

**DRAFT**

**Horseheads Central School District  
Business Meeting of the Board of Education  
Intermediate School  
March 28, 2013**

**Present:** Apgar, Buck, Clark, Conklin, Jacobus, Johnson, Lynch, Miller

**Also Present:** Abrunzo, Austin, Bailey, Bostwick, Bradley, Doubrava, Hillman, Holloway, Marino, McCawley, McDonough, Parks, Patterson, Scaptura, Sechrist, Sotero, Williams, Woodworth

**Absent:** Brinthead and Stollo

**Call to Order:** Board President Brian Lynch called the Meeting to order at 6:00 PM.

**Minutes**

Moved by Miller, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of the February 25 Special Board Meeting, the February 28 Business Meeting and March 7 Budget Workshop, 2013, as submitted.

| Ayes   | Noes | Abstained | Absent    |
|--|------|-----------|-----------|
| Apgar  |      |           | Brinthead |
| Buck<br>Conklin<br>Jacobus<br>Johnson<br>Lynch<br>Miller |      |           | Stollo    |
| MOTION CARRIED   |      |           |           |

**President's Remarks**

Board President Brian Lynch welcomed everyone to tonight's meeting and stated, "It is great to see such a big crowd and being able to travel to the various schools". He stated the Board looks forwards to the presentations, hearing about all the great things that are occurring at Intermediate School". Brian stated that Board Member Mark Brinthead and Vice-President Pam Stollo are unable to attend tonight's meeting due to conflicts. Brian reviewed the procedures for the Questions and Comments section and reminded those present to please state their name and address before making any comments. Additionally, he reminded the Public that this is the only time for them to voice their concerns or make comments during the meeting and if possible to limit their comments to two minutes each to ensure that everyone has the opportunity to speak.

### **Agenda Changes**

Board President Brian Lynch stated there is one Agenda change, under Section 11, Report from School Business Executive, Item 11.15—Resolutions to approve the State Environmental Quality Review Act and Regulations for this summer's work. An Executive Session will also be held directly after tonight's Regular Session to approve CSE/CPSE/504 recommendations and the employment history of three particular persons.

### **Questions and Comments from the Public**

There were no Questions or Comments from the Public.

### **Awards, Honors and Recognition**

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Sophomore Justin Gregory earned a National American Vision Award for his comic art, Grand Adventure #1(highest Scholastic Art award in the nation). Senior Tess Wicks' oil painting won a national Silver Key award. Ralph is very proud of these two students.
- Sophomore Nidhi Shah has been selected to receive a scholarship to study language abroad from the American Councils for International Education called the NSLI for Youth scholarship which is sponsored by the federal government. The scholarship will provide the funds for Nidhi to study the language in Turkey this summer. Nidhi also placed fourth among 300 competitors in the American Legion Oratorical Contest at the state level in Albany in early March. Ralph stated he is very proud of Nidhi.
- Several High School students won honors at the regional National History Day competition last weekend: Joelle Yu-First Place, Exhibit; Madalyn Owen-Second Place, Exhibit; Danielle Fuller Sincock, Allyson Marshall and Caitlyn Kearney-First Place, Group Documentary; Bhumi Patel and Makenzie Smith-Second Place, Group Documentary; Daniel Anderson-Second Place, Individual Documentary; Carrie Wang-First Place, Senior Papers; Alexandria Stryker-Third Place, Senior Papers; Benjamin Morse-Fourth Place, Senior Papers. Ralph is very proud of these students.
- Sixth-grader Bryce Derick is the National Champion in the 1500-meter run in his age group. He won first place at the US Track and Field Indoor Youth Championships in early March with a personal best time that nearly matched the national record. He also achieved All-American status in the 3000 meter event with another personal best. Ralph stated this is impressive.
- The District has again been awarded the 2013 School Safety Excellence Award, Titanium Level, from the Utica National Insurance Group. The program evaluates districts on 19 categories, from bullying prevention programs to playground safety. The district's score was just 50 points away from a perfect score. Ralph stated this is very impressive.
- Center Street School staff and students raised more than \$200 for immunizations for children across the world. The Horseheads Rotary Club matched what the students raised, so their donation totaled \$402.88.
- Ten National Honor Society students participated in the Children's Miracle Network Radiothon: Emily Eames, Paige Mitchell, Kate Nicole Hoffman,

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- Kristanna Peris, Corey McCann, Kimber Knowlton, Hunter Stevens, Kayleigh Buffington, Claire Clemons and Cooper Rohan. The NHS has raised \$1,250 for the Arnot Medical Center NICU through the sale of paper CMN balloons.
- High School Students of the Month for March: Ken Barnum, Christopher Kinney, Gabe Miller, Dora Strout, Patrick Buckley, Caitlyn Kearney, Casey Lester, Alyssa Procopio, Andy Diffenderfer, Ben Morse, Makayla Ross, Anna Zellers, Matt Larrison, Amanda Lee, Paige Mitchell and Ben Pierrri. The character trait was “respect.”
  - High School Science Teachers Terrie Hunter and Mona Steigerwald have been praised by the Cornell University College of Agriculture and Life Sciences for their assistance and dedication to the “Educators” and Student’s Attitudes towards Renewable Energy Systems” Research Program.
  - Several students won awards in the Trinity of Chemung County Art for Awareness Contest in February. Students were asked to create artwork depicting the consequences of underage drinking. Winners were Kendyl Toka, Grade 9, first place; Alex Lee, Grade 8, first place; Emily Knowlden, Grade 10, second place; Samantha Nowaczyk, Grade 9, honorable mention; John Deines, Grade 11, honorable mention; and Lauren Lucht, Grade 8 honorable mention.
  - Four students participated in the Corning Rotary Regional Spelling Bee on March 7<sup>th</sup>. Meredith Masker(Grade 4, Center Street) placed 5<sup>th</sup>, Selina Liu and Belinda Zhang(both Grade 6, Intermediate School) tied for 7<sup>th</sup>; and Tyler Stone(Grade 3, Center Street) tied for 10<sup>th</sup>. There were 40 contestants from 20 schools.
  - Our students performed in many wonderful events this winter, including the Music in Our Schools Concert on March 7<sup>th</sup>, featuring music students from across the District in Grades 4-12 and the Greenroom Players’ production of “Thoroughly Modern Millie” last weekend.
  - Ridge Road students, staff and families and the High School Marching Band helped the community celebrate St. Patrick’s Day by marching in the annual parade in the Village of Horseheads on March 16<sup>th</sup>.
  - The Middle School Concert Band was selected to perform at the State Band Directors Association’s Symposium on March 1<sup>st</sup>. The group’s first Vice-President Robin DeSantis wrote to the District expressing her gratitude, complimenting the band and Director Yvonne Sloan for their hard work and wonderful performance.
  - District Staff raised \$1,027 for the American Cancer Society through the Coaches vs. Cancer Suits and Sneakers fundraiser on March 22<sup>nd</sup>.
  - The Freshman and Sophomore Class Officers donated \$492 from the Black Light ticket sales to the Ryan and Karen English family.
  - The Freshman Class donated \$270 from their Market Street Coffee and Tea Sale to St. Jude’s Children’s Research Hospital.
  - Members of the Custodial-Maintenance-Food Service-Monitors Unit volunteered at the Horseheads Youth Bureau’s Easter Egg Hunt last Saturday.
  - Seven District students participated in the New York State wrestling tournament on March 16<sup>th</sup> and 17<sup>th</sup> in Elmira. Six compete with the

