

HCSD Board Members:

Brian Lynch, President; Pam Stollo, VP; Rose Apgar;
Mark Brinthaupt; Michael Buck, Ph.D.; Warren Conklin
James Jacobus; Doug Johnson; Ruth Miller; Student
Rep. Abigail Clark and Co-Alternates Samantha Owen
and Arianna Scaptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
SEPTEMBER 27, 2012
6 P.M.
MULTI-MEDIA CENTER**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BRIAN LYNCH, PRESIDENT |
| 2. MINUTES (Business Mtg. of Aug. 30, 2012, and correction to Page 9 of the July 12, 2012, Organizational Meeting minutes) | BOARD ACTION |
| 3. BOARD PRESIDENT'S REMARKS AND AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINS. |
| 6. PRESENTATIONS | |
| 6.1 2011-12 INTERNAL AUDIT REPORT | JESSICA HILL |
| 6.2 EXTENDED SCHOOL YEAR SPECIAL ED. PROGRAM | SPECIAL ED. TEACHERS |
| 6.3 TRANSPORTATION SYSTEM | ELLA PRESTON |
| 6.4 2011-12 EXTERNAL AUDIT REPORT | BONADIO GROUP |
| 7. REPORT FROM SUPERINTENDENT | RALPH MARINO, JR. |
| 7.1 REQUEST FROM HIGH SCHOOL FRENCH CLUB FOR AN OVERNIGHT FIELD TRIP (Jan. 18-21, 2013, Quebec, Canada) | BOARD ACTION |
| 7.2 RENEWAL OF THE FOOD BANK'S BACKPACK PROGRAM FOR 2012-13 | BOARD ACTION |
| 8. REPORT FROM PRESIDENT | BRIAN LYNCH |
| 8.1 VOTING DELEGATE FOR THE NYSSBA CONVENTION | BOARD ACTION |
| 8.2 NYSSBA POSITIONS AND RESOLUTIONS BEING RECOMMENDED FOR ADOPTION AND/OR APPROVAL AT ANNUAL NYSSBA CONVENTION (Oct. 2012) | BOARD ACTION |

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| 8. REPORT FROM PRESIDENT (continued) | BRIAN LYNCH |
| 8.3 FACILITY CAPACITY/UTILIZATION & GRADE
CONFIGURATION STUDY TIMELINE & CHARGE | DISCUSSION ONLY |
| 9. REPORT FROM DIRECTOR OF ELEMENTARY
EDUCATION | VIRGINIA ABRUNZO |
| 10. REPORT FROM DIRECTOR OF SECONDARY
EDUCATION | JAY HILLMAN |
| 11. REPORT FROM SCHOOL BUSINESS EXECUTIVE | JANE BRADLEY |
| 11.1 DISPOSALS OF DISTRICT PROPERTY | BOARD ACTION |
| 11.2 MOU BETWEEN DISTRICT AND SCHUYLER
HEAD START, INC. | BOARD ACTION |
| 11.3 2012-13 TAX BILL ADJUSTMENT | BOARD ACTION |
| 11.4 INCREASE IN APPROPRIATIONS (TARGET) | BOARD ACTION |
| 11.5 INCREASE IN APPROPRIATIONS (COMMUNITY
FOUNDATION) | BOARD ACTION |
| 11.6 INCREASE IN APPROPRIATIONS (VERIZON--
BUSINESS GLOBAL E-RATE REIMBURSEMENT) | BOARD ACTION |
| 11.7 2011-12 INTERNAL AUDIT & CORRECTIVE ACTION
PLAN | BOARD ACTION |
| 11.8 2011-12 EXTERNAL AUDIT & CORRECTIVE ACTION
PLAN | BOARD ACTION |
| 11.9 BUDGET TRANSFERS OVER \$10,000 | BOARD ACTION |
| 11.10 CLAIMS AUDITOR REPORT (AUGUST 2012) | BOARD ACTION |
| 11.11 HIGH SCHOOL EXTRACLASSROOM TREASURER'S
REPORT (AUGUST 2012) | BOARD ACTION |
| 11.12 MIDDLE SCHOOL EXTRACLASSROOM
TREASURER'S REPORT (AUGUST 2012) | BOARD ACTION |
| 11.13 ATHLETIC EXTRACLASSROOM TREASURER'S
REPORT (AUGUST 2012) | BOARD ACTION |
| 11.14 REVENUE & EXPENSE REPORTS (JUNE 2012) | BOARD ACTION |
| 11.15 BUDGET TRANSFER REPORT (JUNE 2012) | BOARD ACTION |
| 11.16 TREASURER'S REPORT (AUGUST 2012) | BOARD ACTION |
| 12. REPORT FROM HUMAN RESOURCE DIRECTOR | JUDY CHRISTIANSEN |
| 12.1 HR SUB-COMMITTEE RECOMMENDATIONS | BOARD ACTION |
| 12.2 CERTIFICATION OF QUALIFIED LEAD EVALUATORS
FOR TEACHERS | BOARD ACTION |
| 12.3 CERTIFICATION OF QUALIFIED LEAD EVALUATORS
FOR ADMINISTRATORS | BOARD ACTION |
| 13. REPORT FROM DIRECTOR OF STUDENT SERVICES | KIM WILLIAMS |
| 14. REPORT FROM STUDENT REP. TO THE BOARD | ABIGAIL CLARK |
| 14.1 REPORT ON HIGH SCHOOL ACTIVITIES | INFORMATION ONLY |
| 15. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR
SUB-COMMITTEE | WARREN CONKLIN |

