

**DRAFT**

**Horseheads Central School District  
Business Meeting of the Board of Education  
Big Flats Elementary School  
January 30, 2014**

**Present:** Apgar, Boulas Brinthaup, Conklin, Jacobus, Johnson, Lynch, Sadler, Smith, Strollo

**Also Present:** Abrunzo, Bailey, Bradley, Coghlan, Donahue, Holloway, Marino, Patterson, Scaptura, Sotero, Williams

**Absent:**

**Call to Order:** Board President Brian Lynch called the Business Meeting to order at 6:00 PM.

**Minutes**

Moved by Brinthaup, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education approves REVISED Page 17 of the approved November 21, 2013, Board of Education meeting minutes. The approved November 21, 2013, minutes incorrectly listed Board Member Boulas' name in the "Ayes" column, when in fact, Board Member Boulas voted "No" on the 2013-2014 External Audit Corrective Action Plan—Extra-Classroom Activity Clubs motion. RESOLVED, that the Horseheads Central School District Board of Education accepts the minutes of December 19, 2013, Business Meeting and Special Business Meeting and Mid-Year Retreat of January 14, 2014 as amended.

Ayes	Noes	Abstained	Absent
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

**President's Remarks**

Board President Brian Lynch welcomed everyone to tonight's meeting. Brian stated that the Board really enjoys traveling to all the schools throughout the District and enjoys hearing the presentations as they are definitely the highlights of the meetings and it is wonderful to hear about all the good things that are happening in the schools. Brian reviewed the procedures for the Questions and Comments Section which is next on the agenda and reminded the Public to limit their comments to three minutes if possible.

**Agenda Changes**

Board President Brian Lynch stated there will be an Executive Session directly after tonight's Regular Session to approve CSE/CPSE/504 recommendations, discuss an amendment to the Superintendent's Employment Agreement and the Employment History of One Particular Person.

**Questions and Comments from the Public**

There were no Questions or Comments from the Public.

## **Awards, Honors and Recognition**

Superintendent Dr. Ralph Marino recognized the following honors and achievements:

- Big Flats students and families donated 1,617 books for the Bright Red Bookshelf, collected 285 food items for the Big Flats Food Pantry and made hundreds of dog biscuits for the Chemung County SPCA in December. Ralph stated these were very kind acts of community spirit.
- Thirty-one Horseheads art students earned 53 awards in the 2013 Scholastic Art Awards Competition. The Competition, which includes students in 20 schools across several counties, awarded 20 Gold Keys which Horseheads students earned 10 of those. They also earned 12 Silver Keys and 31 Honorable Mentions. Ralph stated their work will be on display at the Arnot Art Museum throughout the month of February. Ralph stated this is very impressive.
- High School students Katherine Estep and Clayton Troia are competing in the Dancing With Our Stars charity competition sponsored by the Elmira Rotary. They are dancing to benefit the Greenroom Players and their Instructor is High School English Teacher Michael Hamula. Ralph wished them luck.
- High School Students of the Month for December/January are the following:
  - o 9<sup>th</sup> Grade: Amanda Hayth, Joshua Ijaika, Kathryn Kane, Mackenzie O'Brien
  - o 10<sup>th</sup> Grade: Skylar Downs, Devon Grant, Alexander Johnson, Madeline Ross, Kristina Wendling
  - o 11<sup>th</sup> Grade: Elisabeth Estep, Katherine Estep, Asha Thuraishamy, Alissa VanOstrand
  - o 12<sup>th</sup> Grade: Skylinn Austin, Tisha Fazenbaker, Dylan Kone, Emma Stillings
- Many students participated in the local Free-Throwing Championship sponsored by the Horseheads Elks on December 17<sup>th</sup>. The winners are as follows:
  - o Boys, Age 8-9: Connor Conklin, Grade 3, Ridge Road
  - o Girls, Age 8-9: Carly Scott, Grade 4, Big Flats
  - o Boys, Age 10-11: Ryan Scott, Grade 5, Intermediate School
  - o Girls, Age 10-11: Avery Snyder, Grade 6, Intermediate School
  - o Boys, Age 12-13: Patrick Clark, Grade 6, Intermediate School
  - o Girls, Age 12-13: Lauren Augustine, Grade 6, Intermediate School

Ralph stated the students went on to compete in the District Final on January 25<sup>th</sup> in Penn Yann. Carly Scott placed first in her age group, which means she will go on to the Regional Championship in Olean on February 8<sup>th</sup>, competing against free-throw champions from the Jamestown, Rochester and Buffalo areas.
- People attending the Middle/High School Band Concerts in December brought food items for the Horseheads Food Pantry. Ralph stated this was very generous.
- High School Foreign Language Teacher Tiffany Bratz and Family and Consumer Science Teacher Mary Cosgrove took 23 High School students on an overnight field trip to Quebec City, Quebec, from January 17<sup>th</sup> – 20<sup>th</sup>. The students participated in numerous fun and cultural activities, many using their French language skills.
- Two Horseheads graduates will perform at the Pre-Game Ceremonies of the Super Bowl this Sunday, February 2<sup>nd</sup>. Chad Lefkowitz-Brown will perform with recording artist Phillip Phillips and Richard Rich will perform with the Syracuse University Marching Band. Ralph stated this is very impressive.
- Sixth Grader Casey Bush won first place on the balance beam and second place in the all-around at the New York State Early States Gymnastic Meet in New Hartford last weekend.