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Horseheads Wrestling Club: Tommy Dale, Calum Houper and Jacob Scibek, Intermediate School; Cody Dale, Gardner Road and Lukas Bacon and Ryan Massengale, Ridge Road, Nathan Ham, Ridge Road, competes with the Elmira Club. Jacob Scibek placed third in the 85-pound weight class in Division 3.

- Senior Katryn Phaneuf is GST BOCES Career and Technical Education Program Student of the Month for February. Katryn is in the Criminal Justice Program at the BOCES Bush Campus.
- Many Winter Sports Seasons Highlights:
  - o Girls Indoor Track – Winter 2013 Scholar/Athlete Team State Champion(highest combined average in the State – 98.388-in their sport).
  - o NYS Scholar Team Award Winners: Boys Basketball, Girls Basketball, Wrestling, Boys Indoor Track, Boys Swimming, Girls Bowling
  - o Boys Swimming: Mike Klugo qualified for the State Meet early in the season. At the State Meet, he had career best times in both the 100 and 200 freestyle meets finishing in 9<sup>th</sup> place in the State in the 100 and 11<sup>th</sup> place in the 200. Patrick Leslie also qualified for the State Meet and finished 39<sup>th</sup> overall in the 100 freestyle.
  - o Girls Basketball: STAC West Champions, Section IV Champions, Kiwanis Female Athlete of the Season(entire season). Tess Wicks, Jen Chalk, Amanda Schiefen—STAC All Conference; Amanda Schiefen, Ellie Leszyk, Mariea Nolan—STAC All Division; Amanda Schiefen, Tess Wicks—Class AA Co-MVPs; Amanda Schiefen, Tess Wicks, Jen Chalk—BCANY All-Section 4 Team.
  - o Boys Basketball: David Yorio STAC—All Conference and Kiwanis Athlete of the Season; Pat Matkosky—STAC Champions, Section IV Runner Up, Eighth Place at States; Jared Kucko—All Conference; Ryan Piersimoni—All Division.
  - o Boys Bowling: STAC West Champions, STAC Champions, Section IV Runner Up, Eighth Place at States; Jared Kucko—All Conference; Ryan Piersimoni—All Division.
  - o Girls Bowling: Section IV Runner Up; Ruby Frei—All Conference and Sectional Championship
  - o Indoor Track Boys: Fifth Place, Class Championships; Robert Scherb—Section IV Champion and State Meet Qualifier, High Jump; Felicia LaLomia—NYS Meet Qualifier, High Jump; Felicia LaLomia—NYS Meet Qualifier, 1500 Meters
  - o Boys Volleyball: Section 4 Champions(undefeated at State Tournament); fourth consecutive Section 4 Crown
  - o Wrestling: Konnor Kremer—STAC Champion, All STAC; Alex Kellar—STAC All Division; Jack Everett—STAC All Division
- Eighth-Graders Katie Hayden and Aria Pack have earned the Girl Scout Silver Award, the highest honor a Girl Scout Cadette can earn. To earn the distinction, a Cadette must spend a minimum of 50 hours on a project impacting their community.

## **Presentations**

### **Intermediate School PTO Update**

Intermediate School PTO Co-President Michelle Harshbarger shared how the PTO is working to enhance the students' educational experience at the Intermediate School. Michelle stated that the PTO provides remarkable support to the staff, students and parents not only financially but also emotionally. Michelle stated that the PTO provides fantastic experiences for the students of the school such as the ROPES Course for the 6<sup>th</sup> Graders, the first SCRIPPS Spelling Bee was held this year, the Math Challenge, Odyssey of the Mind, Egypt Day, the Ice Cream Social, Math/Science/Technology Night, Field Trips, Staff Appreciation Week, free books from the Book Fairs, Assemblies, Make A Difference Day, Variety Show and much, much more.

### **Intermediate School Presentation: "A Tour of the Intermediate School"**

Intermediate School Assistant Principal Robin Doubrava welcomed the Board, the staff, the students and their families to tonight's Board meeting and thanked them for coming in support of the school. She also thanked the 6<sup>th</sup> Grade Advance Band and Ms. Hughes for the peppy musical introduction.

Intermediate School Principal Michael Bostwick, along with students, PTO members and staff, presented "A Tour of the Intermediate School" to the Board. Mr. Bostwick stated that the Intermediate School has a great academic program that is offered to the students but it is also important to realize the importance of all of the valuable extra-curricular programs that make the Intermediate School a great place to be. Mr. Bostwick further stated that the Horseheads Intermediate School teachers and staff work above and beyond their normal responsibilities to prepare the students for the future.

WISH TV crew reported on a family visit to the school which consisted of staff speaking about transitioning students, focusing on building safety, using technology effectively and reaching beyond academics with a focus on the arts and physical activity. Information was shared on character education, Habits of Mind, their on-going community partnerships and community service, as well as their work toward common core implementation, the "Treasures" reading series, using the Danielson Framework to improve practices, focusing on cognitive engagement, team-time collaboration and planning professional development, student curriculum days and content and skill-based field trips.

Sixth Grade Teacher Shavon Schrock stated that Odyssey of the Mind is a fun and challenging way to provide creative problem solving experiences for the students. Odyssey teaches them to work hard, be creative and think outside the box. She stated this is an amazing program that twenty-five other countries participate in it.

The Kids in Action Program gets kids to take time each day to increase their heart rate through physical activity. Sixth Grade Teacher John Imbt is to be commended for creating this very valuable program for the students.

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Students are chosen to be in Advance Art who are gifted in art and have exceptional artistic ability. Advance Art gives the students a chance to express themselves and push themselves to see how far they can get while doing their best work. Advanced Art also helps students become more creative, become a better problem solver and learn skills that they will use throughout their life.

The Intermediate School also offers performing groups in the areas of band, orchestra and choir. Sixth Grade Advance Band and Show Choir are also offered to the students.

Principal Michael Bostwick stated that the relationship we really instill in the students at school is beyond the academics, it is all of the things that go on throughout the day which embraces a quality education for all. It's beyond the core academics that we are required to meet by the State. We also have to prepare the students for the future so that they will be college or career ready. It is our responsibility to make them well-rounded and ready to go beyond the high school level.

