Horseheads Central School District

Disposal of District Property



6900-E

District property should normally be disposed of with a public bid or auction. There may be times however, when due to obsolescence and condition of such property, the property has no value. Whenever district property is disposed of — either via public bid or disposed of as having no value - this form is to be used.

	Asset#	Description See attacked to	letails Non-	omments	Current Location Bldg & Room #
			Non-	compatible	$\overline{}$
000	" uic ab	rty is to be disposed of as having no ove property has any value to other property has any value to other in o	Classifooms or offices in my	/ hulding An affait	has been made to has also been made
		roperty listed above is to be:	disposed of	☐ sold at p	ublic bid
	Gre	gg Moyer	On My		3/14/13
	Name	·	Signature /	Date	
	Direct	or/Principal Approval			
	Direct	or of Facilities	(on vacation) Signature	Date	
	Schoo	Business Administrator	Signature Signature	3 Date	11/13
Forw	ard this	to the Facilities Office for removal o	r storage of said property a	nd signature.	
The s	section	below is to be completed by Faci nt to the Business Office.			d for public bid
	The above property has been disposed of in the following manner: The above property is being stored for surplus bid at the following location:				
			Signature	Da	te

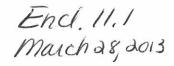
Approved: Jan. 13, 2011 Administrative Council

E7# P.O.# WAR BEG WAR END 5 0300791 04-Sep-02 04-Sep-05 1 0400036 30-Iu-03 30-Iu-04	TO TO TO THE OWNER WHEN THE PROPERTY OF THE PR
PDEL. SERIAL OVVN ASSE 53 OB38221T0DBBE1007 H 05725 8A CN2BUT50ZM H 06261	The Particular and the second and th
MAKE DESCRIPTION MODEL Optoma EZPro 753 Projector EP 753 HP ScanJet 5500Cxi C9928A	
ROOM NAME TYPE 3 Houck, Gennie 03Q 1 Formeck, Wendy 03Q	
Ridge Rd Projector Computer 123 Middle School Scanner Computer 201	ער כר סר כת שני הרכון

HCSD as of 03-28-13 - Disposal Record Document Created 03-14-13

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As	sset#	Description	n	Comments	Current Location Bldg & Room #
		2 Typewriter	2	not use ¿	office
-					
300 11	riie above	is to be disposed of as having property has any value to or perty has any value to other	ther classrooms or c	offices in my building Ar	at effort has been made to n effort has also been made
_	The prop	erty listed above is to be:	dis	posed of S	old at public bid 2 (27) 13 Date
		Principal Approval	Signature) va	<u> </u>
	Director o	of Facilities	Mell Signature	Coollen	2/28//>
	School Bu	usiness Exec. or Supt.	Signature	lanf	3///3 Date/
Forwar	d this to t	he Facilities Office for remov	al or storage of said	property and signature	
The se	ection bel en sent t	ow is to be completed by Foothe Business Office.	acilities when pro	perty is disposed of o	stored for public bid
	Th	e above property has been d	lisposed of in the fol	lowing manner:	
The above property is being stored for surplus bid at the following location					
			Signature		Date

Approved: Jan. 13, 2011; Revised and Approved: Oct. 11, 2012 Administrative Council



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Asset#		Comme	Current Location Bldg & Room #	
	Life Fitness 9100WR	Does Not i	Joih High School Wie	stling Ro
				_
				-
See ii tile a	perty is to be disposed of as having nabove property has any value to othe e property has any value to other in the	or classrooms or offices in my huil	ding An effort has also been mad	le
The	property listed above is to be:	disposed of	sold at public bid	
Nam	ne	Signature	Date	
Direc	ctor/Principal Approval	Signature Signature	2/28/13 Date	
Direc	ctor of Facilities	Mrch Coglinature	2/28/13 Date	
Scho	ool Business Exec. or Supt.	Signature	3/1/13 Date	
Forward this	s to the Facilities Office for removal	or storage of sold property and al		
The section	n below is to be completed by Faceent to the Business Office.			
	The above property has been disp	posed of in the following manner:		
	The above property is being stored	d for surplus bid at the following lo	ocation:	
	-	Signature	Dota	
		3.3.14.410	Date	