

HCSD Board Members:

Brian Lynch, President; Pam Stollo, VP; Rose Apgar; Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin James Jacobus; Doug Johnson; Ruth Miller; Student Rep. Abigail Clark and Co-Alternates Samantha Owen and Arianna Scaptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
MARCH 28, 2013
6 P.M., INTERMEDIATE SCHOOL (CAFETERIA)**

AGENDA

PLEDGE OF ALLEGIANCE

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| 1. CALL TO ORDER | BRIAN LYNCH, PRESIDENT |
| 2. MINUTES (Feb. 25, Special Mtg., Feb. 28 Business Mtg., and March 7 Community Budget Mtg., 2013) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINISTRATORS |
| 6. PRESENTATIONS | MICHELLE HARSHBARGER AND ERIN LYONS, PTO CO-PRESIDENTS |
| 6.1 INTERMEDIATE SCHOOL PTO UPDATE | |
| 6.2 INTERMEDIATE SCHOOL PRESENTATION: “A TOUR OF THE INTERMEDIATE SCHOOL” | MICHAEL BOSTWICK, IS STAFF AND STUDENTS |
| 6.3 2013-14 SCHOOL BUDGET UPDATE | JANE BRADLEY |
| 7. REPORT FROM SUPERINTENDENT | RALPH MARINO, JR. |
| 7.1 2013-14 PROPOSED HH SCHOOL CALENDAR | BOARD ACTION |
| 7.2 UPDATE ON DISTRICT INITIATIVES | INFORMATION ONLY |
| 7.3 TAS (TRANSPORTATION ADVISORY SERVICES) STUDY RESULTS | DISCUSSION ONLY |
| 8. REPORT FROM BOE PRESIDENT | BRIAN LYNCH |
| 8.1 RESOLUTION TO APPLY FOR THE LOCAL GOVT. EFFICIENCY GRANT WITH ELMIRA HEIGHTS BEING THE LEAD APPLICANT | BOARD ACTION |
| 9. REPORT FROM DIRECTOR OF ELEMENTARY EDUCATION | VIRGINIA ABRUNZO |
| 10. REPORT FROM DIRECTOR OF SECONDARY EDUCATION | JAY HILLMAN |

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| 11. REPORT FROM SCHOOL BUSINESS EXECUTIVE | JANE BRADLEY |
| 11.1 DISPOSAL OF DISTRICT PROPERTY | BOARD ACTION |
| 11.2 INCREASE IN APPROPRIATIONS (FROM COMMUNITY MEMBERS FOR HS TECH. SUPPLIES) | BOARD ACTION |
| 11.3 2012-13 TAX BILL CORRECTION | BOARD ACTION |
| 11.4 AGREEMENT WITH ELMIRA CSD FOR HEALTH & WELFARE SERVICES | BOARD ACTION |
| 11.5 GST BOCES HEALTH SUPPLY BID AGREEMENT | BOARD ACTION |
| 11.6 HIGH SCHOOL YEARBOOK RFP RESULTS/ RECOMMENDATION | BOARD ACTION |
| 11.7 BUDGET TRANSFERS OVER \$10,000 | BOARD ACTION |
| 11.8 CLAIMS AUDITOR REPORT (Feb. 2013) | BOARD ACTION |
| 11.9 TREASURER'S REPORT (Revised Jan. 2013 and Feb. 2013) | BOARD ACTION |
| 11.10 HS EXTRA-CLASSROOM TREASURER'S REPORT (Feb. 2013) | BOARD ACTION |
| 11.11 MS EXTRA-CLASSROOM TREASURER'S REPORT (Feb. 2013) | BOARD ACTION |
| 11.12 ATHLETICS EXTRA-CLASSROOM TREASURER'S REPORT (Feb. 2013) | BOARD ACTION |
| 11.13 REVENUE & EXPENSE REPORTS (Feb. 2013) | BOARD ACTION |
| 11.14 BUDGET TRANSFER REPORT (Feb. 2013) | BOARD ACTION |
| 12. REPORT FROM HUMAN RESOURCE DIRECTOR | JUDY CHRISTIANSEN |
| 12.1 HR SUB-COMMITTEE RECOMMENDATIONS | BOARD ACTION |
| 13. REPORT FROM DIRECTOR OF STUDENT SERVICES | KIM WILLIAMS |
| 14. REPORT FROM STUDENT REP. TO THE BOARD | ABIGAIL CLARK |
| 14.1 REPORT ON HIGH SCHOOL ACTIVITIES | INFORMATION ONLY |
| 15. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE | WARREN CONKLIN |
| 15.1 MINUTES OF MARCH 4, 2013, MEETING | INFORMATION ONLY |
| 16. REPORT FROM THE AUDIT SUB-COMMITTEE | PAM STROLLO |
| 17. REPORT FROM THE FINANCE SUB-COMMITTEE | JIM JACOBUS |
| 17.1 MINUTES OF MARCH 18, 2013, MEETING | INFORMATION ONLY |
| 18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE | MARK BRINTHAUPT |
| 18.1 MINUTES OF MARCH 13, 2013, MEETING | INFORMATION ONLY |
| 19. REPORT FROM THE OUTCOMES & ASSESSMENT SUB-COMMITTEE | MIKE BUCK |
| 20. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE | PAM STROLLO |

