Rate: Verizon)	
10.6 AGREEMENT WITH EBS-RMSCO, INC.	BOARD ACTION
10.7 AGREEMENT WITH AUCTIONS INTERNATIONAL	BOARD ACTION
10.8 AGREEMENT WITH GST BOCES TO PARTICIPATE IN HEALTH SUPPLY BID	BOARD ACTION
10.9 CONTRACT FOR HEALTH & WELFARE SERVICES WITH CORNING CITY SCHOOL DISTRICT	BOARD ACTION
10.10 RESOLUTION TO MOVE WORKER'S COMP. RESERVE ACCOUNT	BOARD ACTION
10.11 GST BOCES PROPOSED ENERGY PERFORMANCE CONTRACT	BOARD ACTION
10.12 AGREEMENT WITH MCDONALD & MONTROSE, ARCHITECTS FOR CONSULTING SERVICES REGARDING HS NORTH WING CEILING PIPE REPAIR	BOARD ACTION
10.13 2011-12 SCHOOL TAX BILL CORRECTIONS	BOARD ACTION
10.14 CERTIORARI SETTLEMENT—LOWE'S HOME CENTER	BOARD ACTION
10.15 REVISION TO THE TAX COLLECTOR'S FINAL REPORT	BOARD ACTION
10.16 BUDGET TRANSFERS OVER \$10,000	BOARD ACTION
10.17 TREASURER'S REPORT (Nov. & Dec. 2011)	BOARD ACTION
10.18 CLAIMS AUDITOR REPORT (Nov. & Dec. 2011)	BOARD ACTION
10.19 REVENUE & EXPENSE REPORTS (Dec.. 2011)	BOARD ACTION
10.20 BUDGET TRANSFER REPORT (Dec. 2011)	BOARD ACTION
10.21 MS EXTRA-CLASSROOM ACTIVITIES FUND REPORT (Nov. & Dec. 2011)	BOARD ACTION
10.22 ATHLETIC EXTRACLASSROOM TEASURER'S REPORT (Nov. & Dec. 2011)	BOARD ACTION
10.23 HIGH SCHOOL EXTRACLASSROOM TREASURER'S REPORT (Nov. & Dec. 2011)	BOARD ACTION
11. HUMAN RESOURCE DIRECTOR'S REPORT	JUDY CHRISTIANSEN
11.1 HR SUB-COMMITTEE RECOMMENDATIONS	BOARD ACTION
11.2 RATIFICATION OF CONTRACT FOR THE HORSEHEADS ADMINISTRATORS ASSOCIATION	BOARD ACTION
11.3 RATIFICATION OF CONTRACT FOR THE SENIOR FOOD SERVICE WORKERS	BOARD ACTION
11.4 RATIFICATION OF CONTRACT FOR THE EXEMPT CENTRAL OFFICE ADMINISTRATORS	BOARD ACTION
12. DIRECTOR OF STUDENT SERVICES REPORT	KIM WILLIAMS
12.1 STATE PERFORMANCE PLAN—DATA SUBMISSION FOR FEDERAL INDICATOR #8	INFORMATION ONLY
13. STUDENT REPRESENTATIVE'S REPORT	KAITLYN O'MALLEY
13.1 UPDATE ON HIGH SCHOOL ACTIVITIES	INFORMATION ONLY
14. LEGISLATIVE LIAISON REPORT	WARREN CONKLIN, LIAISON

- | | |
|--|---|
| 15. REPORT FROM THE VISITATION COMMITTEE
15.1 VISITATION OF RIDGE ROAD ELEMENTARY
SCHOOL ON JANUARY 20, 2012 | WARREN CONKLIN, CHAIR |
| 16. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR
COMMITTEE | MIKE BUCK, CHAIR |
| 17. REPORT FROM THE AUDIT COMMITTEE | PAM STROLLO, CHAIR |
| 18. REPORT FROM THE FINANCE COMMITTEE
18.1 MEETING MINUTES OF JANUARY 17, 2012 | JIM JACOBUS, CHAIR
INFORMATION ONLY |
| 19. REPORT FROM THE OUTCOMES & ASSESSMENT
COMMITTEE
19.1 MEETING MINUTES OF JANUARY 3, 2012 | MARY ANNE HOLLERAN, CHAIR