## **Presentations**

### **Big Flats Elementary School PTO Update**

PTO President Amanda Newcomber thanked the Board for coming out this evening to support the Horseheads community and the Big Flats staff and students. Amanda stated that the PTO is here to support the school, also enjoys sponsoring fun activities for the students and work really hard to support the families and teachers as well. Amanda shared the many things the group does to support students and teachers, including supporting the Annual Spelling Bee, Science Fairs, providing three free books to all the students as well as a book signed by the Author who visits the school annually. The PTO also provides financial support

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throughout the year by setting up an individual fund for each classroom and assisting the school throughout the year as needed. Amanda stated that the PTO also supports the Big Flats Community by donating to the Big Flats Food Pantry.

**Big Flats Elementary School Presentation: “Special Evening Edition of WBIG News!”**

Big Flats Elementary Principal Liz Saptura welcomed the Board to tonight’s meeting and acknowledged those staff members who were in attendance. Liz stated that without our staff and parent volunteers we could not have the warm, caring environment that we have. We work very hard to meet the Common Core Standards which is shown when you see staff working after hours during the evening and on the weekends to ensure that our students are successful. Liz stated that she is very proud of her staff and thanked them for all of their hard work.

Big Flats Staff and Students presented a special evening edition of WBIG News to the Board of Education. The news report showed the Common Core in action, through Math Talk in Mrs. Bostwick’s classroom, FOSS supporting core math and science programs in Mrs. Comer’s classroom and evidence-based answers in writing in Mr. Sumner’s classroom. It was noted that WBIG News broadcasts daily at 8:25 AM with Co-Directors who are preparing third graders to take over the next school year. It was also noted that the Site Based Team worked very hard to assist in tonight’s presentation.

The News Report showed Greg Sumner’s second grade class and what it looks like for a second grader to come up with evidence-based answers to support a claim that is based on text. The students are being taught how to write the basics for college preparation or a job. The teachers have been working very hard with the students in Vertical Teams. Vertical Teams are made up of a majority of the teachers across the grade level. The group members give feedback on the students’ work and how to improve the writing over the year. Greg stated that he is excited because they get to work together and get ideas from everyone. To date they have met three times this year.

The News Report showed Elisabeth Bostwick’s second grade class involved in a Math lesson. During this lesson it showed how the students must be able to communicate their ideas with other which they accomplish through Math Talk Strategies which includes what steps are taken to solve the problem as they look at more than one strategy to do so.

The News Report showed Mrs. Comer’s fourth grade class involved in a FOSS lesson and how FOSS supports the Core Math and Science Programs. The News Reprt showed how FOSS does a nice job supporting and integrating with Math and what the students have learned to support claims that we work on in the Science Curriculum.

The News Report also showed students being “caught” in the act of showing one of the District’s Character Education Traits through the “Rising Star Program” and receiving a certificate to take to the Office. As a result the student is featured on the morning news and has their name posted on the wall in the Cafeteria. The Rising Star Certificate is then given to the student to take home and share with their family.

The news report ended with “commercial breaks” one showing a Math Break in Mrs. Kama’s classroom and a thank you to the school’s parent volunteers.

Board President Brian Lynch thanked Principal Liz Saptura, the staff, and the PTO President for presenting an outstanding presentation. Brian stated the presentation was fantastic. Brian thanked the PTO and their team for the countless number of hours the PTO dedicates to help with the various activities. Brian stated it is great to see the past trends continue such as the Author Visit and the Science Fair as these are activities the students will remember later in life. Brian stated that it is really neat to see the things that the students are exposed to and having the kids also involved in the community such as supporting the local Food Pantry which teaches the kids at a young age to be active in their community. Brian stated seeing

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the learning environment first-hand through the use of the News Report along with the enthusiasm of the students, the different learning activities such as the Math Movement Bridge, the FOSS Program, the Character Education Program and the parent volunteers was wonderful. Through the use of the News Report we were shown the excitement of the kids as they are working in the classroom or being caught in the act of showing one of the District's Character Education Traits. Brian also stated the bloopers at the end were a great way to end the presentation.

Board Vice-President Pam Strollo commended Principal Liz Scaptura and the staff for their enthusiasm in teaching the Common Core. Pam stated it is great to see the kids working in teams and leaning from each other. Pam also commended PTO President Amanda Newcomer for all the activities she plans in conjunction with the parents. She also commended and thanked Principal Scaptura for the leadership that she provides to the school on a daily basis.

Board Member Karen Boulas echoed what has been said tonight. She stated that she has been very inspired by the creativity of the writing piece that was presented tonight and gave praise to Principal Scaptura, her staff and the PTO for the fabulous presentation and their commitment to Big Flats Elementary School.

Board Member Doug Johnson thanked Principal Scaptura and the staff for their hard work, the extra hours they put in and all they do to ensure the students are successful. Doug stated it is truly appreciated.

