

**Horseheads Central School District
Business Meeting of the Board of Education
Multi-Media Center(High School South Wing)
September 27, 2012**

Present: Apgar, Buck, Clark, Conklin, Jacobus, Johnson, Lynch, Miller, Strollo

Also Present: Christiansen, Hillman, Marino, Williams, Woodworth

Absent: Brinthaup

Call to Order: Board President Brian Lynch called the meeting to order at 6:00 PM.

Minutes

Moved by Strollo, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the Business Meeting of August 30, 2012, and correction to Page 9 of the July 12, 2012, Organizational Meeting as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

President's Remarks

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian stated that Board Member Mark Brinthaup is not able to attend tonight's meeting due to a conflict and the Student Representative Abigail Clark will be late due to playing in a soccer game. Brian reviewed the procedures for the Questions and Comments Section which is next on the agenda. Brain reminded those present to please state their name and address before they speak.

Agenda Changes

Board President Brian Lynch stated 6.1 – the 2011-2012 Internal Audit Report will be first on the agenda tonight due to Jessica Hill having to be at another location very shortly. Also, there will be an Executive Session directly after tonight's Regular Session to discuss a Litigation, approve CSE/CPSE/504 recommendations and to discuss the employment history of one particular person that may lead to possible Board action when the Board reconvenes to the Public Meeting.

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Questions and Comments from the Public

There were no Questions or Comments from the Public.

Awards, Honors and Recognition

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Superintendent Dr. Ralph Marino recognized newly elected Board Member Doug Johnson for achieving Level 1 from the New York State School Board Association. Ralph stated that Doug has only been here three months and already has 75 points. Congratulations Doug!
- Superintendent Dr. Ralph Marino acknowledged Seniors Sean Bassler, Emily Jay and Tianyi Zhang, on earning semi-finalist status in the 2012 National Merit Scholarship Program. Ralph is very proud of these three students.
- Superintendent Dr. Ralph Marino congratulated Lisa Earley on being invited to Southern Tier Hospice's announcement of their name change to CareFirst. Lisa was invited to attend due to the tremendous asset she has been to those who have lost a loved one at Ridge Road Elementary School. Lisa has made a tremendous impact in their lives. Ralph is very proud of her for being a part of this recognition.
- Superintendent Dr. Ralph Marino stated the District had a wonderful opening day and thanked the district staff, on making a strong and smooth beginning of the school year. Ralph stated he really appreciates the wonderful job the staff has done.

Presentations

2011-2012 Internal Audit Report

Jessica Hill presented the Board with the 2011-2012 Internal Audit Report. Jessica stated this Audit is the result of the Risk Assessment that was completed last year. Jessica reviewed the Executive Summary, the Audit Score, Objective and Methodology, Audit Procedures, Observations and Recommendations with the Board. Jessica reviewed the Scope that is required by law to provide testing for one or two areas based on the District's controlled weaknesses and strengths. The Objectives and Methodology and Exceptions and Recommendations were also reviewed. Jessica stated there were 9 Confirming Purchase Orders out of 36 Purchase Orders that were tested and those 9 were purchases made prior to approval from the purchasing agent. Jessica stated there are legitimate reasons for these purchases; however, they were not included with the Purchase Orders. There were a few select Purchase Orders where a Confirming Purchase Order is appropriate, such as an emergency or a mileage reimbursement. Jessica stated the Confirming Purchase Orders occurred in the general, cafeteria and special aid funds. Jessica also noted that there were three written quotes that were not obtained on an athletic purchase for \$6,997 and three verbal quotes on a music purchase of \$4,259 which are required by Board Policy/Administrative Regulation 6700/6700R. Jessica recommended that the District continue to remind staff of the importance of following proper purchasing procedures and waiting for an approved Purchase Order before making a purchase and also to remind staff of the importance of getting the best pricing possible, by requesting quotes in accordance with the Board Policy/Administrative Regulation 6700/6700R.

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Jessica stated that she met with various key individuals throughout the District, Business Office and Central Business Office and also reviewed the Finance and Audit Committee meeting minutes, along with Board meeting minutes as part of the Audit testing. Jessica stated there were no issues with the Corrective Action Plan – Purchasing and Accounts Payable Audit.

Board President Brian Lynch thanked Jessica for a very thorough and informative presentation and also for working with the Board and the Audit Committee.

Extended School Year Special Education Program

Special Education Teachers Becky Schoonover and Tracy McUmber reported on the effectiveness of the Extended School Year Program. Fellow teachers Doris Pariso and Diana Warham were unable to attend the meeting but participated in the Program and the development of the presentation. They described how students' progress is measured weekly on reading fluency, reading comprehension and math computations, and concepts and application. They shared examples of data from various classrooms. They also shared feedback from teachers regarding the Extended School Year.