INFORMATION ONLY |
| 20. REPORT FROM THE PLANNING AND DEV. COMMITTEE | JOHN LIVELY, CHAIR |
| 21. REPORT FROM THE HUMAN RESOURCES COMMITTEE
21.1 MEETING MINUTES OF JANUARY 11, 2012 | MARK BRINTHAUPT, CHAIR
INFORMATION ONLY |
| 22. REPORT FROM THE POLICY REFERRAL/REVIEW
COMMITTEE
22.1 MEETING MINUTES OF DEC. 13, 2011 & JAN. 10, 2012
22.2 PROPOSED REPLACEMENT POLICY 4741:
CLASS RANKING
22.3 PROPOSED CHANGES TO CURRENT BOARD POLICY
5420: STUDENT HEALTH SERVICES
22.4 PROPOSED CHANGES TO CURRENT BOARD POLICY
8500: FOOD SERVICE MANAGEMENT
22.5 PROPOSED CHANGES TO CURRENT BOARD POLICY
6210: LOCAL TAX LEVY
22.6 CURRENT BOARD POLICY AND PROPOSED CHANGES
4100: ORGANIZATION OF INSTRUCTION
22.7 PROPOSED CHANGES TO CURRENT BOARD POLICY
4200: CURRICULUM DEVELOPMENT
22.8 PROPOSED CHANGES TO CURRENT BOARD POLICY
0100: EQUAL OPPORTUNITY | RUTH MILLER, CHAIR

INFORMATION ONLY
BOARD ACTION
BOARD ACTION
DISCUSSION ONLY
DISCUSSION ONLY
DISCUSSION ONLY
DISCUSSION ONLY
DISCUSSION ONLY
DISCUSSION ONLY |
| 23. QUESTIONS/COMMENTS FROM BOARD MEMBERS | |
| 24. MOTION TO ADJOURN TO EXECUTIVE SESSION
24.1 CSE/CPSE/504 RECOMMENDATIONS | |
| 25. RECONVENE TO PUBLIC SESSION | |
| 26. ADJOURNMENT | |

UPCOMING 2012 BOARD MEETINGS (6 p.m.):
Community Budget Mtg., Feb. 9, Big Flats Com. Cntr.
Business Mtg., Feb. 23, Intermediate School
Community Budget Mtg., March 8, Erin Town Hall
Business Mtg., March 29, High School

**NOTE: These Board and Committee
Meetings are subject to change**

UPCOMING 2012 BOARD COMMITTEE MEETINGS:
Athletic & Extra-Curricular, Feb. 6, at 4 p.m., Supt's. Conf. Room
Audit (no meeting scheduled at this time)
Finance, Feb. 13, at 5 p.m., Supt's. Conf. Room
Human Resources, Feb. 8, at 3:30 p.m., Supt's. Conf. Room
Outcomes & Assessment, Feb. 7, at 4 p.m., Ed Support Cntr.
Planning & Dev., Feb. 21, 7:30 a.m., Supt's. Conf. Room
Policy, Feb. 14, at 4 p.m., Supt's. Conf. Room

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2011-2012 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2011 -2012 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
 - Performance against Year One targets by September 30, 2011
 - Establishment of Year Two Targets by September 30, 2011
 - Report to the full Board of Education by committee representatives by January 31, 2012
 - Final Report on Year Two progress to the Board of Education by June 30, 2012

GOAL #2

Student Achievement

- Increase percentage of students who pass NYS Grade 3-8 student assessments by 2% over the previous year
- Increase percentage of students who pass NYS Regents exams, other than Physics (already achieving at least 98% passing rate), by 2% over previous year
- Increase percentage of students achieving mastery level in all NYS Regents exams by 2% over previous year

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 10/31/11, 1/31/12, and 4/30/12
 - Develop a voter approved 2012-2013 budget that maintains quality programming, while being fiscally responsible to the community
 - Successfully negotiate 6 employee contracts that are fair and equitable to all stakeholders
- Long Range Planning
 - Explore opportunities to improve the District organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in July 2011
- 100% Participation in BOE Annual Mini-Retreat in January 2012
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Staff Development Plan—

- Research and develop, based upon identified needs, staff development plans for all personnel

Approved: August 11, 2011
Board of Education