

HCSD Board Members:

Brian Lynch, President; Pamela Strollo, V-P; Rose Apgar;
Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin;
James Jacobus; Doug Johnson; Ruth Miller; and
Student Rep. Abigail Clark and Co-Alternates
Samantha Owen and Arianna Scaptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources Director
Kim Williams, Student Services Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Finance Committee
April 15, 2013 at 5:00 PM
Superintendent's Conference Room**

MEETING MINUTES

Pledge of Allegiance

1. **CALL TO ORDER** At 5:00 PM

2. **ROLL CALL OF THOSE IN ATTENDANCE**

In Attendance: Jim Jacobus, Doug Johnson, Brian Lynch, Jane Bradley,
Ralph Marino, Jr., and Michael Coghlan

Absent: Mike Buck

3. **DISCUSSION ITEMS**

3.1 Financial Reports

The Finance subcommittee reviewed financial reports from March 2013.

3.2 Use of Facilities: Fee Schedule and Forms

The Finance subcommittee reviewed and discussed this topic and agreed to move it forward to the Policy committee.

3.3 GST BOCES Food Service Bid

The Finance subcommittee reviewed the agreement and agreed to send it to the full BOE.

3.4 Interim District Clerk for the 2013-14 Budget Vote/BOE Election

The Finance subcommittee discussed this topic and has decided to hire a certified election inspector to fill the position.

3.5 Update on Tax Certioraris

The Finance subcommittee reviewed the list of tax certioraris.

3.6 Update on PILOT's

The Finance subcommittee reviewed the list of PILOT's.

3.7 Updated RFP List & Status of Current RFP's

The Finance subcommittee reviewed the list and status of current RFP's.

3.8 Educational & Management Services Consultant Agreement

The Finance subcommittee reviewed the agreement and agreed to send it to the full BOE.

3.9 Third Party Administration Services for 403(b) Plan RFP Results & Recommendation

The Finance subcommittee reviewed the information given and decided to gather more information from other District staff members and will bring that information to the May subcommittee meeting.

3.10 2013 EBALR Excess

The Finance subcommittee reviewed this topic.

3.11 Updated Fund Balance Projection

The Finance subcommittee reviewed information regarding the 2013-13 Fund Balance.

3.12 Updated Five-Year Budget Projection

The Finance subcommittee reviewed the five-year budget projection.

3.13 2013-14 Budget Development and Planning Process

The Finance subcommittee discussed the remaining \$125,210 budget gap reduction.

4. **GOOD OF THE ORDER**

5. **ADJOURNMENT** At 6:21 PM