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| <p>16. REPORT FROM THE AUDIT SUB-COMMITTEE
 16.1 MINUTES OF SEPT. 17, 2012, MEETING</p> | <p>PAM STROLLO
 INFORMATION ONLY</p> |
| <p>17. REPORT FROM THE FINANCE SUB-COMMITTEE
 17.1 MINUTES OF SEPT. 17, 2012, MEETING</p> | <p>JIM JACOBUS
 INFORMATION ONLY</p> |
| <p>18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE
 18.1 MINUTES OF SEPT. 12, 2012, MEETING</p> | <p>MARK BRINTHAUPT
 INFORMATION ONLY</p> |
| <p>19. REPORT FROM THE OUTCOMES & ASSESSMENT SUB-COMMITTEE
 19.1 MINUTES OF SEPT. 4, 2012, MEETING</p> | <p>MIKE BUCK
 INFORMATION ONLY</p> |
| <p>20. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE
 20.1 MINUTES OF SEPT.11, 2012, MEETING</p> | <p>PAM STROLLO
 INFORMATION ONLY</p> |
| <p>21. REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE
 21.1 MINUTES OF SEPT. 11, 2012, MEETING
 21.2 PROPOSED CHANGES TO POLICY 6150:
 BUDGET TRANSFERS
 21.3 NEWLY PROPOSED POLICY 8414.6: IDLING
 PROHIBITED FOR BUSES AND OTHER SCHOOL
 VEHICLES
 21.4 PROPOSED CHANGES TO POLICY 1440:
 COMPLAINTS ABOUT SCHOOL PERSONNEL
 21.5 NEWLY REVISED EXHIBIT 3230-E:
 ORANIZATIONAL CHART</p> | <p>RUTH MILLER
 INFORMATION ONLY
 DISCUSSION ONLY
 DISCUSSION ONLY
 DISCUSSION ONLY
 DISCUSSION ONLY</p> |
| <p>22. REPORT FROM THE VISTIATION SUB-COMMITTEE</p> | <p>ROSE APGAR</p> |
| <p>23. QUESTIONS/COMMENTS FROM BOARD MEMBERS</p> | |
| <p>24. MOTION TO ADJOURN TO EXECUTIVE SESSION
 24.1 CSE/CPSE RECOMMENDATIONS</p> | |
| <p>25. RECONVENE TO PUBLIC SESSION</p> | |
| <p>26. ADJOURNMENT</p> | |

UPCOMING 2012-13 BOARD MEETINGS:
Business Mtg., Oct. 25, 6 p.m., Center St. School
Business Mtg., Nov. 29, 6 p.m., Middle School

UPCOMING 2012-13 BOARD SUB-COMMITTEE MEETINGS:
Athletic & Extra Curr., Oct. 1, 4 p.m., Supts'. Office
Audit (TBD)
Finance, Oct. 15, 5 p.m., Supts.' Office
Human Resources, Oct. 10, 3:30 p.m., Supts'. Office
Outcomes & Assessment, Oct. 2, 5 p.m., Ed. Support
Planning & Development, Oct. 2, 7:30 a.m., Supts'. Office
Policy, Oct. 9, 4:30 p.m., Supts'. Office

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2012-13 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
 - Performance against Year Two targets by September 30, 2012
 - Establishment of Year Three Targets by September 30, 2012
 - Report to the full Board of Education by committee representatives by January 31, 2013
 - Final Report on Year Three progress to the Board of Education by June 30, 2013

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
 - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
 - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012
Board of Education