

HCSD Board Members:

Brian Lynch, President; Pam Stollo, VP; Rose Apgar;
Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin
James Jacobus; Doug Johnson; Ruth Miller; Student
Rep. Abigail Clark and Co-Alternates Samantha Owen
and Arianna Scaptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
NOVEMBER 29, 2012
6 P.M., THE MIDDLE SCHOOL (LGI)**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BRIAN LYNCH, PRESIDENT |
| 2. MINUTES (Business Mtg. of Oct. 25 and Special Mtg. of Nov. 14, 2012) | BOARD ACTION |
| 3. BOARD PRESIDENT'S REMARKS AND AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINISTRATORS |
| 6. PRESENTATIONS
6.1 MIDDLE SCHOOL PTO UPDATE
6.2 MIDDLE SCHOOL PRESENTATION: "THE DAY IN THE LIFE OF HORSEHEADS MIDDLE SCHOOL" | KRISTINE DALE
RON HOLLOWAY, CHRISTINE MURPHY AND JOANNE DOHERTY |
| 7. REPORT FROM SUPERINTENDENT
7.1 HIGH SCHOOL SENIOR TRIP TO NY CITY MAY 18 & 19, 2013 | RALPH MARINO, JR.
BOARD ACTION |
| 8. REPORT FROM BOE PRESIDENT
8.1 NYSSBA CONVENTION REPORT | BRIAN LYNCH
INFORMATION ONLY |
| 9. REPORT FROM DIRECTOR OF ELEMENTARY EDUCATION | VIRGINIA ABRUNZO |
| 10. REPORT FROM DIRECTOR OF SECONDARY EDUCATION | JAY HILLMAN |
| 11. REPORT FROM SCHOOL BUSINESS EXECUTIVE
11.1 DISPOSAL OF DISTRICT PROPERTY
11.2 FIVE-YEAR BUDGET PROJECTION UPDATE
11.3 TAX CAP ADJUSTMENT | JANE BRADLEY
BOARD ACTION
INFORMATION ONLY
BOARD ACTION |

11. REPORT FROM SCHOOL BUSINESS EXECUTIVE (CONTINUED)	JANE BRADLEY
11.4 INCREASE IN APPROPRIATIONS (E-RATE FROM VERIZON-NEW YORK)	BOARD ACTION
11.5 INCREASE IN APPROPRIATIONS (E-RATE FROM SPRINT NEXTEL)	BOARD ACTION
11.6 2013-13 TAX BILL ADJUSTMENT	BOARD ACTION
11.7 2011-12 EXTERNAL AUDIT CORRECTIVE ACTION PLAN – FINANCIAL STATEMENTS	BOARD ACTION
11.8 2011-12 EXTERNAL AUDIT CORRECTIVE ACTION PLAN – EXTRACLASSROOM ACTIVITY FUNDS	BOARD ACTION
11.9 2011-12 EXTERNAL AUDIT CORRECTIVE ACTION PLAN – SINGLE AUDIT REPORT	BOARD ACTION
11.10 RESOLUTION TO AMEND THE 403(b) RETIREMENT PLAN	BOARD ACTION
11.11 MEMORANDUM OF UNDERSTANDING WITH GST BOCES FOR FIBER OPTIC NETWORK SERVICES	BOARD ACTION
11.12 PROPOSAL FROM HUNT ENGINEERS, ARCHITECTS, & LAND SURVEYORS, P.C. FOR THE FACILITY UTILIZATION/CONFIGURATION STUDY	BOARD ACTION
11.13 PROPOSAL FROM DR. PAUL SEVERSKY FROM MADISON-ONEIDA BOCES FOR THE FACILITY UTILIZATION/CONFIGURATION STUDY	BOARD ACTION
11.14 PROPOSAL FROM HUNT ENGINEERS, ARCHITECTS, & LAND SURVEYORS, P.C. FOR A TECHNOLOGY NEEDS ASSESSMENT	BOARD ACTION
11.15 PROPOSAL FROM HUNT ENGINEERS, ARCHITECTS, & LAND SURVEYORS, P.C. FOR THE SUMMER 2013 CAPTIAL CONSTRUCTION WORK	BOARD ACTION
11.16 BUDGET TRANSFERS OVER \$10,000	BOARD ACTION
11.17 TREASURER’S REPORT (Sept. & Oct. 2012)	BOARD ACTION
11.18 CLAIMS AUDITOR REPORT (Oct. 2012)	BOARD ACTION
11.19 HIGH SCHOOL EXTRACLASSROOM TREASURER’S REPORT (Oct. 2012)	BOARD ACTION
11.20 MIDDLE SCHOOL EXTRACLASSROOM TREASURER’S REPORT (Oct. 2012)	BOARD ACTION
11.21 ATHLETICS EXTRACLASSROOM TREASURER’S REPORT (Oct. 2012)	BOARD ACTION
11.22 REVENUE & EXPENSE REPORTS (Oct. 2012)	BOARD ACTION
11.23 BUDGET TRANSFER REPORTS (Oct. 2012)	BOARD ACTION
12. REPORT FROM HUMAN RESOURCE DIRECTOR	JUDY CHRISTIANSEN
12.1 HR SUB-COMMITTEE RECOMMENDATIONS	BOARD ACTION
12.2 CLINICAL AFFILIATION AGREEMENT BETWEEN THE DISTRICT AND ITHACA COLLEGE	BOARD ACTION
12.3 RETIREMENT INCENTIVE UPDATE	INFORMATION ONLY
13. REPORT FROM DIRECTOR OF STUDENT SERVICES	KIM WILLIAMS
14. REPORT FROM STUDENT REP. TO THE BOARD	ABIGAIL CLARK
14.1 REPORT ON HIGH SCHOOL ACTIVITIES	INFORMATION ONLY

