

HCSD Board Members:

Brian Lynch, President; Pam Stollo, Vice-President;
Rose Apgar; Karen Boulas; Mark Brinhaupt; Warren Conklin;
James Jacobus; Doug Johnson; David Sadler; and Student Rep.
Austin Smith and Alternate Paige DeRichie

Central Administrative Team:

Ralph Marino, Jr., Ed.D., Superintendent
Judy Christiansen, Human Resources, Dir.
Kim Williams, Student Servs. Director
Virginia Abrunzo, Elem. Ed. Director
Jay Hillman, Secondary Ed. Director
Jane St. Amour-Bradley, School Business Executive

**HORSEHEADS CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION BUSINESS MEETING
OCTOBER 24, 2013
6 P.M.
MULTI-MEDIA CENTER**

AGENDA

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

- LOW INCOME SENIOR CITIZEN TAX EXEMPTION
- LOW INCOME DISABILITY TAX EXEMPTION

PUBLIC COMMENT

1. CALL TO ORDER

BRIAN LYNCH, PRESIDENT

2. MINUTES (Business Meeting, Sept. 26, 2013)

BOARD ACTION

**3. BOARD PRESIDENT’S REMARKS AND
AGENDA CHANGES** (if any)

BRIAN LYNCH

4. QUESTIONS AND COMMENTS

**COMMUNICATION FROM
THE AUDIENCE**

5. AWARDS, HONORS, AND RECOGNITION

**BOE, SUPT., AND/OR
DISTRICT ADMINS.**

6. PRESENTATIONS

6.1 HIGH SCHOOL PRESENTATION “TRANSITIONS”

**KAREN DONAHUE, PRINC.,
AND HIGH SCHOOL
TEACHERS**

6.2 SCHOOL BOARD RECOGNITION WEEK,
OCTOBER 28-NOVEMBER 1, 2013

RALPH MARINO, SUPT.

