

HCSD Board Members:

Brian Lynch, President; Pam Stollo, VP; Rose Apgar; Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin James Jacobus; Doug Johnson; Ruth Miller; Student Rep. Abigail Clark and Co-Alternates Samantha Owen and Arianna Scaptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
JANUARY 31, 2013
6 P.M., GARDNER ROAD ELEMENTARY SCHOOL**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BRIAN LYNCH, PRESIDENT |
| 2. MINUTES (Business Mtg. of Dec 20, 2102) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINISTRATORS |
| 6. PRESENTATIONS | HOLLY HAMILTON, PRESIDENT |
| 6.1 GARDNER ROAD SCHOOL PTO UPDATE | PATRICK PATTERSON, |
| 6.2 GARDNER ROAD SCHOOL PRESENTATION:
“TODAY’S GOLDEN STARS, TOMORROW’S LEADERS” | AND GR STAFF/SITE-BASED TEAM MEMBERS AND STUDENTS |
| 6.3 TECHNOLOGY AND SAFETY NEEDS ASSESSMENT REPORT | HUNT ENGINEERS, ARCHITECTS, AND LAND SURVEYORS, P.C. |
| 7. REPORT FROM SUPERINTENDENT | RALPH MARINO, JR. |
| 7.1 2013-14 SCHOOL BUDGET PLANNING AND DEV. UPDATE | INFORMATION ONLY |
| 8. REPORT FROM BOE PRESIDENT | BRIAN LYNCH |
| 8.1 DISCUSSION/SELECTION OF 2013 BOE SUMMER RETREAT DATE (Mon., Aug. 12) | DISCUSSION ONLY |
| 8.2 DISCUSSION/SELECTION OF 2013 BOE JULY ORGANIZATIONAL MEETING DATE (Thus. July 11) | DISCUSSION ONLY |
| 9. REPORT FROM DIRECTOR OF ELEMENTARY EDUCATION | VIRGINIA ABRUNZO |
| 10. REPORT FROM DIRECTOR OF SECONDARY EDUCATION | JAY HILLMAN |

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| <p>11. REPORT FROM SCHOOL BUSINESS EXECUTIVE</p> <p>11.1 DISPOSAL OF DISTRICT PROPERTY</p> <p>11.2 INCREASE IN APPROPRIATIONS (FROM IS PTO)</p> <p>11.3 INCREASE IN APPROPRIATIONS (FROM CORNING, INC., FOR STEM INITIATIVE)</p> <p>11.4 TRANSPORTATION ADVISORY SERVICES STUDY</p> <p>11.5 2013-14 BOCES COST ALLOCATION METHODOLOGY</p> <p>11.6 COPIER RFP AWARD RECOMMENDATION</p> <p>11.7 GST BOCES COPY PAPER BID AGREEMENT</p> <p>11.8 BUDGET TRANSFERS OVER \$10,000</p> <p>11.9 APPOINTMENT OF PURCHASING AGENT</p> <p>11.10 CLAIMS AUDITOR REPORT (Dec. 2012)</p> <p>11.11 TREASURER'S REPORT (Nov. and Dec. 2012)</p> <p>11.12 HS EXTRA-CLASSROOM TREASURER'S REPORT (Nov. and Dec. 2012)</p> <p>11.13 MS EXTRA-CLASSROOM TREASURER'S REPORT (Nov. and Dec. 2012)</p> <p>11.14 ATHLETICS EXTRA-CLASSROOM TREASURER'S REPORT (Nov. and Dec. 2012)</p> <p>11.15 BUDGET TRANSFER REPORTS (Dec. 2012)</p> <p>11.16 REVENUE & EXPENSE REPORTS (Dec. 2012)</p> <p>11.17 EBS-RMSCO, INC., ACTUARIAL TESTING APPLICATION</p> | <p>JANE BRADLEY</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p>
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| <p>12. REPORT FROM HUMAN RESOURCE DIRECTOR</p> <p>12.1 HR SUB-COMMITTEE RECOMMENDATIONS</p> | <p>JUDY CHRISTIANSEN</p> <p>BOARD ACTION</p> |
| <p>13. REPORT FROM DIRECTOR OF STUDENT SERVICES</p> | <p>KIM WILLIAMS</p> |
| <p>14. REPORT FROM STUDENT REP. TO THE BOARD</p> <p>14.1 REPORT ON HIGH SCHOOL ACTIVITIES</p> | <p>ABIGAIL CLARK</p> <p>INFORMATION ONLY</p> |
| <p>15. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE</p> <p>15.1 MINUTES OF JAN. 7, 2013, MEETING</p> | <p>WARREN CONKLIN</p> <p>INFORMATION ONLY</p> |
| <p>16. REPORT FROM THE AUDIT SUB-COMMITTEE</p> | <p>PAM STROLLO</p> |
| <p>17. REPORT FROM THE FINANCE SUB-COMMITTEE</p> <p>17.1 MINUTES OF JAN. 22, 2013, MEETING</p> | <p>JIM JACOBUS</p> <p>INFORMATION ONLY</p> |
| <p>18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE</p> <p>18.1 MINUTES OF JAN. 14, 2013, MEETING</p> | <p>MARK BRINTHAUPT</p> <p>INFORMATION ONLY</p> |
| <p>19. REPORT FROM THE OUTCOMES & ASSESSMENT SUB-COMMITTEE</p> <p>19.1 MINUTES OF JAN. 8, 2013, MEETING</p> | <p>MIKE BUCK</p> <p>INFORMATION ONLY</p> |
| <p>20. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE</p> <p>20.1 MINUTES OF JAN. 8, 2013, MEETING</p> | <p>PAM STROLLO</p> <p>INFORMATION ONLY</p> |

