

HCSD Board Members:

Brian Lynch, President; Pam Stollo, VP; Rose Apgar; Mark Brinthaup; Michael Buck, Ph.D.; Warren Conklin James Jacobus; Doug Johnson; Ruth Miller; Student Rep. Abigail Clark and Co-Alternates Samantha Owen and Arianna Scaptura

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
JUNE 20, 2013
6 P.M., HIGH SCHOOL MULTI-MEDIA CENTER (S. WING)**

AGENDA

PLEDGE OF ALLEGIANCE

- | | |
|--|---|
| 1. CALL TO ORDER | BRIAN LYNCH, PRESIDENT |
| 2. MINUTES (May 30, 2013 Business Meeting and Special Mtg. of June 7, 2013) | BOARD ACTION |
| 3. BOARD PRESIDENT’S REMARKS AND AGENDA CHANGES (if any) | BRIAN LYNCH |
| 4. QUESTIONS AND COMMENTS | COMMUNICATION FROM THE AUDIENCE |
| 5. AWARDS, HONORS, AND RECOGNITION | BOE, SUPT., AND/OR DISTRICT ADMINISTRATORS |
| 5.1 DEPARTING BOARD MEMBERS—MICHAEL BUCK AND RUTH MILLER | |
| 5.2 DEPARTING STUDENT REPRESENTATIVE TO THE BOARD—ABIGAIL CLARK and ALTERNATES SAMANTHA OWEN AND ARIANNA SCAPTURA | |
| 6. PRESENTATIONS | |
| 6.1 UPDATE ON DATA CENTER | VIRGINIA ABRUNZO AND JAY HILLMAN |
| 6.2 UPDATE ON STAFF/STUDENT HEALTH, SAFETY, & WELLNESS | JUDY CHRISTIANSEN |
| 7. REPORT FROM SUPERINTENDENT | RALPH MARINO, JR. |
| 7.1 RESOLUTION TO APPROVE THE SUPT’S. ATTENDANCE AT THE AASA (AMERICAN ASSOCIATION OF SCHOOL ADMINISTRATORS) CONFERENCE (Feb. 12-15, 2014, in Nashville, TN) | BOARD ACTION |
| 7.2 RESOLUTION TO APPROVE THE SUPT’S. ATTENDANCE AT THE NYSCOSS (NEW YORK STATE COUNCIL OF SCHOOL SUPERINTENDENTS) FALL LEADERSHIP CONFERENCE (Sept. 22-24, 2013) and THE WINTER INSTITUTE (March 2-4, 2014) | BOARD ACTION |
| 7.3 OVERNIGHT FIELD TRIP REQUEST FOR GIRLS’ TENNIS TEAM (Aug. 27-29, Verona, NY) | BOARD ACTION |
| 7.4 OVERNIGHT FIELD TRIP REQUESTS FOR VARSITY VOLLEYBALL TEAM (see enclosure for all dates) | BOARD ACTION |