Special Education Teacher Becky Schoonover stated that once a week probes were given to the students, whereas, during the school year they are given every two weeks. A sample of an AIMSweb Chart was presented. Becky explained that it is normal to have dips and valleys due to the fact that a student may have a bad day or there may be other outside influences. The Accelerated Reader Program was performed together as a group with all four teachers and students. It should be noted that you are able to see the amount of regression after a break such as Christmas or spring which is how the students qualify for summer school. As a result of performing weekly tests, you are able to see the errors going down.

Special Education Teacher Tracy McUmber stated that not only does the Program keep track of books but also what grade level is appropriate for the students. Tracy stated a Book Buddy Program was implemented with Mrs. Schoonover's class. A child was paired up with another child in Mrs. Schoonover's class where the two would read books together but would take the tests independently. The older students enjoyed reading to the younger students and acting as role models to them. Tracy stated that most of her students stayed in the high range for comprehension. As a result of the students attending the Extended School Year Program, the students are able to maintain a decent rate of progress so that when they return to school in the fall with the regular teacher they can continue to maintain this progress. Tracy reminded the Board that this will also depend on the type of day the student has.

Special Education Teacher Becky Schoonover reported on the New Math Program and how the repetition and the visuals of the Program really helped the students who were the lowest. Becky stated the groups are comprised of no more than three to four students which enables them to have more one-on-one

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assistance. Becky stated the smaller groups give them more time to individualize with the students and have extended time and contact with them.

Special Education Teacher Doris Pariso's class was made up of the seventh and eighth graders. The students skyrocketed, read an amazing number of books. The Program challenged the students to compete with themselves which was an internal motivation. The students were reading to enjoy it, not just for the score. A good example of progress is one student was a non-reader when he came to the Middle School in January in the 8th grade and now he is able to read at the second grade level. He moved three levels since he came here.

Board Member Ruth Miller thanked Becky and Tracy for a very informative presentation. Ruth stated that she has a special love for Special Education and is very impressed with the number of books that the students read. It is impressive to see the scores and the progress the students have made. Ruth stated she is also very pleased to know that the parents are informed of this. Becky stated that the progress and change in these students is partly due to the teachers knowing how the Program works and having the data conversations with the other Special Education Teachers and being able to really document the student's growth.

Board President Brian Lynch thanked Becky and Tracy for providing the Board with a very informative presentation. Brian stated it is very interesting to see the trends when kids have breaks throughout the year, how the individual student's special education needs are identified and to hear the success stories of these students.

Transportation System

Transportation Supervisor Ella Preston reported on the Transportation System, noting that the goal of the program is to keep students safe on the busses and to do so efficiently. Ella stated that basically the Department works really hard to stay within our budget. This year, the Team has saved costs by putting the parent/student manual on-line instead of mailing it to the parents, with a savings of at least \$1,000. The bus drivers are receiving revisions of the manual instead of printing the entire manual with a savings of \$750. Ella stated since 2008, twenty-two bus drivers have either resigned or retired with twelve of those positions not being replaced leaving a savings of \$14,000 per driver and \$54,000 in insurance savings. Also, one mechanic retired and was not replaced with a savings of \$45,000 per year. The Safety Examiner position held by Peter Wilcox is now a shared position with the Elmira City School District. Overall Ella stated that all departments were asked to make cuts in 2010-2011 and our Department cut our budget by 18%. We went from \$867,000 a year to \$637,500 a year which equals a total savings of \$229,500 over the last three years. This includes the consolidation of bus runs, cutting out midday shuttles and cutting back on sports and field trips which save on driver's costs, fuel and mileage. This has resulted

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in a savings of \$229,500 over the last three years. Ella also reported that in the past the Department would purchase eight new busses on a yearly basis and trade in eight older busses to keep on a 10-year rotation. However, this changed in 2010-2011 when only eight new busses were purchased and nine were traded. In 2011-2012 seven new busses were purchased and ten older busses traded in. Overall, the Transportation Department has met the challenges that were asked of them with an 18% reduction in budget despite the ever-changing fuel costs.

2011-2012 External Audit Report

External Auditor Karl Hagen from the Bonadio Group presented the Board with the 2011-2012 Independent External Audit Report. Karl stated this is his fourth year working with the District. Karl stated this Report was previously reviewed in its entirety with the Audit Committee. Karl reviewed the Financial Report and the Management Letter which included an overview of the previous year's recommendation in preparation for this Audit with the Board. Karl stated that he is encouraged by the District's Administration and the Board's willingness to accept and address their previous recommendations. Overall, the report expressed an unqualified opinion on the basic financial statements of the Horseheads Central School District. Karl noted one material weakness is relating to the audit of the basic financial statements is reported in the Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards. There were no instances of noncompliance material to the basic financial statements of the District that were disclosed during the audit. There were no significant deficiencies relating to the audit of the major federal award program(almost \$5million worth of grants) which was reported in the Independent Auditor's Report on Compliance with Requirements that could have a direct and material effect on each major program and on Internal Control over Compliance in Accordance with OMB Circular A-133. The report on compliance for the major federal award programs for the District expresses an unqualified opinion. There are no audit findings related to the major federal award programs for the District. The District did not qualify as a low-risk auditee. Karl did stated that the District is over its 4% overage in the fund balance, however, Karl stated he realizes that the District does have plans to take care of this.