#### **Update on Capital Projects**

##### **Gas Pump Replacement, Bus Lift Replacement and Security Upgrades**

Director of Facilities Mike Coghlan and Chad Snowburg reported on the Capital Projects including the Gas Pump Replacement, Bus Lift Replacement and Security Upgrades. Chad stated that presently there are four projects going on throughout the District and we are in the final stages of the current 2012-2013 project. Chad stated the entrances to each of the buildings and the locksets have been submitted to the State Education Department. We are currently reviewing the architectural portion of it. We are on schedule with the Bus Lift Replacement, the bids were opened and awarded with construction beginning at the start of the summer. Chad stated he is working with the State Education Department on the Gas Pump Replacement and stated that this project will also be completed over the summer. He stated that we may need to obtain a building permit for the project.

Mike stated there is a lot going on right now. We hit the ground running in October so that we could be in alignment with the State Education Department. Mike commended Chad for the work that he has done to make this happen. Mike stated we had to scale back a little but we listened to the staff while making decisions. We have worked very hard in the last two weeks since the money was allocated. The entranceways will be a very challenging project. Unfortunately, we will not be able to work on them while school is in session but as soon as school is out for the summer, we will begin work on them. We will also keep Dr. Marino and the Board up-to-date as work begins.

Board President Brian Lynch thanked Mike and Chad for a very thorough update. Brian stated it is good to hear about the changes and stated he looks forwards to the updates.

#### **Report From The Superintendent**

##### **Update On District Initiatives**

Superintendent Dr. Ralph Marino presented the Board with an Update on the District's Initiatives. Ralph reported on the 10-Year Strategic Plan noting that we are moving forward with the Student Voice Survey that will be given to all students in Grades 4-12. Ralph stated that this is the second time the survey will be given with the questions being the same as the ones that were given in 2009 so that we are able to compare the data. Ralph stated that FOSS will be fully implemented for Grades K-8 by September 2014 which will mean the

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District will be at 100%. Ralph stated this is really exciting. We are also continuing to maximize the use of our software, especially as there is more and more to do with less staff. Ralph stated that it is also very important for us not to forget all of the work that we have accomplished in the past five to seven years.

#### **2014-2015 School Budget Planning and Development Process**

Superintendent Dr. Ralph Marino reported on the 2014-2015 School Budget Planning and Development Process, stating that the Board's Finance Committee held two Community Budget Input Sessions in January with few district residents attending, however, a good conversation was held with those in attendance. Ralph stated the first Community Budget Workshop will be held on February 6<sup>th</sup> at 6:00 PM at the Erin Town Hall. Ralph also stated that he will be keeping a close watch on Governor Cuomo's proposed property tax freeze, which would have far-reaching implications on our schools and districts. At this point in time, Ralph stated we are considering it a flat budget with the expectations that it will go up.

#### **Report from the Board of Education President**

##### **Invitation to Attend Elmira Heights Central School District Board of Education Meeting on February 24, 2014, 7:00 PM**

Board President Brian Lynch stated that the Board received an invitation from the Elmira Heights Central School District to attend a meeting with their Board on Monday, February 24, 2014, at 7:00 PM. Brian stated this will be the same format as last year's meeting and will give us the opportunity to see where we may go with the Merger.

##### **Facility Capacity/Utilization and Grade Configuration Study Charge and Timeline**

Board President Brian Lynch reported that the Planning/Development Committee is working on a revision to the Facility Capacity/Utilization and Grade Configuration Study timeline and charge. Brian stated that the consensus is that we really need to move forward on our own project. We need to be careful because we have two timelines to consider: 1. Our Timeline and 2. A Possible Merger with Elmira Heights. Brian stated that the revision of the timeline will be brought to the Board at a future meeting.

#### **Report from the Director of Elementary Education**

There wasn't a Report from the Director of Elementary Education.

#### **Report from the Director of Secondary Education**

##### **Update on Principals' and Teachers' APPR**

Director of Secondary Education Jay Hillman reported on the Principals' and Teachers' APPR Plan stating that on December 23, 2013, it was submitted to the New York State Education Department for review. We had to make a few revisions which we are working on now and will resubmit. Jay wanted the Board to note that this is not unusual and that things that were accepted last year were not this year; however, we do not see it with our Plan.

#### **Report from the School Business Executive**

##### **Disposals of District Property**

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approves the Disposals of District Property as submitted.

Ayes	Noes	Abstained	Absent
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

Cont'd

School Business Executive Jane Bradley brought the approval of the Disposals of District Property to the Board for Board action.

**Increase in Appropriations(Center Street PTO)**

Moved by Brinthaup, seconded by Jacobus.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$306.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$306.00	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$306.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,651,202.92....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 30, 2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$306.00 from the Center Street Elementary School PTO. This donation will be used towards funding the 4<sup>th</sup> Grade Trip to Tanglewood Nature Center on September 25, 2013.

**Increase in Appropriations(Intermediate School PTO)**

Moved by Strollo, seconded by Apgar.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$242.25 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2110-99-490	\$242.25	BOCES Co-Ser 401 – Arts In Education
A-980-2705	\$242.25	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,651,445.17....AND.....

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BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 30, 2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus

Johnson

Lynch  
Sadler  
Strollo

#### MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$242.25 from the Intermediate School PTO. This donation will be used towards funding the Show of Love performance that was held on September 27, 2013.