7. REPORT FROM SUPERINTENDENT

**RALPH MARINO, JR.
DISCUSSION ONLY**

7.1 SCHEDULE DISTRICT ORGANIZATIONAL MEETING
FOR JULY 1, 2014

7.2 SECTION IV MERGER (ITHACA GIRLS HOCKEY
TEAM)

BOARD ACTION

7.3 CHANGE BOE MID-YEAR RETREAT FROM JAN. 9,
2014, TO POSSIBLY JAN. 2 OR 14, 2014

DISCUSSION ONLY

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| 8. REPORT FROM PRESIDENT | BRIAN LYNCH |
| 8.1 ANONYMOUS DONATION OF UNIFORMS FOR THE GIRLS MODIFIED SOCCER TEAM | BOARD ACTION |
| 8.2 HORSEHEADS WRESTLING BOOSTER CLUB DONATION OF SINGLETs | BOARD ACTION |
| 8.3 NYSSBA POSITIONS AND RESOLUTIONS BEING RECOMMENDED FOR ADOPTION AND/OR APPROVAL AT ANNUAL NYSSBA CONVENTION (Oct. 2013) | BOARD ACTION |
| 8.4 FACILITY CAPACITY/UTILIZATION AND GRADE CONFIGURATION STUDY COMMUNITY FOCUS GROUP ROSTER | BOARD ACTION |
| 8.5 REVISED FACILITY CAPACITY/UTILIZATION AND GRADE CONFIGURATION STUDY TIMELINE AND CHARGE | BOARD ACTION |
| 9. REPORT FROM DIRECTOR OF ELEMENTARY ED. | VIRGINIA ABRUNZO |
| 9.1 PRIVATE SCHOOL TUTORING CONTRACT | BOARD ACTION |
| 9.2 ADDENDUM TO PRIVATE SCHOOL TUTORING CONTRACT PREVIOUSLY APPROVED BY THE BOE ON AUGUST 29, 2013 | BOARD ACTION |
| 10. REPORT FROM DIRECTOR OF SECONDARY ED. | JAY HILLMAN |
| 11. REPORT FROM SCHOOL BUSINESS EXECUTIVE | JANE BRADLEY |
| 11.1 DISPOSALS OF DISTRICT PROPERTY | BOARD ACTION |
| 11.2 INCREASE IN APPROPRIATIONS (CS PTO) | BOARD ACTION |
| 11.3 INCREASE IN APPROPRIATIONS (CT PTO) | BOARD ACTION |
| 11.4 INCREASE IN APPROPRIATIONS (GR PTO) | BOARD ACTION |
| 11.5 DAY AUTOMATION RESOLUTION | BOARD ACTION |
| 11.6 PERSONS SIXTY-FIVE YEARS OF AGE OR OVER WITH LIMITED INCOMES TAX EXEMPTION—UPDATE FOR 2014 | BOARD ACTION |
| 11.7 PERSONS WITH DISABILITIES AND LIMITED INCOMES TAX EXEMPTION—UPDATE FOR 2014 | BOARD ACTION |
| 11.8 RESOLUTION TO TRANSFER FUNDS FROM THE EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE TO GENERAL FUND | BOARD ACTION |
| 11.9 ELMIRA HEIGHTS BUS RUN AGREEMENT UPDATE | BOARD ACTION |
| 11.10 BUS LIFT REPLACEMENT EMERGENCY RESOLUTION | BOARD ACTION |
| 11.11 BUDGET TRAFNERS OVER \$10,000 | BOARD ACTION |
| 11.12 TREASURER'S REPORT—AUGUST 2013 | BOARD ACTION |
| 11.13 CLAIMS AUDITOR REPORT—SEPT. 2013 | BOARD ACTION |
| 11.14 HIGH SCHOOL EXTRACLASSROOM TREASURER'S REPORT—SEPT. 2013 | BOARD ACTION |
| 11.15 MIDDLE SCHOOL EXTRACLASSROOM TREASURER'S REPORT—SEPT. 2013 | BOARD ACTION |
| 11.16 ATHLETICS EXTRACLASSROOM TREASURER'S REPORT—SEPT. 2013 | BOARD ACTION |

11.17	BUDGET TRANSFERS REPORT—JULY & SEPT. 2014	BOARD ACTION
11.18	REVENUE & EXPENSE REPORTS—JULY & SEPT. 2014	BOARD ACTION
11.19	2011-12 TAX BILL CORRECTION	BOARD ACTION
11.20	2012-13 TAX BILL CORRECTIONS	BOARD ACTION
11.21	2013-14 TAX BILL CORRECTIONS	BOARD ACTION
12.	REPORT FROM HUMAN RESOURCE DIRECTOR	JUDY CHRISTIANSEN
12.1	HR SUB-COMMITTEE RECOMMENDATIONS	BOARD ACTION
13.	REPORT FROM DIRECTOR OF STUDENT SERVICES	KIM WILLIAMS
14.	REPORT FROM STUDENT REPRESENTATIVE TO THE BOARD	AUSTIN SMITH
15.	REPORT FROM THE ATHLETIC & EXTRA-CURRICULAR SUB-COMMITTEE	WARREN CONKLIN
16.	REPORT FROM THE AUDIT SUB-COMMITTEE	PAM STROLLO
17.	REPORT FROM THE FINANCE SUB-COMMITTEE	JIM JACOBUS
17.1	MINUTES FROM OCT. 15, 2013, MEETING	INFORMATION ONLY
18.	REPORT FROM THE HUMAN RESOURCES SUB- COMMITTEE	MARK BRINTHAUPT
18.1	MINUTES FROM OCT. 9, 2013, MEETING	INFORMATION ONLY
19.	REPORT FROM THE CURRICULUM & ASSESSMENT SUB-COMMITTEE	WARREN CONKLIN
19.1	MINUTES FROM OCT. 3, 2013, MEETING	INFORMATION ONLY
19.2	COMMON CORE MODULES RESOLUTION	DISCUSSION ONLY
20.	REPORT FROM THE PLANNING & DEVELOPMENT SUB-COMMITTEE	PAM STROLLO
20.1	MINUTES FROM OCT. 9, 2013, MEETING	INFORMATION ONLY
21.	REPORT FROM THE POLICY REFERRAL/REVIEW SUB-COMMITTEE	DOUG JOHNSON
21.1	MINUTES FROM OCT. 10, 2013, MEETING	INFORMATION ONLY
21.2	CHANGES TO BOARD POLICY 2370—PUBLIC PARTICIPATION AT BOARD MEETINGS	BOARD ACTION
21.3	CHANGES TO BOARD POLICY 5150—SCHOOL ADMISSIONS	BOARD ACTION
21.4	REVISED BOARD EXHIBIT 3230—ORGANIZATIONAL CHART	BOARD ACTION
21.5	CHANGES TO BOARD POLICY 6710—PURCHASING AUTHORITY	BOARD ACTION
21.6	PROPOSED CHANGE TO PAGE 9 OF THE CODE OF CONDUCT	DISCUSSION ONLY
21.7	PROPOSED CHANGE TO BOARD POLICY 1530: SMOKING ON SCHOOL PREMISES	DISCUSSION ONLY

