

Disposal of District Property

Encl. 10.1

Jan. 26, 2012

6900-E

District property should normally be disposed of with a public bid or auction. There may be times however, when due to obsolescence and condition of such property, the property has no value. Whenever district property is disposed of - either via public bid or disposed of as having no value - this form is to be used.

Asset#	Description	Comments	Current Location Bldg & Room #
	See Detail attached		
	Non-working		
	Non-compatible		
	Non-reparable		

IF the property is to be disposed of as having no value, the Director/Principal affirms that effort has been made to see if the above property has any value to other classrooms or offices in my building. An effort has also been made to see if the property has any value to other in other buildings around the District.

The property listed above is to be: disposed of sold at public bid

Name: Gregory Moyer Signature: [Signature] Date: 1/18/12

Director/Principal Approval _____

Director of Facilities Signature: [Signature] Date: 1/18/12

School Business Administrator Signature: [Signature] Date: 1/18/12

Forward this to the Facilities Office for removal or storage of said property and signature.

The section below is to be completed by Facilities when property is disposed of or stored for public bid and then sent to the Business Office.

The above property has been disposed of in the following manner:

The above property is being stored for surplus bid at the following location:

Signature _____ Date _____

Approved: Jan. 13, 2011
Administrative Council

(over)

BLDG	DEPT	ROOM	TYPE	DEVICE	MAKE	DESCRIPTION	MODEL	SERIAL	OWNER	TAG#
BF	Grade 3	308	01	PDA	Palm	Handheld PDA	TX	PN70U5P7V1H9	H	N/A
BF	Grade 3	308	01	PDA	Palm	Handheld PDA	TX	PN70U5G7V433	H	N/A
BF	Grade 3	308	01	PDA	Palm	Handheld PDA	TX	PN70U5R7V2F5	H	N/A
BF	Grade 3	308	01	PDA	Palm	Handheld PDA	TX	PN70U5G7V42J	H	N/A
BF	Grade 3	308	01	PDA	Palm	Handheld PDA	TX	PN70U5M7V2AA	H	N/A
BF	Grade 3	308	01	PDA	Palm	Handheld PDA	TX	PN70U5T7V19E	H	N/A
BF	Grade 3	308	01	PDA	Palm	Handheld PDA	TX	PN70U5G7V430	H	N/A
BF	Grade 3	308	01	PDA	Palm	Handheld PDA	TX	PN70U5T7V1B4	H	N/A
BF	Grade 3	311	01	PDA	Palm	Handheld PDA	TX	PN70U1G8V0W3	H	002358
BF	Grade 3	311	01	PDA	Palm	Handheld PDA	TX	PN70U1Q8V009	H	002360
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4U6V1R6	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U696V0WF	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4U6V213	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4U6V2BJ	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4T6V2XE	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4T6V2X8	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4T6V3HE	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4U6V1U1	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4U6V0T7	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4U6V2VW	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4U6V1XB	H	N/A
BF	Grade 4	313	01	PDA	Palm	Handheld PDA	TX	PN70U4U6V2W6	H	N/A
Broad St	GED	K4	01	Desktop	Dell	Optiplex Pentium IV MM	GX280SMT	58B6T71	H	001753
Broad St	GED	K4	01	Desktop	Dell	Optiplex Pentium IV MM	GX280SMT	G7B6T71	H	001741
Broad St	GED	K4	01	Desktop	Dell	Optiplex Pentium IV MM	GX280SMT	78B6T71	H	001751
Broad St	GED	K4	01	Desktop	Dell	Optiplex Pentium IV MM	GX280SMT	D8B6T71	H	001754
Cen Offc	Office	Information Specialist	01	Scanner	HP	ScanJet 3970	Q3191A	CN4ANB15CY	H	N/A
Cen Offc	Office	Office	01	FAX	Panasonic	Fax machine	UF-885	01990900404	H	04609
ESC	Office	Network Technician	01	Scanner	HP	ScanJet 5200Cse	C7192A	SG9541326B	H	04189
HS	Technology	156	01	IPanel	Promethe	Classroom Active Panel	PRM-	8HFP00071	H	002774
HS	Guidance	Guidance	01	FAX	Canon	Fax machine	CFX-L3500IF	UEF08644	H	none
HS	Library	Library	01	FAX	Sharp	Fax machine	UX-B20	I47153166	H	N/A
HS	Office	Office	01	FAX	Brother	Fax machine	2820	U61325C5J590651	H	
HS	Office	South Office	01	FAX	Panasonic	Fax machine	UF-490	ICP1AT00315	H	06426
MS	Social Studies	107	01	Projector	Dell	Digital Projector	2400MP	7PNHT91	H	003123
MS	Office	Principal	01	PDA	Palm	Handheld PDA	Vx	10GK12K16CMJ	H	N/A

