

**HCSD Board Members:**

Brian Lynch, President; Pam Stollo, VP; Rose Apgar; Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin James Jacobus; Doug Johnson; Ruth Miller; Student Rep. Abigail Clark and Co-Alternates Samantha Owen and Arianna Scaptura

**Central Administrative Team:**

Ralph Marino, Jr., Ed.D., Superintendent  
Judy Christiansen, Human Resources, Dir.  
Kim Williams, Student Servs. Director  
Virginia Abrunzo, Elem. Ed. Director  
Jay Hillman, Secondary Ed. Director  
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION BUSINESS MEETING  
APRIL 25, 2013  
6 P.M., HIGH SCHOOL MULTI-MEDIA CENTER (S. WING)**

**AGENDA**

**PLEDGE OF ALLEGIANCE**

- |  |   |
|--|---|
| <b>1. CALL TO ORDER</b>  | <b>BRIAN LYNCH, PRESIDENT</b>                     |
| <b>2. MINUTES</b> (March 28 Business Mtg.: April 11 Community Budget Mtg.; and the April 17, 2013, Special Mtg.) | <b>BOARD ACTION</b>                               |
| <b>3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES</b> (if any)  | <b>BRIAN LYNCH</b>                                |
| <b>4. QUESTIONS AND COMMENTS</b>   | <b>COMMUNICATION FROM THE AUDIENCE</b>            |
| <b>5. AWARDS, HONORS, AND RECOGNITION</b>  | <b>BOE, SUPT., AND/OR DISTRICT ADMINISTRATORS</b> |
| <b>6. PRESENTATIONS</b>  | <b>KAREN DONAHUE, AND HS STAFF AND STUDENTS</b>   |
| 6.1 HIGH SCHOOL PRESENTATION:<br>“SKILLS FOR THE 21 <sup>ST</sup> CENTURY”                                       |   |
| <b>7. REPORT FROM SUPERINTENDENT</b>   | <b>RALPH MARINO, JR.</b>                          |
| 7.1 RESOLUTION TO APPROVE THE CORRECTION TO THE JULY 12, 2012, BOE ORGANIZATIONAL MEETING MINUTES                | <b>BOARD ACTION</b>                               |
| <b>8. REPORT FROM BOE PRESIDENT</b>  | <b>BRIAN LYNCH</b>                                |
| <b>9. REPORT FROM DIRECTOR OF ELEMENTARY EDUCATION</b>   | <b>VIRGINIA ABRUNZO</b>                           |
| <b>10. REPORT FROM DIRECTOR OF SECONDARY EDUCATION</b>   | <b>JAY HILLMAN</b>                                |
| <b>11. REPORT FROM SCHOOL BUSINESS EXECUTIVE</b>   | <b>JANE BRADLEY</b>                               |
| 11.1 DISPOSAL OF DISTRICT PROPERTY   | <b>BOARD ACTION</b>                               |
| 11.2 INCREASE IN APPROPRIATIONS (FROM GR PTO)  | <b>BOARD ACTION</b>                               |
| 11.3 APPOINTMENTS FOR THE 2013-14 SCHOOL BUDGET VOTE   | <b>BOARD ACTION</b>                               |
| 11.4 GST BOCES FOOD SERVICE BID  | <b>BOARD ACTION</b>                               |
| 11.5 EDUCATIONAL & MANAGEMENT SERVICE CONSULTANT AGREEMENT   | <b>BOARD ACTION</b>                               |

