

End. #5  
Aug, 13, 2012

Attached Form E 1

**TEACHER PETITION FOR OVERNIGHT FIELD TRIP**

- I. Group (Sponsor) Horseheads Girls Varsity Tennis Team
- II. Field Trip Supervision Dan Palmer, Mari Palmer
- III. Purpose \_\_\_\_\_
- IV. Number of Students 19
- V. Dates Aug. 27 2012 through Aug. 29, 2012
- VI. Means of Transportation Private Vehicles
- VII. I would like to meet with you by \_\_\_\_\_ to discuss supervision arrangements.

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**Note: A copy of the letter to parents must be submitted to the administrator prior to approval of the field trip.**

**Note: A post field trip conference will be scheduled upon your return.**

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Bus transportation (if necessary) confirmed with: \_\_\_\_\_

Date: \_\_\_\_\_

Approved *[Signature]* Date: 7/23/12  
(Building Personnel)  
Athletic Director

(over)

7/17/2012  
Dan Palmer  
HHS Girls Varsity Tennis Coach

Dear Parents,

I write today with information regarding our upcoming trip to Stroudsburg, Pa. And the US Open Monday through Wednesday August 27-29. The purpose of this trip is to give us experience playing against schools both outside our section and outside NY State, as well as give us a first hand look at professional tennis.

Mr. and Mrs. Palmer will be your official supervisors. At all times you will be under our supervision or the supervision of one of our nine attending parents. All girls will be in their Hotel rooms by 10PM with lights out by 11PM. I remind you that you are expected to follow all of the guidelines set forth by our athletic policy.

Here is the proposed itinerary:

8/27 8AM: Depart HHS with a car pool of nine private vehicles owned by  
Dan Palmer, Darce Braiman, Alka Shah, James Benesh, Colleen Donovan, Susan LeRose,  
JoAnn Rathbun, Mark Strife, Stacy Hoobler  
11AM: Arrive at Stroudsburg Pa. High School for scrimmage with Stroudsburg High School  
2PM: travel to Fernwood Hotel and Convention Center in East Stroudsburg, Pa. Check in for two  
nights.  
8/28 8AM: Depart to Queens, NY for the afternoon session of the US Open  
6PM: Depart US Open heading back to the Fernwood.  
8/29 9AM: Depart to Minisink Valley, NY  
11AM: Scrimmage with Minisink Valley High School.  
2PM: Depart to Horseheads  
5PM: Arrive back in Horseheads

Players expected: Elena DeLuccia, Jillian Rathbun, Meredith Braiman, Mary Beth Lerosé, Shannon Donovan, Nidhi Shah, Chloe Johnson, Mickenzie Palmer, Tatum Benesh, Ashley Cuyle, Larissa Page, Claire Preston, six new team members.

I can be reached at all times through my cell (607-483-3717) or my wife (607-725-0340).

Parent name: \_\_\_\_\_ Player name \_\_\_\_\_  
Please indicate here \_\_\_\_\_ a phone number at which I can reach you.  
Please indicate any medical conditions that I must be aware of  
\_\_\_\_\_  
\_\_\_\_\_

Please be aware that violation of any of the above mentioned guidelines with result in trip termination and the player will need to be transported home at the player's expense. Please sign below indicating your understanding of this letter.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_