There were no new policies adopted by the District. There is the additional liability of \$8million unfunded program the District has. Over a thirty-year period we have not found any issues in the District's judgment. Karl noted that the capitol assets, long-term debt found two audit adjustments which management corrected. There wasn't any difficulty in performing the audit, no disagreements with management, no consultation with other consultants and no other findings that were not communicated. Karl stated it is important to note one audit adjustment of thousands of transactions is a very good indicator of the quality of the work the Business Office and the District performs. The finding is a rollover from previous business officials which has been corrected. Karl stated he is now

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comfortable in the accuracy of that finding. Karl stated the Business Office staff were well prepared for this audit.

Board President Brian Lynch thanked Karl for presenting a very thorough report and for working with the Audit Committee the last couple of months in the completion of the report in a timely fashion so that it can be submitted to the State.

Report From The Superintendent

Request From High School French Club for an Overnight Field Trip(January 18-21, 2013, Quebec, Canada)

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Request from the High School French Club for an Overnight Field Trip to Quebec, Canada, from January 18-21, 2013.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinhaupt

- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought a request from the High School French Club for an Overnight Field Trip to Quebec, Canada, from January 18-21, 2013, to the Board for Board action. Dr. Marino stated this is the week before Regents week and is a weekend trip with the the departure time at approximately 10:00 PM on the 18th with no school on Monday, resulting the students not missing any school. The itinerary and the cost of the trip were also reviewed. Dr. Marino stated that this is the first time that we have done this with the French Club and am looking for Board approval tonight to see if there would be enough students interested in participating in this trip. Board Member Jim Jacobus inquired as to the number of chaperones and if they will be parents or other staff members. Dr. Marino stated that Tiffany Bratz will be in charge along with one chaperone per every ten students; however, at this point in time, he isn't sure if they will be parents or staff.

Renewal of the Food Bank's Backpack Program for 2012-2013

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2012-2013 Backpack Program Agreement with the Food Bank as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
 Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

Superintendent Dr. Ralph Marino brought the 2012-2013 Backpack Program Agreement with the Food Bank to the Board for Board action. Dr. Marino stated this is an annual renewal for the District's participation in the Program.

Report from the President

Voting Delegate for the NYSSBA Convention

Moved by Miller, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves Board Member Rose Apgar to serve as Voting Delegate for the NYSSBA Convention and Board Member Doug Johnson as the Alternate.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
 Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval for Board Member Rose Apgar to serve as Voting Delegate for the NYSSBA Convention and Board Member Doug Johnson as the Alternate to the Board for Board action. Brian stated that Rose has expertise in this area as she has served in this role many times in the past and since Board Member Doug Johnson will be in attendance it is appropriate for him to serve as the Alternate in case Rose isn't able to attend a meeting. Brian thanked Rose and Doug for volunteering to serve in these roles.

NYSSBA Positions and Resolutions Being Recommended for Adoption and/or Approval at the Annual NYSSBA Convention(October 2012)

Moved by Miller, seconded by Johnson.

RESOLVED, that the Horseheads Central School District Board of Education approves NYSSBA Positions and Resolutions being recommended for adoption and/or approval at the Annual NYSSBA Convention(October 2012) as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
 Conklin
 Jacobus
 Johnson
 Lynch
 Miller
 Strollo

MOTION CARRIED

Board President Brian Lynch brought the approval of NYSSBA Positions and Resolutions being recommended for adoption and/or approval at the Annual NYSSBA Convention(October 2012) to the Board for Board action. Board President Brian Lynch stated that we need to approve these prior to the convention. Usually, Rose uses the input and guidance she receives from the BOCES Board during the time of the vote. Rose stated the Board will meet next Tuesday to review these. Currently, there are only two out of the twenty-one resolutions where there are concerns. There is concern with the wording for Resolution No. 5 and there is concern regarding the cost of Resolution No. 19. Board President Brian Lynch thanked Board Members Rose Apgar and Doug Johnson for representing the Board at this Convention.

Facility Capacity/Utilization and Grade Configuration Study Timeline and Change

Board President Brian Lynch stated that as follow-up from the August Board Meeting a Timeline and Charge have been drafted that have been reviewed by the Finance Committee. Brian stated that if the Board was to vote on the timeline at the October meeting then in November we would have Board action to hire two consultants to conduct the study and provide feedback to the Board in July 2014.

Superintendent Dr. Ralph Marino stated the District has used several millions in reserve funds the last few years in order to balance the budget which is not sustainable. As a result, it's critical to begin difficult discussion regarding the future of the District. These discussions have to be done in a very thorough and thoughtful process. Due to the timeframe of this, discussions need to start now as it is not desirable to discuss these difficult topics and make tough decisions during the time the budget is being discussed. Ralph stated the draft timeline and charge will involve many people, qualified consultants and time.