Principal Bostwick stated that the Intermediate School is a great school because of all of the other things that we offer such as: the smooth transition of students, the extensive review and improvement of safety procedures, the Site-Based Team Plan which supports the District Strategic Plan, the Implementation of the Common Core Standards, the implementation of the new reading program, "Treasures," embracing the Danielson Rubric with a focus on Cognitive Engagement, Teachers observing teachers for improving practice, Teachers video teacher and analyze "game tape," Team time collaboration and planning, Focus on monthly character education traits and Habits of Mind, Improving teaching with instructional strategies and assessment strategies, Teachers as Leaders: Leading professional development for the District, Wide range of technology used, Principal Read Your Heart Out Challenge, Fire Safety Assemblies, Character Education Assemblies, FOSS Parents' Night, Battle of the Books, Hurricane Sandy Relief Drive, Pull Tab Drive, Recycling Drive, Food Drive, Suits and Sneakers to benefit the American Cancer Society, Fostering many partnerships with the community and Japanese Sister School Visitation.

Board President Brian Lynch thanked Intermediate School Principal Michael Bostwick, Assistant Principal Robin Doubrava, the staff, the students and families for presenting an outstanding presentation. Brian stated it was a clever idea to incorporate WISH TV with a parent tour of the school. Brian thanked the PTO for everything they do in support of the staff, students and school financially, socially and emotionally. He also stated that it was really neat to see first hand a skit from Odyssey of the Mind. It is a tremendous activity that provides the kids with everything they need later in life. It is a great application into the competition with other schools. The Kids In Action is a great program also. It goes above and beyond the regular Physical Education requirements which are impressive to see. It is also impressive to see the offering of Advance Art, 6<sup>th</sup> Grade

Advance Band and Show Choir as these art opportunities offer the students a wealth of knowledge outside of the regular classroom experience. Brian also stated the students did a great job singing and performing in the band earlier this evening. Brian stated he is very impressed with everything that the staff offers to the students and is very impressed with Mr. Bostwick's last statement where he pointed out that learning is more than just about the CORE subjects, it is all the partnerships which the kids take a lot from and take into their high school years and beyond. This is the reason we do what we do as a Board. Brian stated it is great to see the smiles on the students' faces and what is going on in the school.

Board Member Doug Johnson stated that he really appreciates all of the teacher and staff support and stated that all of you really do go above and beyond which makes for a great school environment.

Board Member Ruth Miller thanked the Intermediate School Principal, Assistant Principal, staff, students and families for a great presentation for all that they do to ensure the students' success. She stated the hard work is certainly evident in the smiles that were seen on the students' faces tonight. They also showed tremendous leadership throughout the presentation.

#### **2013-2014 School Budget Update**

School Business Executive Jane Bradley updated the Board on the Budget Process, noting that the State Budget is just about finalized. Jane stated the District will receive more State Aid than proposed in the Governor's Budget, just over a million dollars more than the current year (still less than the District received in 2007-2008). Jane stated the Gap Elimination Adjustment is \$3,761,525, the Total Tax Levy Limit before Exclusions is \$33,200,291, and the Total Exclusions is \$1,321,940, the Proposed Increase for the 2013-2014 School Year is \$973,289. Jane stated the figures in the State Budget mean the Property Tax Cap is at a 2.9% (\$973,289) increase for the District which is down from the 3.7% of a few weeks ago. As of March 28<sup>th</sup>, the Total Revenue is \$65,565,654 and the Expense Projections is \$72,180,712 which is a Projected Increase of \$2,669,041 or 3.84% leaving the District with a Deficit of \$6,615,058. With the Board's plan to use \$5,075,000 from Reserves, the Deficit is now \$1,540,058.

Board President Brian Lynch thanked Jane for the update. Brian stated it is good to see that we received a little extra from the State and inquired as to where we go from here. Brian stated that at this point we will have to decide if we will need to go with some employee layoffs or additional use of Reserves. Brian recommended that the Finance Committee should review the new budget figures and present their recommendation at the Budget Workshop on April 11<sup>th</sup>. Board Member Jim Jacobus stated that he will bring this task to the Finance Committee to come up with a proposal to present at the April 11<sup>th</sup> Budget Workshop.

Board Member Dr. Michael Buck inquired regarding the remaining deficit. It is really important to realize that this is a budget that is facing a \$6.6 million deficit.

Dr. Buck inquired as to at what point will the District run out of Reserves if we do not change spending. What point will we not be able to be able to front this budget with our savings account? Also, what kind of timeline do you see from the Merger Study with Elmira Heights or with the Hunt Study when looking at long-range? Dr. Buck also inquired if it is possible to go with a recommendation from the Hunt Study or go forwards with Elmira Heights and change boundaries if necessary? Superintendent Dr. Ralph Marino stated that it is his hope that the \$2.7 to \$2.9 million deficit can be factored in and if we stay with the \$5 million, we could probably make two more years after the 2013-2014 school year. It is hard to project certain expenses since not knowing next year's health care or pensions. Dr. Marino stated that the Board will receive recommendations from the Seversky-Hunt Study in July. We will then be able to process it and discuss the recommendations at the August Board Retreat. In the fall, we will decide how we want to work through it. Ralph stated assuming the budget passes in May, it will take 18 months to do the Safety upgrades. Ralph stated that both Studies can be run simultaneously. Ralph reminded the Board that there will be parts of both of the Plans that will have to go to the Voters for approval such as any type of Capital Construction, selling buildings, etc.

Board President Brian Lynch inquired if we will receive money back on the Safety and Security Projects. Superintendent Dr. Ralph Marino stated that we will receive building aid which will come back to the District over time(10-30 years) on a sliding formula.

**Report From The Superintendent**

**2013-2014 Proposed Horseheads Central School District School Calendar**

Moved by Buck, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the 2013-2014 Proposed Horseheads Central School District School Calendar as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaupt    |
| Buck        |             |                  |               |
| Conklin     | Jacobus     |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Strollo       |

**MOTION CARRIED**

Superintendent Dr. Ralph Marino presented the 2013-2014 Proposed Horseheads Central School District School Calendar to the Board of Education for Board action.

Board Member Jim Jacobus inquired regarding the additional testing dates that are scheduled for the first week of June. Superintendent Dr. Ralph Marino stated



these are dates of the new Regents Examinations that have to be administered early per State mandate. Ralph stated we are still working on the logistics. The issue is that they have to be scored by the company that produces them. Ralph stated there will be ten or eleven Regents test dates.

