

**HCSD Board Members:**

Brian Lynch, President; Pam Stollo, VP; Rose Apgar; Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin James Jacobus; Doug Johnson; Ruth Miller; Student Rep. Abigail Clark and Co-Alternates Samantha Owen and Arianna Scaptura

**Central Administrative Team:**

Ralph Marino, Jr., Ed.D., Superintendent  
Judy Christiansen, Human Resources, Dir.  
Kim Williams, Student Servs. Director  
Virginia Abrunzo, Elem. Ed. Director  
Jay Hillman, Secondary Ed. Director  
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION BUSINESS MEETING  
OCTOBER 25, 2012  
6 P.M.  
CENTER STREET ELEMENTARY SCHOOL (CAFETERIA)**

**AGENDA**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING**

- LOW INCOME SENIOR CITIZEN TAX EXEMPTION
- LOW INCOME DISABILTY TAX EXEMPTION

**1. CALL TO ORDER**

**2. MINUTES** (Business Mtg. of Sept. 27, 2012)q

**3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES** (if any)

**4. QUESTIONS AND COMMENTS**

**5. AWARDS, HONORS, AND RECOGNITION**

**6. PRESENTATIONS**

- 6.1 CENTER STREET PTO UPDATE
- 6.2 “AROUND THE WORLD AT CENTER STREET IN 180 DAYS”
- 6.3 CERTIFICATES OF APPRECIATION TO THE BOARD MEMBERS (IN RECOGNITION OF SCHOOL BOARD APPRECIATION WEEK, OCT. 29 – NOV. 2, 2012)
- 6.4 STATE DEPARTMENT THAILAND EDUCATOR--**SUDARAT(TUK TICK) SAKKHAMDUANG--** EXCHANGE PROGRAM

**7. REPORT FROM SUPERINTENDENT**

- 7.1 PRINCIPAL ANNUAL PROFESSIONAL PERFORMANCE REVIEW (APPR) PLAN
- 7.2 TEACHER ANNUAL PROFESSIONAL PERFORMANCE REVIEW (APPR) PLAN

**PUBLIC COMMENT**

**BRIAN LYNCH, PRESIDENT**

**BOARD ACTION**

**BRIAN LYNCH**

**COMMUNICATION FROM THE AUDIENCE**

**BOE, SUPT., AND/OR DISTRICT ADMINS.**

**STACEY HUFTALEN  
PATRICIA SOTERO AND  
CS SITE-BASED TEAM  
CS STUDENT COUNCIL  
OFFICERS**

**CINDI DeRICHIE, ESL  
TEACHER**

**RALPH MARINO, JR.  
BOARD ACTION**

**BOARD ACTION**



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| <p><b>11. REPORT FROM SCHOOL BUSINESS EXECUTIVE<br/>(continued)</b></p> <p>11.21 REVISED 2012-13 UNIVERSAL PRE-K AGREEMENT WITH THE YMCA</p> <p>11.22 2012-13 PAYMENT IN LIEU OF TAXES (PILOTS)</p> <p>11.23 PENDING TAX CERTIORARIS</p> <p>11.24 EARLY RETIREMENT INCENTIVE</p> <p>11.25 LOW INCOME SENIOR CITIZEN TAX EXEMPTION</p> <p>11.26 LOW INCOME DISABILITY TAX EXEMPTION</p> | <p><b>JANE BRADLEY</b></p> <p>BOARD ACTION</p> <p>INFORMATION ONLY</p> <p>INFORMATION ONLY</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p> |
| <p><b>12. REPORT FROM HUMAN RESOURCE DIRECTOR</b></p> <p>12.1 HR SUB-COMMITTEE RECOMMENDATIONS</p>   | <p><b>JUDY CHRISTIANSEN</b></p> <p>BOARD ACTION</p>  |
| <p><b>13. REPORT FROM DIRECTOR OF STUDENT SERVICES</b></p>   | <p><b>KIM WILLIAMS</b></p>   |
| <p><b>14. REPORT FROM STUDENT REP. TO THE BOARD</b></p> <p>14.1 REPORT ON HIGH SCHOOL ACTIVITIES</p>   | <p><b>ABIGAIL CLARK</b></p> <p>INFORMATION ONLY</p>  |
| <p><b>15. REPORT FROM THE ATHLETIC &amp; EXTRA-CURRICULAR<br/>SUB-COMMITTEE</b></p> <p>15.1 MINUTES OF OCT. 1, 2012, MEETING</p>   | <p><b>WARREN CONKLIN</b></p> <p>INFORMATION ONLY</p>   |
| <p><b>16. REPORT FROM THE AUDIT SUB-COMMITTEE</b></p>  | <p><b>PAM STROLLO</b></p>  |
| <p><b>17. REPORT FROM THE FINANCE SUB-COMMITTEE</b></p> <p>17.1 MINUTES OF OCT. 15, 2012, MEETING</p>  | <p><b>JIM JACOBUS</b></p> <p>INFORMATION ONLY</p>  |
| <p><b>18. REPORT FROM THE HUMAN RESOURCES SUB-<br/>COMMITTEE</b></p> <p>18.1 MINUTES OF OCT. 10, 2012, MEETING</p>   | <p><b>MARK BRINTHAUPT</b></p> <p>INFORMATION ONLY</p>  |
| <p><b>19. REPORT FROM THE OUTCOMES &amp; ASSESSMENT<br/>SUB-COMMITTEE</b></p> <p>19.1 MINUTES OF OCT. 2, 2012, MEETING</p>   | <p><b>MIKE BUCK</b></p> <p>INFORMATION ONLY</p>  |
| <p><b>20. REPORT FROM THE PLANNING &amp; DEVELOPMENT<br/>SUB-COMMITTEE</b></p> <p>20.1 MINUTES OF OCT. 2, 2012, MEETING</p>  | <p><b>PAM STROLLO</b></p> <p>INFORMATION ONLY</p>  |
| <p><b>21. REPORT FROM THE POLICY REFERRAL/REVIEW<br/>SUB-COMMITTEE</b></p> <p>21.1 MINUTES OF OCT. 9, 2012, MEETING</p> <p>21.2 CHANGES TO POLICY 6150: BUDGET TRANSFERS</p> <p>21.3 NEWLY PROPOSED POLICY 8414.6: IDLING PROHIBITED FOR BUSES AND OTHER SCHOOL VEHICLES</p>   | <p><b>RUTH MILLER</b></p> <p>INFORMATION ONLY</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p>  |