Board Member Ruth Miller stated that she is comfortable with the timeline as presented. She stated that it is a good timeline and she is also glad that there is going to be a very thorough and extensive process before any decisions are made.

Board Vice-President Pam Stollo stated the Committee did look at the timeline and tried to identify areas where we might be able to consolidate but were not able to find anywhere we could do so with quality. Pam also stated she is comfortable with this timeline.

Board President Brian Lynch stated that this would be a major project consisting of examining the optimal programs and services, facility and capacity, facility utilization, optimal number of schools, grade configuration, the partnership school model and improve effectiveness and efficiency of the District. Brian stated that this timeline is needed in order for a thorough job to be done. He added that he would not want to see the timeline moved up unless we absolutely felt we had to do so. Brian stated Board action will be taken on this at the October Board meeting.

Report from the Director of Elementary Education

There wasn't a report.

Report from the Director of Secondary Education

There wasn't a report.

Report from the School Business Executive

Disposals of District Property

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaupt

- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Stollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Disposals of District Property to the Board for Board action.

MOU Between the District and Schuyler Head Start Inc.

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the MOU between the District and Schuyler Head Start Inc. as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaupt

- Buck
- Conklin

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Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the MOU between the District and Schuyler Head Start Inc. for the 2012-2013 school year to the Board for Board action.

2012-2013 Tax Bill Adjustment

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2012-2013 Tax Bill Adjustment as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthead

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Conklin
Jacobus
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Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the 2012-2013 Tax Bill Adjustment to the Board for Board action. Jane stated the District received notice from the Horseheads Town Assessor's Office regarding an Apportionment of Assessment for a property on the 2012-2013 tax roll. The 2012-2013 tax roll will accordingly reflect the changes. In addition, corrected tax bills were issued to the affected parties. No changes were made to the tax warrant.

Increase in Appropriations(Target)

Moved by Jacobus, seconded by Apgar.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$489.54 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-12-450	\$489.54	High School Supplies
A-980-2705	\$489.54	Revenue – Gifts and Donations

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BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,532,230.04....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective September 27, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

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Conklin
Jacobus
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Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received \$489.54 from Target and the Take Charge of Education Program. When parents, teachers and other school supporters use their REDcards, Target donates up to 1% of their purchase to their designated eligible K-12 school.

Increase in Appropriations(Community Foundation)

Moved by Miller, seconded by Apgar.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$11,500.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$11,500.00	BOCES CoSer 527 – Science Center
A-980-2705	\$11,500.00	Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,543,730.04....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective September 27, 2012.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup
Buck			Cont'd

Conklin
Jacobus

Johnson

Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation from The Community Foundation for the National Capital Region in the amount of \$11,500.00. This donation will increase CoSer 527 to help fund and support the Middle School STEM(Science, Technology, Engineering and Math) Initiative. Board Member Doug Johnson abstained due to this being a conflict with his connection to BOCES.

Increase in Appropriations(Verizon Business Global E-Rate Reimbursement)

Moved by Jacobus, seconded by Miller.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$332.92 and this increase be funded by the reimbursement to revenue code A980-2770-200.

The appropriation for the following codes should be increased:

A-1680-99-30-39-219	\$332.92	Computer Hardware
A-980-2770-200	\$332.92	Misc Revenue – E-Rate

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,544,062.96....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective September 27, 2012.

BE IT FURTHER RESOLVED, that the Horseheads Central School District Board of Education authorizes the transfer of funds from code A1680-99-30-219 to various equipment and contractual codes such as A1680-14-490, A2110-99-490 or other codes that are eligible for E-Rate reimbursement.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaupt
Buck			

Cont'd

Conklin
Jacobus
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Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received \$332.92 from Verizon Business Global LLC for E-Rate reimbursement on phone services from prior year. This money is to be used towards purchasing district-wide computer equipment through BOCES.

2011-2012 Internal Audit and Corrective Action Plan

Moved by Miller, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2011-2012 Internal Audit and Corrective Action Plan as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

School Business Executive Jane Bradley brought the 2011-2012 Internal Audit and Corrective Action Plan which was presented earlier this evening by Jessica Hill to the Board for Board action.

2011-2012 External Audit and Corrective Action Plan

Moved by Miller, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the 2011-2012 External Audit as submitted. The Corrective Action Plan will be tabled at this time and will be presented for action at the October Board meeting.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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MOTION CARRIED

School Business Executive Jane Bradley brought the 2011-2012 External Audit which was presented earlier this evening to the Board for Board action. The Corrective Action Plan would be tabled at this time and will be presented for action at the October Board meeting.