#### **Update on District Initiatives**

Superintendent Dr. Ralph Marino updated the Board on the District Initiatives including the 10-Year Strategic Plan, Curriculum Mapping(Pre-K-12<sup>th</sup>), Race to the Top, Common Core Standards, Assessment Revision, Curriculum Revisions, APPR, Network Teams, Inquiry Team, Science, Technology, Engineering, and Math(STEM), FOSS Pilot in Grades K-8, Chemung County School Readiness Project, Technology including Interactive White Boards, Mastery Manager, Replacement Plan, Hand-Held Projects; Classroom Amplification Systems, Printer Consolidation Initiative, Parent Portal for School Tool, Full-Day Pre-Kindergarten Pilot(3 classrooms, that was started September 1, 2007), Response to Intervention Task Force, Comprehensive ELA Approach/Process/Program, Pre-K-6, Local Comprehensive Assessment Program in all Academic Areas, etc. Ralph commented that that it is nice to receive feedback from the District

Ralph stated that FOSS will be fully implemented district-wide next September. The new Math Program for K-6 will be in place for September. Ralph also stated that the District is really trying to take advantage of our new financial software system because of less clerical staff. Ralph is very excited with all the opportunities that are available to us with the new software and is very excited with the ability and technology that is available to us in School Tool such as offering the Parent Portal to the families. Ralph stated it is also very important that we do not forget all the work(completed initiatives) that we have done including the Early Childhood Education Task Force, Pre-Kindergarten and Kindergarten Program Review and Study Group, Pre-K through 8<sup>th</sup> Grade Differentiated Curriculum Task Force for Higher-Level Learning, Special Education Program Review, Centralization of the Student Registration Process, District-Wide Shared Decision-Making Team, Student Extracurricular Activities Code of Conduct, Data Center, Electronic Board of Education Agenda System, Financial Software System from MUNIS to WinCap, \$15.3 Million Capital Project, Student-Athlete Code of Conduct(15 Pages), School District Picture RFP, Transportation Department Software, Office of Study Services Efficiency Study, HINI Vaccination Clinics and 10-Year Strategic Plan(Development Phase).

#### **TAS(Transportation Advisory Services) Study Results**

Superintendent Dr. Ralph Marino presented the Board with the final report from the Transportation Advisory Services' Study of the Transportation Systems of the Horseheads and Elmira Heights School Districts. Ralph stated that we have been sharing a facility with Elmira Heights for the last fifteen years and a contract

Bus Run with them for twenty years. We now have an opportunity to expand services with Elmira Heights. The approval for the joint study was split by both Districts(\$2900 each which was a 50/50 split). Ralph stated that he was very excited that we were able to do this Study for much less than was predicted. Ralph reviewed the highlights of the Study which include Program Supervision, the Bus Fleet, Labor Costs, Benefit Costs, Management, Staffing, Policy and Routing/Bell Times. Ralph stated that Elmira Heights looked at the result of this Study earlier in the week and now the next step is for both Districts to entertain additional contract runs with Elmira Heights if they come available. We would take the run from Elmira Heights if a driver retires or resigns upon them requesting us to do so. Ralph stated that he is very comfortable with this. He stated that Horseheads owns its own busses whereas Elmira Heights leases theirs for five years. This would be very favorable to do providing those runs are being a Revenue Resource for Horseheads.

**Report from the Board of Education President**

**Resolution to Apply for the Local Government Efficiency Grant with Elmira Heights Being the Lead Applicant**

Moved by Jacobus, seconded by Apgar.

WHEREAS, the New York State Department of State is accepting applications for the Local Government Efficiency Grant Program for the 2012-2013 Program Year, and

WHEREAS, the Elmira Heights Central School District, as lead applicant, and the Horseheads Central School District as co-applicant, wish to apply for a Local Government Efficiency grant award, and

WHEREAS, grant funds awarded through the Local Government Efficiency Grant Program will be used by the Elmira Heights Central School District and the Horseheads Central School District to hire a consultant to study the feasibility of consolidating the two school districts, and

WHEREAS, the maximum grant award is \$25,000 per entity for a total of \$50,000 for the two districts, and

WHEREAS, the total project amount will not exceed \$55,556, ninety percent of which will be grant funds(Not to exceed \$50,000), and ten percent of which will be the required local share contribution(not to exceed \$5,556) of the total, and

NOW, THEREFORE BE IT RESOLVED, that the Board of Education approves the application by the Elmira Heights Central School District, as lead applicant, for a Local Government Efficiency grant, with the Horseheads Central School District as co-applicant, in an amount not to exceed \$50,000, and authorizes Mary Beth Fiore, Superintendent of Schools, to serve as the contact person for the lead applicant and allows Mary Beth Fiore to execute all financial and administrative processes relating to the Local Government Efficiency Grant, and

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BE IT FURTHER RESOLVED, that the Board of Education approves the use of local share funds, in the amount not to exceed \$5,556, for the required local share contribution toward the grant project, and

BE IT FURTHER RESOLVED, that the Elmira Heights Central School District, upon receipt of a Local Government Efficiency grant award, will enter into an intermunicipal agreement with the Horseheads Central School District.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Stollo        |

MOTION CARRIED

Board President Brian Lynch brought the Resolution to apply for the Local Government Efficiency Grant with Elmira Heights Being the Lead Applicant to the Board for Board action. Brian stated this grant of \$50,000 will help fund the consolidation feasibility study.

**Report from the Director of Elementary Education**

No report was given.

**Report from the Director of Secondary Education**

No report was given.

**Report from the School Business Executive**

**Disposals of District Property**

Moved by Miller, seconded by Buck.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Stollo        |

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Disposals of District Property to the Board for Board action.

**Increase in Appropriations(From Community Members for HS Technology Supplies)**

Moved by Miller, seconded by Buck.

WHEREAS, the appropriation expenditure for fiscal year 2012-2013 was approved and set on May 15, 2012...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2012-2013 budget be increased by \$600.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2280-12-30-450 \$600.00 High School Technology Supplies

A-980-2705 \$600.00 Revenue - Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$69,602,952.32....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective March 28, 2013.

Ayes                      Noes                                      Abstained                                      Absent

Apgar

Brinthaupt

Buck

Conklin

Jacobus

Johnson

Lynch

Miller

Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received \$600.00 from community members for the purchase of a picnic table and a shed built by Ed Call's High School Technology class.

**2012-2013 Tax Bill Correction**

Moved by Miller, seconded by Buck.