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| <b>21. REPORT FROM THE POLICY REFERRAL/REVIEW<br/>SUB-COMMITTEE (continued)</b> | <b>RUTH MILLER</b> |
| 21.4 CHANGES TO POLICY 1440: COMPLAINTS ABOUT<br>SCHOOL PERSONNEL               | BOARD ACTION       |
| 21.5 REVISED EXHIBIT 3230-E: ORGANIZATIONAL<br>CHART                            | BOARD ACTION       |
| 21.6 PROPOSED CHANGES TO POLICY 5020.2:<br>RACIAL HARASSMENT OF STUDENTS        | DISCUSSION ONLY    |
| 21.7 PROPOSED CHANGES TO POLICY 5152:<br>ADMISSION OF NON-RESIDENT STUDENTS     | DISCUSSION ONLY    |
| <b>22. REPORT FROM THE VISTIATION SUB-COMMITTEE</b>                             | <b>ROSE APGAR</b>  |
| 22.1 OCT. 19, 2012, VISIT OF CENTER STREET SCHOOL                               | INFORMATION ONLY   |
| <b>23. QUESTIONS/COMMENTS FROM BOARD MEMBERS</b>                                |                    |
| <b>24. MOTION TO ADJOURN TO EXECUTIVE SESSION</b>                               |                    |
| 24.1 CSE/CPSE RECOMMENDATIONS   |                    |
| <b>25. RECONVENE TO PUBLIC SESSION</b>  |                    |
| <b>26. ADJOURNMENT</b>  |                    |

**UPCOMING 2012-13 BOARD MEETINGS:**

Special Business Mtg., Nov. 14, 8 a.m., Supts.' Office  
 Business Mtg., Nov. 29, 6 p.m., Middle School  
 Business Mtg., Dec. 20, 6 p.m. Big Flats School

**UPCOMING 2012-13 BOARD SUB-COMMITTEE MEETINGS:**

Athletic & Extra Curr., Nov. 5, 4 p.m., Supts'. Office  
 Audit (TBD)  
 Finance, Nov. 19, 5 p.m., Supts.' Office  
 Human Resources, Nov. 14, 3:30 p.m., , Supts'. Office  
 Outcomes & Assessment, Nov. 6, 5 p.m., Ed. Support  
 Planning & Development, Nov. 13, 7:30 a.m., Supts'. Office  
 Policy, Nov. 13, 4:30 p.m., Supts'. Office

**NOTE: These board meetings and sub-committee meetings are subject to change.**

## **Our Mission**

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

## **Our Vision**

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

## **Our Beliefs**

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

## **Exit Outcomes**

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

**HORSEHEADS CENTRAL SCHOOL DISTRICT**  
**2012-13 BOARD/DISTRICT GOALS**

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website ([www.horseheadsdistrict.com](http://www.horseheadsdistrict.com)) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

**GOAL #1**

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
  - Performance against Year Two targets by September 30, 2012
  - Establishment of Year Three Targets by September 30, 2012
  - Report to the full Board of Education by committee representatives by January 31, 2013
  - Final Report on Year Three progress to the Board of Education by June 30, 2013

**GOAL #2**

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

**GOAL #3**

Financial Planning and Development

- Short Term Planning
  - Maintain the financial soundness of the school district
  - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
  - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
  - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

**GOAL #4**

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012  
Board of Education