Budget Transfers Over \$10,000

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves budget transfers requests totaling \$52,550.14, which exceeds the Superintendent's \$10,000 approval limit. These transfers are required to cover payroll costs.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

- Buck
- Conklin
- Jacobus
- Johnson
- Lynch
- Miller
- Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of budget transfers requests totaling \$52,550.14 which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action. These transfers are required to cover payroll costs(\$31,334.00-Realignment of Administrative Charges and \$21,216.14-New Clerical Position at Student Services).

Board Member Warren Conklin inquired as to what does it mean when it states, "Realign Administrative Charges?" Superintendent Dr. Ralph Marino stated it means to move the monies into the appropriate budget code. This occurred due to some of the estimations of monies which resulted in adjustments having to be made.

Claims Auditor Report(August 2012)

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for August 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

- Buck
- Conklin
- Jacobus

Johnson
Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Claims Auditor Report for August 2012 to the Board for Board action.

High School Athletic Extra-Classroom Treasurer’s Report(August 2012)

Moved by Jacobus, seconded by Miller.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Athletic Extra-Classroom Treasurer’s Report for August 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
Conklin
Jacobus
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Lynch
Miller
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the High School Athletic Extra-Classroom Treasurer’s Report for August 2012 to the Board for Board action. Board Member Warren Conklin inquired if there are any more anticipated bills coming in for the Class of 2012 and if this is why monies is being held in this account. Board President Brian Lynch stated that it usually takes a few months for all of the bills to come in. Superintendent Dr. Ralph Marino stated he will contact High School Principal Karen Donahue regarding this and will follow-up with the Board at a later date.

Middle School Athletic Extra-Classroom Treasurer’s Report(August 2012)

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Athletic Extra-Classroom Treasurer’s Report for August 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
Conklin
Jacobus
Johnson
Lynch
Miller

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Middle School Athletic Extra-Classroom Treasurer's Report for August 2012 to the Board for Board action.

Athletic Extra-Classroom Treasurer's Report(August 2012)

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletic Extra-Classroom Treasurer's Report for August 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

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Jacobus

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Miller

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Athletic Extra-Classroom Treasurer's Report for August 2012 to the Board for Board action.

Revenue and Expense Report(June 2012)

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Report for June 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Brinthaup

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Revenue and Expense Report for June 2012 to the Board for Board action.

Budget Transfer Report(June 2012)

Moved by Miller, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfer Report for June 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Budget Transfer Report for June 2012 to the Board for Board action. Board Member Warren Conklin inquired as to why money in the amount of \$15,500.00 was taken from the Teacher’s Retirement Account to pay for the cost of Team Uniforms and is this normally done. Superintendent Dr. Ralph Marino stated that yes, this has happened in the past. We are behind a couple of years in uniform replacement and had to transfer the money again this year to cover the purchase. This procedure was also done last year.

Treasurer’s Report(August 2012)

Moved by Miller, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer’s Report for August 2012 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			Brinthaup
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Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Treasurer’s Report for August 2012 to the Board for Board action.

Human Resources Director’s Report

Human Resources Sub-Committee Recommendations

Moved by Miller, seconded by Apgar.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

NON-INSTRUCTIONAL SUBSTITUTE/TEMPORARY APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Gruters, Angela	HS/LTS School Monitor	09/19/12
Kapushinski, Jillian	Substitute (TA)	09/01/12
Matsch, Donna	Substitute (Monitor/Teacher Aide)	09/01/12
Simmons-Rosen, Mel	Substitute (TA)	09/01/12
Swartout, Beverly	Substitute (TA)	09/01/12
Ungvarsky, Edward	Substitute Call-in Bus Driver	09/05/12

CIVIL SERVICE APPOINTMENTS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Clark, Kevin	Facilities/Bldg. Maint. Mech. (Plumber)	09/11/12	\$24,418
DeLano, Karen	MS/School Monitor (3.5 hr.)	09/01/12	\$8.71/hr.
French, Scott	Transportation/Bus Driver (4 hr.)	09/05/12	\$10.96/hr.
Panaccion, Jonathan	Facilities/Bldg. Maint. Mech. (Grounds)	09/03/12	\$24,418
Perez, Richard	Transportation/Bus Driver (4 hr.)	09/05/12	\$10.96/hr.
Stansfield, Charles	Transportation/Bus Driver (4 hr.)	09/05/12	\$10.96/hr.

CIVIL SERVICE LEAVE OF ABSENCE:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Quick, Deborah	HS/School Monitor	09/05/12-02/01/13 (unpaid)

CIVIL SERVICE RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Zummak, Terri	Transportation/Bus Driver	09/21/12

CIVIL SERVICE TRANSFER:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Cain, Donald	Facilities/Bldg. Maint. Mech. (Courier duties)	09/11/12
Trojanowski, Carol	GR/Registered Nurse (1:1)	09/01/12

INSTRUCTIONAL RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Hansell, Aimee	GR/Teaching Assistant	08/27/12

INSTRUCTIONAL LEAVES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
*Kamas, Shannah	BF/Kindergarten	09/10/12 – 12/21/12	\$54,621 (Partial Paid)
Saks, Damian	HS/Science	09/01/12 – 10/19/12	\$55,419 (Medical Paid)

*Half days only until further notice.

