

HCSD Board Members:

Brian Lynch, President; Pam Stollo, VP; Rose Apgar; Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin James Jacobus; Doug Johnson; Ruth Miller; Student Rep. Abigail Clark and Co-Alternates Samantha Owen and Arianna Scaptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
FEBRUARY 28, 2013
6 P.M., RIDGE ROAD ELEMENTARY SCHOOL**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BRIAN LYNCH, PRESIDENT |
| 2. MINUTES (Jan. 24 Mid-Year Retreat; Jan. 31 Business Mtg.; and Feb. 7 Comm. Budget Mtg., 2013) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINISTRATORS |
| 6. PRESENTATIONS | NICOLE ELSTON, TREASURER |
| 6.1 RIDGE ROAD SCHOOL PTO UPDATE | |
| 6.2 RIDGE ROAD SCHOOL PRESENTATION:
“GREAT THINGS ARE HAPPENING AT RR SCHOOL!” | ANNE MARIE BAILEY, MEMBERS OF THE RR SITE TEAM, AND 4TH GRADE STUDENTS |
| 6.3 FastForWord PROGRAM | KIM WILLIAMS AND PATTI SOTERO |
| 6.4 INTERNAL AUDIT RISK ASSESSMENT UPDATE REPORT | JESSICA HILL |
| 6.5 CAPITAL PROJECT WORK—QUESTIONS & ANSWERS REPORT | HUNT ENGINEERS, ARCHITECTS, AND LAND SURVEYORS, P.C. |
| 7. REPORT FROM SUPERINTENDENT | RALPH MARINO, JR. |
| 7.1 2013-14 PROPOSED BOCES SCHOOL CALENDAR | DISCUSSION ONLY |
| 7.2 2013-14 SCHOOL BUDGET PLANNING & DEVELOPMENT UPDATE | INFORMATION ONLY |
| 8. REPORT FROM BOE PRESIDENT | BRIAN LYNCH |
| 8.1 AUGUST 19, 2013, BOE SUMMER RETREAT | BOARD ACTION |
| 8.2 JULY 11, 2013, BOE ORGANIZATIONAL MTG. DATE | BOARD ACTION |
| 8.3 NOMINATION OF HH BOARD MEMBER TO THE GST BOCES BOARD (TERM JULY 1, 2013, TO JUNE 30, 2016) | BOARD ACTION |
| 8.4 REVISED EVALUATION OF THE SUPT. OF SCHOOLS DOCUMENT | BOARD ACTION |

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| <p>18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE
 18.1 MINUTES OF FEB. 13, 2013, MEETING</p> | <p>MARK BRINTHAUPT

 INFORMATION ONLY</p> |
| <p>19. REPORT FROM THE OUTCOMES & ASSESSMENT SUB-COMMITTEE
 19.1 MINUTES OF FEB 5, 2013, MEETING
 19.2 K-6 MATH TEXTBOOK ADOPTION—GO MATH</p> | <p>MIKE BUCK

 INFORMATION ONLY
 BOARD ACTION</p> |
| <p>20. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE
 20.1 MINUTES OF FEB. 5, 2013, MEETING</p> | <p>PAM STROLLO

 INFORMATION ONLY</p> |
| <p>21. REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE
 21.1 MINUTES OF FEB. 12, 2013, MEETING
 21.2 CHANGE TO CURRENT BOARD POLICY 1440: COMPLAINTS ABOUT SCHOOL PERSONNEL
 21.3 CHANGES TO CURRENT BOARD POLICY 5200: COCURRICULAR AND EXTRACURRICULAR PROGRAMS
 21.4 CHANGES TO CURRENT BOARD POLICY 5210: STUDENT ORGANIZATIONS
 21.5 CHANGES TO CURRENT BOARD POLICY 5220: STUDENT PUBLICATIONS
 21.6 CHANGE TO CURRENT BOARD POLICY 5251: STUDENT FUND RAISING ACTIVITIES</p> | <p>RUTH MILLER

 INFORMATION ONLY
 DISCUSSION ONLY

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| <p>22. REPORT FROM THE VISITATION SUB-COMMITTEE
 22.1 FEB. 22, 2013, VISIT OF RR ELEM. SCHOOL</p> | <p>ROSE APGAR
 INFORMATION ONLY</p> |
| <p>23. QUESTIONS/COMMENTS FROM BOARD MEMBERS</p> | |
| <p>24. MOTION TO ADJOURN TO EXECUTIVE SESSION
 24.1 CSE/CPSE RECOMMENDATIONS</p> | |
| <p>25. RECONVENE TO PUBLIC SESSION</p> | |
| <p>26. ADJOURNMENT</p> | |

UPCOMING 2012-13 BOARD MEETINGS:

Com. Budget Workshop, March 7, 6 p.m., BF Com. Cntr.
Business Mtg., March 28, 6 p.m., Intermediate School
Com. Budget Workshop, April 11, 6 p.m. Broad St. School
Special Board Mtg., April 17, 6 p.m., Multi-Media Center
Business Mtg., April 25, 6 p.m., High School, M-M Center
Public Hearing (Budget), May 9, 6 p.m., Multi-Media Center
Budget Vote/Board Member Elections, May 31, 7a.m. – 9p.m.
Business Mtg., May 30, 6 p.m., Multi-Media Center
Business Mtg., June 20, 6 p.m., Multi-Media Center

UPCOMING 2012-13 BOARDSUB- COMMITTEE MEETINGS:

Athletic & Extra Curr., March. 4, 4 p.m., Supts'. Office
Audit (no mtg. scheduled at this time)
Finance, March 18, 5 p.m., Supts.' Office
Human Resources, March 13, 3:30 p.m., , Supts'. Office
Outcomes & Assessment, March 5, 5 p.m., Ed. Support
Planning & Development, March 12, 7:30 a.m., Supts'. Office
Policy, March 12, 4:30 p.m., Supts'. Office

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission
"Quality Education for All"

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2012-13 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
 - Performance against Year Two targets by September 30, 2012
 - Establishment of Year Three Targets by September 30, 2012
 - Report to the full Board of Education by committee representatives by January 31, 2013
 - Final Report on Year Three progress to the Board of Education by June 30, 2013

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
 - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
 - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training”
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012
Board of Education