#### **Increase in Appropriations(Gardner Road Elementary School PTO/Staff)**

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013...AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$2,791.00 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2070-05-00-00-428	\$2,791.00	Gardner Road Elementary Conference
A-980-2705	\$2,791.00	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,654,236.17....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 30, 2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

#### MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$2,791.00 from the Gardner Road School PTO and members of the Gardner Road staff. This donation will be used towards funding the conference staff members from Gardner Road Elementary School will attend on Saturday, March 22, 2014. Board Member Warren Conklin asked for clarification if the PTO is paying the costs of the number of teachers in each building(also referring to Big Flats the next item on the agenda) attending. Jane stated that both schools' PTOs are paying for the costs of the hotel for their schools.

**Increase in Appropriations(Big Flats Elementary School PTO/Staff)**

Moved by Jacobus, seconded by Strollo.

WHEREAS, the appropriation expenditure for fiscal year 2013-2014 was approved and set on May 21, 2013....AND....

WHEREAS, the Horseheads Central School District has insufficient appropriated expenditures for this service....THEREFORE.....

BE IT FURTHER RESOLVED, that the 2013-2014 budget be increased by \$1,386.52 and this increase be funded by the reimbursement to revenue code A980-2705.

The appropriation for the following codes should be increased:

A-2070-01-00-00-428	\$1,386.52	Big Flats Elementary Conference
A-980-2705	\$1,386.52	Revenue – Donation

BE IT FURTHER RESOLVED, that the Horseheads Central School District authorize the expenditure of the sums set forth in the budget in the total amount of \$71,655,622.69....AND.....

BE IT FURTHER RESOLVED, that such changes in appropriation become effective January 30, 2014.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar
Boulas
Brinthaup
Conklin
Jacobus
Johnson
Lynch
Sadler
Strollo

MOTION CARRIED

School Business Executive Jane Bradley stated the Horseheads Central School District received a donation of \$1,386.52 from Big Flats Elementary School PTO and members of the Big Flats staff. This donation will be used towards funding the conference staff members from Big Flats Elementary School will attend on Saturday, March 22, 2014.

**Resolution to Adopt New York State Deferred Compensation Plan**

Moved by Brinthaup, seconded by Strollo.

WHEREAS, the Horseheads Central School District Board of Education wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions(the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the Horseheads Central School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law"; and

WHEREAS, the Horseheads Central School District Board of Education has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Horseheads Central School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:



RESOLVED, that the appropriate officials of the Horseheads Central School District Board of Education are hereby authorized to take such actions and enter such agreements as we are required or necessary for the adoption, implementation and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President to the State of New York Civil Service Commission.

Adopted the 30<sup>th</sup> Day of January, 2014, at a meeting of the Horseheads Central School District Board of Education.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought a Resolution to Adopt New York State Deferred Compensation Plan to the Board for Board action.

#### **Budget Transfers Over \$10,000**

Moved by Apgar, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves Budget Transfers totaling \$91,445.00 which exceed the Superintendent's \$10,000 approval limit.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus

Johnson

Lynch  
Sadler  
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought Budget Transfers totaling \$91,445.00 which exceeds the Superintendent's \$10,000 approval limit to the Board for Board action.

#### **Treasurer's Reports(November and December 2013)**

Moved by Brinthaup, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Treasurer's Reports for November and December 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Cont'd

School Business Executive Jane Bradley brought the approval of the Treasurer's Reports for November and December 2013 to the Board for Board action.

**Claims Auditor Report(December 2013)**

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Claims Auditor Report for December 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Claims Auditor Report for December 2013 to the Board for Board action.

**High School Extra-Classroom Treasurer's Report(December 2013)**

Moved by Jacobus, seconded by Brinthaup.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the High School Extra-Classroom Treasurer's Report for December 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the High School Extra-Classroom Treasurer's Report for December 2013 to the Board for Board action.

**Middle School Extra-Classroom Treasurer's Reports(November and December 2013)**

Moved by Brinthaup, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Middle School Extra-Classroom Treasurer's Reports for November and December 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Middle School Extra-Classroom Treasurer's Reports for November and December 2013 to the Board for Board action.

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**Athletics Extra-Classroom Treasurer's Report(December 2013)**

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Athletics Extra-Classroom Treasurer's Report for December 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Athletics Extra-Classroom Treasurer's Report for December 2013 to the Board for Board action.

**Budget Transfers Report(December 2013)**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Budget Transfers Report for December 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus

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Lynch  
Sadler  
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Budget Transfers Report for December 2013 to the Board for Board action.

**Revenue and Expense Report(December 2013)**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approves the Revenue and Expense Reports for December 2013 as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

School Business Executive Jane Bradley brought the approval of the Revenue and Expense Report for December 2013 to the Board for Board action.

**Human Resources Director's Report****Human Resources Sub-Committee Recommendations**

Moved by Brinthaup, seconded by Strollo.

RESOLVED that the Horseheads Central School District Board of Education approves the Human Resources Sub-Committee Recommendations as submitted.