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| <p>15. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE
15.1 MINUTES OF NOV. 5, 2012, MEETING</p> <p>16. REPORT FROM THE AUDIT SUB-COMMITTEE
16.1 MINUTES OF NOV. 6, 2012, MEETING</p> <p>17. REPORT FROM THE FINANCE SUB-COMMITTEE
17.1 MINUTES OF NOV. 19, 2012, MEETING</p> <p>18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE
18.1 MINUTES OF NOV. 13, 2012, MEETING</p> <p>19. REPORT FROM THE OUTCOMES & ASSESSMENT SUB-COMMITTEE
19.1 MINUTES OF NOV. 6, 2012, MEETING</p> <p>20. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE</p> <p>21. REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE
21.1 MINUTES OF NOV. 13, 2012, MEETING
21.2 CHANGES TO POLICY 5152.1: ADMISSION OF FOREIGN STUDENTS
21.3 CHANGES TO POLICY 5153: ASSIGNMENT OF STUDENTS TO SCHOOLS AND CLASSES
21.4 CHANGES TO POLICY 5020.2: DISCRIMINATION/ RACIAL HARASSMENT OF STUDENTS
21.5 CHANGES TO POLICY 5152: ADMISSION OF NON-RESIDENT STUDENTS</p> <p>22. REPORT FROM THE VISTIATION SUB-COMMITTEE
22.1 NOV. 15, 2012, VISIT OF MIDDLE SCHOOL</p> <p>23. QUESTIONS/COMMENTS FROM BOARD MEMBERS</p> <p>24. MOTION TO ADJOURN TO EXECUTIVE SESSION
24.1 CSE/CPSE RECOMMENDATIONS</p> <p>25. RECONVENE TO PUBLIC SESSION</p> <p>26. ADJOURNMENT</p> | <p>WARREN CONKLIN
INFORMATION ONLY</p> <p>PAM STROLLO</p> <p>JIM JACOBUS
INFORMATION ONLY</p> <p>MARK BRINTHAUPT
INFORMATION ONLY</p> <p>MIKE BUCK
INFORMATION ONLY</p> <p>PAM STROLLO</p> <p>RUTH MILLER
INFORMATION ONLY
DISCUSSION ONLY
DISCUSSION ONLY
BOARD ACTION
BOARD ACTION</p> <p>ROSE APGAR
INFORMATION ONLY</p> |
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UPCOMING 2012-13 BOARD MEETINGS:
Business Mtg., Dec. 20, 6 p.m. Big Flats School
Business Mtg., Jan. 31, 6 p.m., Gardner Rd. School

UPCOMING 2012-13 BOARD SUB-COMMITTEE MEETINGS:
Athletic & Extra Curr., Dec. 3, 4 p.m., Supts'. Office
Audit (TBD)
Finance, Dec. 10, 5 p.m., Supts.' Office
Human Resources, Dec. 12, 3:30 p.m., Supts'. Office
Outcomes & Assessment, Dec. 4, 5 p.m., Ed. Support
Planning & Development, Dec. 3, 7:30 a.m., Supts'. Office
Policy, Dec. 11, 4:30 p.m., Supts'. Office

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission
"Quality Education for All"

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2012-13 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
 - Performance against Year Two targets by September 30, 2012
 - Establishment of Year Three Targets by September 30, 2012
 - Report to the full Board of Education by committee representatives by January 31, 2013
 - Final Report on Year Three progress to the Board of Education by June 30, 2013

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
 - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
 - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training”
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012
Board of Education