**21. REPORT FROM THE POLICY REFERRAL/REVIEW
SUB-COMMITTEE**

RUTH MILLER

21.1 PROPOSED CHANGE TO POLICY 5162:
STUDENT DISMISSAL PRECAUTIONS

BOARD ACTION

22. REPORT FROM THE VISITATION SUB-COMMITTEE

ROSE APGAR

22.1 JAN. 25, 2013, VISIT OF GR ELEM. SCHOOL

INFORMATION ONLY

23. QUESTIONS/COMMENTS FROM BOARD MEMBERS

24. MOTION TO ADJOURN TO EXECUTIVE SESSION

24.1 CSE/CPSE RECOMMENDATIONS

24.2 SUPERINTENDENT'S EVALUATION FORM

25. RECONVENE TO PUBLIC SESSION

26. ADJOURNMENT

UPCOMING 2012-13 BOARD MEETINGS:

Resident Budget Input Session, Jan. 28, 7 p.m., BF Fire Dept.
Resident Budget Input Session, Feb. 4, 7 p.m., HH Fire Dept.
Community Budget Workshop, Feb. 7, 6 p.m. Erin Town Hall
Business Mtg., Feb. 28, 6 p.m., Ridge Rd. School
Com. Budget Workshop, March 7, 6 p.m., BF Com. Cntr
Business Mtg., March 28, 6 p.m., Intermediate School

UPCOMING 2012-13 BOARD SUB-COMMITTEE MEETINGS:

Athletic & Extra Curr., Feb. 4, 4 p.m., Supts'. Office
Audit, Feb. 11, 4 p.m., Supts.' Office
Finance, Feb. 19, 5 p.m., Supts.' Office
Human Resources, Feb. 13, 3:30 p.m., Supts'. Office
Outcomes & Assessment, Feb. 5, 5 p.m., Ed. Support
Planning & Development, Feb. 5, 7:30 a.m., Supts'. Office
Policy, Feb. 12, 4:30 p.m., Supts'. Office

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission
"Quality Education for All"

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2012-13 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
 - Performance against Year Two targets by September 30, 2012
 - Establishment of Year Three Targets by September 30, 2012
 - Report to the full Board of Education by committee representatives by January 31, 2013
 - Final Report on Year Three progress to the Board of Education by June 30, 2013

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
 - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
 - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training”
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012
Board of Education