

HCSD Board Members:

Brian Lynch, President; Pam Stollo, VP; Rose Apgar; Mark Brinthaupt; Michael Buck, Ph.D.; Warren Conklin; James Jacobus; Doug Johnson; Ruth Miller; Student Rep. Abigail Clark and Co-Alternates Samantha Owen and Arianna Scaptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
MAY 30, 2013
6 P.M., HIGH SCHOOL MULTI-MEDIA CENTER (S. WING)**

AGENDA

PLEDGE OF ALLEGIANCE

- | | |
|---|---|
| 1. CALL TO ORDER | BRIAN LYNCH, PRESIDENT |
| 2. MINUTES (April 25 Business Mtg. and May 9, 2013 Public Hearing) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINISTRATORS |
| 6. PRESENTATIONS | GREGG MOYER |
| 6.1 UPDATE ON DISTRICT TECHNOLOGY | DAN DELORME, LARRY PARK, |
| 6.2 UPDATE ON ENERGY MANAGEMENT | MIKE COGLAN |
| 7. REPORT FROM SUPERINTENDENT | RALPH MARINO, JR. |
| 7.1 RESOLUTION TO APPROVE THE SUPT’S. ATTENDANCE AT THE NYSCOSS (NEW YORK STATE COUNCIL OF SCHOOL SUPTS.) SUMMER RETREAT (June 27-28, 2013, Saratoga Springs, NY) | BOARD ACTION |
| 7.2 RESOLUTION TO APPROVE THE SUPT’S. ATTENDANCE AT THE AASA (AMERICAN ASSOC. OF SCHOOL ADMINISTRATORS) GOVERNING BOARD MTG. (July 9-11, 2013, Washington, D.C.) | BOARD ACTION |
| 7.3 REQUEST FOR FRENCH STUDENTS’ FIELD TRIP TO QUEBEC CITY, CANADA, JAN. 17-20, 2014 | BOARD ACTION |
| 8. REPORT FROM BOE PRESIDENT | BRIAN LYNCH |
| 8.1 RESOLUTION APPOINTING STUDENT REP. AND ALTERNATE TO THE BOARD FOR THE 2013-14 SCHOOL YEAR | BOARD ACTION |
| 8.2 PROPOSED 2013-14 BOE MEETING DATES | BOARD ACTION |
| 8.3 UPATE ON 2012-13 BOARD GOALS | INFORMATION ONLY |
| 8.4 RESOLUTION EXTENDING THE SUPT’S. CONTRACT AND APPROVING THE SUPT’S. EMPLOYMENT AGREEMENT DATED MAY 30, 2013. | BOARD ACTION |

9. REPORT FROM DIRECTOR OF ELEMENTARY EDUCATION	VIRGINIA ABRUNZO
10. REPORT FROM DIRECTOR OF SECONDARY EDUCATION	JAY HILLMAN
11. REPORT FROM SCHOOL BUSINESS EXECUTIVE	JANE BRADLEY
11.1 DISPOSAL OF DISTRICT PROPERTY	BOARD ACTION
11.2 INCREASE IN APPROPRIATIONS (TO HIGH SCHOOL)	BOARD ACTION
11.3 2013-14 SCHOOL BUDGET VOTE RESULTS	BOARD ACTION
11.4 GST BOCES 2013-14 FINAL REQUEST FOR BOCES SERVICES	BOARD ACTION
11.5 SHARED FACILITIES DIRECTOR AGREEMENT WITH ELMIRA HEIGHTS CSD	BOARD ACTION
11.6 SHARED ATHLETIC DIRECTOR AGREEMENT WITH ELMIRA CSD	BOARD ACTION
11.7 SRO AGREEMENT WITH THE VILLAGE OF HORSEHEADS	BOARD ACTION
11.8 2013-14 BLUE CROSS/BLUE SHIELD RENEWAL AGREEMENT	BOARD ACTION
11.9 2013-14 SCHOOL LUNCH PRICES	BOARD ACTION
11.10 403(b) THIRD PARTY ADMINISTRATOR SERVICES RFP AWARD	BOARD ACTION
11.11 AGREEMENT WITH THE WESTERN NEW YORK EDUCATIONAL SERVICE COUNCIL	BOARD ACTION
11.12 REVISED HEALTH & WELFARE SERVICES AGREEMENT WITH ELMIRA CITY SCHOOL DISTRICT	BOARD ACTION
11.13 RESOLUTIONS FOR GENERIC SERVICES, COOPERATIVE PURCHASING, AND CROSS CONTRACT FOR SERVICES FROM DCMO BOCES FOR THE 2013-14 SCHOOL YEAR	BOARD ACTION
11.14 2013-14 BROAD STREET LEASE AGREEMENT WITH GST BOCES	BOARD ACTION
11.15 2013-14 BROAD STREET LEASE AGREEMENT WITH ECONOMIC OPPORTUNITY PROGRAM (EOP)	BOARD ACTION
11.16 2013-14 BROAD STREET LEASE AGREEMENT WITH CHEMUNG ARC	BOARD ACTION
11.17 2013-14 BROAD STREET LEASE AGREEMENT WITH YMCA	BOARD ACTION
11.18 2013-14 BROAD STREET LEASE AGREEMENT WITH NORTH COUNTY SENIORS, INC.	BOARD ACTION
11.19 2013-14 BROAD STREET USE OF FACILITIES AGREEMENT WITH HIGHER HOPE CHURCH	BOARD ACTION
11.20 BUDGET TRANSFERS OVER \$10,000	BOARD ACTION
11.21 CLAIMS AUDITOR REPORT – APRIL 2013	BOARD ACTION
11.22 TREASURER’S REPORT – APRIL 2013	BOARD ACTION
11.23 HIGH SCHOOL EXTRACLASSROOM TREASURER’S REPORT – APRIL 2013	BOARD ACTION
11.24 MIDDLE SCHOOL EXTRACLASSROOM TREASURER’S REPORT – APRIL 2013	BOARD ACTION
11.25 ATHLETICS EXTRACLASSROOM TREASURER’S REPORT – APRIL 2013	BOARD ACTION
11.26 REVENUE & EXPENSE REPORTS – APRIL 2013	BOARD ACTION
11.27 BUDGET TRANSFER REPORT – APRIL 2013	BOARD ACTION
11.28 DISTRICT-WIDE PESTICIDE APPLICATION FOR SUMMER 2013 (June – Sept.)	BOARD ACTION

