

HCSD Board Members:

President Brian Lynch; Vice President Michael Buck, Ph.D.;
Mark Brinthaup; Warren Conklin; Mary Anne Holleran;
James Jacobus; John Lively; Ruth Miller; Pamela Strollo; and
Student Rep. Kaitlyn O'Malley or Alternate Claire Blaney

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent and
Acting School Business Admin.
Alice Learn, Assistant Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elementary Ed. Director
Jay Hillman, Secondary Ed. Director

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION BUSINESS MEETING
APRIL 26, 2012, AT 6 P.M.
MIDDLE SCHOOL LGI**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BRIAN LYNCH, BOE PRESIDENT |
| 2. MINUTES (Business meeting of March 29, 2012, and
Community Budget meeting of April 4, 2012) | BOARD ACTION |
| 3. BOARD PRESIDENT'S REMARKS AND
AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM
THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR
DISTRICT ADMINS. |
| 6. PRESENTATION
6.1 MIDDLE SCHOOL PTO UPDATE
6.2 MS SCHOOL PRESENTATION: " FINDING THE BALANCE" | MICHELLE HARSHBARGER
BOBBI BROCK, PRINCIPAL;
MELISSA JOHNSON;
CHRISTINE MURPHY; DAN
PALMER & NYSSMA
STUDENTS; NANCY SIMONS
& HMS STUDENTS FROM
RAIDER WORLD
DAN DELORME
JIM GALLETTY, REGIONAL
VP OF MARKETING
JESSICA HILL, INTERNAL
AUDITOR |
| 6.3 ENERGY MANAGEMENT UPDATE
6.4 PRESENTATION OF CHAIRMAN'S SUSTAINABILITY
AWARD FROM ENERGY EDUCATION
6.5 PRESENTATION OF THE INTERNAL AUDIT RISK
ASSESSMENT UPDATE REPORT | |
| 7. SUPERINTENDENT'S REPORT
7.1 DRAFT OF 2012-13 BOARD OF ED. MEETINGS
7.2 POSSIBLE MAY 29, 2012, SUPTS'. CONFERENCE DAY | RALPH MARINO, JR.
DISCUSSION ONLY
DISCUSSION ONLY |
| 8. PRESIDENT'S REPORT
8.1 DONATION FROM VERIZON TO RR ELEM. SCHOOL | BRIAN LYNCH
BOARD ACTION |
| 9. ASSISTANT SUPERINTENDENT'S REPORT
9.1 PRE-K THRU GRADE 6 MATH ADOPTION | ALICE LEARN
BOARD ACTION |

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| 10. ACTING SCHOOL BUSINESS ADMINISTRATOR'S REPORT | RALPH MARINO, JR. |
| 10.1 DISPOSAL OF DISTRICT PROPERTY (Equip. from RR School) | BOARD ACTION |
| 10.2 INCREASE IN APPROPRIATIONS (from BF PTO) | BOARD ACTION |
| 10.3 INCREASE IN APPROPRIATIONS (from RR PTO) | BOARD ACTION |
| 10.4 INCREASE IN APPROPRIATIONS (from CS PTO) | BOARD ACTION |
| 10.5 2011-12 TAX BILL CORRECTION | BOARD ACTION |
| 10.6 CLAIMS AUDITOR REPORT (March 2012) | BOARD ACTION |
| 10.7 REVENUE & EXPENSE REPORTS (March 2012) | BOARD ACTION |
| 10.8 BUDGET TRANSFER REPORT (March. 2012) | BOARD ACTION |
| 10.9 BUDGET TRANSFERS OVER \$10,000 | BOARD ACTION |
| 10.10 APPOINTMENT OF ELECTION INSPECTORS, INTERIM CLERK, & CPAs FOR THE 2012-13 BUDGET VOTE | BOARD ACTION |
| 10.11 APPOINTMENT OF EXTERNAL AUDITOR FOR THE 2012, 2013, AND 2014 YEAR-END AUDITS | BOARD ACTION |
| 10.12 GST BOCES FOOD SERVICE MANAGEMENT BIDS FOR 2012-13 | BOARD ACTION |
| 10.13 EASTERN COPIER RENTAL AGREEMENT | BOARD ACTION |
| 10.14 INTERNAL AUDIT RISK ASSESSMENT UPDATE REPORT | BOARD ACTION |
| 11. HUMAN RESOURCE DIRECTOR'S REPORT | JUDY CHRISTIANSEN |
| 11.1 HR SUB-COMMITTEE RECOMMENDATIONS | BOARD ACTION |
| 12. DIRECTOR OF STUDENT SERVICES REPORT | KIM WILLIAMS |
| 13. STUDENT REPRESENTATIVE'S REPORT | KAITLYN O'MALLEY |
| 13.1 UPDATE ON HIGH SCHOOL ACTIVITIES | INFORMATION ONLY |
| 14. LEGISLATIVE LIAISON REPORT | WARREN CONKLIN, LIAISON |
| 15. REPORT FROM THE VISITATION COMMITTEE | WARREN CONKLIN, CHAIR |
| 15.1 VISITATION OF THE MIDDLE SCHOOL ON APRIL 17, 2012 | INFORMATION ONLY |
| 16. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR COMMITTEE | MIKE BUCK, CHAIR |
| 16.1 MEETING MINUTES OF APRIL 2, 2012 | INFORMATION ONLY |
| 17. REPORT FROM THE AUDIT COMMITTEE | PAM STROLLO, CHAIR |
| 17.1 MEETING MINUTES OF APRIL 5, 2012 | INFORMATION ONLY |
| 18. REPORT FROM THE FINANCE COMMITTEE | JIM JACOBUS, CHAIR |
| 18.1 MEETING MINUTES OF APRIL 16, 2012 | INFORMATION ONLY |
| 19. REPORT FROM THE OUTCOMES & ASSESSMENT COMMITTEE | MARY ANNE HOLLERAN, CHAIR |
| 19.1 MEETING MINUTES OF APRIL 3, 2012 | INFORMATION ONLY |
| 20. REPORT FROM THE PLANNING AND DEV. COMMITTEE | JOHN LIVELY, CHAIR |
| 21. REPORT FROM THE HUMAN RESOURCES COMMITTEE | MARK BRINTHAUPT, CHAIR |
| 21.1 MEETING MINUTES OF APRIL 4, 2012 | INFORMATION ONLY |

