

*End, 20.1
March 29, 2012*

HCS D Board Members:

President Brian Lynch; Vice President Michael Buck, Ph.D.;
Mark Brinthaup; Warren Conklin; Mary Anne Holleran;
James Jacobus; John Lively; Ruth Miller; Pamela Strollo; and
Student Rep. Kaitlyn O'Malley or Alternate Claire Blaney

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent and
Acting School Business Admin.
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
PLANNING AND DEVELOPMENT COMMITTEE
February 21, 2012 -- 7:30 A.M.
SUPERINTENDENT'S OFFICE CONFERENCE ROOM**

Meeting minutes

1. **MEETING CALLED TO ORDER AT 7:35 AM BY JOHN LIVELY**
2. **IN ATTENDANCE** - John Lively, Mary Anne Holleran, Brian Lynch, and Ralph Marino, Jr.
(Absent: Pam Strollo - traveling)
3. **ITEMS DISCUSSED**
 - 3.1 **Update on Strategic Plan Implementation Team activities**
The strategic intent for academic achievement was amended to provide a 1-year out goal plus some flexibility to adjust after there is more certainty regarding the APPR.
 - 3.2 **Summer board retreat**
Proposed date is August 13. Discussion and agenda ideas to be solicited at the full board meeting of 2-23-2012.
 - 3.3 **Goals 1, 2, and 3**
 - No additional action required
4. **GOOD OF THE ORDER** – none.
5. **MEETING ADJOURNED at 8:05 AM**

2011-2012 meeting dates for the Planning and Development Committee:

November 15 — December 20 — January 17 — February 24 — March 20 — April 17 — May 15 — June 19

HCSD Board Members:

President Brian Lynch; Vice President Michael Buck, Ph.D.;
Mark Brinthaup; Warren Conklin; Mary Anne Holleran;
James Jacobus; John Lively; Ruth Miller; Pamela Strollo; and
Student Rep. Kaitlyn O'Malley or Alternate Claire Blaney

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1. **MEETING CALLED TO ORDER AT 7:35 AM BY JOHN LIVELY**
2. **IN ATTENDANCE** - John Lively, Mary Anne Holleran, Brian Lynch, and Ralph Marino, Jr.
Pam Strollo (via phone)
3. **ITEMS DISCUSSED**
 - 3.1 **Update on Strategic Plan Implementation Team activities**

Meeting was held recently to brainstorm suggested revisions to the Strategic Intents in light of progress made and current financial outlook. Ideas to be sorted and acted on, brought for BoE approval by end of the school year.
 - 3.2 **Summer board retreat**

Retreat will be held August 13. After receiving no suggestions from other board members, the Committee agreed on a slate of topics and speakers related to the district's strategic plan, the current economic climate, and long range planning issues. Ralph contact the proposed speakers and report back on availability.
 - 3.3 **Goals 1, 2, and 3**
 - No additional action required
4. **GOOD OF THE ORDER** – none.
5. **MEETING ADJOURNED at 8:05 AM**

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November 15 ~~December 20~~ ~~January 17~~ ~~February 21~~ ~~March 20~~ April 17 May 15 June 19