

HCS D Board Members:

Brian Lynch, President; Pamela Strollo, V-P; Rose Apgar;
Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin;
James Jacobus; Doug Johnson; Ruth Miller; and
Student Rep. Abigail Clark and Co-Alternates
Samantha Owen and Arianna Saptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources Director
Kim Williams, Student Services Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Finance Committee
December 10, 2012
5:00 PM
Superintendent's Conference Room**

MEETING MINUTES

Pledge of Allegiance

1. CALL TO ORDER

At 5:05 PM

2. ROLL CALL OF THOSE IN ATTENDANCE

In Attendance: Jim Jacobus, Doug Johnson, Jane Bradley, & Ralph Marino, Jr.

Absent: Mike Buck, Brian Lynch

3. DISCUSSION ITEMS

3.1 Financial Reports

The Finance subcommittee reviewed the Claims Auditor, Revenue & Expense, and Budget Transfer reports from the month of November.

3.2 Updated RFP List

The Finance subcommittee reviewed the current list of RFP's.

3.3 Leasing School Buses to Elmira City School District

The Finance subcommittee reviewed the information and is currently waiting to hear back from the Elmira City School District.

3.4 Draft: Mid-Year Spending Freeze Resolution and Memo

The Finance subcommittee reviewed the resolution and memo and decided to change the effective date of the spending freeze from January 1st, 2013 to December 21st, 2012.

3.5 BOCES Initial Service Request for 2013-14

The Finance subcommittee reviewed the information and decided to bring it to the full BOE for approval.

3.6 Residents' Budget Input Sessions: January 28th and February 4th, 2013 at 7:00 PM

The Finance subcommittee reviewed the dates and locations of these sessions.

3.7 Reserve Fund Report

The Finance subcommittee reviewed the report and decided to bring it to the full BOE for information only.

3.8 Watchdog Building Partners LLC – Proposal for Summer 2013 Construction Management Services

The Finance subcommittee reviewed the proposal and asked Superintendent Marino to check with our attorney's regarding an early termination clause.

3.9 2013-14 Budget Planning and Development Process

The Finance subcommittee discussed this agenda item. It was decided to bring a draft Budget and draft Tax Cap to review for the January 21st meeting.

4. **GOOD OF THE ORDER**

5. **ADJOURNMENT**

At 5:38 PM