Encl. // May 30, 2013

RESOLVED, that the Horseheads Central School District Board of Education gives permission for the Superintendent of Schools to attend the New York State Council of School Superintendents' Summer Retreat, June 27-28, 2013, in Saratoga Springs. There will be no cost to the district.



THE COUNCIL'S 2013 SUMMER RETREAT June 27-28, 2013



The Gideon Putnam Resort & Spa Saratoga Springs, NY

Enclosed:

Informational Memo Registration/Meal Planning Form Schedule of Activities



MEMORANDUM

TO:

Members of The Council's Executive Committee, House of Delegates,

Committee Chairs, LEAF Board of Directors

FROM:

Dr. Robert J. Reidy, Jr., Executive Director

DATE:

April 2013

RE:

THE COUNCIL'S Summer Retreat

June 27-28, 2013, Gideon Putnam Resort & Spa, Saratoga Springs, NY

This year's Summer Retreat will be held at the Gideon Putnam Resort & Spa in Saratoga Springs, NY. As you know, Saratoga is a quaint village with beautiful shops, nice restaurants and golf courses for those wishing to extend their stay.

We have changed the schedule of the Retreat by condensing some of the meetings to make things more affordable for The Council and your districts. We will continue to follow the format that was used last year by providing you with a professional development experience that will allow you to build on your own leadership. Dr. Richard Jones, Senior Consultant for the International Center on Leadership in Education, will be facilitating the Retreat.

Retreat activities will begin with reception and dinner on Thursday, June 27 from 6:00 p.m.-9:00 p.m. Retreat activities will continue on Friday, June 29 from 8:30a.m.-3:30 p.m. For those of you who are part of the Executive Committee, we are hosting an Executive Committee meeting on Thursday from 9 a.m.-12 p.m. The Commissioner Advisory Council members will also be meeting on Thursday from 12:00 p.m.-4:00 p.m. If you are part of one or more of these meetings, you will receive more information in a few weeks. Please keep these meetings in mind as you make your housing accommodations.

We hope that you will seriously consider attending the Summer Retreat in Saratoga Springs. We have reserved a block of rooms at Gideon Putnam for arrival on Thursday, June 27, 2013. We have also reserved a small block of rooms for those arriving on Jun 26, 2013 for the meetings mentioned above. Council members will pay a rate of \$209 single/double room. Included in this rate are the reception and dinner on June 27, and breakfast, lunch and breaks on June 28. Please call the Gideon Putman Hotel to make reservations at (866) 746-1007 and mention group code: RN42LZ. Deadline for room requests is May 27, 2013. Room availability and rates cannot be guaranteed after that date.

Please complete the enclosed Registration/Meal Planning form and return it to The Council Attn: Rina Greco no later than June 14, 2013 via fax at (518) 426-2229, by mail at 7 Elk Street, 3rd Floor, Albany, NY 12207 or by email at <u>rina@nyscoss.org</u>.

A more detailed schedule and agenda for the Retreat will be sent to you in early June. We look forward to hearing from you. Please feel free to call Rina Greco, Administrative Assistant to the Executive Director, with any questions at (518) 449-1063 or send her an e-mail at rina@nyscoss.org.



THE COUNCIL'S Summer Retreat 2013 June 27-28, 2013, Gideon Putnam, Saratoga Springs, NY

Please return to Rina Greco at THE COUNCIL offices by June 14, 2013

I.	Att	tendee Registration:					
NA	ME:						
		DL DISTRICT:					
		ill attend the 2013 Summer Retreat.		YES		NO	
	My	spouse/partner will join me at the Retreat.		YES		NO	
	Spor	ouse/Partner's Name (if attending):					
	June	Hotel Reservations: Reservations should be made directly with the Gideon Putnam for arriva on Thursday, June 27, 2013. We have also reserved a small block of rooms for those arriving on June 26, 2013. Please call the Gideon Putman Hotel to make reservations at (866) 746-1007 and mention group code: RN42LZ. Deadline for room requests is May 27, 2013.					
III.	Con	nmuters:					
		I will be commuting to the Retreat and do not need accommodations.					
		I will attend the following meal functions: Reception/Dinner, Thursday, June 27 (\$40 per person) Breakfast, Friday, June 28 (\$15 per person) Lunch, Friday, June 28 (\$25 per person)					
	\$Total for Commuter Meals						
Type of Payment for Commuter Meals Only:							
		Personal Check (Enclosed – <u>Payable to NYSCOSS</u>)					
		School District Check (Enclosed – <u>Payable to NYSCOSS</u>)					
I		Credit Card MASTERCARD / VISA (please circle which	one,)			
		Card #					
		Name on Card					
		Card Expiration Date					



THE COUNCIL'S Summer Retreat 2013 Gideon Putnam, Saratoga Springs, NY June 27-28, 2013

Thursday, June 27, 2013

9:00 a.m. - 12:00 p.m.

Executive Committee Meeting

12:00 p.m. - 1:00 p.m.

CAC Prep. Meeting/Lunch for Executive Committee and

Commissioner's Advisory Council

1:00 p.m. - 4:00 p.m.

Commissioner's Advisory Council Meeting

6:00 p.m. - 9:00 p.m.

Reception & Dinner

Friday, June 28, 2013

7:30 a.m. - 8:30 a.m.

Continental Breakfast

8:30 a.m. - 9:15 a.m.

Council/LEAF Update

9:15 a.m. - 12:00 p.m.

Retreat Activities

12:00 p.m. - 1:00 p.m.

Lunch

1:00 p.m. - 3:30 p.m.

Retreat Activities