**CIVIL SERVICE SUBSTITUTES:**

	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Kent, Brianna	Sub Teaching Assistant	01/08/13
McInerney, Shannon	Sub Teacher Aide, Teaching Assistant	12/13/13

**CIVIL SERVICE TRANSFERS:**

	<b><u>POSITION/LOCATION</u></b>	<b><u>EFFECTIVE</u></b>
Ruggiero, Vanessa	MS/Food Service Helper – 4 hr.	01/27/14

**CIVIL SERVICE RESIGNATIONS:**

	<b><u>POSITION/LOCATION</u></b>	<b><u>EFFECTIVE</u></b>
Burlew, Sheila	MS/Food Service Helper - 4 hr.	01/24/14

**CIVIL SERVICE RETIREMENTS:**

WHEREAS, **Thomas Swan** will retire as a Building Maintenance Mechanic, effective June 30, 2014; WHEREAS, Tom is in his 30<sup>th</sup> year with the District; WHEREAS, Tom will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Tom's retirement and hopes his future years are fulfilling.

WHEREAS, **Denis Farmer** will retire as a Cleaner, effective June 30, 2014; WHEREAS, Denis is in his 29<sup>th</sup> year with the District; WHEREAS, Denis will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Denis's retirement and hopes his future years are fulfilling.

WHEREAS, **Ronald Wilson** will retire as a Bus Driver, effective June 30, 2014; WHEREAS, Ron is in his 10<sup>th</sup> year with the District; WHEREAS, Ron will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Ron's retirement and hopes his future years are fulfilling.

WHEREAS, **Glen Pulleyn** will retire as a Bus Driver, effective June 30, 2014; WHEREAS, Glen is in his 10<sup>th</sup> year with the District; WHEREAS, Glen will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Glen's retirement and hopes his future years are fulfilling.

WHEREAS, **Bernadette Mower** will retire as a Cleaner, effective June 30, 2014; WHEREAS, Bernie is in her 12<sup>th</sup> year with the District; WHEREAS, Bernie will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Bernie's retirement and hopes her future years are fulfilling.

WHEREAS, **Jan Dugliss** will retire as a Registered Nurse, effective June 30, 2014; WHEREAS, Jan is in her 22<sup>nd</sup> year with the District; WHEREAS, Jan will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Jan's retirement and hopes her future years are fulfilling.

WHEREAS, **Ande Tubbs** will retire as a Registered Nurse, effective June 30, 2014; WHEREAS, Ande is in her 10<sup>th</sup> year with the District; WHEREAS, Ande will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Ande's retirement and hopes her future years are fulfilling.

WHEREAS, **Jacqueline Mattison** will retire as a Bus Driver and a School Monitor, effective June 30, 2014; WHEREAS, Jackie is in her 10<sup>th</sup> year with the District; WHEREAS, Jackie will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Jackie's retirement and hopes her future years are fulfilling.

WHEREAS, **Carol Gonzalez** will retire as a Senior Clerk Typist, effective June 30, 2014; WHEREAS, Carol is in her 15<sup>th</sup> year with the District; WHEREAS, Carol will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Carol's retirement and hopes her future years are fulfilling.

WHEREAS, **Lance Emanuel** will retire as a Building Maintenance Mechanic, effective June 30, 2014; WHEREAS, Lance is in his 31<sup>st</sup> year with the District; WHEREAS, Lance will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Lance's retirement and hopes his future years are fulfilling.

WHEREAS, **Patrick Denicola** will retire as a Cleaner, effective June 30, 2014; WHEREAS, Pat is in his 15<sup>th</sup> year with the District; WHEREAS, Pat will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Pat's retirement and hopes his future years are fulfilling.

WHEREAS, **Dean Smith** will retire as a Social Work Assistant, effective June 30, 2014; WHEREAS, Dean is in his 15<sup>th</sup> year with the District; WHEREAS, Dean will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Dean's retirement and hopes his future years are fulfilling.

Cont'd

**INSTRUCTIONAL RETIREMENTS:**

WHEREAS, **Judy Sell** will retire as a Librarian, effective June 30, 2014; WHEREAS, Judy is in her 16<sup>th</sup> year with the District; WHEREAS, Judy will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Judy's retirement and hopes her future years are fulfilling.

WHEREAS, **Thomas Hill** will retire as a Psychologist, effective June 30, 2014; WHEREAS, Tom is in his 13<sup>th</sup> year with the District; WHEREAS, Tom will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Tom's retirement and hopes his future years are fulfilling.

WHEREAS, **Margaret (Peg) Weidemann** will retire as a Librarian, effective June 30, 2014; WHEREAS, Peg is in her 26<sup>th</sup> year with the District; WHEREAS, Peg will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Peg's retirement and hopes her future years are fulfilling.

WHEREAS, **Georgette Sechrist-Moschetti** will retire as an Elementary Teacher, effective June 30, 2014; WHEREAS, Georgette is in her 27<sup>th</sup> year with the District; WHEREAS, Georgette will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Georgette's retirement and hopes her future years are fulfilling.

WHEREAS, **Nancy Simons** will retire as a Math Teacher, effective June 30, 2014; WHEREAS, Nancy is in her 36<sup>th</sup> year with the District; WHEREAS, Nancy will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Nancy's retirement and hopes her future years are fulfilling.

