

HCS D Board Members:

President Brian Lynch; Vice President Michael Buck, Ph.D;
Mark Brinthaup; Warren Conklin; Mary Anne Holleran; James Jacobus;
John Lively; Ruth Miller; Pamela Strollo; and
Student Rep. Kaitlyn O'Malley or Alternate Claire Blaney

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent and
Acting School Business Administrator
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources Director
Kim Williams, Student Services Director
Virginia Abrunzo, Elementary Ed. Director
Jay Hillman, Secondary Ed. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Finance Committee
March 19, 2012
5:00 PM
Superintendent's Conference Room**

AGENDA

Pledge of Allegiance

1. **CALL TO ORDER** Jim Jacobus (via telephone)

2. **ROLL CALL OF THOSE IN ATTENDANCE** Jim Jacobus (via telephone)
(Jim Jacobus, Mike Buck, John Lively, Brian Lynch,
and Ralph Marino, Jr.,)

3. **DISCUSSION ITEMS** Ralph Marino, Jr.
 - 3.1 **Financial Reports**
 - 3.1.1 Claims Auditor Report (February 2012)
 - 3.1.2 Treasurer's Report (January 2012 & February 2012)
 - 3.1.3 HS Extraclassroom Activity Fund Report (February 2012)
 - 3.1.4 MS Extraclassroom Activity Fund Report (February 2012)
 - 3.1.5 Athletic Extraclassroom Activity Fund Report (February 2012)
 - 3.1.6 Revenue & Expense Report (February 2012)
 - 3.1.7 Budget Transfer Report (February 2012)

The Committee reviewed and approved all of the above financial reports.

 - 3.2 **Pads and Wireless Access Devices**

The Committee reviewed the article from Mr. Moyer regarding the impact of wireless devices.

 - 3.3 **Utica National Insurance Group – Student Incident Claim**

The Committee reviewed a student accident claim.

 - 3.4 **Updated Request for Proposals (RFP) Calendar**

Dr. Marino gave the Committee an update on the seven RFP's currently taking place.

3.5 Chemung Canal Trust Company – Tax Collection Issue

Dr. Marino shared a current problem with the bank that handles the District's tax collection. He will keep the Committee apprised of the situation.

3.6 Review of Phone Bills – Allan Rotto Consultants, Inc.

The Committee decided not to pursue this offer at this time.

3.7 Possible Future Capital Project

As the State moves in the direction of online assessments for the 2014-15 school year, we will need to explore our capacity to administer the new assessments..

3.8 Year-to-Date Expense & Revenue Comparisons

Dr. Marino reviewed the District's expense and revenues to date.

3.9 2012-13 School Budget Planning and Development

The Committee reviewed the 2012-13 proposed budget. Hopefully the State will have an early or on-time budget so the District will know the State Aid amount for next year. The next Community Budget Workshop is on Wednesday, April 4th at 6:00 PM at Broad Street School.

4. GOOD OF THE ORDER

5. ADJOURNMENT

UPCOMING 2011-12 FINANCE COMMITTEE MEETINGS:

April 16, 2012
May 14, 2012
June 11, 2012

**NOTE: These Committee meetings are subject to change.
(Please call 739-5601 x4260 to be sure meeting is still scheduled to take place)**

Cmk

**c: Board President, Board Vice-President, Superintendent, Admin. Assistant to Supt., and
Community Information Specialist**