

HCSD Board Members:

President Brian Lynch; Vice President Michael Buck, Ph.D.;
Mark Brinthead; Warren Conklin; Mary Anne Holleran;
James Jacobus; John Lively; Ruth Miller; Pamela Strollo; and
Student Rep. Kaitlyn O'Malley or Alternate Claire Blaney

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent and
Acting School Business Admin.
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elementary Ed. Director
Jay Hillman, Secondary Ed. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION BUSINESS MEETING
FEBRUARY 23, 2012, AT 6 P.M.
INTERMEDIATE SCHOOL (MS LGI Room)**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BRIAN LYNCH, BOE PRESIDENT |
| 2. MINUTES (Business meeting of Jan. 26, 2012, and
Community Budget meeting of Feb. 9, 2012) | BOARD ACTION |
| 3. BOARD PRESIDENT'S REMARKS AND
AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM
THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR
DISTRICT ADMINS. |
| 6. PRESENTATION
6.1 IS PTO UPDATE
6.2 IS SCHOOL PRESENTATION:"THE INTERMEDIATE
SCHOOL CORE—CURRICULUM, OUTCOMES,
RESOURCES, AND EXPERIENCES

6.3 FACILITIES UPDATE | SHARON ELSISI
ROBIN DOUBRAVA, INTERIM
PRINCIPAL; SHAWN
MCDONOUGH, INTERIM
ASSIST. PRINCIPAL; AND
OTHER IS STAFF
JAY HILLMAN |
| 7. SUPERINTENDENT'S REPORT
7.1 2012-13 SCHOOL BUDGET UPDATE | RALPH MARINO, JR.
DISCUSSION ONLY |
| 8. PRESIDENT'S REPORT
8.1 2012 ORGANIZATIONAL MEETING, JULY 12, 6 P.M.
8.2 BOE SUMMER RETREAT, AUGUST 13, 8:30 A.M. TO
4 P.M. | BRIAN LYNCH
DISCUSSION ONLY
DISCUSSION ONLY |
| 9. ASSISTANT SUPERINTENDENT'S REPORT
9.1 REVISED PROFESSIONAL DEVELOPMENT PLAN
9.2 IS COMPREHENSIVE EDUCATION PLAN
9.3 MS COMPREHENSIVE EDUCATION PLAN
9.4 CONTRACT WITH TOOLS FOR LEARNING
(Sue Beers) FOR MARCH 16 CONFERENCE DAY | ALICE LEARN
BOARD ACTION
BOARD ACTION
BOARD ACTION
BOARD ACTION |

10. ACTING SCHOOL BUSINESS ADMINISTRATOR'S REPORT	RALPH MARINO, JR.
10.1 DISPOSAL OF DISTRICT PROPERTY (MS Library Books; District-wide Technology Equipment)	BOARD ACTION
10.2 INCREASE IN APPROPRIATIONS (from Ohiopyle Prints to the HS)	BOARD ACTION
10.3 INCREASE IN APPROPRIATIONS (E-Rate from Time Warner Cable)	BOARD ACTION
10.4 INCREASE IN APPROPRIATIONS (E-Rate from Verizon)	BOARD ACTION
10.5 RESOLUTION TO EXCEED WATCHDOG CONTRACT AMOUNT	BOARD ACTION
10.6 CONTRACT FOR HEALTH & WELFARE SERVICES WITH ELMIRA CITY SCHOOL DISTRICT	BOARD ACTION
10.7 OCM BOCES CONTRACT FOR ENERGY SERVICES (Natural Gas & Electricity)	BOARD ACTION
10.8 SCHOOL LUNCH PRICING	BOARD ACTION
10.9 2011-12 CERTIORARI SETTLEMENT (BG Big Flats)	BOARD ACTION
10.10 RESOLUTION TO TRANSFER FUNDS FROM THE TAX CERTIORARI RESERVE TO THE GENERAL FUND	BOARD ACTION
10.11 CORRECTIVE ACTION PLAN—2010-11 RISK ASSESSMENT UPDATE	BOARD ACTION
10.12 CORRECTIVE ACTION PLAN—2010-11 INTERNAL AUDIT	BOARD ACTION
10.13 PURCHASE OF BUSES RESOLUTION FOR MAY 15, 2012	BOARD ACTION
10.14 CAPTIAL RESERVE RESOLUTION FOR MAY 15, 2012	BOARD ACTION
10.15 LEGAL AD FOR 2012-13 BUDGET VOTE	BOARD ACTION
10.16 LIST OF TAX CERTIORARIS (PAST 6 YEARS)	INFORMATION ONLY
10.17 2011-12 ACTUAL PILOT LIST & 2012-13 ANTICIPATED PILOT LIST	INFORMATION ONLY
10.18 CLAIMS AUDITOR REPORT (Jan. 2012)	BOARD ACTION
10.19 REVENUE & EXPENSE REPORTS (Jan., 2012)	BOARD ACTION
10.20 BUDGET TRANSFER REPORT (Jan. 2012)	BOARD ACTION
10.21 HIGH SCHOOL EXTRA-CLASSROOM TREASURER'S REPORT (Jan. 2012)	BOARD ACTION
10.22 MS EXTRA-CLASSROOM TREASURER'S REPORT (Jan. 2012)	BOARD ACTION
10.23 ATHLETIC EXTRA-CLASSROOM TREASURER'S REPORT (Jan. 2012)	BOARD ACTION
10.24 BUDGET TRANSFERS OVER \$10,000	BOARD ACTION
11. HUMAN RESOURCE DIRECTOR'S REPORT	JUDY CHRISTIANSEN
11.1 HR SUB-COMMITTEE RECOMMENDATIONS	BOARD ACTION
11.2 HIRING TIMELINE FOR PRINCIPALSHIPS AND DIRECTOR OF PE AND ATHLETICS	BOARD ACTION
12. DIRECTOR OF STUDENT SERVICES REPORT	KIM WILLIAMS
13. STUDENT REPRESENTATIVE'S REPORT	KAITLYN O'MALLEY
13.1 UPDATE ON HIGH SCHOOL ACTIVITIES	INFORMATION ONLY
14. LEGISLATIVE LIAISON REPORT	WARREN CONKLIN, LIAISON
15. REPORT FROM THE VISITATION COMMITTEE	WARREN CONKLIN, CHAIR
15.1 VISITATION OF INTERMEDIATE SCHOOL ON FEBRUARY 10, 2012	

