

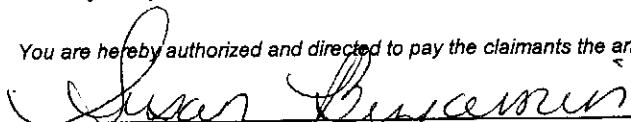
**Claims Auditor Report**  
**Claims Audit For Horseheads**  
**Check Run Dated - November 2011**

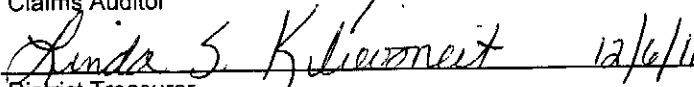
Fund	# of Invoices	Dollar Amount	Audit Date	Exceptions	Check Numbers	Check Date	Dollar Amount
Gen	69	147,060.17	10/26-11/2/11	A	167569-167613	11/02/11	147,060.17
Gen	158	73,430.22	11/08/11	B-D	167614-167685	11/10/11	73,430.22
Gen	84	99,705.14	11/14-11/15/11	E-I	167686-167736	11/16/11	99,705.14
Gen	84	39,428.56	11/18-11/22/11	J-N	167737-167786	11/22/11	39,428.56
Gen	90	33,420.30	11/28-11/29/11		167787-167818	11/30/11	33,420.30
General Fund Total:		393,044.39					393,044.39
Sch	147	68,042.43	11/9-11/10/11		775065-775092	11/14/11	68,042.43
School Lunch Total:		68,042.43					68,042.43
Fed	2	54,929.75	11/08/11		661956-661957	11/10/11	54,929.75
Fed	1	1,845.12	11/15/11		661958	11/16/11	1,845.12
Fed	1	1,155.00	11/29/11		661959	11/30/11	1,155.00
Federal Fund Total:		57,929.87					57,929.87
Cap	3	32,882.70	11/04/11		41387-41389	11/03/11	32,882.70
Cap	3	77,434.00	11/18/11		41390-41392	11/17/11	77,434.00
Capital Fund Total:		110,316.70					110,316.70
T/A	1	213.40	11/04/11		229756	11/03/11	213.40
Trust & Agency Total		213.40					213.40
Total All Funds:		629,546.79					629,546.79

To the District Treasurer:

I hereby certify that the claims encompassing the warrant noted above have been audited in the total amount of \$ 629,546.79

You are hereby authorized and directed to pay the claimants the amount allowed and charge to the proper fund.

  
\_\_\_\_\_  
Claims Auditor

  
\_\_\_\_\_  
District Treasurer 12/6/11

## Claims Audit Exception Report

Claims Audit Exception Report for Horseheads  
Check Run Dated - November 2011

Exception Reference	Check Date	PO#	PO Date	Invoice Date	Amount	Vendor	Items/Services Purchased	Issue with Purchase or Cause for Exception/Comment	Resolution
A	11/02/11	12-01096	10/20/11	09/02/11	\$42.00	A Beka Book Inc	Phonics-Reading-Spelling 1 Curriculum	Confirming PO	Paid with exception
B	11/10/11	12-01061	10/13/11	08/01/11	\$405.00	Lindsey Lawn & Garden Inc.	Snow blower parts	Confirming PO	Paid with exception
C	11/10/11	12-01115	10/26/11	09/21/11	\$80.00	Mimi Lofftus	CSE Meeting	Confirming PO	Paid with exception
D	11/10/11	12-00976	09/28/11	09/22/11	\$38.86	Top's Market	Supplies for Home and Career	Confirming PO	Paid with exception
E	11/16/11	12-01154	11/03/11	10/07/11	\$149.00	Action fire & Safety Equip.	Inspection Fuel Island Fire System	Confirming PO	Paid with exception
F	11/16/11	12-01161	11/03/11	09/16/11	\$2,324.00	Fire Alarm Service Technology	Pull Station Guards and Installation	Confirming PO	Paid with exception
G	11/16/11	12-01188	11/08/11	10/31/11	\$236.50	CPE Communications	Service and Repair	Confirming PO	Paid with exception
H	11/16/11	12-01177	11/07/11	09/26/11	\$30.59	Fed-Ex	Shipment for Regents Test	Confirming PO	Paid with exception
I	11/16/11	12-01220	11/15/11	10/07/11	\$288.00	CCTC	Conference	Confirming PO	Paid with exception
J	11/22/11	12-01204	11/14/11	8/27-10/29	\$1,500.00	Erway Ambulance	Service Contract	Confirming PO	Paid with exception
K	11/22/11	12-01212	11/15/11	9/02-10/29	\$2,793.00	NYSACFO	Football Officials	Confirming PO	Paid with exception
L	11/22/11	12-01214	11/15/11	10/26/11	\$9,985.00	NYSSBA	Association Dues	Confirming PO	Paid with exception
M	11/22/11	12-01231	11/17/11	09/01/11	\$252.50	Collins & Walton	Service Repair	Confirming PO	Paid with exception
N	11/22/11	12-01205	11/15/11	9/27-10/26	\$264.04	Twin Tier Racquet Club	Varsity Girls Tennis	Confirming PO	Paid with exception