- | | |
|---|--|
| <p>12. REPORT FROM HUMAN RESOURCE DIRECTOR
 12.1 HR SUB-COMMITTEE RECOMMENDATIONS
 12.2 RESOLUTION APPOINTING MEDICAL INSPECTOR</p> | <p>JUDY CHRISTIANSEN
 BOARD ACTION
 BOARD ACTION</p> |
| <p>13. REPORT FROM DIRECTOR OF STUDENT SERVICES
 13.1 DONATION TO THE SPECIAL ED PROGRAM</p> | <p>KIM WILLIAMS
 BOARD ACTION</p> |
| <p>14. REPORT FROM STUDENT REP. TO THE BOARD
 14.1 REPORT ON HIGH SCHOOL ACTIVITIES</p> | <p>ABIGAIL CLARK
 INFORMATION ONLY</p> |
| <p>15. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE</p> | <p>WARREN CONKLIN</p> |
| <p>16. REPORT FROM THE AUDIT SUB-COMMITTEE</p> | <p>PAM STROLLO</p> |
| <p>17. REPORT FROM THE FINANCE SUB-COMMITTEE
 17.1 MINUTES OF MAY 20, 2013, MEETING</p> | <p>JIM JACOBUS
 INFORMATION ONLY</p> |
| <p>18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE
 18.1 MINUTES OF MAY 8, 2013, MEETING</p> | <p>MARK BRINTHAUPT
 INFORMATION ONLY</p> |
| <p>19. REPORT FROM THE OUTCOMES & ASSESSMENT SUB-COMMITTEE
 19.1 MINUTES OF MAY 7, 2013, MEETING</p> | <p>MIKE BUCK
 INFORMATION ONLY</p> |
| <p>20. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE
 20.1 MINUTES OF MAY 7, 2013, MEETING</p> | <p>PAM STROLLO
 INFORMATION ONLY</p> |
| <p>21. REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE
 21.1 MINUTES OF MAY 15, 2013, MEETING
 21.2 PROPOSED CHANGE TO CURRENT BOARD POLICY 2250: BOARD COMMITTEES
 21.3 PROPOSED CHANGES TO CURRENT BOARD POLICY 7390: CONSTRUCTION PROJECT RECORDS AND REPORT
 21.4 PROPOSED CHANGES TO CURRENT BOARD EXHIBIT 1500: FACILITIES USAGE FEE SCHEDULE.
 21.5 PROPOSED CHANGES TO CURRENT BOARD POLICY 5252.1: INVESTING STUDENT ACTIVITIES FUNDS
 21.6 PROPOSED CHANGES TO CURRENT DISTRICT-WIDE SCHOOL SAFETY PLAN (pages 1, 4, 5, 6, 12, 15, 22, and 31)
 21.7 PROPOSED CHANGES TO CURRENT ATHLETIC CODE OF CONDUCT (pages 2, 3, 5, 8, and 9)</p> | <p>RUTH MILLER
 INFORMATION ONLY
 DISCUSSION ONLY
 DISCUSSION ONLY
 DISCUSSION ONLY
 DISCUSSION ONLY
 DISCUSSION ONLY
 DISCUSSION ONLY
 DISCUSSION ONLY</p> |
| <p>22. REPORT FROM THE VISITATION SUB-COMMITTEE</p> | <p>ROSE APGAR</p> |
| <p>23. QUESTIONS/COMMENTS FROM BOARD MEMBERS</p> | |

24. MOTION TO ADJOURN TO EXECUTIVE SESSION

24.1 CSE/CPSE RECOMMENDATIONS

25. RECONVENE TO PUBLIC SESSION

26. ADJOURNMENT

UPCOMING 2012-13 BOARD MEETINGS:

Business Mtg., June 20, 6 p.m., Multi-Media Center

UPCOMING 2012-13 BOARDSUB- COMMITTEE MEETINGS:

Athletic & Extra Curr., June 3, 4 p.m., Supts'. Office

Audit, June 10, 4 p.m., Supts. Office

Finance, June 10, 5 p.m., Supts.' Office

Human Resources, June 12, 3:30 p.m., , Supts'. Office

Outcomes & Assessment, June 4, 5 p.m., Ed. Support

Planning & Development, June 47, 7:30 a.m., Supts'. Office

Policy, June 11, 4:30 p.m., Supts'. Office

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission
"Quality Education for All"

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2012-13 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
 - Performance against Year Two targets by September 30, 2012
 - Establishment of Year Three Targets by September 30, 2012
 - Report to the full Board of Education by committee representatives by January 31, 2013
 - Final Report on Year Three progress to the Board of Education by June 30, 2013

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
 - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
 - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012
Board of Education