RESOLVED, that the Horseheads Central School District warrant and tax roll for 2012-2013 be adjusted as follows:

| <b>2012-13 ADJUSTMENTS TO TAX WARRANT</b>    |              |                  |                                    |                                   |                                      |                               |
|--|--------------|------------------|------------------------------------|-----------------------------------|--------------------------------------|-------------------------------|
| <b>Town</b>                                  | <b>Owner</b> | <b>Tax Map #</b> | <b>Original Taxable Assessment</b> | <b>Revised Taxable Assessment</b> | <b>Difference Taxable Assessment</b> | <b>Difference in Tax Levy</b> |
| Big Flats                                    | Carapella    | 66.01-3-2        | \$120,000                          | \$98,500                          | -\$21,500                            | -\$392.59                     |
| <b>TOTAL REDUCTION TO TAXABLE ASSESSMENT</b> |              |                  |                                    |                                   | <b>-\$21,500</b>                     |                               |
| <b>TOTAL REDUCTION IN TAX LEVY</b>           |              |                  |                                    |                                   |                                      | <b>-\$392.59</b>              |

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| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Stollo        |

**MOTION CARRIED**

School Business Executive Jane Bradley stated the District received notice from the Chemung County Real Property Tax Service Agency concerning approved applications for correction to the 2012-2013 tax roll for the property located in the Town of Big Flats, owned by Carapella. Jane stated there was a clerical error, corrected tax bills and/or refunds were issued to the effected parties and necessary reports have been filed with New York State to recover additional aid.

**Agreement with Elmira City School District for Health and Welfare Services**

Moved by Miller, seconded by Apgar

RESOLVED, that the Horseheads Central School District Board of Education approves the Agreement with the Elmira City School District for Health and Welfare Services as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Stollo        |

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the Agreement with the Elmira City School District for Health and Welfare Services to the Board for Board action. Jane stated this is a one-year agreement which began on September 1, 2012 and will end on June 30, 2013.

**GST BOCES Health Supply Bid Agreement**

Moved by Apgar, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education approves the GST BOCES Health Supply Bid Agreement as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        | Conklin     |                  | Cont'd        |

Jacobus

Johnson

Lynch  
Miller

Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the GST BOCES Health Supply Bid Agreement to the Board for Board action.

Board Member Warren Conklin stated that he is in favor of the joint exploration of savings costs to the District, however, he stated he is not very comfortable with voting yes on a blank contract, therefore, he will vote no.

**High School Yearbook RFP Results/Recommendation**

Moved by Miller, seconded by Buck.

RESOLVED, that the Horseheads Central School District Board of Education approves the recommendation that Herff Jones provide High School Yearbook Production Services for the Horseheads Central School District for the years of 2013-2014, 2014-2015 and 2015-2016.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Apgar

Brinthaup

Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller

Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the recommendation that Herff Jones provide High School Yearbook Production Services for the Horseheads Central School District for the years of 2013-2014, 2014-2015 and 2015-2016 to the Board for Board action. Jane stated that Herff Jones has a history of providing excellent service to the District.

**Budget Transfers Over \$10,000**

Moved by Miller, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves Budget Transfers in the total amount of \$585,016.91 which exceeds the Superintendent's \$10,000 approval limit as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Apgar

Brinthaup

Buck  
Conklin  
Jacobus

Cont'd

Johnson

Lynch  
Miller

Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of Budget Transfers in the total amount of \$585,016.91 to the Board for Board action.

**Claims Auditor Report(February 2013)**

Moved by Miller, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for February 2013 as submitted.

|             |             |                  |               |
|-------------|-------------|------------------|---------------|
| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|

Apgar

Brinthaup

Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller

Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the Claims Auditor Report for February 2013 to the Board for Board action.

**Treasurer's Reports(January and February 2013)**

Moved by Miller, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Reports for January and February 2013 as submitted.

|             |             |                  |               |
|-------------|-------------|------------------|---------------|
| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|

Apgar

Brinthaup

Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller

Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the Treasurer's Reports for January and February 2013 to the Board for Board action.

**High School Extra-Classroom Treasurer’s Report(February 2013)**

Moved by Miller, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer’s Report for February 2013 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Strollo       |

MOTION CARRIED

School Business Executive Jane Bradley brought the High School Extra-Classroom Treasurer’s Report for February 2013 to the Board for Board action.

**Middle School Extra-Classroom Treasurer’s Report(February 2013)**

Moved by Miller, seconded by Buck.

RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer’s Report for February 2013 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Strollo       |

MOTION CARRIED

School Business Executive Jane Bradley brought the Middle School Extra-Classroom Treasurer’s Report for February 2013 to the Board for Board action.

**Athletics Extra-Classroom Treasurer’s Report(February 2013)**

Moved by Miller, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer’s Report for February 2013 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        |             |                  |               |
| Conklin     |             |                  | Cont’d        |



Jacobus  
Johnson  
Lynch  
Miller

Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the Athletics Extra-Classroom Treasurer's Report for February 2013 to the Board for Board action.

**Revenue and Expense Reports(February 2013)**

Moved by Miller, seconded by Buck.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Reports for February 2013 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Apgar

Brinthead

Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller

Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the approval of the Revenue and Expense Reports for February 2013 to the Board for Board action.

**Budget Transfer Report(February 2013)**

Moved by Miller, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfer Report for February 2013 as submitted.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Apgar

Brinthead

Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller

Strollo

**MOTION CARRIED**

School Business Executive Jane Bradley brought the Budget Transfer Report for February 2013 to the Board for Board action.

**Human Resources Director's Report****Human Resources Sub-Committee Recommendations**

Moved by Miller, seconded by Apgar.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**CIVIL SERVICE FINGERPRINT CLEARANCES:**

|                   | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|-------------------|------------------------|------------------|
| Ciccotti, Laura   | Substitute             | 02/22/13         |
| Cook, Jodelle     | Substitute             | 03/05/13         |
| Kraus, Heather    | Substitute             | 03/13/13         |
| Valentine, Amanda | Substitute             | 02/24/13         |

**CIVIL SERVICE SUBSTITUTE/TEMPORARY APPOINTMENTS:**

|                   | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u>        |
|-------------------|------------------------|-------------------------|
| Ciccotti, Laura   | Substitute             | 02/26/13 (revised date) |
| Cook, Jodelle     | Substitute             | 03/05/13                |
| Kraus, Heather    | Substitute             | 03/13/13                |
| Valentine, Amanda | Substitute             | 02/26/13                |

**CIVIL SERVICE NON-INSTRUCTIONAL TRANSFERS:**

|                    | <u>STATUS/POSITION</u>    | <u>EFFECTIVE</u> |
|--------------------|---------------------------|------------------|
| Trojanowski, Carol | IS/Registered Nurse (1:1) | 12/10/12         |
| Trojanowski, Carol | CS/Registered Nurse (2:1) | 03/12/13         |

**CIVIL SERVICE RESIGNATIONS:**

|                 | <u>STATUS/POSITION</u>    | <u>EFFECTIVE</u> |
|-----------------|---------------------------|------------------|
| Goodman, Pamela | CS/Registered Nurse (2:1) | 03/11/13         |
| Shook, James    | Transportation/Bus Driver | 03/22/13         |

**NON-INSTRUCTIONAL INCENTIVE RETIREMENTS:**

WHEREAS, **Richard Burritt** will retire as a Bus Driver, effective June 30, 2013; WHEREAS, Richard is in his 10th year with the District; WHEREAS, Richard will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Richard's retirement and hopes his future years are fulfilling.