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| <p>21. REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE</p> <p>21.1 MINUTES OF MARCH 12, 2013, MEETING</p> <p>21.2 CHANGE TO CURRENT BOARD POLICY 1440: COMPLAINTS ABOUT SCHOOL PERSONNEL</p> <p>21.3 CHANGES TO CURRENT BOARD POLICY 5200: COCURRICULAR AND EXTRACURRICULAR PROGRAMS</p> <p>21.4 CHANGES TO CURRENT BOARD POLICY 5210: STUDENT ORGANIZATIONS</p> <p>21.5 CHANGES TO CURRENT BOARD POLICY 5220: STUDENT PUBLICATIONS</p> <p>21.6 CHANGE TO CURRENT BOARD POLICY 5251: STUDENT FUND RAISING ACTIVITIES</p> <p>21.7 PROPOSED CHANGES TO CURRENT BOARD POLICY 5240: STUDENT PERFORMANCES</p> <p>21.8 PROPOSED CHANGE TO CURRENT BOARD POLICY 5252: STUDENT ACTIVITIES FUNDS MGMT.</p> <p>21.9 PROPOSED CHANGES TO CURRENT BOARD POLICY 5253: STUDENT ACTIVITIES FEES</p> <p>21.10 PROPOSED CHANGES TO CURRENT BOARD POLICY 5310: STUDENT DISCIPLINE</p> | <p>RUTH MILLER</p> <p>INFORMATION ONLY</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p> <p>BOARD ACTION</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> <p>DISCUSSION ONLY</p> |
| <p>22. REPORT FROM THE VISITATION SUB-COMMITTEE</p> <p>22.1 MARCH 22, 2013, VISIT OF INTERMEDIATE SCHOOL</p> | <p>ROSE APGAR</p> <p>INFORMATION ONLY</p> |
| <p>23. QUESTIONS/COMMENTS FROM BOARD MEMBERS</p> | |
| <p>24. MOTION TO ADJOURN TO EXECUTIVE SESSION</p> <p>24.1 CSE/CPSE RECOMMENDATIONS</p> | |
| <p>25. RECONVENE TO PUBLIC SESSION</p> | |
| <p>26. ADJOURNMENT</p> | |

UPCOMING 2012-13 BOARD MEETINGS:

Com. Budget Workshop, April 11, 6 p.m. Broad St. School
 Special Board Mtg., April 17, 6 p.m., Multi-Media Center
 Business Mtg., April 25, 6 p.m., High School, M-M Center
 Public Hearing (Budget), May 9, 6 p.m., Multi-Media Center
 Budget Vote/Board Member Elections, May 31, 7a.m. – 9p.m.
 Business Mtg., May 30, 6 p.m., Multi-Media Center
 Business Mtg., June 20, 6 p.m., Multi-Media Center

UPCOMING 2012-13 BOARD SUB-COMMITTEE MEETINGS:

Athletic & Extra Curr., April 8, 4 p.m., Supts'. Office
 Audit (no mtg. scheduled at this time)
 Finance, April 15, 5 p.m., Supts.' Office
 Human Resources, April 10, 3:30 p.m., Supts'. Office
 Outcomes & Assessment, April 9, 5 p.m., Ed. Support
 Planning & Development, April 9, 7:30 a.m., Supts'. Office
 Policy, April 9, 4:30 p.m., Supts'. Office

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission
"Quality Education for All"

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2012-13 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
 - Performance against Year Two targets by September 30, 2012
 - Establishment of Year Three Targets by September 30, 2012
 - Report to the full Board of Education by committee representatives by January 31, 2013
 - Final Report on Year Three progress to the Board of Education by June 30, 2013

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
 - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
 - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training”
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012
Board of Education