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| <p>22. REPORT FROM THE POLICY REFERRAL/REVIEW COMMITTEE</p> <p>22.1 MEETING MINUTES OF APRIL 17, 2012</p> <p>22.2 PROPOSED CHANGE TO BOARD POLICY 4334: ADVANCED COLLEGE PLACEMENT</p> <p>22.3 PROPOSED CHANGE TO BOARD POLICY 4340: ADULT EDUCATION PROGRAMS</p> <p>22.4 PROPOSED CHANGES TO BOARD POLICY 4514: SHOWING OF VIDEO CASSETTES/DVDS IN THE CLASSROOM</p> <p>22.5 PROPOSED CHANGES TO PAGES 4 & 8 OF THE CODE OF CONDUCT</p> <p>22.6 PROPOSED CHANGE TO BOARD POLICY 5420: STUDENT HEALTH SERVICES</p> | <p>RUTH MILLER, CHAIR</p> <p>INFORMATION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> |
| <p>23. QUESTIONS/COMMENTS FROM BOARD MEMBERS</p> | |
| <p>24. MOTION TO ADJOURN TO EXECUTIVE SESSION</p> <p>24.1 CSE/CPSE/504 RECOMMENDATIONS</p> <p>24.2 ANNUAL EVALUATION OF SUPERINTENDENT</p> <p>24.3 SUPERINTENDENT'S EMPLOYMENT AGREEMENT</p> | |
| <p>25. RECONVENE TO PUBLIC SESSION</p> | |
| <p>26. ADJOURNMENT</p> | |

UPCOMING 2012 BOARD MEETINGS (6 p.m.):

May 3, 2012, Public Hearing, 6 p.m., MMC
 May 15, 2012, Budget Vote/Board Member Elections
 May 31, 2012, Business Meeting, 6 p.m. MMC
 June 21, 2012, Business Meeting, 6 p.m., MMC

NOTE: These Board and Committee Meetings are subject to change

UPCOMING 2012 BOARD COMMITTEE MEETINGS:

Athletic & Extra-Curricular, May 7, at 4 p.m., Supt's. Conf. Room
 Audit (no meeting scheduled at this time)
 Finance, May 14, at 5 p.m., Supt's. Conf. Room
 Human Resources, May 9, at 4 p.m., Supt's. Conf. Room
 Outcomes & Assessment, May 1, at 4 p.m., Ed Support Cntr.
 Planning & Dev., May 15, 7:30 a.m., Supt's. Conf. Room
 Policy, May 8, at 4 p.m., Supt's. Conf. Room

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2011-2012 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2011 -2012 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
 - Performance against Year One targets by September 30, 2011
 - Establishment of Year Two Targets by September 30, 2011
 - Report to the full Board of Education by committee representatives by January 31, 2012
 - Final Report on Year Two progress to the Board of Education by June 30, 2012

GOAL #2

Student Achievement

- Increase percentage of students who pass NYS Grade 3-8 student assessments by 2% over the previous year
- Increase percentage of students who pass NYS Regents exams, other than Physics (already achieving at least 98% passing rate), by 2% over previous year
- Increase percentage of students achieving mastery level in all NYS Regents exams by 2% over previous year

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 10/31/11, 1/31/12, and 4/30/12
 - Develop a voter approved 2012-2013 budget that maintains quality programming, while being fiscally responsible to the community
 - Successfully negotiate 6 employee contracts that are fair and equitable to all stakeholders
- Long Range Planning
 - Explore opportunities to improve the District organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in July 2011
- 100% Participation in BOE Annual Mini-Retreat in January 2012
- 100% New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training”
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Staff Development Plan—

- Research and develop, based upon identified needs, staff development plans for all personnel

Approved: August 11, 2011
Board of Education