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| 16. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR COMMITTEE
16.1 MEETING MINUTES OF FEB. 6, 2012 | MIKE BUCK, CHAIR

INFORMATION ONLY |
| 17. REPORT FROM THE AUDIT COMMITTEE
17.1 MEETING MINUTES OF FEB. 13, 2012 | PAM STROLLO, CHAIR

INFORMATION ONLY |
| 18. REPORT FROM THE FINANCE COMMITTEE
18.1 MEETING MINUTES OF FEBRUARY 13, 2012 | JIM JACOBUS, CHAIR

INFORMATION ONLY |
| 19. REPORT FROM THE OUTCOMES & ASSESSMENT COMMITTEE | MARY ANNE HOLLERAN, CHAIR |
| 20. REPORT FROM THE PLANNING AND DEV. COMMITTEE | JOHN LIVELY, CHAIR |
| 21. REPORT FROM THE HUMAN RESOURCES COMMITTEE
21.1 MEETING MINUTES OF FEBRUARY 8, 2012 | MARK BRINTHAUPT, CHAIR

INFORMATION ONLY |
| 22. REPORT FROM THE POLICY REFERRAL/REVIEW COMMITTEE
22.1 MEETING MINUTES OF FEB. 14, 2012
22.2 PROPOSED CHANGES TO CURRENT BOARD POLICY
8500: FOOD SERVICE MANAGEMENT
22.3 PROPOSED CHANGES TO CURRENT BOARD POLICY
6210: LOCAL TAX LEVY
22.4 CURRENT BOARD POLICY AND PROPOSED CHANGES
4100: ORGANIZATION OF INSTRUCTION
22.5 PROPOSED CHANGES TO CURRENT BOARD POLICY
4200: CURRICULUM DEVELOPMENT
22.6 PROPOSED CHANGES TO CURRENT BOARD POLICY
0100: EQUAL OPPORTUNITY
22.7 PROPOSED CHANGE TO CURRENT BOARD POLICY
5500: STUDENT RECORDS
22.8 PROPOSED CHANGE TO CURRENT BOARD POLICY
4531: FIELD TRIPS AND EXCURSIONS | RUTH MILLER, CHAIR

INFORMATION ONLY
BOARD ACTION
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DISCUSSION ONLY
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| 23. QUESTIONS/COMMENTS FROM BOARD MEMBERS | |
| 24. MOTION TO ADJOURN TO EXECUTIVE SESSION
24.1 CSE/CPSE/504 RECOMMENDATIONS
24.2 DISCUSSION OF CURRENT LITIGATION | |
| 25. RECONVENE TO PUBLIC SESSION
25.1 RESOLUTION TERMINATING LITIGATION | |
| 26. ADJOURNMENT | |

UPCOMING 2012 BOARD MEETINGS (6 p.m.):
 Community Budget Mtg., March 8, Erin Town Hall
 Business Mtg., March 29, High School (Library)
 Community Budget Mtg., April 4, Broad St. School Caf.
 Special Business Mtg., April 18, High School (MMC)
 Business Mtg., April 26, Middle School

NOTE: These Board and Committee Meetings are subject to change

UPCOMING 2012 BOARD COMMITTEE MEETINGS:
 Athletic & Extra-Curricular, March 5, at 4 p.m., Supt's. Conf. Room
 Audit (no meeting scheduled at this time)
 Finance, March 19, at 5 p.m., Supt's. Conf. Room
 Human Resources, March 14, at 3:30 p.m., Supt's. Conf. Room
 Outcomes & Assessment, March 6, at 4 p.m., Ed Support Cntr.
 Planning & Dev., March 20, 7:30 a.m., Supt's. Conf. Room
 Policy, March 13, at 4 p.m., Supt's. Conf. Room

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2011-2012 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2011 -2012 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
 - Performance against Year One targets by September 30, 2011
 - Establishment of Year Two Targets by September 30, 2011
 - Report to the full Board of Education by committee representatives by January 31, 2012
 - Final Report on Year Two progress to the Board of Education by June 30, 2012

GOAL #2

Student Achievement

- Increase percentage of students who pass NYS Grade 3-8 student assessments by 2% over the previous year
- Increase percentage of students who pass NYS Regents exams, other than Physics (already achieving at least 98% passing rate), by 2% over previous year
- Increase percentage of students achieving mastery level in all NYS Regents exams by 2% over previous year

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 10/31/11, 1/31/12, and 4/30/12
 - Develop a voter approved 2012-2013 budget that maintains quality programming, while being fiscally responsible to the community
 - Successfully negotiate 6 employee contracts that are fair and equitable to all stakeholders
- Long Range Planning
 - Explore opportunities to improve the District organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in July 2011
- 100% Participation in BOE Annual Mini-Retreat in January 2012
- 100% New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training”
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Staff Development Plan—

- Research and develop, based upon identified needs, staff development plans for all personnel

Approved: August 11, 2011
Board of Education