INSTRUCTIONAL LONG-TERM SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
McLaughlin, Kenneth	HS/Science	09/01/12 – 10/19/12	\$48,748 Prorated
Muehl, Sara Grace	GR/Grade 3	09/01/12 – 11/27/12	\$43,051 Prorated

Cont'd

*Siglin, Sarah	BF/Speech	09/07/12 – 06/30/13	\$40,627 Prorated
Sherwood, Marie	BF/Kindergarten	09/06/12 – 12/21/12	\$41,743 Prorated
*Spallone, Liza	RR/Grade 2	09/01/12 - 01/09/13	\$42,704 Prorated
Trank, Mary Jane	IS/Teaching Assistant	09/01/12-12/31/12	\$10.44/hr.

* Effective date revised.

INSTRUCTIONAL CONTRACT SUBSTITUTES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Besley, Crysta	GR/Contract Substitute	09/01/12 – 11/27/12	\$75/day
Buchanan, Amy	BF/Contract Substitute	12/03/12 – 06/30/13	\$75/day
Dawson, Tara	HS/Contract Substitue	10/22/12 – 06/30/13	\$75/day
Muehl, Sara Grace	GR/Contract Substitute	11/28/12 - 06/30/13	\$75/day
Preston, Laura	RR/Contract Substitute	09/04/12 – 01/09/13	\$75/day
*Spallone, Liza	RR/Contract Substitute	01/10/13 – 06/30/13	\$75/day
Wales, Laura	IS/Contract Substitute	09/07/12 – 06/30/13	\$75/day

* Revised dates

INSTRUCTIONAL CONTRACT SUBSTITUTES RESIGNATIONS:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>
Clearwater, Melody	HS/Contract Substitute	08/27/12

INSTRUCTIONAL SUBSTITUTE TEACHERS:

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Abernatha, Patricia	Certified	Secondary
Baker, Stephanie	Certified	Elementary/Secondary
Barrale, Joann	Degreed	Elementary/Secondary
Bolt, Tara	Certified	Secondary
Davis, Hope	Certified	Elementary/Secondary
Ferguson, Peter	Degreed	Elementary/Secondary
Green, Amy	Certified	Elementary
Gruters, Angela	Degreed	Elementary
Kapushinski, Jillian	Certified	Elementary/Secondary
Martinec, Joanna	Certified	Elementary
Prutsmann, Tonia	Certified	Elementary
Simmons-Rosen, Mel	Degreed	Elementary
Talada, Allison	Certified	Elementary
White, Jill	Degreed	Elementary/Secondary
Zilla, Marisa	Certified	Elementary/Secondary

INSTRUCTIONAL NEW HIRES:

	<u>STATUS/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Andrus, Stephanie	GR/Grade 4	09/01/12	\$44,025
Grinnell, Katy	IS/MS – Special Education	09/01/12	\$42,358
Jones, Sarah	MS/Library Media Specialist	09/01/12	\$49,772 *
Lawas, Christine	GR/Grade 1	09/01/12	\$52,230
Mallare, Tami	GR/Teaching Assistant	09/04/12	\$11,588
Saunders, Justine	GR/Grade 3	09/01/12	\$40,627
Tolpa, Patricia	GR/Teaching Assistant	09/10/12	\$11,588

* Revision-additional transcript provided.

INSTRUCTIONAL TENURE RECOMMENDATIONS:

	<u>STATUS/POSITION</u>	<u>AREA</u>	<u>EFFECTIVE</u>
Pribulick, Julie	HS/Teaching Assistant	Teaching Assistant	01/19/13

DIGNITY ACT COORDINATORS:

Scaptura, Elizabeth	Big Flats Elementary
Sotero, Patricia	Center Street Elementary
Patterson, Patrick	Gardner Road Elementary
Bailey, Anne-Marie	Ridge Road Elementary
Bostwick, Michael	Intermediate School
Holloway, Ron	Middle School
McCawley, Mike	High School

INSTRUCTIONAL MENTOR APPOINTMENTS:

<u>MENTOR</u>	<u>MENTEE</u>	<u>EFFECTIVE</u>	<u>STIPEND</u>
Harkness, Christine	Grinnell, Katy	2012-2013	\$1,500
Marcellus, Cindy	Amato, Melissa	2012-2013	\$1,500
Rial, Amy	Hogue, Rachel	2012-2013	\$1,500
Skorusa, Karen	Rennie, Carolyn	2012-2013	\$1,500
Springer, Maria	Saunders, Justine	2012-2013	\$1,500
Thompson, Darby	Dalton, Julian	2012-2013	\$1,500

COACHING RESIGNATIONS:

	<u>POSTION</u>	<u>EFFECTIVE</u>
Clearwater, Melody	JV Cheerleading	Fall 2012

EXTRA-CURRICULAR STIPEND RESIGNATIONS:

	<u>POSITION</u>	<u>EFFECTIVE</u>
Collier, Danielle	HS/Central Treasurer	08/28/12
Donaldson, Susan	HS/10 th Grade Advisor	09/04/12
Seifert, Timothy	Athletic Treasurer	08/28/12
Simons, Nancy	MS/Central Treasurer	09/07/12
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>

Apgar

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Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Judy stated the recommendations have been reviewed and approved by the Human Resources Sub-Committee

Certification of Qualified Lead Evaluators for Teachers

Moved by Miller, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the following Administrators Certification of Qualified Lead Evaluators for Teachers: Karen Donahue, Mike McCawley, Daniel Buseck, Mary Ann Suggs, Ronald Holloway, Rance Sechrist, Michael Bostwick, Robin Doubrava, Elizabeth Scaptura, Patricia Sotero, Patrick Patterson, Anne Marie Bailey, Jay Hillman, Virginia Abrunzo, Shawn McDonough, Kimberly Williams, Theresa Woodworth, Kelly Squires, Thomas Morrell, Judith Christiansen and Ralph Marino, are hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR 30-2.9(b).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaupt
Buck			
Conklin			
Jacobus			
Johnson			
Lynch			
Miller			
Strollo			

MOTION CARRIED

Director of Human Resources Judy Christiansen brought Certification of Qualified Lead Evaluators for Teachers to the Board for Board action. Judy stated that this is the new State Regulations that have to be followed for those who are doing the observations. All of the administrators being approved tonight have completed the training. Board Member Warren Conklin inquired as to whom provided the training, where did the funds come from to pay for it and how much did it cost. Judy stated it was a two-day training held at BOCES which was done by Linda Perry with funding being provided from Race To The Top monies. Judy will look into the exact cost of the training and will follow-up with the Board at a later date.

Certification of Qualified Lead Evaluators for Administrators

Moved by Miller, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the following Administrators Certification of Qualified Lead Evaluators for Administrators: Jay Hillman, Virginia Abrunzo, Kimberly Williams, Judith Christiansen and Ralph Marino are hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the training requirements prescribed in 8 NYCRR 30-2.9(b).

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaupt
Buck			
Conklin			
Jacobus			
Johnson			

Cont'd

Lynch
Miller
Strollo

MOTION CARRIED

Director of Human Resources Judy Christiansen brought Certification of Qualified Lead Evaluators for Administrators to the Board for Board action.

Report from the Student Representative to the Board

Student Representative Abigail Clark reported on activities occurring at the High School including School Pictures that were taken on September 17th and 18th along with Variety Show Auditions that will be held this week. Abby reported that Spirit Week is in progress, the Pep Rally is on Friday and the Homecoming Game and Dance are on Saturday. She also reported that the Senior Magazine Sales end Friday. Future activities include the Senior Panoramic Photo on October 2nd, Junior Class Sales(Candles, Wrapping Paper and Jewelry) beginning October 3rd, Report Cards and Parents Night on October 17th, National Honor Society Plant Sales beginning October 22nd and School Picture Retakes on October 26th. Board President Brian Lynch thanked Abby for a very thorough and informative report.

Report from the Director of Student Services

There wasn't a Report.

Report from the Athletic and Extra-Curricular Committee

There wasn't a Report.

Report from the Audit Committee

Chair Pam Strollo reported on the September 17, 2012, meeting of the Audit Committee. Pam stated that the Committee reviewed the Purchasing and Accounting Payable Internal Audit Report for Fiscal Year 2011-2012 and the District Corrective Action Plan. The Committee also reviewed the 2012 Audit Review and Reports that were presented by the Bonadio Group earlier this evening.

Review of the Finance Committee

Due to Chair Jim Jacobus not being able to attend the September 17, 2012, meeting, Board President Brian Lynch gave the report. Brian stated that all of the items that were presented earlier tonight under the School Business Executive's Report were discussed. Brian stated that a very thorough update was given by Jeff Robbins, Derek McManus and John Mackay regarding the state of the District's Technology Needs. A Technology Needs Assessment of what we may need to order is currently being put together. Brian stated it was a very good, thorough and interesting presentation.

Report from the Human Resources Committee

Director of Human Resources Judy Christiansen reported on the September 12, 2012, meeting of the Human Resources Committee. Judy stated that the Human Resources Recommendations that were approved earlier this evening were reviewed and approved by the Committee. The Committee also reviewed the process used in previous years for the review of probationary teachers eligible for tenure; the Hiring Process was reviewed along with the Superintendent's Evaluation Process. The Goals for 2012-2013 school year were also established.

Report from the Outcomes and Assessment Committee

Chair Michael Buck reported on the September 4, 2012, meeting of the Outcomes and Assessment Committee. Mike thanked Virginia Abrunzo for submitting the minutes from the meeting. Mike stated that Item No. 10—the Math Adoption, has a very aggressive timeline and is the biggest change this year. Pre-K through 6th grade charge was sent out to the teachers with the first meeting having been held on September 25th.