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| 21.8 PROPOSED CHAGE TO BOARD POLICY 9330:
SMOKING ON SCHOOL PREMISES BY STAFF | DISCUSSION ONLY |
| 21.9 PROPOSED CHANGES TO BOARD POLICY 1900:
PARENTAL INVOLVEMENT | DISCUSSION ONLY |
| 21.10 NEWLY DEVELOPED BOARD EXHIBIT 1900-E.1:
PARENTAL INVOLVEMENT, TITLE I—SCHOOL
LEVEL EXHIBIT | DISCUSSION ONLY |
| 21.11 PROPOSED CHANGES TO BOARD POLICY 4321.4:
INDEPENDENT EDUCATIONAL EVALUATIONS | DISCUSSION ONLY |
| 21.12 PROPOSED CHANGES TO BOARD POLICY 5420:
STUDENT HEALTH SERVICES | DISCUSSION ONLY |
| 21.13 PROPOSED CHANGES TO BOARD POLICY 6700:
PURCHASING | DISCUSSION ONLY |
| 21.14 PROPOSED CHANGES TO BOARD POLICY 5152:
ADMISSION OF NON-RESIDENT STUDENTS | DISCUSSION ONLY |

22. QUESTIONS/COMMENTS FROM BOARD MEMBERS

23. MOTION TO ADJOURN TO EXECUTIVE SESSION

- 23.1 CSE/CPSE/504 RECOMMENDATIONS

24. RECONVENE TO PUBLIC SESSION

25. ADJOURNMENT

UPCOMING 2013-14 BOARD MEETINGS:

Business Mtg., Nov. 21, 6 p.m., Center St. I
 Business Mtg., Dec. 19, 6 p.m., Middle School.
 BOE Mid-Year Retreat, 4-8 p.m., MMC
 Business Mtg., Jan. 30, 6 p.m., Big Flats School

UPCOMING 2013-14 BOARDSUB- COMMITTEE MEETINGS:

Athletic & Extra Curr., Nov. 5, 4 p.m., Supts'. Office
 Audit, Nov. 12, 4 p.m., Supts'. Office
 Curriculum & Assessment, Nov. 7, 4 p.m., Ed. Support
 Finance, Nov. 12, 5 p.m., Supts.' Office
 Human Resources, Nov. 13, 3:30 p.m., , Supts'. Office
 Planning & Development, Nov. 13, 7:30 a.m., Supts'. Office
 Policy, Nov. 13. 9, 4:30 p.m., Supts'. Office

NOTE: These board meetings and sub-committee meetings are subject to change.