**EXEMPT ADMINISTRATOR RETIREMENT:**

WHEREAS, **Virginia Abrunzo** will retire as the Director of Elementary Education, effective June 30, 2014; WHEREAS, Virginia is in her 22<sup>nd</sup> year with the District; WHEREAS, Virginia will be sorely missed by staff and students; BE IT RESOLVED, that the Board of Education accepts Virginia's retirement and hopes her future years are fulfilling.

**INSTRUCTIONAL LEAVES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Sechrist-Moschetti, Georgette	BF/Grade 1	01/06/14-03/03/14 (Medical Paid)

**INSTRUCTIONAL SUBSTITUTE TEACHERS:**

	<u>STATUS/POSITION</u>	<u>PREFERENCE</u>
Dunn, Julianne	Degreed	Elementary and Secondary
Fivie, Kayla	Certified	Elementary and Secondary
Nichols, Michael	Non-Degreed	Elementary and Secondary
VanCuren, Ashlee	Non-Degreed	Elementary and Secondary

**INSTRUCTIONAL TEMPORARY OR LONG-TERM SUBSTITUTES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Buchanan, Amy	BF/Grade 1	01/06/14-03/03/14	\$42,888 (Prorated)
Campbell, Heather	RR/Teaching Assistant-Temp.	01/06/14-tbd	\$10.57/hr.
Fish, Paula	GR/Teaching Assistant-Temp.	01/13/14-tbd	\$10.57/hr.

**INSTRUCTIONAL END OF TEMPORARY ASSIGNMENT:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>
Fish, Paula	IS/Temp. Class-size TA	01/08/14 (end date)

**INSTRUCTIONAL CONTRACT SUBSTITUTES:**

	<u>LOCATION/POSITION</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Spencer, Kathy	BF/Contract Substitute	Extended through 03/03/14	\$75/day
<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>

Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Cont'd

Director of Human Resources Judy Christiansen brought recommendations from the Human Resources Sub-Committee to the Board for Board action. Judy noted that the recommendations include the retirements of several of our colleagues with their service to education and the children of our District totaling more than 350 years. Judy stated that each employee has enhanced our District with their talents. On a personal note, Judy gave a special "Thank You" to Virginia Abrunzo who has served in the District for over two decades in a variety of positions. Judy stated that she will miss her quiet wisdom and we will all be diminished by her retirement. Virginia has left a dynamic legacy of leadership in our District that will be missed.

Board Member Doug Johnson echoed Judy's comments regarding Virginia. Doug stated that Virginia has always been great to everyone and the students at Big Flats Elementary School. She will be truly missed by all. Doug also stated that Georgette Moschetti is a great teacher who taught three of his children and wished her well in her retirement.

Board Vice-President Pam Strollo acknowledged Nancy Simons, her 33 years of service and her contribution to the Math Program at the Middle School and her efforts to align it to the Common Core. Pam stated that Nancy will be truly missed.

Board Member Karen Boulas commended all of those who are retiring and the collective number of the years they have served to the District is very impressive.

Board President Brian Lynch echoed Board Member Doug Johnson and Director of Human Resources Judy Christiansen's sentiments also. Brian wished Virginia and all those retiring best wishes as they move on and take on another challenging role upon their retirement.

#### **Report from the Director of Student Services**

##### **Resolution to Appoint Medical Inspector**

Moved by Brinthaup, seconded by Strollo.

BE IT RESOLVED, that Dr. Abiola Adelaja is appointed as Medical Inspector of the District and is authorized to conduct an examination of a particular student of the District, at a cost not to exceed \$6,500.00

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			
Sadler			
Strollo			

MOTION CARRIED

Director of Student Services Kim Williams brought the appointment of Dr. Abiola as Medical Inspector of the District and is authorized to conduct an examination of a particular student of the District, at a cost not to exceed \$6,500.00 to the Board for Board action.

#### **Report from the Student Representative to the Board**

Student Representative Austin Smith reported on High School activities including the start of the second semester on February 3<sup>rd</sup>, Parents' Night on February 5<sup>th</sup>, Junior Class Fundraiser at Buffalo Wild Wings on February 7<sup>th</sup>, Freshman Fundraiser on February 10<sup>th</sup>, Reports Cards on February 12<sup>th</sup> and Candy-Grams on February 14<sup>th</sup>. Austin also reported that scheduling for next year will begin on February 14<sup>th</sup>. Board President Brian Lynch thanked Austin for a thorough report.

#### **Report from the Athletic and Extra-Curricular Sub-Committee**

No report was given

**Report from the Audit Sub-Committee**

No report was given

**Report from the Finance Sub-Committee****Minutes of January 21, 2014, Meeting**

Chair Jim Jacobus reported on the January 21, 2014, meeting of the Finance Committee. Jim stated that all of the items that were presented earlier tonight under the School Business Executive's Report were discussed. Jim also stated that the Committee reviewed the preliminary calculations for the 2014-2015 Tax Cap, the June 30<sup>th</sup> Fund Balance Projections and a Draft of the 2014-2015 Budget. Jim also thanked those who attended the two Community Budget Input Sessions in January and stated they were very informative and a very good way to interact with the public.

**Report from the Human Resources Sub-Committee****Minutes of January 8, 2014, Meeting**

Chair Mark Brinthaup reported on the January 8, 2014, meeting of the Human Resources Sub-Committee. Mark stated the Committee discussed the Human Resources Recommendations that were presented to the Board earlier this evening, Mark also stated that Judy Christiansen updated the Committee on the Health Insurance issues.

