

HCSD Board Members:

Brian Lynch, President; Pam Stollo, VP; Rose Apgar; Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin James Jacobus; Doug Johnson; Ruth Miller; Student Rep. Abigail Clark and Co-Alternates Samantha Owen and Arianna Scaptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
DECEMBER 20, 2012
6 P.M., BIG FLATS ELEMENTARY SCHOOL**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BRIAN LYNCH, PRESIDENT |
| 2. MINUTES (Business Mtg. of Nov. 29, 2102) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINISTRATORS |
| 6. PRESENTATIONS | LAURIE TARNTINO AND LYNETTE HAMPTON |
| 6.1 BIG FLATS SCHOOL PTO UPDATE | ELIZABETH SCAPTURA |
| 6.2 BIG FLATS SCHOOL PRESENTATION: “OUR HOME” | AND BF SITE-BASED TEAM MEMBERS |
| 6.3 APPR (ANNUAL PROFESSIONAL PERFORMANCE REVIEW) UPDATE FOR TEACHERS AND PRINCIPALS | JUDY CHRISTIANSEN AND JAY HILLMAN |
| 7. REPORT FROM SUPERINTENDENT | RALPH MARINO, JR. |
| 7.1 HIGH SCHOOL VARSITY SOFTBALL TEAM’S TRIP TO MYRTLE BEACH, MARCH 31-APRIL 4, 2013 | BOARD ACTION |
| 7.2 HIGH SCHOOL MUSIC STUDENTS (3) TRIP TO THE ALL-EASTERN HONORS ENSEMBLES IN HARTFORD, CONNECTICUT, APRIL 4-7, 2013 | BOARD ACTION |
| 7.3 HIGH SCHOOL VARSITY BASEBALL TEAM’S TRIP TO MYRTLE BEACH, MARCH 30-APRIL 7, 2013 | BOARD ACTION |
| 7.4 2013-14 BUDGET DEVELOPMENT & PLANNING PROCESS UPDATE | INFORMATION ONLY |
| 8. REPORT FROM BOE PRESIDENT | BRIAN LYNCH |
| 8.1 BOE MID-YEAR RETREAT, JAN. 24, 2013—CHANGE IN ORIGINAL DATE OF JAN. 10 | BOARD ACTION |

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| 9. REPORT FROM DIRECTOR OF ELEMENTARY EDUCATION | VIRGINIA ABRUNZO |
| 10. REPORT FROM DIRECTOR OF SECONDARY EDUCATION | JAY HILLMAN |
| 11. REPORT FROM SCHOOL BUSINESS EXECUTIVE | JANE BRADLEY |
| 11.1 DISPOSAL OF DISTRICT PROPERTY | BOARD ACTION |
| 11.2 INCREASE IN APPROPRIATIONS (E-RATE FROM VERIZON WIRELESS) | BOARD ACTION |
| 11.3 INCREASE IN APPROPRIATIONS (E-RATE FROM VERIZON BUSINESS GLOBAL) | BOARD ACTION |
| 11.4 INCREASE IN APPROPRIATIONS (COMMUNITY FOUNDATION FOR STEM INITIATIVE) | BOARD ACTION |
| 11.5 CONTRACT FOR HEALTH & WELFARE SERVICES WITH THE CORNING-PAINTED POST SCHOOL DISTRICT | BOARD ACTION |
| 11.6 2012-13 TAX BILL ADJUSTMENT | BOARD ACTION |
| 11.7 RESOLUTION FOR DISTRICT-WIDE SPENDING FREEZE | BOARD ACTION |
| 11.8 SECTION IV ATHLETIC COUNCIL—OFFICIALS' AGREEMENT | BOARD ACTION |
| 11.9 WATCHDOG BUILDING PARTNERS, LLC, PROPOSAL FOR SUMMER 2013 CONSTRUCTION MANAGEMENT SERVICES | BOARD ACTION BOARD ACTION |
| 11.10 BOCES INITIAL SERVICE REQUEST FOR 2013-14 | BOARD ACTION |
| 11.11 RESERVE FUND REPORT | INFORMATION ONLY |
| 11.12 GST BOCES COOPERATIVE BID FOR AUTO AND BUS PARTS | BOARD ACTION |
| 11.13 RESIDENTS' BUDGET INPUT SESSIONS: JAN. 28 AND FEB. 4, 2013, AT 7 P.M. | INFORMATION ONLY |
| 11.14 BUDGET TRANSFER REPORTS (Nov. 2012) | BOARD ACTION |
| 11.15 CLAIMS AUDITOR REPORT (Nov. 2012) | BOARD ACTION |
| 11.16 REVENUE & EXPENSE REPORTS (Nov. 2012) | BOARD ACTION |
| 12. REPORT FROM HUMAN RESOURCE DIRECTOR | JUDY CHRISTIANSEN |
| 12.1 HR SUB-COMMITTEE RECOMMENDATIONS | BOARD ACTION |
| 12.2 DENTAL PLAN RENEWAL WITH EBS REMSCO, JAN. 1 – DEC. 31, 2013 | BOARD ACTION |
| 13. REPORT FROM DIRECTOR OF STUDENT SERVICES | KIM WILLIAMS |
| 14. REPORT FROM STUDENT REP. TO THE BOARD | ABIGAIL CLARK |
| 14.1 REPORT ON HIGH SCHOOL ACTIVITIES | INFORMATION ONLY |
| 15. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE | WARREN CONKLIN |
| 15.1 MINUTES OF DEC. 3, 2012, MEETING | INFORMATION ONLY |
| 16. REPORT FROM THE AUDIT SUB-COMMITTEE | PAM STROLLO |
| 17. REPORT FROM THE FINANCE SUB-COMMITTEE | JIM JACOBUS |
| 17.1 MINUTES OF DEC. 10, 2012, MEETING | INFORMATION ONLY |
| 18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE | MARK BRINTHAUPT |
| 18.1 MINUTES OF DEC. 12, 2012, MEETING | INFORMATION ONLY |