8. REPORT FROM BOE PRESIDENT	BRIAN LYNCH
8.1 DONATION TO THE HIGH SCHOOL FROM CORNELL UNIVERSITY	BOARD ACTION
8.2 SOLICITATION OF BOE MEMBER NAMES WHO ARE INTERESTED IN BEING NOMINATED FOR THE POSITION OF BOARD PRESIDENT AND BOARD VP	INFORMATION ONLY
8.3 PROPOSED 2013-14 BOE/DISTRICT GOALS	DISCUSSION ONLY
9. REPORT FROM DIRECTOR OF ELEMENTARY EDUCATION	VIRGINIA ABRUNZO
10. REPORT FROM DIRECTOR OF SECONDARY EDUCATION	JAY HILLMAN
10.1 REVISIONS TO THE PDP (PROFESSIONAL DEVELOPMENT PLAN)	BOARD ACTION
10.2 CHANGES IN MATH COURSE NAMES	BOARD ACTION
10.3 RECOMMENDED REVISIONS TO THE DISTRICT'S STRATEGIC PLAN (Shawn McDonough)	BOARD ACTION
10.4 YEAR FOUR STRATEGIC PLAN TARGETS	BOARD ACTION
10.5 OPERATIONAL GUIDELINES FOR 2013-14	BOARD ACTION
10.6 RECOMMENDATIONS TO SITE-BASED TEAMS FOR 2013-14	INFORMATION ONLY
11. REPORT FROM SCHOOL BUSINESS EXECUTIVE	JANE BRADLEY
11.1 DISPOSAL OF DISTRICT PROPERTY	BOARD ACTION
11.2 BUS GARAGE LEASE AGREEMENT WITH ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT	BOARD ACTION
11.3 2013-14 NYSUT VISION PLAN RENEWAL AGREEMENT	BOARD ACTION
11.4 RESOLUTION TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE TAX CERTIORARI RESERVE	BOARD ACTION
11.5 RESOLUTION TO TRANSFER FUNDS FROM THE EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE (EBALR) TO THE GENERAL FUND	BOARD ACTION
11.6 RESOLUTION TO TRANSFER FUNDS FROM THE REPAIR RESERVE TO THE GENERAL FUND	BOARD ACTION
11.7 RESOLUTION OF THE COMMITMENT OF FUNDS DESIGNATION	BOARD ACTION
11.8 INCREASE IN APPROPRIATIONS (RR PTO)	BOARD ACTION
11.9 INCREASE IN APPROPRIATIONS (COMMUNITY MEMBER)	BOARD ACTION
11.10 CLAIMS AUDITOR REPORT (May 2013)	BOARD ACTION
11.11 REVENUE & EXPENSE REPORTS (May 2013)	BOARD ACTION
11.12 BUDGET TRANSFER REPORT (May 2013)	BOARD ACTION
11.13 RESOLUTION TO ACCEPT CONTRACT FOR HVAC CAPITAL WORK FOR THE SUMMER 2013	BOARD ACTION
11.14 RESOLUTION TO ACCEPT CONTRACT FOR AIR MONITORING FOR ASBESTOS REMOVAL DURING CAPITAL WORK FOR THE SUMMER 2013	BOARD ACTION
11.15 RESOLUTION TO ACCEPT CONTRACT FOR CONCRETE INSPECTIONS FOR CAPITAL WORK FOR THE SUMMER 2013	BOARD ACTION
11.16 RESOLUTION TO ACCEPT ALTERNATE BIDS FOR CAPITAL WORK FOR THE SUMMER 2013	BOARD ACTION

12. REPORT FROM HUMAN RESOURCE DIRECTOR 12.1 HR SUB-COMMITTEE RECOMMENDATIONS	JUDY CHRISTIANSEN BOARD ACTION
13. REPORT FROM DIRECTOR OF STUDENT SERVICES	KIM WILLIAMS
14. REPORT FROM STUDENT REP. TO THE BOARD 14.1 REPORT ON HIGH SCHOOL ACTIVITIES	ABIGAIL CLARK INFORMATION ONLY
15. REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE	WARREN CONKLIN
16. REPORT FROM THE AUDIT SUB-COMMITTEE 16.1 MINUTES OF JUNE 10, 2013, MEETING	PAM STROLLO INFORMATION ONLY
17. REPORT FROM THE FINANCE SUB-COMMITTEE 17.1 MINUTES OF JUNE 10, 2013, MEETING	JIM JACOBUS INFORMATION ONLY
18. REPORT FROM THE HUMAN RESOURCES SUB-COMMITTEE	MARK BRINTHAUPT
19. REPORT FROM THE OUTCOMES & ASSESSMENT SUB-COMMITTEE 19.1 MINUTES OF JUNE 4, 2013, MEETING	MIKE BUCK INFORMATION ONLY
20. REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE 20.1 MINUTES OF JUNE 4, 2013, MEETING	PAM STROLLO INFORMATION ONLY
21. REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE	RUTH MILLER
21.1 MINUTES OF JUNE 11, 2013, MEETING	INFORMATION ONLY
21.2 PROPOSED CHANGE TO CURRENT BOARD POLICY 2250: BOARD COMMITTEES	BOARD ACTION
21.3 PROPOSED CHANGES TO CURRENT BOARD POLICY 7390: CONSTRUCTION PROJECT RECORDS AND REPORT	BOARD ACTION
21.4 PROPOSED CHANGES TO CURRENT BOARD EXHIBIT 1500: FACILITIES USAGE FEE SCHEDULE.	BOARD ACTION
21.5 PROPOSED CHANGES TO CURRENT BOARD POLICY 5252.1: INVESTING STUDENT ACTIVITIES FUNDS	BOARD ACTION
21.6 PROPOSED CHANGES TO CURRENT DISTRICT-WIDE SCHOOL SAFETY PLAN (pages 1, 4, 5, 6, 12, 15, 22, and 31)	BOARD ACTION
21.7 PROPOSED CHANGES TO CURRENT ATHLETIC CODE OF CONDUCT (pages 2, 3, 5, 8, and 9), INCLUDING NEWLY REVISED ADDITION TO SIGNATURE PAGE	BOARD ACTION
21.8 PROPOSED CHANGES TO CURRENT BOARD POLICY 5311.1: STUDENT DUE PROCESS RIGHTS	DISCUSSION ONLY
21.9 PROPOSED CHANGES TO THE CURRENT STUDENT CODE OF CONDUCT (pages 4, 5, 8 and 9)	DISCUSSION ONLY