## Claims Audit Comment Report

### Claims Audit Exception Report for Horseheads

Check Run Dated - November 2011

Exception Reference	Check Date	PO#	PO Date	Invoice Date	Amount	Vendor	Items/Services Purchased	Issue with Purchase or Cause for Exception/Comment	Resolution
Comment	11/10/11	Claim Form	N/A	10/6-10/20	\$261.05	Thomas Bunch	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	09/23/11	\$58.00	Jeff Burke	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	9/30-10/14	\$242.00	Paul Cremidis	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	09/23/11	\$100.50	Kimberly Doty	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	10/26/11	\$109.50	David Herron	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	10/14/11	\$76.47	Roser Majeski	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	10/26/11	\$89.00	Dan O'Herron	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	10/11/11	\$108.75	Lynne Uzueth	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	10/22/11	\$72.76	Wayne Persand	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	10/6-10/13	\$128.30	Larry Shapir	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception

Comment	11/10/11	Claim Form	N/A	10/15,10/17	\$166.60	Larry Shapir	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	10/07,10/25	\$195.00	Margaret Trembly	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	9/20,10/19	\$220.00	Margaret Trembly	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception
Comment	11/10/11	Claim Form	N/A	10/21/11	\$58.00	Shaun Tyszka	Athletic Reimbursement	Using Athletic Directors stamp signature on forms for reimbursement. Vouchers were sent back for original signature.	Paid with exception

**Claims Auditor Report**  
**Claims Audit For Horseheads**  
**Check Run Dated - December 2011**

Fund	# of Invoices	Dollar Amount	Audit Date	Exceptions	Check Numbers	Check Date	Dollar Amount
Gen	95	68,918.17	12/01-12/06/11	A-B	167819-167862	12/07/11	68,918.17
Gen	88	151,049.38	12/08-12/14/11	C-J	167863-167914	12/14/11	151,049.38
Gen	77	207,319.41	12/15-12/20/11	K-N	167915-167963	12/21/11	207,319.41
General Fund Total:		427,286.96					427,286.96
Sch	128	173,113.67	12/07/11		775093-775120	12/09/11	173,113.67
Sch							0.00
School Lunch Total:		173,113.67					173,113.67
Fed	4	15,995.23	12/06/11		661960-661961	12/07/11	15,995.23
Fed							0.00
Federal Fund Total:		15,995.23					15,995.23
Cap	2	42,386.20	12/08/11		41393-41394	12/07/11	42,386.20
Cap							0.00
Capital Fund Total:		42,386.20					42,386.20
T/A	2	1,250.00	12/08/11		229801-229802	12/07/11	1,250.00
T/A							0.00
Trust & Agency Total		1,250.00					1,250.00
Total All Funds:		660,032.06					660,032.06

To the District Treasurer:

I hereby certify that the claims encompassing the warrant noted above have been audited in the total amount of

\$ 660,032.06

You are hereby authorized and directed to pay the claimants the amount allowed and charge to the proper fund.

*Susan Benjamin*  
 Claims Auditor

*Shirley S. Kiewoneit* 12/28/2011  
 District Treasurer

## Claims Audit Exception Report

Claims Audit Exception Report for Horseheads  
Check Run Dated - December 2011

Exception Reference	Check Date	PO#	PO Date	Invoice Date	Amount	Vendor	Items/Services Purchased	Issue with Purchase or Cause for Exception/Comment	Resolution
A	12/07/11	12-01255	11/29/11	11/22/11	\$109.00	Section IV Athletic Council	Hotel Room 2 nights	Confirming PO	Paid with exception
B	12/07/11	Claim Form	n/a	11/11-11/12	\$55.05	Tom Jansen	NYS Cross Country Conference	Meal Reimbursements had tax on some receipts and no detail on another. Was sent back for re-approval. Need to have detail on receipts for reimbursements Must go by state policy	Receipts were sent back correctly. Paid with exception
C	12/14/11	12-01296	12/07/11	8/26-10/27	\$88.87	Karen Donahue	Replenish Petty Cash	Supplies for Science Class. Confirming PO	Paid with exception
D	12/14/11	12-01276	12/02/11	08/09/11	\$436.00	Fire Alarm service Technology	Pull stations and smoke detectors	Confirming PO	Paid with exception
E	12/14/11	12-01277	12/02/11	11/03/11	\$630.00	Technology	Pull Station Guards	Confirming PO	Paid with exception
F	12/14/11	12-01290	12/06/11	08/31/11	\$130.00	Fire Alarm service	Repair Fire Alarm	Confirming PO	Paid with exception
G	12/14/11	12-01291	12/06/11	09/28/11	\$687.00	Fire Alarm service	Maintenance	Confirming PO	Paid with exception
H	12/14/11	12-01284	12/05/11	11/18/11	\$119.66	CCTC CPE	Conference	Taxes that were paid at the hotel are being credited for \$8.66. Confirming PO	Paid with exception
I	12/14/11	12-01310	12/08/11	10/31/11	\$214.00	Communications Goldstar	Maintenance Annual District Subscription Renewal	Confirming PO	Paid with exception
J	12/14/11	12-01281	12/05/11	04/16/11	\$14,310.60	Learning, Inc	Subscription Renewal	Confirming PO	Paid with exception
K	12/21/11	12-01275	12/02/11	11/01/11	\$100.67	Inferclean Equipment Inc	Solenoid Valve	Confirming PO	Paid with exception
L	12/21/11	12-01303	12/07/11	06/30/11	\$197.73	JW Pepper and Son Inc.	Supplies	Invoices should have been paid out of old year budget. Confirming PO	Paid with exception
M	12/21/11	12-01245	11/29/11	10/21/11	\$104.47	Albert Draht	Voting Machine Set-up	Confirming PO	Paid with exception
N	12/21/11	12-01246	11/29/11	10/21/11	\$70.00	Marty Mason	Voting Machine Set-up	Confirming PO	Paid with exception