WHEREAS, **Ronald Butler** will retire as a Bus Driver, effective June 30, 2013; WHEREAS, Ronald is in his 18th year with the District; WHEREAS, Ronald will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Ronald's retirement and hopes his future years are fulfilling.

WHEREAS, **Mary Theresa Cunningham** will retire as a Senior Clerk Typist, effective June 30, 2013; WHEREAS, Theresa is in her 10th year with the District; WHEREAS, Theresa will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Theresa's retirement and hopes her future years are fulfilling.

WHEREAS, **Kristine Davies** will retire as a Clerk Typist, effective June 30, 2013; WHEREAS, Kristine is in her 23rd year with the District; WHEREAS, Kristine will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Kristine's retirement and hopes her future years are fulfilling.

Cont'd

WHEREAS, **Theodore Jankowski** will retire as a Bus Driver, effective June 30, 2013; WHEREAS, Theodore is in his 10th year with the District; WHEREAS, Theodore will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Theodore's retirement and hopes his future years are fulfilling.

WHEREAS, **Sandra Lutomski** will retire as a Senior Clerk Typist, effective June 30, 2013; WHEREAS, Sandra is in her 23rd year with the District; WHEREAS, Sandra will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Sandra's retirement and hopes her future years are fulfilling.

WHEREAS, **Betty McCracken** will retire as a Bus Driver, effective June 30, 2013; WHEREAS, Betty is in her 27th year with the District; WHEREAS, Betty will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Betty's retirement and hopes her future years are fulfilling.

WHEREAS, **James McCracken** will retire as a Bus Driver, effective June 30, 2013; WHEREAS, James is in his 12th year with the District; WHEREAS, James will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts James' retirement and hopes his future years are fulfilling.

WHEREAS, **Gary Ungvarsky** will retire as a Bus Driver, effective June 30, 2013; WHEREAS, Gary is in his 10th year with the District; WHEREAS, Gary will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Gary's retirement and hopes his future years are fulfilling.

**INSTRUCTIONAL INCENTIVE RETIREMENTS:**

WHEREAS, **Linda Billotte** will retire as a Resource Room Teacher, effective June 30, 2013; WHEREAS, Linda is in her 34th year with the District; WHEREAS, Linda will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Linda's retirement and hopes her future years are fulfilling.

WHEREAS, **Kimberly Clark** will retire as a Grade 3 Teacher, effective June 30, 2013; WHEREAS, Kimberly is in her 23rd year with the District; WHEREAS, Kimberly will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Kimberly's retirement and hopes her future years are fulfilling.

WHEREAS, **Kathleen Harris** will retire as a Teaching Assistant, effective June 30, 2013; WHEREAS, Kathleen is in her 14th year with the District; WHEREAS, Kathleen will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Kathleen's retirement and hopes her future years are fulfilling.

WHEREAS, **Jane Smith** will retire as a Kindergarten Teacher, effective June 30, 2013; WHEREAS, Jane is in her 25th year with the District; WHEREAS, Jane will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Jane's retirement and hopes her future years are fulfilling.

WHEREAS, **Andrea Taylor** will retire as a Grade 3 Teacher, effective June 30, 2013; WHEREAS, Andrea is in her 42nd year with the District; WHEREAS, Andrea will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Andrea's retirement and hopes her future years are fulfilling.

**INSTRUCTIONAL INCENTIVE RESIGNATIONS:**

WHEREAS, **Edward Call** will resign as a Technology Teacher, effective June 30, 2013; WHEREAS, Edward is in his 25th year with the District; WHEREAS, Edward will be sorely missed by staff and students; BE IT RESOLVED, that the Board accepts Edward's resignation and hopes his future years are fulfilling.

**INSTRUCTIONAL LEAVES:**

|                    | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u>    | <u>SALARY</u>                    |
|--------------------|------------------------|---------------------|----------------------------------|
| Bartley, Robert    | CS/Grade 4             | 02/21/13 – 05/01/13 | \$52,961 (Medical Paid)          |
| Durr, Kendra       | BF/Grade 2             | 02/13/13 – 04/01/13 | \$53,027 (Medical Paid)          |
| Finnerty, Stacy    | CS/Grade 3             | 04/21/13 – 06/30/13 | \$50,171 (Maternity Paid)        |
| Kamas, Shannah     | BF/Kindergarten        | 03/15/13 – 06/30/13 | Unpaid (Ext. Maternity Leave)    |
| Tremaine, Jennifer | BF/Speech              | 09/01/13 – 06/30/14 | Unpaid (Child Care Leave)        |
| Williams, Amy      | BF/Grade 3             | 12/17/12 – 03/29/13 | \$57,640 (Medical Paid Extended) |
| Yorio, Jean        | BF/Kindergarten        | 01/22/13 – 03/29/13 | \$57,814 (Medical Paid)          |

**INSTRUCTIONAL LONG-TERM SUBSTITUTES:**

|                 | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u>    | <u>SALARY</u>                  |
|-----------------|------------------------|---------------------|--------------------------------|
| Buchanan, Amy   | BF/Kindergarten        | 01/22/13 – 03/29/13 | \$42,358 (Prorated)            |
| Hotaling, Mary  | CS/Grade 4             | 02/21/13 – 05/02/13 | \$42,704 (Prorated)            |
| Muehl, Sara     | CS/Grade 3             | 04/21/13 – 06/30/13 | \$43,051 (Prorated)            |
| Sherwood, Marie | BF/Kindergarten        | 03/15/13 – 06/30/13 | \$41,743 (Extended - Prorated) |
| Testone, Robin  | BF/Grade 3             | 12/17/12 – 03/29/13 | \$42,012 (Extended - Prorated) |

**INSTRUCTIONAL CONTRACT SUBSTITUTES:**

|                | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u>    | <u>SALARY</u> |
|----------------|------------------------|---------------------|---------------|
| Besley, Crysta | GR/Contract Substitute | 04/21/13 - 06/30/13 | \$75/day      |

**INSTRUCTIONAL TEMPORARY ASSIGNMENTS:**

|                | <u>STATUS/POSITION</u>                | <u>EFFECTIVE</u>     | <u>SALARY</u> |
|----------------|---------------------------------------|----------------------|---------------|
| Addiego, Laura | MS/Teaching Assistant                 | 03/21/13 -- 06/30/13 | \$10.44/hr.   |
| Fish, Paula    | IS/Teaching Assistant<br>(class-size) | 03/04/13             | \$10.44/hr.   |