Our Mission

“Quality Education for All”

The Mission of the Horseheads Central School Community is to provide a quality education for all within a nurturing environment which promotes excellence, growth, and a sense of civic responsibility.

Our Vision

We, the Horseheads School Community, want a district that:

- is nurturing and responsive;
- strives for balance in a supportive, safe, encouraging environment;
- recognizes the need for continual improvement in an ever-changing world;
- has a clearly defined focus on learning outcomes, collaboration, and support systems; and
- creates an environment within which everyone can thrive and achieve his/her highest potential.

Our Beliefs

We believe:

- everyone can achieve his/her highest potential;
- trust is essential for growth;
- learning is cooperative;
- programs are inclusive;
- success will be nurtured and expected;
- learning is performance-based;
- decisions are data-based; and
- responsibility, respect and results guide our every effort.

Exit Outcomes

The Horseheads Central School graduate will be...

- a life-long learner;
- a caring, productive citizen;
- an effective communicator;
- a creative problem-solver;
- a quality decision-maker;
- a healthy, well-rounded person

HORSEHEADS CENTRAL SCHOOL DISTRICT
2013-2014 BOARD/DISTRICT GOALS

The Board of Education embraces the importance of short-term and long-term strategic planning in relation to Character Education/Wellness, Student Achievement, Community Relations/Partnerships, Buildings/Facilities, Financial Planning/Development, and Professional Development/District Culture. Our district has made a significant investment in this model of planning and development for all facets of the operation. We encourage our staff and community members to visit the district's website (www.horseheadsdistrict.com) for more information on the 10-Year Strategic Plan and Implementation Team. Below are the Board of Education's goals for the school district for the 2013 -2014 school year. Some of the goals may be specific to certain stakeholder groups.

GOAL #1

Strategic Plan

- Continued communication with the Strategic Plan Implementation Team via 2 members of the Planning and Development Committee.
 - Performance against Year Three targets by September 30, 2013
 - Establishment of Year Four Targets by September 30, 2013
 - Report to the full Board of Education by committee representatives by January 31, 2014
 - Final Report on Year Four progress to the Board of Education by June 30, 2014

GOAL #2

Student Achievement

- The percentage of students in our District who achieve a level 3 or 4 on all NYS assessments in grades 3-8 will be a minimum of 10% higher than the state average of students who achieve a level 3 or 4. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.
- The percentage of students in our District who achieve 85% (mastery) on NYS Regents exams will be a minimum of 10% higher than the state average of students who achieve 85%; we will also see the percentage of students in our District who achieve 65% (passing) will be a minimum of 10% higher than the state average of students who achieve 65%. If a building's percentage is already at 10% above the state average, the building's site-based team will determine the desired achievement level.

GOAL #3

Financial Planning and Development

- Short Term Planning
 - Maintain the financial soundness of the school district
 - Continue to update the district's five-year budget and reserve forecast by 10/31/13, 1/31/14, and 4/30/14
 - Develop a voter approved 2014-2015 budget that maintains quality programming, while being fiscally responsible to the community
 - Successfully negotiate 12 employee contracts that are fair and equitable to all stakeholders
- Long Range Planning
 - Establish task force to identify opportunities to improve the District organizational structure, operation, and enhance capability/capacity
 - Identify additional shared service alternatives and explore consolidation opportunities with neighboring districts

GOAL #4

Professional Development and District Culture

Board Development Plan—

- 100% Participation in Board Annual Retreat in August 2013
- 100% Participation in BOE Annual Mini-Retreat in January 2014
- 100% New Board Member Participation in "New School Board Member Academy" and mandated "Fiscal Oversight Training"
- 33% Participation in NYSSBA Workshops and Conferences
- 100% Participation in at least one Workshop, Conference, or on-line Training Session
 - Assess progress in December 2013

Staff Development Plan—

- Research and develop, based upon identified needs, staff development plans for all personnel