**Report from the Curriculum and Assessment Sub-Committee****Minutes of January 16, 2014, Meeting**

Chair Warren Conklin reported on the January 16, 2014, meeting of the Curriculum and Assessment Sub-Committee. Warren stated that the Director of Student Services Kim Williams presented the Committee with the replacement of the Old IEP Diploma. The Committee also discussed Textbook Proposals for the High School and Middle School, reviewed the Professional Development Committee Survey Results and heard an Update on the APPR and RTT.

**Report from the Planning and Development Sub-Committee****Minutes of January 8 and 22, 2014, Meetings**

Chair Pam Strollo reported on the January 8 and 22, 2014, meetings of the Planning and Development Sub-Committee. Pam stated the Committee discussed the potential modification of the Facility Utilization and Grade Configuration Study timeline at both meetings. Pam stated the Committee needs additional time to discuss the charge and timeline, as well as the Consolidation Study with the Elmira Heights Central School District before recommending a revised timeline and charge. The Committee will continue discussing these items at the February meeting and will report back to the Board at its' February meeting.

**Report from the Policy Referral/Review Sub-Committee****Minutes of January 8, 2014, Meeting**

Chair Doug Johnson reported on the January 8, 2014, meeting of the Policy Referral/Review Sub-Committee.

**Newly Proposed Board of Education Policy 2120.1.1 – Ex Officio Student Member of Board of Education**

Moved by Strollo, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Newly Proposed Board of Education Policy 2120.1.1 – Ex Officio Student Member of Board of Education as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
Apgar			
Boulas			
Brinthaup			
Conklin			
Jacobus			
Johnson			
Lynch			

Sadler

Strollo

**MOTION CARRIED**

Chair Doug Johnson brought the second reading of the Newly Proposed Board of Education Policy 2120.1.1 – Ex Officio Student Member of Board of Education to the Board for Board action. Doug stated that this has been occurring in the past and now we want to make it official.

**Proposed Replacement Board Policy 1240: Visitors to Schools**

Moved by Brinthaup, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve the Proposed Replacement Board Policy 1240: Visitors to Schools as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

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Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

**MOTION CARRIED**

Chair Doug Johnson brought the second reading of the Proposed Replacement Board Policy 1240: Visitors to Schools to the Board for Board action. Doug stated that the proposed replacement policy is a lot more detailed, is recommended by NYSSBA and will help us to better manage security in the schools to ensure our kids are safe.

**Proposed Changes to Board Policy 9645: Disclosure of Wrongful Conduct**

Chair Doug Johnson presented the Board with a second reading of Proposed Changes to Board Policy 9645: Disclosure of Wrongful Conduct. Doug stated these changes are to strengthen some of the current language that is in the Policy. Board Member Warren Conklin inquired as to why the wording in this reading is different from the one that was presented to the Board at its January 30<sup>th</sup> Board meeting. Doug stated these proposed changes reflect the concerns that Board Member Conklin raised with the first reading of Proposed Changes to the Policy at the January 30<sup>th</sup> Board meeting. After much discussion, the Board decided to table this so that Chair Johnson may take it back to the Committee for review and will bring back to the Board at its February meeting for a second reading and Board action.

**Proposed Changes to Board Policy 2310: Regular Meetings**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Board Policy 2310: Regular Meetings as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar

Boulas

Brinthaup

Conklin

Jacobus

Johnson

Lynch

Sadler

Strollo

**MOTION CARRIED**

Chair Doug Johnson brought the second reading of Proposed Changes to Board Policy 2310: Regular Meetings to the Board for Board action. Doug stated this is to update our practice with regards to regular meetings, when they can be changed, who needs to approve the change and the process. It takes what we are doing now and making it more specific

Cont'd



**Proposed Changes to Board Policy 2340: Notice of Meetings**

Moved by Jacobus, seconded by Apgar.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Board Policy 2340: Notice of Meetings as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Chair Doug Johnson brought the second reading of Proposed Changes to Board Policy 2340: Notice of Meetings to the Board for Board action. Doug stated this is to update our practice of Notice of Meetings to include the District Website and news media.

**Proposed Changes to Board Policy 5313: Penalties**

Moved by Brinthaup, seconded by Jacobus.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Board Policy 5313: Penalties as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Chair Doug Johnson brought the second reading of Proposed Changes to Board Policy 5313: Penalties to the Board for Board action. Doug stated that the addition of "or designee" will be added in the first paragraph of the Policy.

**Proposed Changes to Board Policy 5314: Corporal Punishment Complaints**

Moved by Jacobus, seconded by Strollo.

BE IT RESOLVED, that the Horseheads Central School District Board of Education approve Proposed Changes to Board Policy 5314: Corporal Punishment Complaints as submitted.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Chair Doug Johnson brought the second reading of Proposed Changes to Board Policy 5314: Corporal Punishment Complaints to the Board for Board action. Doug stated that under "Investigation of Complaints," "both the Assistant Superintendent and" will be deleted and replaced with "or designee".

