

High School Yearbook Production Services RFP Award:

It is recommended that Herff Jones provide High School Yearbook Production Services for the Horseheads Central School District for the years of 2013-14, 2014-15, and 2015-16. Herff Jones has a history of providing excellent service to the District.

High School Yearbook RFP 2013-14, 2014-15, & 2015-16

	Lifetouch Rep and Company located in Vestal, NY	Jostens Company based in State College, PA Rep located in Horseheads	Herff Jones Company based in Indiana Rep located in Rochester, NY	Inter-State Studio Rep and Company located in Missouri
Expense (using the basic specs listed below and a quote for 900 yearbook copies)	\$33,300.00 <i>each year</i>	\$37,875.00 <i>each year</i>	\$36,804.54 <i>each year</i>	\$33,525.00 <i>each year</i>
Shipping (<i>Estimated</i>)	\$1,125.00	\$1,000.00	\$1,054.00	\$1,979.31
Payment Requirements	No down-payment required. All money due by June 30 th .	<ul style="list-style-type: none"> ➤ 40% due November and March ➤ 20% due after delivery 	<ul style="list-style-type: none"> ➤ 40% due by Nov. 25th ➤ 50% due by Apr. 7th ➤ Remainder due after books arrive 	50% payment prior to production beginning; remainder due when final layout is submitted for printing.
Specs	<ul style="list-style-type: none"> ➤ Size 8 book ➤ 216 pages ➤ 80# gloss paper ➤ Smythe sewn binding ➤ Custom Litho hard cover 	<ul style="list-style-type: none"> ➤ Size 8 book ➤ 216 pages ➤ 100# gloss paper ➤ Smythe sewn binding ➤ Custom Litho hard cover ➤ “World Beat” year in review 16 page all- color insert sewn into binding. Additionally \$2 per book with the possibility of it being free the first year. 	<ul style="list-style-type: none"> ➤ Size 8 book ➤ 80# gloss paper ➤ 216 pages ➤ Vista Litho cover ➤ Smyth sewn binding ➤ “World Yearbook” 16 page all-color insert sewn into binding – no additional charge. 	<ul style="list-style-type: none"> ➤ Size 8 book ➤ 216 pages ➤ Side-stitched hard- back binding ➤ “Time Trek” supplement 8-page full-color insert. Additionally \$0.60 per copy.