Horseheads Central School District

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Asset#	Description	Comments	Current Location Bldg & Room #
00795	ENGINE COMPRESSOR Horizontal 20GALL 110V 1.5 HP	RUNS LOW COMPRESSION Needs OVER HAUL	on M/S Storage

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The property listed above ^{and attached Papers} is to be:

disposed of

sold at public bid

* Gregory Nordin
Name

[Signature]
Signature

1/18/12
Date

Director/Principal Approval

* Director of Facilities

[Signature]
Signature

1/18/12
Date

School Business Administrator

[Signature]
Signature

1/18/12
Date

Forward this to the Facilities Office for removal or storage of said property and signature.

The section below is to be completed by Facilities when property is disposed of or stored for public bid and then sent to the Business Office.

The above property has been disposed of in the following manner:

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Signature

Date

over

- Trojan Wheel loader M-4 year 1971 model 1700series.
- 2001 Dodge Ram Pick up truck with utility box, being sold with a Myers plow. ^{Truck #} K27164
- Red landscape trailer 14 foot long.
- Three individual Myers snow plows 9.5 foot long.
- Z Machine Self Propel Striper for athletic field's 50/50 paint to water mix. ~~Asset #~~ #003662
- Kromer B100 riding paint machine 50/50 paint to water mix. ~~Asset #~~ #001483
- White Rotor Tiller Roto Boss 530 with a Briggs 5HP engine
- 2 AG-RAIN-B160 water reels with booster pump with extra hose.
- Tow behind roller for sports fields, steel frame with metal roller.
- Reavey composition center DPM 3 digital phase modulation synthesizer with A KB 100 Reavey key board amplification system with a microphone.
- Wooden piano. ~~Asset #~~ #02772
- 21 blue metal folding chairs with arm rest desk all in good shape.
- T-26 2000 Ford Taurus wagon (tag 04662)
- T-28 2001 Ford Taurus wagon (tag 981603130083)
- T-29 2002 Ford Taurus wagon (tag 04889)
- M-64 2001 Dodge 1 ton w/utility body (tag 04795) Sold with myers plow
Truck ~~can't~~ needs to be towed, bad transmission.
- Airens 1032 snow blower (tag 02718)
- NSS vacuum - model 6000 (tag 00640)
- chain driven Bicep machine ~~Asset #~~ 003565
- chain driven Triceps machine ~~Asset #~~ 003566

Facilities Location

7 office seats with ~~blue~~ ^{flame} color cushions. chairs in good shape No Asset #

2' x 24" 2 door sliding storage cabinet No Asset # Good shape
_{solid wood}

2' x 3' Library table No Asset # Good shape

x 30" Table metal/wood Good shape Asset # 63346

x 2' Rolling end unit desk Good shape Asset # 62545 } Broad str

x 3' wood table Good shape Asset # 16033 Location

x 30" wood table top with metal legs Asset # 64142

7 Overhead Projectors Various brand names.

computer rolling carts Asset # 16567

3' x 2' Asset # 68191 Good shape
Asset # 67070

Storage trailer
At High school

Management desk

rolling computer cart 4' x 30" Asset # 05573 Good shape

rolling computer cart 4' x 30" Asset # 64490
off duty metal table wood top 5' x 30" No Asset #