**INSTRUCTIONAL RESIGNATIONS:**

|                  | <u>STATUS/POSITION</u> | <u>EFFECTIVE</u> |
|------------------|------------------------|------------------|
| Berardi, Josette | MS/Teaching Assistant  | 03/24/13         |
| Squiers, Melissa | BF/ESL - Part-time     | 07/01/13         |

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

|                  | <u>STATUS/POSITION</u> | <u>PREFERENCE</u>    |
|------------------|------------------------|----------------------|
| Boor, Ryan       | Certified              | Elementary/Secondary |
| Dutta, Antara    | Degreed                | Secondary            |
| George, Shonelle | Degreed                | Secondary            |
| Taylor, Caroline | Non-Degreed            | Elementary/Secondary |
| Wido, Jewel      | Certified              | Elementary/Secondary |
| Zell, Elizabeth  | Non-Degreed            | Elementary           |

**COACHING APPOINTMENTS:**

|                    | <u>DESCRIPTION</u>                  | <u>EFFECTIVE</u> | <u>STIPEND</u> |
|--------------------|-------------------------------------|------------------|----------------|
| Brightman, Chaston | Modified Girls' Lacrosse Head Coach | Spring 2013      | \$2,664        |
| Gush, Jeff         | JV Girls' Lacrosse Head Coach       | Spring 2013      | \$3,827        |
| Saks, Damian       | V Boys' Lacrosse Asst. Coach        | Spring 2013      | \$3,619        |

**COACHING APPOINTMENTS (REVISIONS):**

|               | <u>DESCRIPTION</u>                   | <u>EFFECTIVE</u> | <u>STIPEND</u> |
|---------------|--------------------------------------|------------------|----------------|
| Malloy, Terry | Asst. Coach Varsity Boys/Girls Track | Spring 2013      | \$3,619        |
| Wilcox, Kale  | Asst. Coach Varsity Boys/Girls Track | Spring 2013      | \$3,598        |

Cont'd

**VOLUNTEER ASSISTANT COACHING APPOINTMENTS:**

|                   | <u>DESCRIPTION</u>                                  | <u>EFFECTIVE</u> |
|-------------------|---|------------------|
| Deiseroth, Nikki  | Boys & Girls Varsity Track                          | Spring 2013      |
| Nagle, Tom        | Boys Lacrosse                                       | Spring 2013      |
| Jacobs, Doug      | Boys Lacrosse                                       | Spring 2013      |
| Peworchik, Tyler  | Boys Lacrosse                                       | Spring 2013      |
| Peworchik, Marcus | Boys Lacrosse                                       | Spring 2013      |
| Falkowski, Al     | Softball  | Spring 2013      |
| Drake, Ami        | Softball  | Spring 2013      |
| Conklin, Warren   | Softball/Girls Junior Varsity/<br>Modified Softball | Spring 2013      |
| Cook, John        | Baseball  | Spring 2013      |

**COACHING ADDITIONAL PAY:**

|                    | <u>DESCRIPTION</u>                                     | <u>EFFECTIVE</u> | <u>STIPEND</u> |
|--------------------|--|------------------|----------------|
| Russo, Crissie-Ann | Head Coach/Boys Varsity Spring<br>Sectional Tournament | 03/15/13         | \$1,610.40     |

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaupt    |
| Buck        |             | Conklin          |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Strollo       |

**MOTION CARRIED**

Due to Director of Human Resources Judy Christiansen not being able to attend tonight's meeting, Board President Brian Lynch brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Brian stated that it should be noted that there are 15 individuals who are retiring with a total of over 300 years of service to the District. Brian wished them the best in their retirement and thanked them for their service to the District.

**Report from the Director of Student Services**

No report was given.

**Report from the Student Representative to the Board**

Student Representative Abigail Clark reported on activities occurring at the High School for April including the recent production of "Thoroughly Modern Millie," Choir Concert that will be held on April 10<sup>th</sup>, the Senior Prom will be held on April 13<sup>th</sup> and Report Cards go out on April 17<sup>th</sup>. Abigail stated that she seen the first showing of "Thoroughly Modern Millie." She stated the students and staff did an awesome job! Board President Brian Lynch thanked Abigail for presenting a very thorough report.

**Report from the Athletic and Extra-Curricular Committee**

**Minutes of the March 4, 2013, Meeting**

Chair Warren Conklin reported on the March 4, 2013, Meeting of the Athletic and Extra-Curricular Committee. Warren stated that Athletic Director Tom Morrell gave an update on the Concussion Program and the Committee finished their recommendations for changes to the Athletic Code of Conduct. The changes will be sent to the Policy Committee for review.

Board Member Dr. Michael Buck inquired regarding the Concussion Program and how it will be folded in and how it will impact the current Concussion Management Program. Warren stated that prior to the start of the season all athletes will have to take an on-line assessment, if there is suspect there is a concussion, the athlete will have to take a test again and the data will be given to the school physician and family who will have to take the athlete to their personal physician for further assessment.

**Report from the Audit Committee**

No report was given.

**Review of the Finance Committee**

**Minutes of the March 18, 2013, Meeting**

Chair Jim Jacobus reported on the March 18, 2013, meeting of the Finance Committee. Jim stated that all of the items that were presented earlier tonight under the School Business Executive's Report were discussed. Additionally, the Committee discussed the Use of Facilities Fee Schedules and Forms, Updated RFP List, 2013-2014 Broad Street Lease Agreements, TAS Shared Transportation Study(Final Report), 2012-2013 BOCES Budget Reviewed, Review of Shared Positions including the School Business Executive, Athletic Director, Safety Examiner, Facilities Director, the 2012-2013 Fund Balance Projection, Updated the Five-Year Budget Projection and the 2013-2014 Budget Development and Planning Process. Jim stated the Committee will also meet one more time before the April 11<sup>th</sup> Budget Workshop in preparation for it.

**Report from the Human Resources Committee**

**Minutes of the March 13, 2013, Meeting**

In the absence of Director of Human Resources Judy Christiansen, Board President Brian Lynch reported on the March 13, 2013, meeting of the Human Resources Committee. Brian stated that the Human Resources Recommendations that were approved earlier this evening were reviewed and approved by the Committee. Additionally, the Committee continues to review the Health Care Costs.

**Report from the Outcomes and Assessment Committee**

No report was given.

**Report from the Planning and Development Committee**

No report was given.

**Report from the Policy Referral/Review Committee**

**Minutes of the March 12, 2013 Meeting**

Chair Ruth Miller reported on the March 12, 2013, meeting of the Policy Referral/Review Committee.

**Change to Current Board Policy 1440: Complaints About School Personnel**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves changes to Current Board Policy 1440: Complaints About School Personnel as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Strollo       |

**MOTION CARRIED**

Chair Ruth Miller brought the second reading and approval of changes to Current Board Policy 1440: Complaints About School Personnel to the Board for Board action. Ruth stated the first reading of changes to this Policy was presented at the February 28<sup>th</sup> Board of Education Meeting.