Report from the Planning and Development Committee

Chair Pam Strollo reported on the September 11, 2012, meeting of the Planning and Development Committee. Pam stated that the Committee reviewed and discussed a proposed timeline to conduct the Facility Capacity/Utilization and Grade Configuration Study that was presented early this evening to the Board as a rough draft. Pam stated the Committee also discussed ways to accelerate the schedule. No viable alternatives were identified that would allow for a thorough analysis to be conducted with the desirable level of stakeholder engagement.

Report from the Policy Referral/Review Committee**Proposed Changes to Board Policy 6150: Budget Transfers**

Chair Ruth Miller presented the Board with a first reading of proposed changes to Board Policy 6150 – Budget Transfers. Ruth stated these suggested changes to the Policy mirror the Commissioner's Regulations. This will be brought to the Board for Board action at its October meeting.

Board Member Warren Conklin asked for an explanation of the vocabulary of the Policy, specifically, "How will you be able to transfer money from one account to another?" Ruth stated that it goes back to the first paragraph where it explains that the Superintendent is not authorized to approve any transfers over \$10,000 either as a single or a series of transfers. These transfers will continue to come to the Board for Board approval. Superintendent Dr. Ralph Marino stated this change mirrors the law exactly as it is written by the Commissioner's Regulations. Ralph stated there are only certain codes that are non-contingent. School Business Executive Jane Bradley stated that salary is not a non-contingent item. This issue occurred because we were going to pay one of the other schools we share with their code to move money out of the salary code but with the current Policy written as it is we could not do this. However it is perfectly fine to do so. With the proposed changes to the current Policy, everything will be covered. Warren requested a list of the non-contingent codes. Board Member

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Michael Buck asked, "How do you define equipment code?" Ralph stated this is per item and everything that is approved is equipment budget not line. This also triggers our tracking in the fixed inventory. Jane will inventory the equipment code and will follow-up with the Board at a later date.

Newly Proposed Changes to Board Policy 8414.6: Idling Prohibited for Buses and Other School Vehicles

Chair Ruth Miller presented the Board with a first reading of Newly Proposed Changes to Board Policy 8414.6: Idling Prohibited for Buses and Other School Vehicles. Ruth stated this is a new Policy. Board President Brian Lynch stated this has always been given to the parents and the District will provide notice of the requirements to all school personnel within five school days after the start of the school year. This will be brought to the Board for Board action at its October meeting.

Proposed Changes to Policy 1440: Complaints About School Personnel

Chair Ruth Miller presented the Board with a first reading of Proposed Changes to Policy 1440: Complaints About School Personnel. Ruth stated that these changes are due to changes in role as follows in Item 3 of the second paragraph, The Assistant Superintendent role as mentioned has been changed to, "The Director of Elementary Education for PreK-Grade 6 issues and Director of Secondary Education for Grades 7-12 issues." The first sentence of the last paragraph of the Policy has been changed to read, "The Director of Elementary Education and Secondary Education shall deal with complaints regarding instructional issues. This will be brought to the Board for Board action at its October meeting.

Newly Revised Exhibit 3230-E: Organizational Chart

Chair Ruth Miller presented the Board with a first reading of Newly Revised Exhibit 3230-E: Organizational Chart. Ruth stated the changes are due to the reorganization of positions. This will be brought to the Board for Board action at its October meeting.

Questions and Comments from Board Members

There were no Questions or Comments from Board Members.

Adjournment to Executive Session

Moved by Jacobus, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourned from its Regular Meeting of the Board of Education at 7:18 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
Conklin
Jacobus
Johnson

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Lynch
Miller
Strollo
MOTION CARRIED

Moved by Jacobus, seconded by Buck.
RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:26 PM to approve CSE/CPSE/504 recommendations, discuss a litigation and the employment history of one particular person that may lead to possible Board action when the Board reconvenes to the Public Meeting.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
Conklin
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Johnson
Lynch
Miller
Strollo
MOTION CARRIED

Moved by Jacobus, seconded by Apgar.
RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo
MOTION CARRIED

Moved by Jacobus, seconded by Strollo.
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 7:40 PM and reconvene to its Regular Meeting of the Board of Education at 7:41 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck

Conklin
Jacobus
Johnson
Lynch
Miller
Strollo
MOTION CARRIED

Moved by Jacobus, seconded by Apgar.
RESOLVED, that the Horseheads Central School District Board of Education approved the Retainer Agreement for Legal Services with Blitman and King, Syracuse, New York, 13204.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo
MOTION CARRIED

Moved by Brinthaup, seconded by Strollo.
RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:43 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			Brinthaup

Buck
Conklin
Jacobus
Johnson
Lynch
Miller
Strollo
MOTION CARRIED

Respectfully Submitted By:

Candy L. Maine,
Candy L. Maine, District Clerk