Cont'd

**Proposed Changes to Board Policy 5320: Student Conduct on School Buses**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 5320: Student Conduct on School Buses. Doug stated that in paragraph three in the second sentence, the following will be taking out of the Policy, "for classroom behavior," and replaced with "found within the Code of Conduct." Also, the following reference will be added, "5300-E, Code of Conduct. Doug stated this will be brought to the Board at its February meeting for a second reading and Board action.

Board Member Karen Boulas inquired for clarification of the second to the last paragraph regarding the difference between BOCES buses and regular buses. Superintendent Dr. Ralph Marino stated that this is referring to the buses that transport the student from the school to the BOCES campus. The intent is that the parent will have to provide transportation for the student to school; however, the District will provide the transportation from the school to the BOCES campus.

**Proposed Changes to Board Policy 5330: Searches and Interrogations**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 5330: Searches and Interrogations. Doug stated that the following will be added to the Policy, "Any student search involving a high degree of intrusiveness(ie., a search that exposes a student's private parts) shall be conducted only when school officials have a reasonable suspicion of danger." Also, the following reference will be added, "Safford United School District v. Redding, 557 U.S. 364(2009). Doug stated this will be brought to the Board at its February meeting for a second reading and Board action.

Board Member Warren Conklin inquired as to what the Supreme Court ruling entails. Doug stated that the case involved drugs that were hidden in an undergarment which was not a direct danger to the school. Director of Human Resources Judy Christiansen stated that we are only allowing the search if there is suspicion of danger.

**Proposed Changes to Board Policy 5410: Student Accident Insurance**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 5410: Student Accident Insurance. Doug stated that the following legal reference will be added, "Ref.: Education Law Section 1709(8-b)". Doug stated this will be brought to the Board at its February meeting for a second reading and Board action.

**Proposed Changes to Board Policy 5450.1: Notification of Sex Offenders**

Chair Doug Johnson presented the Board with a first reading of Proposed Changes to Board Policy 5450.1: Notification of Sex Offenders. Doug stated that the following legal reference will be deleted, "Dee v. Pataki, 1998 WL 230955(S.D.N.Y, May 7, 1988(current injunction) and Dee v. Pataki, 120 F.3d1263(2d. Cir, 1997), crt, denied, 118 Sup. Ct. 1066(1998) and the following legal reference will be added, "Doe V. Pataki, 427 F.Wupp.2d 398(2006)." Doug stated this will be brought to the Board at its February meeting for a second reading and Board action.

**Report From the Visitation Committee****Board of Education Tour/Visit of Big Flats Elementary School on January 24, 2014**

Chair Rose Apgar reported on the tour of Big Flats Elementary School which was held on January 24, 2014. Rose stated the driveways and parking lots have been resurfaced. The gym floors will be refinished, the wooden gym doors will be removed and the doors and security locks will be changed on the front entrances. The offices will be moved to the opposite side of the hall and security and intruder locks will be installed on the classroom doors. Rose stated the plumbing systems have seen some upgrades. It was also mentioned that the obsolete phone system should be replaced to the District's direct network. Rose stated there are still some problems with the water but there isn't any problem with mold. Also, the tennis court is done. Overall, Rose stated the school is in good shape.

**Questions and Comments from Board Members**

Board Vice-President Pam Strollo recognized and thanked Director of Facilities Mike Coghlan and his team of maintenance men and custodians for their contribution to the quick response making sure that the driveways, parking lots and sidewalks were accessible during this extreme cold weather we have had recently. She also stated that Supervisor of Transportation Ella Preston and her crew should also be commended for making sure that the buses started and were in good working condition while transporting the students to and from school during this extremely cold weather.

Board Member Warren Conklin commented regarding another school district's Website that has posted on its home page an advocacy letter to that could be sent to the State legislatures. Warren stated that NYSSBA is saying that advocacy is going to be a very vital piece in reaching the legislatures and stated that he feels that Horseheads is at a point where it can no longer sit on the sidelines. Warren inquired if this is something that we could put on our Web page for the community to see and hopefully act upon. Warren stated that the Site did a really nice job reflecting their District and believes that we could do the same for our District. Board President Brian Lynch stated that he will discuss this idea with Dr. Marino.

**Adjournment to Executive Session**

Moved by Jacobus, seconded by Apgar.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 7:16 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Conklin.

RESOLVED, that the Horseheads Central School District Board of Education go into Executive Session at 7:21 PM to approve CSE/CPSE/504 recommendations, discuss an amendment to the Superintendent's Employment Agreement and the employment history of one particular person

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Moved by Brinthaup, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education approve the CPSE/CSE/504 recommendations as presented.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas

Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Moved by Jacobus, seconded by Strollo.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from Executive Session at 8:09 PM and reconvene to its Regular Meeting of the Board of Education at 8:09 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Moved by Brinthaup, seconded by Jacobus.

RESOLVED, that the Horseheads Central School District Board of Education Meeting adjourn from its Regular Meeting of the Board of Education at 8:10 PM.

<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>	<u>Absent</u>
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Apgar  
Boulas  
Brinthaup  
Conklin  
Jacobus  
Johnson  
Lynch  
Sadler  
Strollo

MOTION CARRIED

Respectfully submitted by:

*Candy L. Maine*

Candy Maine, District Clerk