- | | |
|---|-------------------|
| 21.10 ELIMINATE CURRENT BOARD POLICY 0115 (STUDENT BULLYING PREVENTION AND INTERVENTION)—REPLACE WITH A NEW POLICY 0115 ENTITLED: DIGNITY FOR ALL STUDENTS ACT POLICY | DISCUSSION ONLY |
| 21.11 PROPOSED CHANGES TO CURRENT BOARD POLICY 5311.5: STUDENT DRESS CODE | DISCUSSION ONLY |
| 21.12 PROPOSED CHANGES TO CURRENT BOARD POLICY 5312: PROHIBITED CONDUCT | DISCUSSION ONLY |
| 21.13 PROPOSED CHANGES TO CURRENT BOARD POLICY 5312.1: DRUG AND ALCOHOL ABUSE | DISCUSSION ONLY |
| 21.14 PROPOSED CHANGES TO CURRENT BOARD POLICY 5312.2: DANGEROUS WEAPONS IN SCHOOL | DISCUSSION ONLY |
| 21.15 PROPOSED CHANGES TO CURRENT BOARD POLICY 5312.3: USE OF TOBACCO PRODUCTS BY STUDENTS | DISCUSSION ONLY |
| 22. REPORT FROM THE VISITATION SUB-COMMITTEE | ROSE APGAR |
| 23. QUESTIONS/COMMENTS FROM BOARD MEMBERS | |
| 24. MOTION TO ADJOURN TO EXECUTIVE SESSION | |
| 24.1 CSE/CPSE RECOMMENDATIONS | |
| 24.2 REVIEW OF BOE SELF-EVALUATION | |
| 25. RECONVENE TO PUBLIC SESSION | |
| 26. ADJOURNMENT | |

UPCOMING 2012-13 BOARD MEETINGS:

Organizational Mtg. and Business Mtg., July 11, 6 p.m.
Multi-Media Center

UPCOMING 2012-13 BOARD SUB-COMMITTEE MEETINGS:

Athletic & Extra Curr. (no mtg. at this time)
Audit (no mtg. at this time)
Finance (no mtg. at this time)
Human Resources (no mtg. at this time)
Outcomes & Assessment (no mtg. at this time)
Planning & Development, (no mtg. at this time)
Policy (no mtg. at this time)

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission
"Quality Education for All"

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2012-13 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2012 -2013 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via two members of the Planning and Development Committee.
 - Performance against Year Two targets by September 30, 2012
 - Establishment of Year Three Targets by September 30, 2012
 - Report to the full Board of Education by committee representatives by January 31, 2013
 - Final Report on Year Three progress to the Board of Education by June 30, 2013

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 11/30/12, 2/28/13, and 4/30/13
 - Develop a voter approved 2013-2014 budget that maintains quality programming, while being fiscally responsible to the community
- Long Range Planning
 - Identify opportunities to improve the District's organizational structure, operation, and enhance capability/capacity

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2012
- 100% Participation in BOE Annual Mini-Retreat in January 2013
- 100% New Board Member Participation in “New School Board Member Academy” and mandated “Fiscal Oversight Training”
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session

Approved: July 12, 2012
Board of Education