**Change to Current Board Policy 5200: Cocurricular and Extracurricular Programs**

Moved by Apgar, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education approves changes to Current Board Policy 5200: Cocurricular and Extracurricular Programs as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaup     |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Strollo       |

**MOTION CARRIED**

Chair Ruth Miller brought the second reading and approval of changes to Current Board Policy 5200: Cocurricular and Extracurricular Programs to the Board for Board action. Ruth stated the first reading of this Policy was presented at the February 28<sup>th</sup> Board of Education Meeting.

**Change to Current Board Policy 5210: Student Organizations**

Moved by Buck, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves changes to Current Board Policy 5210: Student Organizations as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaupt    |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Strollo       |

MOTION CARRIED

Chair Ruth Miller brought the second reading and approval of changes to Current Board Policy 5210: Student Organizations to the Board for Board action. Ruth stated the first reading of this Policy was presented at the February 28<sup>th</sup> Board of Education Meeting.

**Change to Current Board Policy 5220: Student Publications**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves changes to Current Board Policy 5220: Student Publications as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaupt    |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Strollo       |

MOTION CARRIED

Chair Ruth Miller brought the second reading and approval of changes to Current Board Policy 5220: Student Publications to the Board for Board action. Ruth stated the first reading of this Policy was presented at the February 28<sup>th</sup> Board of Education Meeting.



**Change to Current Board Policy 5251: Student Fund Raising Activities**

Moved by Apgar, seconded by Buck.

RESOLVED, that the Horseheads Central School District Board of Education approves changes to Current Board Policy 5251: Student Fund Raising Activities as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaupt    |
| Buck        |             |                  |               |
| Conklin     |             |                  |               |
| Jacobus     |             |                  |               |
| Johnson     |             |                  |               |
| Lynch       |             |                  |               |
| Miller      |             |                  | Strollo       |

**MOTION CARRIED**

Chair Ruth Miller brought the second reading and approval of changes to Current Board Policy 5251: Student Fund Raising Activities to the Board for Board action. Ruth stated the first reading of this Policy was presented at the February 28<sup>th</sup> Board of Education Meeting.

**Proposed Changes to Current Board Policy 5240: Student Performances**

Chair Ruth Miller presented the Board with a first reading of a Change to Current Board Policy 5240: Student Performances. Ruth stated that the last full section of the Policy, Item Numbers 1–5 will be deleted. In the fourth paragraph, in the first sentence, “the following,” will be deleted and replaced with, “some.” The following sentence will also be added to this paragraph, “The Superintendent shall develop procedures that balance, with the instructional program, the benefits of participating in such events. This will be brought to the Board at its April meeting for Board action.

**Proposed Changes to Current Board Policy 5252: Student Activities Funds Management**

Chair Ruth Miller presented the Board with a first reading of a Change to Current Board Policy 5252: Student Activities Funds Management. Ruth stated this was a change in Reference Only – elimination of Education Law 207. This will be brought to the Board at its April meeting for Board action.

**Proposed Changes to Current Board Policy 5253: Student Activities Fees**

Chair Ruth Miller presented the Board with a first reading of a Change to Current Board Policy 5253: Student Activities Fees. Ruth stated this was a change in Reference Only – elimination of the cited laws. This will be brought to the Board at its April meeting for Board action.

Board Member Doug Johnson inquired if we were still going to make another change involving persons 60 years of age or older. Superintendent Dr. Ralph

Marino stated that we are looking into procedures for the Gold Card Staff. This will be brought back to the Committee next month for further discussion.

**Proposed Changes to Current Board Policy 5310: Student Discipline**

Chair Ruth Miller presented the Board with a first reading of a Change to Current Board Policy 5310: Student Discipline. Ruth stated this was a change in Reference Only – removal of the cited laws as follows: Easterbrook, Substance & Due Process, 1982 Supreme Court Review, Chapman v. Thomas, 105 S. Ct. 1866(1985), Tinker v. DesMoines Independent Community School District, 393 U.S. 503(1969), Matter of Pellegrino, 22 EDR 462(1983), Matter of MacWhinnie, 20 EDR 145(1980), Matter of Port, 9 EDR(1969), State Education Department, Guidelines for Students’ Right and Responsibilities (1979). This will be brought to the Board at its April meeting for Board action.

**Report from the Visitation Sub-Committee**

**March 22, 2013, Visit of the Intermediate School**

Board Member Rose Apgar reported on the March 22, 2013, visit to the Intermediate School. Rose stated that a lot of things that were mentioned earlier tonight during the Intermediate School’s Presentation were seen during the tour. Rose stated that 2012 Capital Work that was completed including replacement of the transformer vault, emergency generator, upgraded the fire alarm system, addition of visual alarms, resurfaced the gym floor and new washers and dyers(in-house)(district wide). Rose stated all of the laundry for the District is done at the Intermediate School. Proposed 2013 Project Work includes in-house Traffic flow pattern reconfiguration. The morning flow of traffic by the loading dock is approximately 120 cars on a daily basis dropping off students which creates a traffic problem. Rose stated the school is one of the newer buildings. It was built in 1968 as an Elementary School and then it became the Intermediate School ten years ago when we redistricted. Rose stated the only noted problem at the Intermediate School is the Field House Floor as it is separating due to the glue not holding the material on the floor. Other than that the building is in excellent shape. Board President Brian Lynch thanked Rose for an excellent report and for providing the Board with the information packet on the school.

**Questions and Comments from Board Members**

There were no questions or comments from the Board members.

**Adjournment to Executive Session**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:21 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
| Apgar       |             |                  | Brinthaupt    |

Buck  
Conklin  
Jacobus

Cont'd

Johnson  
Lynch  
Miller

Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:42 PM to approve CSE/CPSE/504 recommendations and the employment history of three particular persons.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Apgar

Brinthaup

Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller

Strollo

MOTION CARRIED

Moved by Buck, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Apgar

Brinthaup

Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller

Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:40 PM and reconvene to its Regular Meeting of the Board of Education at 8:41 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Apgar

Brinthaup

Buck  
Conklin  
Jacobus  
Johnson

Cont'd

Lynch  
Miller

Strollo

MOTION CARRIED

Moved by Conklin, seconded by Miller.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:42 PM.

| <u>Ayes</u> | <u>Noes</u> | <u>Abstained</u> | <u>Absent</u> |
|-------------|-------------|------------------|---------------|
|-------------|-------------|------------------|---------------|

Apgar

Brinthaup

Buck  
Conklin  
Jacobus  
Johnson  
Lynch  
Miller

Strollo

MOTION CARRIED

Respectfully submitted by:

*Candy L. Maine*

Candy Maine, District Clerk