11.6 TAX CERTIORARIS UPDATE	INFORMATION ONLY
11.7 PAYMENT IN LIEU OF TAXES (PILOT) AGREEMENTS UPDATE	INFORMATION ONLY
11.8 CLAIMS AUDITOR REPORT (March 2013)	BOARD ACTION
11.9 TREASURER'S REPORT (March 2013)	BOARD ACTION
11.10 HS EXTRA-CLASSROOM TREASURER'S REPORT (March 2013)	BOARD ACTION
11.11 MS EXTRA-CLASSROOM TREASURER'S REPORT (March 2013)	BOARD ACTION
11.12 ATHLETICS EXTRA-CLASSROOM TREASURER'S REPORT (March 2013)	BOARD ACTION
11.13 REVENUE & EXPENSE REPORTS (March 2013)	BOARD ACTION
11.14 BUDGET TRANSFER REPORT (March 2013)	BOARD ACTION
<b>12. REPORT FROM HUMAN RESOURCE DIRECTOR</b>	<b>JUDY CHRISTIANSEN</b>
12.1 HR SUB-COMMITTEE RECOMMENDATIONS	BOARD ACTION
<b>13. REPORT FROM DIRECTOR OF STUDENT SERVICES</b>	<b>KIM WILLIAMS</b>
<b>14. REPORT FROM STUDENT REP. TO THE BOARD</b>	<b>ABIGAIL CLARK</b>
14.1 REPORT ON HIGH SCHOOL ACTIVITIES	INFORMATION ONLY
<b>15. REPORT FROM THE ATHLETIC &amp; EXTRA-CURRICULAR SUB-COMMITTEE</b>	<b>WARREN CONKLIN</b>
<b>16. REPORT FROM THE AUDIT SUB-COMMITTEE</b>	<b>PAM STROLLO</b>
<b>17. REPORT FROM THE FINANCE SUB-COMMITTEE</b>	<b>JIM JACOBUS</b>
17.1 MINUTES OF APRIL 15, 2013, MEETING	INFORMATION ONLY
<b>18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE</b>	<b>MARK BRINTHAUPT</b>
18.1 MINUTES OF APRIL 10, 2013, MEETING	INFORMATION ONLY
<b>19. REPORT FROM THE OUTCOMES &amp; ASSESSMENT SUB-COMMITTEE</b>	<b>MIKE BUCK</b>
19.1 MINUTES OF APRIL 9, 2013	INFORMATION ONLY
<b>20. REPORT FROM THE PLANNING &amp; DEVELOPMENT SUB-COMMITTEE</b>	<b>PAM STROLLO</b>
<b>21. REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE</b>	<b>RUTH MILLER</b>
21.1 PROPOSED CHANGES TO CURRENT BOARD POLICY 5240: STUDENT PERFORMANCES	BOARD ACTION
21.2 PROPOSED CHANGE TO CURRENT BOARD POLICY 5252: STUDENT ACTIVITIES FUNDS MGMT.	BOARD ACTION
21.3 PROPOSED CHANGES TO CURRENT BOARD POLICY 5253: STUDENT ACTIVITIES FEES	BOARD ACTION
21.4 PROPOSED CHANGES TO CURRENT BOARD POLICY 5310: STUDENT DISCIPLINE	BOARD ACTION
<b>22. REPORT FROM THE VISITATION SUB-COMMITTEE</b>	<b>ROSE APGAR</b>
22.1 APRIL 19, 2013, VISIT OF THE HIGH SCHOOL	INFORMATION ONLY

**23. QUESTIONS/COMMENTS FROM BOARD MEMBERS**

**24. MOTION TO ADJOURN TO EXECUTIVE SESSION**

24.1 CSE/CPSE RECOMMENDATIONS

24.2 SUPERINTENDENT'S EVALUATION AND EMPLOYMENT AGREEMENT REVIEW/DISCUSSION

**25. RECONVENE TO PUBLIC SESSION**

**26. ADJOURNMENT**

**UPCOMING 2012-13 BOARD MEETINGS:**

Public Hearing (Budget), May 9, 6 p.m., Multi-Media Center  
Budget Vote/Board Member Elections, May 21, 7a.m. – 9p.m  
Business Mtg., May 30, 6 p.m., Multi-Media Center  
Business Mtg., June 20, 6 p.m., Multi-Media Center

**UPCOMING 2012-13 BOARDSUB- COMMITTEE MEETINGS:**

Athletic & Extra Curr., May 6, 4 p.m., Supts'. Office  
Audit (no mtg. scheduled at this time)  
Finance, May 20, 5 p.m., Supts.' Office  
Human Resources, May 8, 3:30 p.m., , Supts'. Office  
Outcomes & Assessment, May 7, 5 p.m., Ed. Support  
Planning & Development, May 7, 7:30 a.m., Supts'. Office  
Policy, May 14, 4:30 p.m., Supts'. Office

**NOTE: These board meetings and sub-committee meetings are subject to change.**

**Our Mission**  
"Quality Education for All"

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

**Our Vision**

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

**Our Beliefs**

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

**Exit Outcomes**

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

**HORSEHEADS CENTRAL SCHOOL DISTRICT**  
**2012-13 BOARD/DISTRICT GOALS**

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website ([www.horseheadsdistrict.com](http://www.horseheadsdistrict.com)) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

**GOAL #1**

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
  - Performance against Year Two targets by September 30, 2012
  - Establishment of Year Three Targets by September 30, 2012
  - Report to the full Board of Education by committee representatives by January 31, 2013
  - Final Report on Year Three progress to the Board of Education by June 30, 2013

**GOAL #2**

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

**GOAL #3**

Financial Planning and Development

- Short Term Planning
  - Maintain the financial soundness of the school district
  - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
  - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
  - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

**GOAL #4**

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training”
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012  
Board of Education