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| 19. REPORT FROM THE OUTCOMES & ASSESSMENT SUB-COMMITTEE | MIKE BUCK |
| 20. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE 20.1 MINUTES OF DEC. 3, 2012, MEETING | PAM STROLLO INFORMATION ONLY |
| 21. REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE 21.1 MINUTES OF DEC. 11, 2012, MEETING 21.2 CHANGES TO POLICY 5152.1: ADMISSION OF FOREIGN STUDENTS 21.3 CHANGES TO POLICY 5153: ASSIGNMENT OF STUDENTS TO SCHOOLS AND CLASSES 21.4 PROPOSED CHANGE TO POLICY 5162: STUDENT DISMISSAL PRECAUTIONS | RUTH MILLER INFORMATION ONLY BOARD ACTION BOARD ACTION DISCUSSION ONLY |
| 22. REPORT FROM THE VISITATION SUB-COMMITTEE 22.1 DEC. 14, 2012, VISIT OF BF ELEM. SCHOOL | ROSE APGAR INFORMATION ONLY |
| 23. QUESTIONS/COMMENTS FROM BOARD MEMBERS | |
| 24. MOTION TO ADJOURN TO EXECUTIVE SESSION 24.1 CSE/CPSE RECOMMENDATIONS 24.2 MID-YEAR ASSESSMENT OF SUPT. OF SCHOOLS | |
| 25. RECONVENE TO PUBLIC SESSION | |
| 26. ADJOURNMENT | |

UPCOMING 2012-13 BOARD MEETINGS:

BOE Mid-Year Retreat, Jan. 24, 4 p.m., MMC
 Business Mtg., Jan. 31, 6 p.m., Gardner Rd. School
 Community Budget Workshop, Feb. 7, 6 p.m. Erin Town Hall
 Business Mtg., Feb. 28, 6 p.m., Ridge Rd. School

UPCOMING 2012-13 BOARD SUB-COMMITTEE MEETINGS:

Athletic & Extra Curr., Jan. 7, 4 p.m., Supts'. Office
 Audit (TBD)
 Finance, Jan. 22, 5 p.m., Supts.' Office
 Human Resources, Jan. 9, 3:30 p.m., Supts'. Office
 Outcomes & Assessment, Jan. 8, 5 p.m., Ed. Support
 Planning & Development, Jan. 8, 7:30 a.m., Supts'. Office
 Policy, Jan. 8, 4:30 p.m., Supts'. Office

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission
"Quality Education for All"

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2012-13 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
 - Performance against Year Two targets by September 30, 2012
 - Establishment of Year Three Targets by September 30, 2012
 - Report to the full Board of Education by committee representatives by January 31, 2013
 - Final Report on Year Three progress to the Board of Education by June 30, 2013

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
 - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
 - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training”
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012
Board of Education